

Staff Report for Sugar Creek Township Trustees June 13 thru June 27, 2013

The following information is a snap shot of the activities and areas of responsibilities for Sugar Creek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is need or explained, please contact Chief Pavlak at 937-848-7344.

Trainings:

VHF Radio Operations and Backup
Advanced Airway Management

Statistics:

Fire Responses-29
EMS Responses-24

PERSONNEL:

We are in the process of hiring part time Firefighter/EMT's. Physical Agility Testing is now being held every Saturday.

Accomplishments/Information:

- Chief Pavlak attended Department Head Meeting
- Chief Pavlak attended Radio Template Meeting.
- Chief Pavlak attended VHF Radio Paging Meeting
- Chief Pavlak attended Communication Center Kick Off Meeting
- Chief Pavlak continues to work with representative from DP and L Energy. Sent request for quote to Aspen and First Energy for our next 3 year electric rates.
- FD continues to working on staffing solutions due to ACA rules and guidelines
- Chief Pavlak attended work session.
- Fire Prevention Bureau has been very busy with plan review, inspections and public education.
- Fire crews attended BARC radio club field day at Sackett-Wright Field.
- Ladder 72 is in Service

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Michael A. Brown
Chief of Police

Trustee Report

July 1, 2013

Training

- In August, Officer Ron Gudgell, our new SRO Officer, will be attending the SRO Certification School.
- No classes scheduled for June or July.

Public Appearances

- On June 19, 2013, Chief Brown and Detective Sergeant Williams attended the ACE Task Force Board of Directors Meeting.
- On June 24th, Chief Brown had a meeting to discuss purchasing Ballistic Vests from Kieslers.
- Chief Brown also attended the Template Development Meeting at the Beavercreek Fire Department.
- On June 26th, Chief Brown attended the Montgomery County Chief's Luncheon.
- On June 27th, Chief Brown attended the Greene County Law Enforcement Association Luncheon.
- Chief Brown attended the Bellbrook-Sugarcreek Kick-off Meeting at the Xenia Police Department.
- Friday, June 28th, Sergeant John Marlatt collected food for the food pantry.

Future Events

- The Police Department will have the Community Outreach Trailer at the Farmers Market on Friday, July 26th.

Have a Safe and Happy 4th of July



Statistics

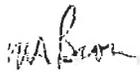
The following statistics are submitted for the Police Department for the period of June 11, 2013, through June 24, 2013:

| | | |
|--------------------------------|--------------------------|-------------|
| Calls For Service: | | |
| | Citizen-Generated | 231 |
| | Officer-Generated | 2560 |
| | Administrative | 26 |
| | Total | 2817 |
| Offense Reports | | 11 |
| Incident Reports | | 12 |
| Crashes | | 9 |
| Business Checks | | 1030 |
| Neighborhood Checks | | 1309 |
| Places Found Open (PFO) | | 21 |
| Vacation House Checks | | 28 |
| Arrests | | 12 |
| Traffic Citations | | 9 |
| Traffic Warnings | | 28 |

Fiscal

| | |
|--|-----------------------|
| Budget (Final Appropriation) | \$2,415,281.00 |
| Expenditures as of June 30, 2013 | \$1,128,745.94 |
| % of Budget Used | 46.3% |
| % of Budget Year Target for the end of June | 49.8% |
| % of Budget Remaining | 53.7% |
| Cash Balance as of June 30, 2013 | \$892,239.91 |

Respectfully submitted,



Michael A. Brown
Chief of Police



Michael A. Brown
Chief of Police

Police Blotter

Monday June 10, 2013

- Fraud complaint was taken as a walk in complaint at the Public Safety Building.
- Two Theft offenders were arrested at a Wilmington Pike business.
- Theft report was taken at a Wilmington Pike business.
- Unwanted subject was arrested at a Surrey Trail address.

