

**The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on March 16, 2015, at 7:00 pm, at 2090 Ferry Road, Sugarcreek Township, Ohio 45305.**

1. Mrs. Daugherty called the session to order at 7:00 pm.
2. Mr. Hodson called the roll with Board Members Nadine Daugherty, Mike Pittman and Scott Bryant being present. In addition to Mr. Tiffany, Township Administrator, others present, who signed in, were Donna Hellman, Barbara Burson, Jim Martin, Joe Garrett, Linda Worthington, Harry Bennett, Jim Hogue, Douglas Jaquish Carol Wittman, Bob Wittman and Danielle Coots.

3. All rose and recited the Pledge of Allegiance to the Flag.

4. **Presentation by Boy Scout Jared Jaquish**

Linda Worthington, Bellbrook Lions Club, introduced herself and said she and Harry Bennett were here tonight on behalf of the Lions Club. She said the Lions are very involved in community activities. She said the Lions Club Festival will be August 20<sup>th</sup> through August 22<sup>nd</sup> and the annual garage sale will be August 8<sup>th</sup> and 9<sup>th</sup>. Harry Bennett introduced himself and provided a history of the Lions Club signage in the community. He said there are currently three wooden signs entering the City of Bellbrook which provide information about the community. He said the one that was on the North boundary was removed a few years ago at the request of the land owner. He said the other three were replaced by new ones as a result of Eagle Scout Projects. He thanked the Township for providing them a space for another sign north of the community. Mr. Bennett introduced Boy Scout Jared Jaquish who said he was with Troop 66 in Beavercreek and the sign will be his Eagle Scout project. He said he got the idea from Mr. Sparks of the Lions Club. Jared said the project will start on April 2<sup>nd</sup> and he hoped to have it completed by April 18<sup>th</sup> for the Maple Festival. Mr. Pittman asked if it would be similar to the other three signs. Jared said it should be identical. Mr. Tiffany gave him Tony Lamb's phone number for assistance from the Township since it will be in our right-of-way. The Board all thanked him for coming tonight and his participation in the project.

5. **Community Activities**

Mr. Tiffany said the Fresh Thyme market is open and the Sugar Maple Festival is coming up. Mrs. Daugherty said the Bell Hop Cafe has a new make-over and the grand opening will be this Friday.

6. **Reports**

- A. Administration

Mr. Tiffany's report will be appended to the permanent record. He said he met with Steve Woolf, Clay Township Trustee, regarding a regional summit for townships to talk about issues. He said he would like to know what the board thinks and said he will talk to other Associations to see what their interest level is.

- B. Fiscal Office

Mr. Hodson had nothing to report.

C. Fire

The report prepared by the Fire Department will be appended to the permanent record. Mr. Pittman congratulated Chief Pavlak and Mr. Tiffany for getting the Union Contract completed.

D. Police

The report prepared by the Police Department will be appended to the permanent record. Chief Brown said he had nothing to add. Mr. Pittman said it gets irritating to him when the Police takes a beating on TV and you only hear one side of the story. He said we appreciate our Police Department. Mrs. Daugherty agreed. Mr. Bryant said they are now talking a lot about the body cameras. He said it is nice to be ahead of the curve.

E. Roads and Services

The report for Roads and Services will be appended to the permanent record. Mr. Tiffany said the guys will be starting to repair pot holes.

F. Zoning

The report prepared by Cara Tilford, Director of Planning and Zoning, will be appended to the permanent record. Cara said the Public Hearing for the 'Landing' will be April 4<sup>th</sup>.

G. Information Technology

The report prepared by Mr. Zappanti, Director of Information Technology, will be appended to the permanent record. Mr. Zappanti said, regarding the Microwave link, that the dish is up in Beavercreek and Bellbrook will be next.

H. Trustees

Mr. Pittman said Bellbrook's Wrestling team finished fourth in the State. He said we had one State Champ and two runner ups. He suggested we have them attend a meeting to recognize them. Mr. Pittman said he attended the Greene County Trustee Associations meeting and Mike Turner was the speaker. He said a representative from McGohan Brabender also spoke about the Affordable Care Act. Mr. Bryant and Mrs. Daugherty said they also attended the Greene County Associations meeting.

7. **Public Comments – Agenda Items**

None.

8. **Old Business**

Microwave link – This topic was addressed in Mr. Zappanti's report.

