



**Administrator's Report to the Trustees  
May 6, 2013**

The following represents a brief update of the activities, information and issues which the Administration is currently working on:

- Countywide dispatch meetings continue. The current consensus is for two centers under one controlling authority of the Sheriff's office. Work is continuing on structure of the agreements to include an oversight Board of Directors and Operational Board.
- Chief Pavlak, Chief Brown, Director Zappanti and I have finalized the costs for the dispatching scenarios. Using population and call load as the basis for percentage of overall cost sharing, the City of Bellbrook accounts for 46% and 45%, respectively.
- Attended the annual Legislative Breakfast hosted by the Chambers of Commerce in Greene County. Legislators in attendance were Representative Bob Hackett, Representative Rick Perales and Senator Chris Widener. Marty Heide was in attendance on behalf of Congressman Turner's office.
- Met with Mr. Mike Lofino regarding the vacant spaces in the Cub Foods plaza. Mr. Lofino is contacting several leads that we discussed.
- The Farmers' Market is moving to the Cub Foods plaza beginning May 17<sup>th</sup>. Please thank Mr. Lofino for his generosity in allowing us to host the market on the property free of charge. Also, our thanks to Mr. Zavakos for allowing the market to locate on the lot next to PetsMart since its inception.

<b>Fiscal:</b>	
Budget:	\$ 467,775.00
Expenditures as of March 31, 2013:	\$ 152,239.57
% of Budget Used:	32 %
% of Budget Year Target:	25 %
Remaining % of Budget Remaining:	68 %
Cash Balance as of March 31, 2013:	\$ 237,550.89

Respectfully Submitted,

Barry P. Tiffany  
Township Administrator

## **Staff Report for Sugarcreek Township Trustees April 11 thru May 1, 2013**

The following information is a snap shot of the activities and areas of responsibilities for Sugarcreek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is need or explained, please contact Chief Pavlak at 937-848-7344.

### **Trainings:**

Hybrid Vehicles  
Power tools use and maintenance  
Pediatric Trauma Assessment  
Ohio Quick Clear  
Refusals information  
Random basic EMS skills

### **Statistics:**

Fire Responses-21  
EMS Responses-28

### **PERSONNEL:**

We are in the process of hiring part time Firefighter/EMT's. Physical Agility Testing is now being held every Saturday.

### **Accomplishments:**

- Chief Pavlak attended Dept. Head meetings
- Chief Pavlak attended Work Session
- Chief Pavlak held and Officer Meeting
- Chief Pavlak attended radio meetings
- AC Zimmerman attended the Township Open House
- Chief Pavlak met with Barry Tiffany and union representatives concerning comp time
- Chief Pavlak attended a radio tech meeting
- Repairs were made to: E-71, E72, E-73, E-74, M-71, Br-71, Squad-71, R-70, M-72, M-73, C-70, C-72, C-74
- C-74 is at Muffler Brothers,
- L-72 is at Ohio Cat for repairs.
- Sign Truck will be getting repairs for rust damage in compartments
- Chief Pavlak attended Bellbrook-Sugarcreek Chamber of Commerce Breakfast
- Chief Pavlak attended the Communication Migration Team meeting

- Greene County Fire Chiefs Meeting was held at Station 72
- Crews participated in Sugar Maple Festival
- Bay doors at both stations were repaired
- Chief Pavlak met with Chris Zappanti concerning Dispatch Scenarios
- Chief Pavlak and AC Zimmerman held interviews with applicants
- Fire personnel assisted with the Shred It document disposal project
- Chief Pavlak met with Fred Stone from Ham Radio Operators reference MOU

**STATUS OF SIGNIFICANT ISSUES THE FIRE DEPARTMENT IS ADDRESSING:**

- Dispatching for the township
- Radio equipment changes

**SCHEDULED EVENTS FOR REMAINDER OF MAY:**

A.)

**Budgetary Awareness Items:**

- A.) Fire hose replacement-\$4800.00
- B.)