Tuesday June 11, 2013

- Mental subject was transported to the hospital from a Center Creek Ct address.
- Theft offender was arrested at a Wilmington Pike business.
- OVI offender was arrested on Wilmington Pike.

Wednesday June 12, 2013

- Individual was arrested for possession of alcohol under age on Country Wood Dr.
- Theft report was taken from a citizen claiming that items were stolen from her vehicle while at a Wilmington Pike business.
- Hit/Skip crash was reported at a Feedwire Road business.
- Hit/Skip crash was reported at a Wilmington Pike business.
- Domestic Dispute was investigated at a Feedwire Road business.

Thursday June 13, 2013

- Individual was arrested for OVI, and two others for possessing alcohol under 21 at a Wilmington Pike business parking lot.
- Menacing complaint was investigated at a Wilmington Pike business.
- Found Property was reported along Washington Mill Road near the park entrance.

Friday June 14, 2013

- Theft report was taken from a Feedwire Road business.
- Suspicious activity was found along Feedwire Road and later two individuals were arrested for Breaking and Entering a vacant house on Wilmington Pike.
- Found Property was reported on St. Rt. 725 and Wilmington Pike.
- Individual was arrested for OVI at a Wilmington Pike business parking lot.
- Theft complaint was of a trailer from a residence on Upper Bellbrook Road.

Saturday June 15, 2013

- Traffic stop yielded an arrest of an adult male for OVI.

Sunday June 16, 2013

- An individual was arrested on a warrant out of Sugarcreek PD at the Montgomery County Jail.

Monday June 17, 2013

- Follow up to a Theft complaint was initiated on Briggs Road

Tuesday June 18, 2013

- Misuse of a credit card complaint was taken from a resident on Surrey Trail
- Breaking and Entering complaint was taken from a resident on Wilmington Dayton Road

Wednesday June 19, 2013

- Theft complaint was taken from resident on Mead Road

Thursday June 20, 2013

- Property Damage crash was investigated at a Wilmington Pike business
- Menacing complaint was taken from a resident on Centerville Road
- Theft report was taken from a Wilmington Pike business
- Theft offender was arrested at a Wilmington Pike business and the same person was responsible for the previous theft offense

Friday June 21, 2013

- Nothing to report this day

Saturday June 22, 2013

- Theft report of investigation was taken from a Wilmington Pike business

Sunday June 23, 2013

- Hit/Skip crash was investigated at a Wilmington Pike business
- Theft report of investigation was taken from a Wilmington Pike business



**Staff Report for
Sugar Creek Township Trustees
June 1, 2013**

The following information is a snap shot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

Calls for Service

- 6-10 speed limit sign missing
- 6-13 tree down on Conference road and on Edelweiss Drive
- 6-22 Tree down Kable's Mill Drive
-

Accomplishments:

- Removed large tree from ditch on Oleva Drive
- Dura patched Little Sugar Creek Road and Oleva Drive
- Mowed 2090 and plaza area
- Hauled # 9 stone
- Repaired driveway on Washington Mill Road damaged by snow plow
- Eradicated along curb on Possum Run Road
- Numerous water issues from heavy rains

Budgetary Awareness Items:

- 4 hours of overtime

To Do:

6-24 through 6-28

- Right of way mowing
- Mow 2090 and plaza area
- Repair sump pump issue in meter pit
- Grade front lot to drain water

7-1 through 7-5

- Mow 2090 and plaza area
- Full depth repair on Middle Run Road
- Mill butt joints

Respectfully,

Anthony W. Lamb
Roads and Services Director



**Staff Report for the Sugarcreek Township Board of Trustees
June 17, 2013 through June 25, 2013**

The following is a snapshot of the activities and areas of responsibility for the Sugarcreek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

Board of Zoning Appeals Activities:

- o **July 25, 2013 Meeting:**
 - o **BZA05-2013:** Applicant, Marvin Most is requesting an area/dimensional variance from Article 4.11 H. of the Sugarcreek Township Zoning Resolution, to reduce the required side yard setback from 20' to 12.8' to accommodate the construction of a deck. The subject parcel is 502 South Alpha Bellbrook Road, parcel L32000200150012500, owned Marvin C. Most, located in the E (Estate Residential) District.
 - o **BZA06-2013:** Applicants, Edward and Astrid Kapfhammer, are requesting an area/dimensional variance, to reduce the rear yard setback from 35' to 26' to accommodate the construction of a deck. The subject parcel is 1280 Settlers Bay Court, parcel L32000200160047600, owned by Edward S. and Astrid S. Kapfhammer, located in the R-PUD (Residential Planned Unit Development) District.

-Zoning Commission Activities:

- o **June 11, 2013 Meeting:**
 - o **ZC Case 01-2013:** On April 15, 2013, the Sugarcreek Township Board of Trustees initiated, by passage of a resolution, text amendments to the Sugarcreek Township Zoning Resolution. The text amendments initiated include the addition of a PUD-R (Planned Residential District) and amendments to other sections of the Zoning Resolution impacted as a result of the addition of the new district. After the conclusion of the

hearing the matter will be submitted to the Board of Township Trustees for its action.

- ***The BZC tabled the request, asking staff to provide additional information for consideration at the July 9, 2013 BZC Meeting.***
- **ZC Case 02-2013:** On May 14, 2013, the Sugarcreek Township Board of Zoning Commission initiated, by passage of a motion, a text amendment to the Sugarcreek Township Zoning Resolution. The text amendment initiated impacts Table 4-6 Permitted Accessory Uses and Structures and Section 4.13 E. 11. Use Regulations for Wood Boiler Furnaces. After the conclusion of the hearing the matter will be submitted to the Board of Township Trustees for its action.
 - ***The BZC tabled the request in order to review the RPCC recommendation at the July 9, 2013 BZC Meeting.***

Permits:

- See attached spreadsheet

Violations:

- See attached spreadsheet

Accomplishments:

- Met with property owner on June 18, 2013 to discuss construction of an addition/deck
- Met with property owner on June 18, 2013 to discuss violation abatement
- Attended Safe Routes to School Regional Forum on June 19, 2013
- Attended Special Session on June 19, 2013
- Met with contractor on June 24, 2013 to discuss construction of a pool
- Met with property owner on June 24, 2013 to discuss variance application
- Met with property owner on June 24, 2013 to discuss variance application
- Met with property owner on June 24, 2013 to discuss Advisory Notice
- Plans for Orange Leaf pending approval (spoke with architect June 10, 2013 revised plans on their way to Fire Department)
- Plans for Go Dog Go pending approval
- GIS is working on Comp. Plan mapping
- Researched residential planned development regulations
- Received RPCC recommendation on wood boiler furnace regulations

Announcements/Upcoming Events:

- Out of the office June 26, June 27 and July 1, 2013
- BZA Meeting scheduled for June 27, 2013 (canceled)
- CDP Review Committee Meeting scheduled for July 2, 2013

- o BZC Meeting scheduled for July 9, 2013
- o MVRPC TAC Meeting scheduled for July 18, 2013
- o BZA Meeting scheduled for July 25, 2013
- o Pre-construction meeting for SRTS Project 1 tbd
- o Project Scope Meeting for SRTS Project 3 scheduled for August 15, 2013



**Staff Report for
Sugar Creek Township Trustees
July 1, 2013**

The following information is a highlight of the activities and areas of responsibilities for the Sugar Creek Township Information Technology Department.

Items Completed:

- Attended PSISN Board meeting and NWS CAD Enterprise demo
- Participated in Dispatch consolidation meetings
- Began negotiation of contract job and formatting of NWS CAD export to Sugar Creek RMS
- Began configuration of test tablet for First Responders
- Continued preparation for public WiFi access points
- Continued Fire Station Alerting conversations & research
- Website statistics will be presented monthly for comparative purposes

Respectfully,

Christopher A. Zappanti
Director of Information Technology