



**Administrator's Report to the Trustees
November 18, 2013**

The following represents a brief update of the activities, information and issues which the Administration is currently working on:

- Presented testimony in favor of HB 277 to the State and Local Government Committee of the House of Representatives in Columbus on November 12th. HB 277 modifies the language in Type II annexation law to include political subdivisions as owners for consideration in the petition process. Under current law, Townships, counties, park boards, schools and other political subdivisions are not considered owners in the petition process and therefore can be included in the territory being annexed without consideration or permission. Should the HB be approved, private property owners that want to annex, are not contiguous to a city and separated by publicly owned property of a political subdivision, will need to approach the political subdivision for their approval to join the petition.

The next step is more proponent testimony on December 3rd, opponent testimony on December 10th and then the committee will send it to the Senate for consideration.

This change stems from recent actions of the City of Centerville in Washington Township, and the City of Beavercreek in Beavercreek Township to annex a small private parcel and then reach beyond to take park land, school district property and county property in the annexed territory.

Also joining me to offer testimony on the 12th was Jesse Lightle, Township Administrator for Washington Township, and Peggy Reis, Trustee for Anderson Township. We have asked Beavercreek and Batavia Townships to provide testimony at the upcoming December 3rd hearing.

- The draft of the CDP has been approved by the Zoning Commission and will be heard by the Trustees in December.

Fiscal:	
Budget:	\$ 537,775.00
Expenditures as of September 16, 2013:	\$ 455,093.93
% of Budget Used:	84 %
% of Budget Year Target:	84 %
Remaining % of Budget Remaining:	16 %
Cash Balance as of November 1, 2013:	\$ 283,835.75

Respectfully Submitted,

Barry P. Tiffany
Township Administrator

Staff Report for Sugarcreek Township Trustees November 1, 2013 thru November 17, 2013

The following information is a snap shot of the activities and areas of responsibilities for Sugarcreek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is need or explained, please contact Chief Pavlak at 937-848-7344.

Trainings:

SCBA Air Management
CPR Certification

Statistics:

Fire Responses-Not available
EMS Responses-Not available

PERSONNEL:

We are in the process of hiring volunteer Firefighter/EMT's. Physical Agility Testing is now being held every as needed.

Accomplishments/Information:

- Chief Zimmerman attended Department Head Meeting
- Chief Pavlak on vacation November 1st -18th
- FM Trepanier attended Centerville TRC meetings
- FM Trepanier attended COSTCO meeting reference fire protection and site development
- FM Trepanier conducted fire flow test with fire protection engineering firm and Greene County Sanitary reference COSTCO
- Sprinkler review for Staples sprinkler modification.
- FM Trepanier completed final sprinkler inspection of 55 Bins Wine and Spirits
- FM Trepanier conducted on site inspection of fire line at the Islamic Society process will be on going
- FM Trepanier attended seminar flexible sprinkler pipes
- Fire Levy passed
- Soccer Tournaments were held November 2 and 3rd provided EMS coverage for this event
- Fire alarm testing was held at the Public Safety Building
- Received new copiers for the stations
- Tested new radios throughout the Township to include stores and roads.
- Trick or Treat event fire department participated
- Chief Zimmerman attended the Chamber of Commerce meeting.
- Bayberry Cove held safety awareness day fire department participated.
- Chief Pavlak working with P/R Communications on the MARCS transition for radio's

STATUS OF SIGNIFICANT ISSUES THE FIRE DEPARTMENT IS ADDRESSING:

- Radio equipment changes and programming
- Radio Communication Tower agreement with Greene County

SCHEDULED EVENTS FOR REMAINDER OF November:

None scheduled.

Budgetary Awareness Items:

- A.) Need of lease for Motorola Radios for MARCS Systems
- B.) LGIF Funding for Radios-\$50,000.00
- C.) Fire Station Alerting funding-\$54,000.00
- D.) Buyout of Microwave system from W.S. Electronics-\$7600.00

FISCAL: Do not have numbers for November as of report date.

Fire Budget: \$2,566,263.00 EMS Budget: \$ 251,067

Expenditures as of November 1, 2013

Fire: \$1,854,179 EMS: \$148,497.63

% of Budget Used:

Fire: 71.906% EMS: 58.957%

% of Budget Year Target:

Fire: 75% EMS: 75%

Remaining % OF Budget Remaining

Fire: 28.094 EMS: 41.043%

Cash Balance as of November 1, 2013:

Fire: \$1,356,723.08 EMS: \$101,024.09

Respectfully submitted,

Randy Pavlak, Fire Chief



Michael A. Brown
Chief of Police

Trustee Report November 18, 2013

Training

- No training classes pending at this time.