**FISCAL:**

Fire Budget: \$2,416,263 EMS Budget: \$ 251,067

**Expenditures as of April 30, 2013:**

Fire: \$ EMS: \$

**% of Budget Used:**

Fire: 16.54% EMS: 12.14 %

**% of Budget Year Target:**

Fire: 16% EMS: 16%

**Remaining % OF Budget Remaining**

Fire: 83.46% EMS: 87.9%

**Cash Balance as of April 30, 2013 :**

Fire: \$ EMS: \$

Respectfully submitted,

Randy Pavlak, Fire Chief



Michael A. Brown  
Chief of Police

## Trustee Report

### May 6, 2013

#### Training

- On April 17, 2013, Sergeant Doug Evans attended the *Incident Command 400 Advanced Class*. This is required training for all command and supervisory positions.
- On May 9<sup>th</sup> & 10<sup>th</sup>, Officer Lesley Stayer will be attending the *Interviewing the Sexual Deviant Class* given by Dan Sosnowski at the Centerville Police Department.
- Our officers will be doing the *2013 Firearms Qualifications* the first part of May.
- No other classes scheduled for June.

#### Public Appearances

- On April 17<sup>th</sup>, Chief Brown attended a Joint Meeting with Bellbrook on community dispatch options.
- On April 18<sup>th</sup>, Chief Brown attended a Zetron MAX Solutions Seminar Meeting and a Communications Meeting.
- Chief Brown rode in the Sugar Maple Festival Parade. "Thanks" to all the officers who handled the traffic.
- Chief Brown had dispatch meetings on April 22<sup>nd</sup> & 23<sup>rd</sup>.
- On April 24, 2013, Chief Brown had a meeting with Digital Ally.
- Friday, April 26<sup>th</sup>, we had a successful turnout for the destruction of the retention material through Shred-It.
- On April 27<sup>th</sup>, Chief Brown attended the Township Open House.
- The police department had the drug drop-off that Saturday.
- On April 29<sup>th</sup>, Chief Brown attended the presentation of Cole's Warriors at the High School.
- On April 30<sup>th</sup>, Chief Brown and Sergeant Brian Deckard had a meeting with representatives from P & R and Motorola.
- Chief Brown attended the Day of Prayer Service on May 2<sup>nd</sup>.

## **Future Events**

- Camp Joy is May 9<sup>th</sup> & 10<sup>th</sup>.
- Completed the second phase of testing for police officer.
- Would like to honor May 12 – 18, 2013, as “National Police Week” Let us commemorate all law enforcement officers, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered dedicate service to their communities and have established for themselves an enviable and enduring reputation for reserving the rights and security of all citizens.

## **Fiscal**

Budget (Final Appropriation)	\$2,415,281.00
Expenditures as of April 30, 2013	\$765,274,.15
% of Budget Used	31.4%
% of Budget Year Target for the end of April	33.2%
% of Budget Remaining	68.6%
Cash Balance as of April 30, 2013	\$1,244,070.70

## **Statistics**

The following statistics are submitted for the Police Department for the period of April 9, 2013 through April 29, 2013:

Calls For Service:		
	Citizen-Generated	296
	Officer-Generated	2407
	Administrative	12
	Total	2715
Offense Reports		18
Incident Reports		12
Crashes		22
Business Checks		492
Neighborhood Checks		1556
Places Found Open (PFO)		17
Vacation House Checks		41
Arrests		23
Traffic Citations		24
Traffic Warnings		30

Respectfully submitted,

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Michael A. Brown  
Chief of Police



**Michael A. Brown**  
Chief of Police

## **Police Blotter**

### **Monday March 25, 2013**

- Property Damage crash was investigated on Washington Mill Road
- Property Damage crash was investigated on Wagner Road
- Property Damage crash was investigated on Wilmington Pike
- Property Damage crash was investigated on Wilmington Pike
- Property Damage crash was investigated on Wilmington Pike
- Property Damage crash was Investigated on SR-675
- Property Damage crash was investigated on Alpha Bellbrook and Stutsman Road
- An individual was arrested on a warrant out of Sugarcreek Police Department at the Montgomery County Jail

### **Tuesday March 26, 2013**

- Property Damage crash was investigated on Lower Bellbrook Road
- An individual was arrested on a warrant out of Sugarcreek Police Department at the Montgomery County Jail
- Theft complaint was taken from a resident on Wilmington Dayton Road
- Harassment complaint was investigated on Surrey Trail

### **Wednesday March 27, 2013**

- Property Damage crash was investigated at Wilmington Pike and Brown Road. The driver of the vehicle was later arrested for OVI
- Hit/Skip vehicle crash was investigated at a Wilmington Pike business

