

## **Staff Report for Sugarcreek Township Trustees January 30, 2014 thru February 13, 2014**

The following information is a snap shot of the activities and areas of responsibilities for Sugarcreek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is need or explained, please contact Chief Pavlak at 937-848-7344.

### **Trainings:**

Gas Emergencies-Taught by Vectren Gas Company  
Ice Rescue Training-Practical Certification  
Standing order testing and check-offs

### **Statistics:**

Fire Responses-17  
EMS Responses-36

### **PERSONNEL:**

We are in the process of hiring volunteer Firefighter/EMT's. Physical Agility Testing is now being held as needed.

### **Accomplishments/Information:**

- Chief Pavlak attended Department Head Meeting
- Chief Pavlak and Chris Zappanti continue to work on an affordable solution to Fire Station Alerting Solutions. Oh hold until Xenia and Greene County make a decision on software.
- New Fire and EMS Reporting Software Programs. Still hold until Greene Central/Xenia makes a decision on New World Systems upgrade to Enterprise version.
- Hiring one Volunteer Firefighter and one Part time Firefighter February 17, 2014
- Chief met with Captain Haus (Bellbrook FD.) about VHF repeater location project
- Chief Pavlak attended Chief Hall's retirement celebration from Bellbrook FD.
- Ground ladder testing completed. One ladder failed. Will repair this ladder.
- Ladder truck annual ladder testing complete. Evaluating report at this time.
- Chief Pavlak attended Centerville meeting on traffic light pre-emption.
- New Squad 72 is in service. This vehicle is a repurposed police vehicle. We will need to declare old Squad 72 for disposal in our March Trustee meeting. By using and repurposing a police vehicle, we save over \$25,000.00 dollars of tax revenue.

**STATUS OF SIGNIFICANT ISSUES THE FIRE DEPARTMENT IS ADDRESSING:**

- Radio Communication Tower agreement with Greene County or alternative
- Review and determine permanent Micro wave path to connect o Greene Central
- Fire Station Alerting
- EMS/Fire Reporting software

**SCHEDULED EVENTS FOR REMAINDER OF February:**

**None**

**Budgetary Awareness Items:**

- A.) LGIF Funding for Radios-\$50,000.00 waiting on disbursement
- B.) Fire Station Alerting funding-\$54,000.00 holding at this point
- C.) Microwave system upgrade- Budgeted at \$7600.000
- D.) Workstation computers in need of upgrade do to XP phasing out. \$4000.00

**FISCAL: January 2014.**

Fire Budget: \$2,439,832.00 EMS Budget: \$ 235,000.00

**Expenditures as of January 31, 2014**

Fire: \$318,610.56 EMS: \$22,131.35 (Cash paid for Motorola Radios)

**% of Budget Used:**

Fire: 13.05% EMS: 9.04%

**% of Budget Year Target:**

Fire: 8.33% EMS: 8.33%

**Remaining % OF Budget Remaining**

Fire: 86.95 EMS: 91.67%

**Cash Balance as of January 31, 2014:**

Fire: \$525,075.12 EMS: \$84,773.76

Respectfully submitted,

Randy Pavlak, Fire Chief



Michael A. Brown  
Chief of Police

## Trustee Report February 18, 2014

### Training

- No classes scheduled for February.
- On March 19<sup>th</sup>, Sergeant Mark White will be attending the *Heroin Epidemic: Recognition and Investigation Class*. This course will discuss the dramatic rise in heroin abuse and trafficking. A portion of this training will be devoted to instruction on the various drug abuse prevention programs available.

### Public Appearances

- On February 10<sup>th</sup>, Chief Brown attended a joint meeting between Sugar Creek Township Trustees and Bellbrook Council.
- On February 12, 2014, SRO Officer Ron Gudgell held a GUIDE meeting. The GUIDE students are scheduled to attend Camp Joy on April 28<sup>th</sup> and April 29<sup>th</sup>.
- Sergeant Paul Guerrero has been working with St. Paul Church on crime prevention.

### Statistics

- See attached report.

**Fiscal**

Budget (Final Appropriation)	\$2,330,600.00
Expenditures as of February 10, 2014	\$354,670.63
% of Budget Used	15.1%
% of Budget Year Target for the end of February	16.6%
% of Budget Remaining	84.9%
Cash Balance as of February 10, 2014	\$530,657.34

**OVERTIME FOR TRUSTEE  
REPORT**

**JANUARY**

**HOURS**

MANDATED (COURT, TRAINING, ETC.)		37.25
OPERATIONAL		159.75
<b>TOTALS</b>		<b>197</b>

Respectfully submitted,



Michael A. Brown  
Chief of Police



Michael A. Brown  
Chief of Police

## Police Blotter

### Monday January 27, 2014

- Theft offender was arrested at a Wilmington Pike business.
- Theft incident was reported by a resident on McBee Road.