Public Appearances

- On November 5th, Sergeant Mark White conducted a *Winter Safety Driving Tips* session.
- On November 6th, Chief Brown and Sergeant Williams attended the IROC Kick-off Meeting.
- Chief Brown and Sergeant Deckard attended the Bellbrook Radio Test.
- On November 7th, Chief Brown attended the Chamber Luncheon.
- On November 12th, Chief Brown attended the Boston Marathon De-Briefing at Grandview Hospital.
- Sergeant Williams attended the Regional Intelligence Meeting.
- On November 14th, Chief Brown, Detective Coltrane, and Sergeant Williams attended the USSS White Collar Crime Task Force Meeting at Centerville Police Department.
- Sergeant White talked at the Bayberry Cove open house on Saturday, November 16, 2013, regarding crime prevention.

Future Events

- December 20th, Shop with a Cop

Have a Happy Thanksgiving!



Statistics

- See attached report.

Fiscal

Budget (Final Appropriation)	\$2,415,281.00
Expenditures as of November 15, 2013	\$1,939,170.22
% of Budget Used	79.6%
% of Budget Year Target for the end of November	91.3%
% of Budget Remaining	20.4%
Cash Balance as of November 15, 2013	\$1,141,799.58

Overtime for Trustee Report

OCTOBER	HOURS	
COMMUNICATIONS		0
MANDATED (COURT, TRAINING, ETC.)		36.5
OPERATIONAL		256.75
TOTALS		293.25

Respectfully submitted,

Michael A. Brown
Chief of Police



Michael A. Brown
Chief of Police

Police Blotter

Monday October 28, 2013

- Property Damage Incident was Investigated on N. Linda Drive.
- Theft complaint was taken from a Wilmington Pike business, Investigation Is pending.

Tuesday October 29, 2013

- A traffic stop at Centerville and Ferry Roads yielded one subject being arrested for Possession of Drugs.

Wednesday October 30, 2013

- Theft offender was arrested at a Wilmington Pike business.
- Individual was arrested on a warrant out of Sugarcreek P.D. at the Montgomery County Jail.

Thursday October 31, 2013

- A traffic stop on Mill Pond Drive yielded two subjects being arrested for Possession of Drugs.

Friday November 01, 2013

- A traffic stop on Bayberry Cove yielded one subject being arrested for OVI.

Saturday November 02, 2013

- Traffic stop on Wilmington Pike In the 6000 block yielded a driver of a vehicle being arrested for an OVI offense.

Sunday November 03, 2013

- Traffic stop on Surrey Trail and Briggs Road yielded a driver of a vehicle being arrested for an OVI offense.
- Individual was arrested on a warrant out of Sugarcreek P.D. at the Clark County Jail.

Monday November 04, 2013

- Property Damage crash was investigated on IR-675.
- Two Individuals were arrested for Domestic Violence and Assault on Surrey Trail.
- Theft offender was arrested at a Wilmington Pike business.

Tuesday November 05, 2013

- Nothing to Report

Wednesday November 06, 2013

- Theft report was taken from a Wilmington Pike business.

Thursday November 07, 2013

- An investigation into psychiatric illness was investigated on Roger Scott.

Friday November 08, 2013

- Individual was arrested on a warrant out of Sugarcreek Township P.D. at an address in Centerville.
- Individual was arrested for possession of drugs on Wilmington Pike and Clio Roads.
- Individual was arrested for Disorderly Conduct after an investigation from a resident on Roger Scott.
- An investigation into Unauthorized Use of a Vehicle was taken from a resident on Waynesville Road.

Saturday November 09, 2013

- Missing adult investigation was completed on an address on Surrey Trail.
- Individual was arrested on a warrant out of Sugarcreek P.D. at the Montgomery County Jail.
- Individual was arrested on a warrant out of Sugarcreek P.D. on behalf of the Ohio State Highway Patrol.

Sunday November 10, 2013

- A fraud complaint was taken from a resident.