### **Thursday March 28, 2013**

- Assault complaint was taken from a resident on Upper Bellbrook Road
- Property Damage crash was investigated on Upper Bellbrook and Wildwood Road

**Friday March 29, 2013**

- Theft complaint was taken from a Wilmington Pike business, investigation is pending
- Theft complaint was taken from a Wilmington Pike business, investigation is pending

**Saturday March 30, 2013**

- Property Damage crash was reported as a walk in at the public safety building
- Theft investigation was taken from a Wilmington Pike business

**Sunday March 31, 2013**

- Theft investigation was taken on Shannon Court

**Monday April 01, 2013**

- Property Damage crash was reported at a Ferry Road business

**Tuesday April 02, 2013**

- Assist was given to the fire department on a barn fire on Stewart Road
- An individual was arrested on a warrant out of Sugarcreek P.D. at the Montgomery County Jail
- Theft investigation was taken from a resident on Stewart Road
- Property Damage crash was investigated at Wilmington Pike business
- Warrant service was initiated on Bellbrook Avenue

**Wednesday April 03, 2013**

- An individual was arrested on a warrant out of Sugarcreek P.D. at the Warren County Jail
- Several reports were taken from a Wilmington Pike business reference to Theft. Investigation is pending

**Thursday April 04, 2013**

- Property Damage crash was investigated on Wilmington Dayton and Centerville Roads

**Friday April 05, 2013**

- Menacing complaint was investigated on Mead Road
- Neighbor trouble was investigated on Stewart Road

**Saturday April 06, 2013**

- Breaking and Entering to an exterior shed was reported on Ferry Road
- Property Damage crash was investigated on Wilmington Dayton and Centerville Roads
- An individual was arrested on a warrant out of Sugarcreek P.D. at the Clark County Jail

**Sunday April 07, 2013**

- ~~An individual was arrested on a warrant out of Sugarcreek P.D. at the Warren County Jail~~

**Monday April 08, 2013**

- Counterfeit money complaint was taken from a Wilmington Pike business
- Citizen assist was given to a resident on McBee Road

**Tuesday April 09, 2013**

- Property Damage crash was investigated on Upper Bellbrook Road
- Domestic Dispute was investigated on Soaring Heights
- An individual was arrested on a warrant out of Sugarcreek P.D. from a neighboring agency

**Wednesday April 10, 2013**

- Credit card complaint was taken from a resident on Washington Mill Road
- Theft offender was arrested from a Wilmington Pike business
- Criminal Damaging complaint was taken from a resident on Ferry Road

**Thursday April 11, 2013**

- An individual was arrested on a warrant out of Sugarcreek P.D. from an address on Surrey Trail
- Theft complaint was taken from a Wilmington Pike business
- Fraud complaint was taken from a resident on Centerville Road

**Friday April 12, 2103**

- Missing person complaint was investigated on N. Lakeman Drive
- Neighbor trouble was investigated on River Ridge Dr

**Saturday April 13, 2013**

- Hit/Skip crash was investigated at a Feedwire Road business

**Sunday April 14, 2013**

- Hit/Skip crash was investigated on Glory Ct
- Hit/Skip crash was reported on Wilmington Pike, the investigated resulted in an adult male being arrested for Possession of Drugs and OVI

**Monday April 15, 2013**

- Nothing listed

**Tuesday April 16, 2013**

- Three individuals were arrested at a Wilmington Pike business
- Crash with injuries was reported on IR-675
- An individual was arrested on a warrant out of Sugarcreek P.D. at the Montgomery County Jail
- ~~Property Damage crash was investigated at Wilmington Pike and St. Rt. 725~~
- An individual was arrested on a warrant out of Sugarcreek Township P.D. who turned himself in

**Wednesday April 17, 2013**

- An individual was arrested on a warrant out of Sugarcreek Township P.D. from a neighboring agency
- Two individuals were arrested for Theft at a Feedwire Road business
- Domestic Dispute was investigated on Kilkenny Court

**Thursday April 18, 2013**

- Domestic Dispute was investigated on Surrey Trail
- Property Damage crash was investigated at a Wilmington Pike business
- Criminal Damage was reported on Apache Trail
- Theft report was investigated at a Wilmington Pike business
- An individual was arrested on a warrant out of Sugarcreek P.D. at the Warren County Jail
- An individual was arrested for Theft at a Wilmington Pike business