9. **New Business**

**Consent Agenda Items**

A. Approval of Minutes

Mrs. Daugherty moved to approve the consent agenda items A thru G. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes

Mr. Bryant - Yes  
Mrs. Daugherty – Yes

B. Payment of Bills

C. Year 2015 Permanent Appropriations.

**Resolution #2015.03.16.01**

WHEREAS, the Board of Trustees has a duty under law to adopt and maintain a balanced budget; and,

WHEREAS, this Board, along with the Fiscal Officer and Township Administrator, have examined the estimate of revenues as presented by the Greene County Budget Commission; and,

WHEREAS, it is evident that the proposed 2015 Appropriations for each Fund do not exceed estimated revenues, which may include 2014 carryovers and additional income, as certified to the Greene County Auditor's Office by the Township Fiscal Officer,

NOW THEREFORE, BE IT RESOLVED, that the following permanent appropriations be placed into effect:

1000	General Fund	
	Personal Services (Salaries)	\$ 185,042.00
	Employee Benefits	\$ 140,550.00
	Purchased Services	\$ 74,100.00
	Supplies & Materials	\$ 11,000.00
	Other Dues and Fees	\$ 2,000.00
	Health Districts	\$ 31,000.00
	<i>Total General Fund:</i>	<i>\$ 443,692.00</i>
2011	Motor Vehicle Tax	\$ 15,000.00
2021	Gasoline Tax	\$ 100,000.00
2031	Road and Bridge	
	Personal Services	\$ 415,850.00
	Other	\$ 533,344.00
	<i>Total Road and Bridge:</i>	<i>\$ 949,194.00</i>
2081	Police District	
	Personal Services	\$1,905,000.00
	Other	\$ 472,200.00
	<i>Total Police District:</i>	<i>\$2,377,200.00</i>
2112	Fire District	
	Personal Services	\$1,793,906.00

	Other	\$ 570,940.00
	<i>Total Fire District:</i>	<i>\$2,364,846.00</i>
2181	Zoning	\$ 40,000.00
2231	Permissive Motor Vehicle License	\$ 80,000.00
2261	Law Enforcement Trust	\$ 11,000.00
2281	Ambulance and Emergency Medical	
	Personal Services	\$ 96,317.00
	Other	\$ 132,395.00
	<i>Total Ambulance and Emergency Medical:</i>	<i>\$ 228,712.00</i>
2902	Community Outreach	\$ 2,000.00
2903	9-1-1 Enhancement	\$ 30,500.00
2906	Police Trust Fund	\$ 89,000.00
3101	Bond Anticipation Note	\$ 198,900.00
3102	General Bond Retirement	\$ 142,675.00
4402	Ohio Public Works	\$1,544,937.72
4901	Clyo Road Capital Projects	\$ 308,738.00
<b>Total Permanent Appropriations</b>		<b>\$8,926,394.72</b>

Mr. Hodson provided a brief explanation of the differences between the original temporary appropriations and the permanent appropriations.

D. Advance of Funds to Fire Department

**Resolution #2015.03.16.02**

WHEREAS, advancing cash from the General Fund to another, with the expectation of repayment, is a method allowed by the Ohio Revised Code; and,

WHEREAS, in the event that the tax distribution from the Greene County Auditor's Office is not received by noon on Tuesday, March 17, 2015, the General Fund will advance \$25,000 to the Fire Department for the purpose of meeting the Fire Department's payroll obligations.

NOW THEREFORE, BE IT RESOLVED, that the Fiscal Officer is hereby authorized to advance cash to the following fund:

<u>Name of Fund</u>	<u>Advances Out</u>	<u>Name of Fund</u>	<u>Advances In</u>
General Fund	\$25,000.00	Fire Fund	\$25,000.00

FURTHER BE IT RESOLVED, the monies advanced will be advanced back to the General Fund from the Fire Department upon receipt of the Fire Department's Tax Distribution.

E. Resignation of Volunteer Firefighter Jeremiah Hoffman

**Resolution #2015.03.16.03**

WHEREAS, Firefighter Jeremiah Hoffman has submitted his letter of resignation from the Sugarcreek Township Fire Department; and,

WHEREAS, Mr. Hoffman has been a member of the Sugarcreek Township Fire Department since December 1, 2014; and,

WHEREAS, Chief Randall J. Pavlak recommends we accept the resignation of Jeremiah Hoffman,

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accepts the resignation of Jeremiah Hoffman effective March 4, 2015.

F. Agreement to Provide School Resource Officer Services For the 2015-2016 School Year to the Sugarcreek Local School District, Greene County, Ohio

**Resolution #2015.03.16.04**

WHEREAS, the Sugarcreek Local School District, Greene County, Ohio has expressed a desire to have a School Resource Officer on assignment at the Bellbrook High School for a period of four (4) hours each school day; and,

WHEREAS, the Board of Trustees of Sugarcreek Township has previously authorized the additional position of School Resource Officer; and,

WHEREAS, Chief Michael A. Brown believes the attached Agreement for School Resource Officer is in the best interest of the community and recommends that the Board of Trustees enter into said Agreement; and,

WHEREAS, the Sugarcreek Local School District and the Sugarcreek Township Trustees desire to enter into an Agreement for the School Resource Officer services for the 2015-2016 school year (see attached agreement).

NOW THEREFORE, BE IT RESOLVED, that this Sugarcreek Township Board of Trustees hereby accepts and enters into this Agreement for the School Resource Officer services for the 2015-2016 school year.