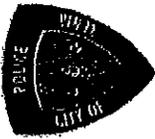


Call For Service By Call Type Report

Print Date/Time: 11/01/2013 17:08
 Login ID: imnorth
 Layer: BEAT
 Areas: SC3504, SC3503, SC3502, SC3501

From Date: 10/01/2013 00:00(Continuous)
 To Date: 11/01/2013 23:59
 Agency Type: Police

CALL FOR SERVICE TYPE	CALLS FOR SERVICE	PERCENT OF TOTAL
911H	3	0.5
ALBU	17	2.86
ALHU	2	0.34
ALRE	30	5.04
ANIM	7	1.18
ASSA	2	0.34
ASSI	10	1.68
BURG	2	0.34
BUSI	1	0.17
CRHS	4	0.67
CRPD	20	3.36
CRPI	5	0.84
CRPP	3	0.5
CRUI	1	0.17
DAMA	6	1.01
DELI	1	0.17
DEOT	31	5.21
DESC	48	8.07
DETR	1	0.17
DISA	10	1.68
DIST	3	0.5
DOVI	4	0.67
DRUG	2	0.34
EXTR	3	0.5
FACO-FIRE ALARM COMMERCIAL	3	0.5
FIIN-INSIDE INVEST	1	0.17



Call For Service By Call Type Report

Print Date/Time: 11/01/2013 17:08
 Login ID: imnorth
 Layer: BEAT
 Areas: SC3504, SC3503, SC3502, SC3501

From Date: 10/01/2013 00:00(Continuous)
 To Date: 11/01/2013 23:59
 Agency Type: Police

CALL FOR SERVICE TYPE	CALLS FOR SERVICE	PERCENT OF TOTAL
FMALS-MEDICAL	5	0.84
FMELS-MEDICAL	2	0.34
FMCC-CRITICAL CARE	2	0.34
FOIN-OUTSIDE INVESTIGATION	3	0.5
FOLL	20	3.36
FOUN	4	0.67
FRAU	3	0.5
FSCM-SERVICE CALL-MEDIC	1	0.17
FUT-UTILITY HAZARD	2	0.34
FVCA-VEHICLE-CAR	2	0.34
HARA	8	1.34
HOUS	32	5.38
HUNT	1	0.17
INTO	1	0.17
JUVE	4	0.67
K9RE	1	0.17
LOCK	17	2.86
MISC	9	1.51
NEIG	5	0.84
NEW CALL	2	0.34
NOIS	3	0.5
OPEN	4	0.67
PANH	1	0.17
PARK	3	0.5
PEAC	8	1.34
PRIS	3	0.5



Call For Service By Call Type Report

Print Date/Time: 11/01/2013 17:08
 Login ID: mmorth
 Layer: BEAT
 Areas: SC3504, SC3503, SC3502, SC3501

From Date: 10/01/2013 00:00 (Continuous)
 To Date: 11/01/2013 23:59
 Agency Type: Police

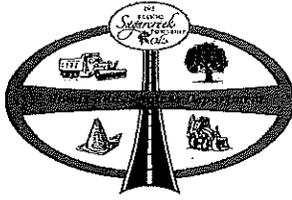
CALL FOR SERVICE TYPE	CALLS FOR SERVICE	PERCENT OF TOTAL
PROT	1	0.17
REOF	9	1.51
SOLI	2	0.34
STRE	10	1.68
SUPE	26	4.37
SUVE	59	9.92
THEF	14	2.35
TRAF	12	2.02
TS	77	12.94
UNWA	1	0.17
WARR	5	0.84
WEAP	3	0.5
WELF	10	1.68
Total Calls For Service:	585	