**Friday April 19, 2013**

- Property Damage crash was investigated in the Sugarcreek Crossing Shopping center
- Property Damage crash (Hit/Skip) was investigated at a Wilmington Pike business

**Saturday April 20, 2013**

- Property Damage crash was reported at a Wilmington Pike business
- Property Damage crash was reported at a Wilmington Pike business
- Property Damage crash was reported at St. Rt. 725 park
- Domestic Dispute was investigated at a Surrey Trail address which resulted in the arrest of an adult female

**Sunday April 21, 2013**

- A citizen assist was given to a citizen at the Sugarcreek Metro Parks

**Monday April 22, 2013**

- Investigated a subject who was using a stolen credit card at a Wilmington Pike business
- A juvenile was arrested for a theft offense from a Feedwire Road location
- An investigation into a theft offense was ensued from a Wilmington Pike business
- Domestic Dispute was investigated at a Surrey Trail address

**Tuesday April 23, 2013**

- Solicitors were reported on Ferry Road
- Three individuals were arrested at a Wilmington Pike business

**Wednesday April 24, 2013**

- Domestic Dispute was investigated on Surrey Trail
- Menacing complaint was investigated at a Wilmington Pike business
- Two individuals were arrested at a Wilmington Pike business
- Intoxicated person was arrested at a Wilmington Pike business
- Theft complaint was taken from a resident on Van Eaton Road

**Thursday April 25, 2013**

- Theft complaint was taken from a Wilmington Pike business

**Friday April 26, 2013**

- An individual was arrested on a warrant out of Sugar creek P.D. at the Montgomery County Jail
- Hit/Skip crash was investigated at a Wilmington Pike business

**Saturday April 27, 2013**

- Theft complaint was taken from a resident on N. Lakeman Drive
- Theft complaint was taken from a resident on N. Lakeman Drive
- Crash with injuries was investigated on Feedwire and Little Sugar creek Roads

**Sunday April 28, 2013**

- Crash with injuries was reported on Wagner Road. The operator of the vehicle was later arrested for OVI
- Theft complaint was taken from resident on Pewter Court
- An individual was arrested for a warrant out of Moraine P.D.
- An individual was arrested for Trespassing In a Wilmington Pike business
- Two individuals were arrested at a Wilmington Pike business
- Hit/Skip crash was investigated at a Feedwire Road business
- Mental subject was investigated on Conference Road



## Staff Report for Sugarcreek Township Trustees May 6, 2013

The following information is a snap shot of the activities and areas of responsibilities for the Sugarcreek Township Roads and Services Department.

### Calls for Service

- 4-18 Called out banner came lose from cable Upper Bellbrook
- 4-18 Called out for branch on 725
- 4-22 Called to 3606 Middle Run for yard damage from tree company

### Accomplishments:

- Picked up trash Feedwire Road
- Cut trees on Carpenter and Middle Run Roads
- Mowing cycle 2090 Ferry and Plaza
- Maintenance on several vehicles
- Marked out garden plots
- Put up banner for festival
- Cleaned shop equipment for open house
- Sidewalk inspection Walden way
- Sugar maple festival parade
- Move all items for shredding to public safety building
- Assisted police and fire with loading item on truck for shredding
- Class on Meth Lab dumping along roads
- Open House

### Upcoming Projects:

- 5-1 Dura Patch areas on Sears Road, mow plaza area.
- 5-2 Dura Patch areas on Little Sugarcreek, mulch trees on Clys and Whites Corner
- 5-3 Dura Patch Little Sugarcreek, wash trucks and bays
- 5-6 Dura Patch Little Sugarcreek, mow 2090
- 5-7 Patch areas in River Ridge II prep for chip seal. Finish mowing 2090
- 5-8 Dura Patch Little Sugarcreek, pick up manhole risers from county for paving projects.
- 5-9 Dura Patch Little Sugarcreek, mow plaza
- 5-10 Dura Patch Little Sugarcreek, wash trucks and bays
- 5-13 Start Mowing cycle, Dura Patch Little Sugarcreek, mow 2090
- 5-14 Dura Patch Little Sugarcreek, start sweeping cycle
- 5-15 Dura patch Little Sugarcreek, mow plaza
- 5-16 Dura patch Little Sugarcreek, mow fails cemetery
- 5-17 work with American Forestry to remove trees on Possum Run prior to paving
- 5-20 Dura patch Possum Run

- 5-21 Dura Patch Possum Run
- 5-22, 23, 24 Full depth repair on hill Middle Run Road
- 5-27 Berm on Spahr Road
- 5-28 Mow 2090
- 5-29 Mow plaza finish mowing 2090
- 5-30 Start roadside spraying cycle
- 5-31 Finish spraying cycle.