G. 2015 Collective Bid Agreement with the Greene County Engineer

**Resolution #2015.03.16.05**

WHEREAS, this Board of Trustees has agreed to participate in the competitive bid contract for the Collective Paving Program, Collective 422 Chip Seal and Center Line/Edge Line (County doing the work) for 2015 as bid by the Greene County Engineer; and,

WHEREAS, this opportunity enables Sugarcreek Township to participate in a competitive bidding contract that the Greene County Engineer offers to all government entities of Greene County; and,

WHEREAS, this cooperative Collective Bid Program affords significant savings to Sugarcreek Township through the economies of scale realized by group purchasing and unified contract administration,

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees, by executing the attached document, does hereby enter into said agreement and authorizes payment for the Township's proportional share of roadwork completed.

Mrs. Daugherty moved to approve the consent agenda items A thru G. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes  
Mr. Bryant - Yes  
Mrs. Daugherty – Yes

H. Authorizing the Township Administrator to Enter into an Agreement with the Ohio Benefits Cooperative to Provide Medical, Dental, Vision and Life Benefits for Qualifying Township Employees.

**Resolution #2015.03.16.06**

WHEREAS, this Board of Trustees desires to find a more cost-effective method of providing medical and/or other benefits to its employees, and;

WHEREAS, the Ohio Benefits Cooperative (hereinafter "OBC") can meet our needs to provide medical, dental, vision, and/or life benefits to employees; and,

WHEREAS, Sugarcreek Township has been a long-standing member of the OBC and this Board of Trustees wishes to continue its membership in the OBC, and;

NOW THEREFORE BE IT RESOLVED, this Sugarcreek Township Board of Trustees does hereby resolve that:

Section 1. Sugarcreek Township shall become a member of the OBC and shall abide by the By-Laws, a copy of which is attached hereto, the Jefferson Health Plan Agreement (JHP)

which will be the Administration Agreement for the OBC, and other rules and regulations of the OBC as established by its governing body.

Section 2. Sugarcreek Township shall purchase through the OBC/JHP arrangement stop loss insurance, pooling, administration and other benefit services in order to provide medical, dental, vision, and/or life benefits for its qualifying employees in accordance with the rules and regulations of the OBC.

Section 3. The Township Administrator is hereby authorized to execute on behalf of Sugarcreek Township any and all agreements, contracts, resolutions, instruments, certificates, forms and other documents, and take any and all actions required for Sugarcreek Township to become a Member of the OBC, or otherwise effectuate these resolutions.

Section 4. The Township Administrator or his/her designee, is hereby appointed as Sugarcreek Township's Member to the OBC Board.

Section 5. It is hereby found and determined that all formal actions of this Board of Trustees concerning and relating to the passage of this resolution were taken in an open meeting of the Board, that all deliberations of this Board and any committees that resulted in those formal sessions were in meetings open to the public, in compliance with all legal requirements, and the Board has met all other statutory requirements for participation in a joint self-insurance program.

Section 6. That this resolution shall take effect and be in force forthwith.

Mr. Bryant moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes  
Mr. Bryant - Yes  
Mrs. Daugherty – Yes

Mr. Bryant asked Karen Shroyer to discuss the cost of alternate options and asked about the required reserves.

Karen said the Township was eligible for seven different health insurances that provide a fully insured product. She said any of these would require the Township to comply with new regulations under the Affordable Care Act. Karen said quick quotes are difficult to obtain since they now require children and spouses dates of birth, tobacco usage etc. for surcharges. She said, however, that all would cost substantially more because of small group health care regulations. Karen said the 'reserves' to be put aside are estimated at about ninety nine thousand (\$99,000) dollars, which is built into the proposed rates. She said the OBC (Ohio Benefits Cooperative) is also considering an additional 4% for the first plan year which would add about twenty two thousand (\$22,000) dollars for the Township reserves. Mr. Tiffany said there are fourteen (14) members of the OBC contributing to the reserve pool.

Mr. Bryant said the Resolution also lists dental, vision and life. Mr. Tiffany said McGohan Brabender is a broker for all, but we will receive individual quotes for them. Mr. Bryant said

Karen has done a good job with this and he thinks we have done sufficient research to determine this is the best way to go. Mr. Pittman and Mrs. Daugherty agreed. Mr. Tiffany said McGohan has done a good job on this.

#### **10. Trustee/Staff Discussion**

#### **11. Public Comments**

Ms. Barbara Burson asked, in reference to the second paragraph of Mr. Tiffany's report, if this was included in the lawsuit. Mr. Tiffany responded it was and is a rarely used option. Mrs. Burson asked if this was done to get to a higher court. Mr. Tiffany said it was and we have sixty (60) days to respond, which we will.

#### **12. Executive Session**

Mrs. Daugherty moved to adjourn to Executive Session for personnel reasons. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes  
Mr. Bryant - Yes  
Mrs. Daugherty – Yes

The meeting adjourned to Executive Session at 7:43 pm.

The meeting resumed at 8:20 pm with no action taken and promptly adjourned.

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Theodore L. Hodson, Fiscal Officer