CFS Type	Description	Default Status	Police	Fire	Ems	Active
911H	HANG UP	IN PROGRESS	YES	NO	NO	YES
ABAN	ABANDONED/JUNK VEHICLE	NOT IN PROGRESS	YES	NO	NO	YES
ABDU	ABDUCTION/KIDNAPPING	IN PROGRESS	YES	NO	NO	YES
ALBU	ALARM BUSINESS/BANK	IN PROGRESS	YES	NO	NO	YES
ALHU	ALARM HOLD UP/PANIC	IN PROGRESS	YES	NO	NO	YES
ALRE	ALARM RESIDENTIAL	IN PROGRESS	YES	NO	NO	YES
ANIM	ANIMAL COMPLAINT	IN PROGRESS	YES	NO	NO	YES
ARSO	ARSON	IN PROGRESS	YES	NO	NO	YES
ASSA	ASSAULT	IN PROGRESS	YES	NO	NO	YES
ASSI	ASSIST	IN PROGRESS	YES	NO	NO	YES
BARC	BAR CHECK	NOT IN PROGRESS	YES	NO	NO	YES
BOMB	BOMB THREAT	IN PROGRESS	YES	NO	NO	YES
BREA	BREAKING & ENTERING	NOT IN PROGRESS	YES	NO	NO	YES
BURG	BURGLARY	NOT IN PROGRESS	YES	NO	NO	YES
BUSI	BUSINESS CHECK	NOT IN PROGRESS	YES	NO	NO	YES
CHIL	CHILD ENDANGERING	IN PROGRESS	YES	NO	NO	YES
CIVI	CIVIL COMPLAINT	NOT IN PROGRESS	YES	NO	NO	YES
COMM	COMMUNITY POLICING	NOT IN PROGRESS	YES	NO	NO	YES
CREN	CRASH ENTRAPMENT	IN PROGRESS	YES	YES	NO	YES
CRHS	CRASH HIT SKIP	IN PROGRESS	YES	NO	NO	YES
CROW	CROWD CONTROL	IN PROGRESS	YES	NO	NO	YES
CRPD	CRASH PROPERTY DAMAGE	IN PROGRESS	YES	NO	NO	YES
CRPI	CRASH PERSONAL INJURY	IN PROGRESS	YES	YES	NO	YES
CRPP	CRASH PRIVATE PROERTY	IN PROGRESS	YES	NO	NO	YES
CRUI	CRASH UNKNOWN INJURY	IN PROGRESS	YES	YES	NO	YES
DAMA	CRIMINAL DAMAGING	NOT IN PROGRESS	YES	NO	NO	YES
DEAD	DEAD BODY	NOT IN PROGRESS	YES	YES	NO	YES
DECO	DETAIL COURT	NOT IN PROGRESS	YES	NO	NO	YES
DELI	DELIVER MESSAGE	NOT IN PROGRESS	YES	NO	NO	YES
DEOT	DETAIL OTHER	NOT IN PROGRESS	YES	NO	NO	YES
DESC	DETAIL SCHOOL	NOT IN PROGRESS	YES	NO	NO	YES
DETR	DETAIL TRAFFIC	NOT IN PROGRESS	YES	NO	NO	YES
DISA	DISABLED VEHICLE	NOT IN PROGRESS	YES	NO	NO	YES

DIST	DISTURBANCE	IN PROGRESS	YES	NO	NO	YES
DOIDI	DOMESTIC DISPUTE	IN PROGRESS	YES	NO	NO	YES
DOVI	DOMESTIC VIOLENC	IN PROGRESS	YES	NO	NO	YES
DRBO	DRUG DROP OFF BOX	NOT IN PROGRESS	YES	NO	NO	YES
DRUG	DRUG ACTIVITY	NOT IN PROGRESS	YES	NO	NO	YES
ESCO	ESCORT	NOT IN PROGRESS	YES	NO	NO	YES
EXTR	EXTRA PATROL	NOT IN PROGRESS	YES	NO	NO	YES
FACO	FIRE ALARM COMMERCIAL	IN PROGRESS	NO	YES	NO	YES
FAIR	FIRE AIRCRAFT EMERGENCY	IN PROGRESS	NO	YES	NO	YES
FARE	FIRE ALARM RESIDENTIAL	IN PROGRESS	NO	YES	NO	YES
FCOM	FIRE COMMERCIAL FIRE	IN PROGRESS	NO	YES	NO	YES
FDUMP	FIRE DUMPSTER/TRASH	IN PROGRESS	NO	YES	NO	YES
FEXP	FIRE EXPLOSION	IN PROGRESS	NO	YES	NO	YES
FFUE	FIRE FUEL SPILL	IN PROGRESS	NO	YES	NO	YES
FGRA	FIRE GRASS FIELD	IN PROGRESS	NO	YES	NO	YES
FHAZ	FIRE HAZMAT INCIDENT	IN PROGRESS	NO	YES	NO	YES
FIGH	FIGHT	IN PROGRESS	YES	NO	NO	YES
FIIN	FIRE INSIDE INVESTIGATION	IN PROGRESS	NO	YES	NO	YES
FIWO	FIREWORKS	IN PROGRESS	YES	NO	NO	YES
FMAC	FIRE MACHINE INDUSTRIAL	IN PROGRESS	NO	YES	NO	YES
FMALS	FIRE MEDICAL ALS	IN PROGRESS	NO	YES	NO	YES
FMBSL	FIRE MEDICAL BLS	IN PROGRESS	NO	YES	NO	YES
FMCC	FIRE MEDICAL CRITICAL CARE	IN PROGRESS	NO	YES	NO	YES
FMCJ	FIRE MEDICAL MASS CASUALTY	IN PROGRESS	NO	YES	NO	YES
FMUT	FIRE MUTUAL AID	IN PROGRESS	NO	YES	NO	YES
FOEX	FIRE OUTSIDE W/ EXPOSURE	IN PROGRESS	NO	YES	NO	YES
FOIN	FIRE OUTSIDE INVESTIGATION	IN PROGRESS	NO	YES	NO	YES
FOLL	FOLLOW UP	NOT IN PROGRESS	YES	NO	NO	YES
FOUN	FOUND PROPERTY	NOT IN PROGRESS	YES	NO	NO	YES
FRAU	FRAUD	NOT IN PROGRESS	YES	NO	NO	YES
FRES	FIRE RESIDENTIAL FIRE	IN PROGRESS	NO	YES	NO	YES
FRHI	FIRE RESCUE HIGH ANGLE	IN PROGRESS	NO	YES	NO	YES
FROT	FIRE RESCUE OTHER	IN PROGRESS	NO	YES	NO	YES
FRWA	FIRE RESCUE WATER	IN PROGRESS	NO	YES	NO	YES