On a rainy day we are going to repair battery compartment on engine 73, Try to repair the sign truck. Make repair to equipment as needed.

**Fiscal**

<b>End of Year Totals</b>	
Budget	\$1,567,922.00
Expenditures as of March 31, 2013	\$155,731.41
% of Budget Used	10%
% of Budget Year Target	25%
% of Budget Remaining	90%
Cash Balance as of March 31, 2013	\$1,229,549.78

Respectfully,

Anthony W. Lamb  
Roads and Services Director



## **Staff Report for the Sugarcreek Township Board of Trustees April 15, 2013 through May 1, 2013**

The following is a snapshot of the activities and areas of responsibility for the Sugarcreek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

### **Board of Zoning Appeals Activities:**

- o **May 23, 2013 Meeting:**
  - o **BZA Case 03-2013:** Applicant, Maximum Investment Group, Inc., is requesting an area/dimensional variance from Article 4.11 H. of the Sugarcreek Township Zoning Resolution, to accommodate a lot split of the subject parcel containing 4.222 acres into two lots, one containing 0.7163 acres and the other containing 3.5149 acres. The new lot containing 3.5149 acres would then be combined with the lot to the east fronting on North Lakeman Drive. The subject parcel is 4378 State Route 725, parcel L32000100030000600, owned Maximum Investment Group, Inc., located in the B-2 (General Business) District. Pursuant to Article 4.11 H. of the Sugarcreek Township Zoning Resolution, the minimum lot size in the B-2 District is one acre.
  - o **BZA Case 04-2013:** Applicant, Tim Stephens/Archdeck, is requesting an area/dimensional variance from Article 4.11 G. of the Sugarcreek Township Zoning Resolution, to allow the construction of a deck that will infringe 8' into the required 40' front yard setback adjacent to Eagle Stone Court. The subject property is 1288 Talon Ridge Drive, parcel L32000100130005600, owned by Anil and Sunita Agarwal, located in the R-1A (Single Family Residential) District. Pursuant to Article 4.11 G. of the Sugarcreek Township Zoning Resolution, the required minimum front yard setback in the R-1A District is 40'.

### **Zoning Commission Activities:**

- o **May 14, 2013 Meeting:**

- o Continued discussion on use specific standards relative to wood boiler furnaces
- o **ZC Case 01-2013**: On April 15, 2013, the Sugarcreek Township Board of Trustees initiated, by passage of a resolution, text amendments to the Sugarcreek Township Zoning Resolution. The text amendments initiated include the addition of a PUD-R (Planned Residential District) and amendments to other sections of the Zoning Resolution impacted as a result of the addition of the new district. After the conclusion of the hearing the matter will be submitted to the Board of Township Trustees for its action.

**Permits:**

- o See attached spreadsheet

**Violations:**

- o See attached spreadsheet

**Accomplishments:**

- o Attended MVRPC TAC Meeting on April 18, 2013
- o Conference call with MVRPC's Safe Routes Regional Forum Planning Committee held on April 22, 2013
- o Pre-application Meeting with BZA applicant on April 22, 2013
- o Met with property owner regarding construction of an accessory structure on April 24, 2013
- o Pre-application Meeting with BZA applicant on April 24, 2013
- o Met with property owner regarding construction of an accessory structure on April 24, 2013
- o Attended Open House on April 27, 2013
- o First Meeting of the Comprehensive Plan Review Committee held on April 30, 2013
- o Prepared and sent BZC Legal Notice (May 14, 2013)
- o Prepared and sent BZA Legal Notice (May 23, 2013)
- o Completed BZC Minutes
- o Attended Department Head Meeting on May 1, 2013
- o Coordinating with Superintendent/K-8 schools on Parent Survey and Student Tally cycle for SRTS; arranged for donation by Cassanos of one pizza party per school (K-8) to incentive the return of surveys

**Announcements/Upcoming Events:**

- o Legislative Breakfast scheduled for May 3, 2013
- o Chamber of Commerce Meeting scheduled for May 9, 2013 at Bellbrook Middle School at 12:00 p.m.