FSC	FIRE SERVICE CALL ENGINE	IN PROGRESS	NO	YES	NO	YES
FSCM	FIRE SERVICE CALL MEDIC	IN PROGRESS	NO	YES	NO	YES
FSTA	FIRE STAFF RECALL	IN PROGRESS	NO	YES	NO	YES
FTRA	FIRE TRAIN/RAIL INCIDENT	IN PROGRESS	NO	YES	NO	YES
FUTTI	FIRE UTILITY HAZARD	IN PROGRESS	NO	YES	NO	YES
FVCA	FIRE VEHICLE/CAR	IN PROGRESS	NO	YES	NO	YES
FVFA	FIRE VEHICLE/FARM	IN PROGRESS	NO	YES	NO	YES
FVLG	FIRE VEHICLE LARGE	IN PROGRESS	NO	YES	NO	YES
GAMB	GAMBLING	NOT IN PROGRESS	YES	NO	NO	YES
HARA	HARRASSMENT	NOT IN PROGRESS	YES	NO	NO	YES
HOMI	HOMICIDE	IN PROGRESS	YES	NO	NO	YES
HOUS	HOUSE CHECK	NOT IN PROGRESS	YES	NO	NO	YES
HUNT	HUNTING COMPLAINT	IN PROGRESS	YES	NO	NO	YES
INTO	INTOXICATED SUBJECT	IN PROGRESS	YES	NO	NO	YES
JUVE	JUVENILE COMPLAINT	IN PROGRESS	YES	NO	NO	YES
K9RE	K9 REQUEST	IN PROGRESS	YES	NO	NO	YES
LIQU	LIQUOR/ALCOHOL VIOLATION	IN PROGRESS	YES	NO	NO	YES
LITT	LITTERING/DUMPING	NOT IN PROGRESS	YES	NO	NO	YES
LOCK	LOCKOUT ASSISTANCE	IN PROGRESS	YES	NO	NO	YES
LOST	LOST PROPERTY	NOT IN PROGRESS	YES	NO	NO	YES
MENT	MENTAL SUBJECT	IN PROGRESS	YES	NO	NO	YES
MISC	MISCELLANEOUS	NOT IN PROGRESS	YES	NO	NO	YES
MISS	MISSING PERSON	IN PROGRESS	YES	NO	NO	YES
NEIG	NEIGHBOR COMPLAINT	IN PROGRESS	YES	NO	NO	YES
NEW CALL	NEW CALL	NOT IN PROGRESS	YES	NO	NO	YES
NOIS	NOISE COMPLAINT	NOT IN PROGRESS	YES	NO	NO	YES
OC	EMERGENCY OPERATIONS CTR	IN PROGRESS	YES	NO	NO	YES
OPEN	OPEN DOOR/WINDOW	IN PROGRESS	YES	NO	NO	YES
OVER	OVERDOSE	IN PROGRESS	YES	NO	NO	YES
PA	PA	IN PROGRESS	NO	YES	NO	YES
PANH	PANHANDLING	IN PROGRESS	YES	NO	NO	YES
PARK	PARKING COMPLAINT	NOT IN PROGRESS	YES	NO	NO	YES
PEAC	PEACE OFFICER	IN PROGRESS	YES	NO	NO	YES
PEDE	PEDESTRIAN/HITCH HIKER	IN PROGRESS	YES	NO	NO	YES

PFMC	POLICE FMC TRANSPORT	NOT IN PROGRESS	YES	NO	NO	YES
PRIS	PRISONER TRANSPORT	NOT IN PROGRESS	YES	NO	NO	YES
PROT	PROTECTION ORDER VIOLATION	IN PROGRESS	YES	NO	NO	YES
RECO	RECOVERED STOLEN PROPERTY	NOT IN PROGRESS	YES	NO	NO	YES
REOF	REQUEST OFFICER	IN PROGRESS	YES	NO	NO	YES
RESU	REQUEST SUPERVISOR	IN PROGRESS	YES	NO	NO	YES
ROBB	ROBBERY	IN PROGRESS	YES	NO	NO	YES
SCHO	SCHOOL BUS VIOLATION	NOT IN PROGRESS	YES	NO	NO	YES
SERV	SERVICE CALL POLICE	IN PROGRESS	YES	NO	NO	YES
SEXO	SEX OFFENSE	NOT IN PROGRESS	YES	NO	NO	YES
SCHO	SHOOTING/STABBING	IN PROGRESS	YES	NO	NO	YES
SOLI	SOLICITOR	IN PROGRESS	YES	NO	NO	YES
SORN	SORN	NOT IN PROGRESS	YES	NO	NO	YES
STRE	STREET/ROAD OBSTRUCTION	IN PROGRESS	YES	NO	NO	YES
SUIC	SUICIDE ATTEMPT/SUICIDE	IN PROGRESS	YES	NO	NO	YES
SUSP	SUSPICIOUS PERSON	IN PROGRESS	YES	NO	NO	YES
SUSV	SUSPICIOUS VEHICLE	IN PROGRESS	YES	NO	NO	YES
TEST	TEST CALL	NOT IN PROGRESS	YES	YES	YES	YES
THEF	THEFT	NOT IN PROGRESS	YES	NO	NO	YES
TRAF	TRAFFIC COMPLAINT	IN PROGRESS	YES	NO	NO	YES
TRES	TRESPASSING COMPLAINT	IN PROGRESS	YES	NO	NO	YES
TS	TRAFFIC STOP	IN PROGRESS	YES	NO	NO	YES
UNKNOWN	UNKNOWN	UNKNOWN	YES	NO	NO	YES
UNWA	UNWANTED SUBJECT	IN PROGRESS	YES	NO	NO	YES
VEHI	VEHICLE MAINTENANCE	NOT IN PROGRESS	YES	NO	NO	YES
WARR	WARRANT	IN PROGRESS	YES	NO	NO	YES
WEAP	WEAPONS SHOTS FIRED	IN PROGRESS	YES	NO	NO	YES
WELF	WELFARE CHECK	IN PROGRESS	YES	NO	NO	YES



**Staff Report for
Sugar Creek Township Trustees
November 18, 2013**

The following information is a snap shot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

Calls for Service

- 10-28 Police request for clean up of loose stone that caused accident
- 10-29 Speed limit signs painted (4) signs were vandalized
- 11-6 Dead deer on Ferry Road

Accomplishments:

- Patched driveway at 2090 Ferry Road after culvert replacement
- Ran new cables for phone and data for new copier
- Cleaned up downed trees after storm
- Bermed Little Sugar Creek Road
- Started berm on Carpenter Road
- Eradicated and patched areas on Shepherd Road
- Patched area on Washington Mill Road

Budgetary Awareness Items:

- 21 hours overtime – Call outs and Driveway culvert repair

Fiscal

End of Year Totals	
Budget	\$1,567,923.00
Expenditures as of October 1, 2013	\$1,076,955.17
% of Budget Used	69%
% of Budget Year Target	84%
% of Budget Remaining	31%
Cash Balance as of October 1, 2013	\$504,880.37

11-11 through 11-15 Sent large trucks out for winter maintenance, finish all berming, ditch work on River Bend Cir., change oil in mowers and pavement saw for winter storage.

11- 18 through 11-22 Finish dura patch for the 2013 season, set trucks up for winter check over plows, start clearing trees from right of way.