- o Attending Beavercreek Township Trustee Meeting on May 13, 2013 to discuss compensatory storage
- o BZC Meeting scheduled for May 14, 2013
- o MVRPC Technical Advisory Committee meeting scheduled for May 16, 2013
- o Farmers' Market begins on May 17, 2013
- o RPCC Executive Committee Meeting scheduled for May 21, 2013 (PUD-R Text Amendment)
- o Comprehensive Plan Review Committee meeting scheduled for May 22, 2013
- o Zoning Inspector Meeting scheduled for May 23, 2013
- o BZA Meeting scheduled for May 23, 2013

## 2013 Zoning/Property Maintenance Violations

Property Address	Complaint	Inspection	Pending Action
3789 Ferry	junk cars/misc. junk	5/1/2013	Updated citation sent in preparation for referral to XMC, abatement agreement entered into
4373 East Briggs	PMC Violations, junk car	4/30/2013	Case referred to Xenia Municipal Court; second pretrial scheduled-abatement occurring
2853 Ferry Road	home occ. w/o approval	4/30/2013	Abated
4395 Swigart	junk cars	2/5/2013	Abated
4353 East Briggs	grass/junk	1/16/2013	Abated
2300 Stewart Road	lighting complaint	4/3/2013	Per builder, different floods with shields have been received, scheduling electrician to change out advised homeowner not moved in yet; lights may have been inadvertently left on; spoke with electrician on 1/22/2013 to clarify standards, working with electrician on meeting standards-2/13/2013; multiple inspections-no violation observed
2353 Ferry Road	occupancy of camper on site	4/10/2013	Abated
1823-1829 Lakeman	trash (left at rd. by tenants)	3/14/2013	Abated
5633 Little Sugarcreek	junk, garage door painting	4/24/2013	Advisory Notice sent; waiting on green card
4139 Middle Run	business in residential district	4/30/2013	Notice of Violation sent, waiting on green card
4387 East Briggs	boat in driveway	4/30/2013	Substantiated; left message for owner
1784 Sonoma	truck parking in backyard	4/30/2013	No violation observed, will re-inspect to be inspected
4292 Willow Creek Circle	grass adj. to Wilm. Dayton		to be inspected
4301 Willow Creek Circle	grass adj. to Wilm. Dayton		to be inspected
Sprint	illegal sign	4/30/2013	Notice of Violation hand delivered
Authorized Wireless	sign in row	4/30/2013	Sign removed and returned

May 1, 2013

**Zoning Certificate Totals 2013**

	SFR	MFR	AcStrc	Bsmt	Deck	Fence	P/F	Pool	Add/R	COM	Tmp	U/S	Wall	Sign	Grd	Sign	Home	Oc	Ten	Fin	Other	TOTALS
JAN	2	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	1	5
FEB	0	0	1	0	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	3
MARCH	5	0	3	0	0	1	1	0	0	0	1	0	0	0	0	0	0	0	0	0	1	12
APRIL	2	0	5	2	0	2	0	0	2	1	0	0	1	0	0	0	0	0	0	0	0	15
MAY																						
JUNE																						
JULY																						
AUGUST																						
SEPT																						
OCT																						
NOV																						
DEC																						
TOTALS	9	0	9	2	0	4	3	0	3	1	1	1	1	1	0	0	0	0	0	0	2	35

35 ZCs issued ytd. vs. 31 ZCs issued same period 2012 (+12.9%). 9 ZCs for SFRs issued ytd vs. 4 ZCs for SFRs issued same period 2012 (+125%).

5/1/2013



**Staff Report for  
Sugarcreek Township Trustees  
May 6, 2013**

The following information is a snap shot of the activities and areas of responsibilities for the Sugarcreek Township Information Technology Department.

**Items Completed:**

- Attended Ohio NENA / APCO conference on behalf of township
- Completed dispatch scenarios task with assigned Dept. Head group
- Participated in MARCS radio discussions and price reviews with vendors and departments
- Participated in Police car camera product reviews
- Engaged vendors to work through Radio tower situation (ongoing)

Respectfully,

Christopher A. Zappanti  
Director of Information Technology