Respectfully,

Anthony W. Lamb
Roads and Services Director



**Staff Report for the Sugarcreek Township Board of Trustees
November 4, 2013 through November 14, 2013**

The following is a snapshot of the activities and areas of responsibility for the Sugarcreek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

Board of Zoning Appeals Activities:

- o **November 21, 2013**
 - o **BZA08-2013:** Islamic Society of Greater Dayton is requesting a minor modification to their approved Conditional Use to allow for an outdoor patio area at the northeast side of the building.

Zoning Commission Activities:

- o **November 12, 2013 Meeting Follow-up**
 - o Review of the Comprehensive Development Plan Update
 - The BZC recommended approval as amended. Trustee hearing scheduled for December 2, 2013.
- o **December 10, 2013 Meeting-Canceled**

Permits:

- o See attached spreadsheet

Violations:

- o See attached spreadsheet

Accomplishments:

- o Met with developer on November 4, 2013 to discuss land in the township
- o Prepared and sent Legal and Public Notices for the November 21, 2013 BZA Meeting
- o Met with residents on November 6, 2013 to discuss complaint
- o Met with realtor to discuss land in the township on November 7, 2013
- o Attended Chamber of Commerce Meeting on November 7, 2013
- o Attended BZC Meeting on November 12, 2013
- o Attended Department Head Meeting on November 13, 2013
- o Met with resident to discuss addition plans on November 13, 2013
- o Met with builder to discuss new home construction on November 13, 2013
- o Met with Soil and Water Conservation District, builder and builder representative to discuss drainage on two lots in Deerfield Estates on November 13, 2013
- o Prepared Staff Report for BZA08-2013
- o Prepared and delivered BZA packets for the November 21, 2013 BZA Meeting
- o Maps for CDP Update completed; final draft of CDP completed for BZC review in advance of the November 12, 2013 BZC Meeting

Announcements/Upcoming Events:

- o MVRPC TAC Meeting scheduled for November 21, 2013
- o BZA Meeting scheduled for November 21, 2013 (3rd Thursday to avoid falling on Thanksgiving)
- o Go Dogs Go Grand Opening scheduled for December 4, 2013
- o Chamber Meeting scheduled for December 5, 2013
- o Miami Valley Planning and Zoning Conference scheduled for December 6, 2013

Zoning Certificate Totals 2013

	SFR	MFR	AcStrc	Bsmt	Deck	Fence	P/F	Pool	Add/R	COM	Temp	U/S	Wall Sign	Grd Sign	Home Oc	Ten Fin	Other	TOTALS	
JAN	2	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0	0	1	5
FEB	0	0	1	0	0	1	0	0	1	0	0	0	0	0	0	0	0	0	3
MARCH	5	0	3	0	0	1	1	0	0	0	1	0	0	0	0	0	0	1	12
APRIL	2	0	5	2	0	2	0	0	2	1	0	0	1	0	0	1	0	0	16
MAY	1	0	1	1	3	5	0	1	1	0	1	0	1	0	0	1	0	0	16
JUNE	1	0	1	1	3	2	0	1	1	0	0	0	0	0	0	0	0	0	10
JULY	3	0	2	1	5	1	0	0	2	0	2	0	2	1	0	1	2	2	22
AUGUST	7	0	1	0	0	2	0	0	3	0	1	0	3	0	0	3	1	1	21
SEPT	3	0	2	0	0	0	2	0	1	0	0	0	0	0	0	0	0	1	9
OCT	2	0	7	0	0	3	0	0	0	0	0	0	0	0	0	1	1	1	14
NOV	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1	0	0	3
DEC																			
TOTALS	27	0	23	5	11	17	5	2	11	1	5	1	8	1	0	8	7	7	131

131 ZCs issued ytd. vs. 107 ZCs issued same period 2012 (+22%). 27 ZCs for SFRs issued ytd vs. 18 ZCs for SFRs issued same period 2012 (+50%)

November 14, 2013

2013 Zoning/Property Maintenance Violations

Property Address	Complaint	Inspection	Pending Action
3789 Ferry	junk cars/misc. junk	8/15/2013	Updated citation sent in preparation for referral to XMC, abatement agreement entered into
4373 East Briggs	PMC Violations, junk car	5/13/2013	Abated
2853 Ferry Road	home occ. w/o approval	4/30/2013	Abated
4395 Swigart	junk cars	2/5/2013	Abated
4353 East Briggs	grass/junk	1/16/2013	Abated
2300 Stewart Road	lighting complaint	10/7/2013	Per builder, different floods with shields have been received, scheduling electrician to change out electrician on 1/22/2013 to clarify standards, working with electrician on meeting standards-2/13/2013; multiple inspections-no violation observed, light meter inspection-no violation
2353 Ferry Road	occupancy of camper on site	4/10/2013	Abated
1823-1829 Lakeman	trash (left at rd. by tenants)	3/14/2013	Abated
5633 Little Sugarcreek	junk, garage door painting	8/14/2013	Abated
4139 Middle Run	business in residential district	8/15/2013	Abated
4387 East Briggs	boat in driveway	5/12/2013	Abated
1784 Sonoma	truck parking in backyard	5/13/2013	No violation observed on two inspections
4292 Willow Creek Circle	grass adj. to Wilrn. Dayton	6/12/2013	Abated
4301 Willow Creek Circle	grass adj. to Wilrn. Dayton	5/28/2013	Abated
Sprint	illegal sign	5/13/2013	Abated
Authorized Wireless	sign in row	5/13/2013	Sign removed and returned
1758 Sonoma	grass and junk	5/14/2013	No violation observed on two inspections
844 Carpenter	grass	7/3/2013	Abated
5131 Oleva	grass	7/3/2013	Abated
1895 N. Lakeman	junk, PMC Violations	11/14/2013	Final citation pending
1765 Silverado	grass	5/23/2013	Abated
Kamdar Lot 725	grass	5/13/2013	Abated
3778 W. Salinas	grass	5/20/2013	Unsubstantiated-not 12"
3480 Wilmington Dayton	grass	5/28/2013	Abated
2025 Erickman	grass	N/A	Abated
4348 Roscommon	grass, PMC Viol.	10/3/2013	Abated-grass, PMC-sent citations working with asset management company
Indian Wells Trail-4 lots	grass	5/28/2013	Abated
898 McBee Road	grass	8/14/2013	Abated-Advised Asset Management Co. to secure property
2654 River Bluff	grass	6/13/2013	Abated
Cedar Trail adj. to White Fence	grass	6/12/2013	Abated
1839 N. Lakeman	accessory structure condition	10/3/2013	Sent Advisory Notice; left message for follow-up, no action observed, Violation Notice sent
1859 N. Lakeman	broken window	10/3/2013	Abated

November 14, 2013

2013 Zoning/Property Maintenance Violations

2785 Waynesville	grass	6/13/2013	Abated
6651 Possum Run Road	accessory struc. proximity to p.l.	6/12/2013	No violation
1758 Sonoma	trash	6/5/2013	Abated
1010 Little Sugarcreek	grass	7/20/2013	Abated
525 Oleva	parking in gravel	6/24/2013	No violation observed
Cedar Trail	grass	8/14/2013	Abated
Tom's Mulch	lighting complaint	11/12/2013	Property owner to install shields; spoke with property owner 11/13/2013
727 Walden Way	garbage	11/14/2013	Notice of Violation sent
Smith Property-Feedwire	vegetation	10/3/2013	Abated
Park District Property-Feedwire	vegetation	10/3/2013	Some abatement action observed
Township Property-Waynesville	vegetation	8/15/2013	Referred to BF
4481 Shannon	boat and trailer in driveway	8/15/2013	Contacted property owner, trailer is licensed; boat stored in rear yard
4378 State Route 725	vegetation	10/3/2013	Abatement action observed; contacted property owner
Kamdar Lot 725	vegetation	10/3/2013	Abated
1157 McBee	cars parked potentially unlic.	10/3/2013	Contacted property owner
1128 McBee	chair at road and trailers	10/3/2013	Abated and given timeframe for trailers to be removed
Bridge at Washington Mill	sign on bridge	9/11/2013	Sign removed
2800 Graf Mill	business in residential district	10/30/2013	No violation observed

November 14, 2013



**Staff Report for
Sugarcreek Township Trustees
October 29, 2013**

The following information is a highlight of the activities and areas of responsibilities for the Sugarcreek Township Information Technology Department.

Items Completed:

- Finalized Global / Cisco partial renewal of software for 2014
- Obtained and distributed Field Responder Guide 12.2 for Fire & Police (Pro QA guide)
- Worked with GC on NWS items
- Worked on annual renewal quotes for AV, spam management, licensing, etc.
- Reviewed Verizon cell plans (annual) for cost savings, options
- Worked on replacement VPN software plan to provide device flexibility (laptop, tablet, phone) on multiple platforms for essentially same current price.

Respectfully,

Christopher A. Zappanti
Director of Information Technology