### Tuesday January 28, 2014

- Subject turned himself into the Greene County Jail on a warrant out of Sugarcreek P.D.
- Family disturbance was investigated at a Bayberry Cove address.

### Wednesday January 29, 2014

- Nothing to Report.

### Thursday January 30, 2014

- Theft report was taken from a resident on N. Lakeman Drive.

### Friday January 31, 2014

- Theft report was taken from a Wilmington Pike business.
- A driver was arrested for OVI, Resisting arrest and Disorderly Conduct on Feedwire Road.
- Burglary report was taken from a resident on Mead Road.
- Domestic Violence was investigated at an address on Surrey Trail.
- An individual was arrested on a warrant out of Sugarcreek P.D. at the Montgomery County Jail.

### Saturday February 01, 2014

- A driver was arrested for OVI and Open Container on Wilmington Pike.

### Sunday February 02, 2014

- Theft report was taken from a citizen on Upper Bellbrook Road.
- Theft report was taken at a Wilmington Pike business.
- Theft offender was arrested at a Wilmington Pike business.

**February 3, 2014**

- Officer arrest on a warrant

**February 4, 2014**

- Nothing to Report

**February 5, 2014**

- Burglary investigation at Bayberry Cove Apartments
- Fraud report taken by an officer

**February 6, 2014**

- Officer arrest on a warrant
- Theft was reported at a Wilmington Pike business
- Individual was arrested for OVI

**February 7, 2014**

- Theft was reported at a business on Feedwire Road

**February 8, 2014**

- Individual was arrested for OVI

**February 9, 2014**

- Nothing to Report

# Call For Service By Area Report

Print Date/Time: 02/05/2014 15:17  
 Login ID: mnorth  
 Layer: BEAT  
 Agency Type: Police  
 Areas: SC3504,SC3503,SC3502,SC3501

From Date: 01/01/2014 00:00(Continuous)  
 To Date: 01/31/2014 23:59  
 CFS Type: All

Report Type: Detail

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
SC3504													
911H	4	0	0	0	0	0	0	0	0	0	0	0	4
ALBU	31	0	0	0	0	0	0	0	0	0	0	0	31
ALHU	3	0	0	0	0	0	0	0	0	0	0	0	3
ALRE	13	0	0	0	0	0	0	0	0	0	0	0	13
ANIM	4	0	0	0	0	0	0	0	0	0	0	0	4
ASSA	1	0	0	0	0	0	0	0	0	0	0	0	1
ASSI	1	0	0	0	0	0	0	0	0	0	0	0	1
BREA	1	0	0	0	0	0	0	0	0	0	0	0	1
BUSI	6	0	0	0	0	0	0	0	0	0	0	0	6
CIVI	1	0	0	0	0	0	0	0	0	0	0	0	1
CRHS	3	0	0	0	0	0	0	0	0	0	0	0	3
CRPD	18	0	0	0	0	0	0	0	0	0	0	0	18
CRPI	8	0	0	0	0	0	0	0	0	0	0	0	8
CRPP	3	0	0	0	0	0	0	0	0	0	0	0	3
CRUI	4	0	0	0	0	0	0	0	0	0	0	0	4
DAMA	2	0	0	0	0	0	0	0	0	0	0	0	2
DELI	2	0	0	0	0	0	0	0	0	0	0	0	2
DEOT	16	0	0	0	0	0	0	0	0	0	0	0	16
DESC	3	0	0	0	0	0	0	0	0	0	0	0	3
DISA	19	0	0	0	0	0	0	0	0	0	0	0	19
DODI	2	0	0	0	0	0	0	0	0	0	0	0	2
DOVI	2	0	0	0	0	0	0	0	0	0	0	0	2
FARE-ALARM-RESIDENTIAL	2	0	0	0	0	0	0	0	0	0	0	0	2
FMALS-MEDICAL	1	0	0	0	0	0	0	0	0	0	0	0	1

# Call For Service By Area Report

Print Date/Time: 02/05/2014 15:17  
 Login ID: mnorth  
 Layer: BEAT  
 Agency Type: Police  
 Areas: SC3504,SC3503,SC3502,SC3501

From Date: 01/01/2014 00:00(Continuous)  
 To Date: 01/31/2014 23:59  
 CFS Type: All

Report Type: Detail

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
FMBS-MEDICAL	4	0	0	0	0	0	0	0	0	0	0	0	4
FMCC-CRITICAL CARE	1	0	0	0	0	0	0	0	0	0	0	0	1
FOLL	17	0	0	0	0	0	0	0	0	0	0	0	17
FOUN	2	0	0	0	0	0	0	0	0	0	0	0	2
FRAU	3	0	0	0	0	0	0	0	0	0	0	0	3
HARA	5	0	0	0	0	0	0	0	0	0	0	0	5
HOUS	10	0	0	0	0	0	0	0	0	0	0	0	10
INTO	1	0	0	0	0	0	0	0	0	0	0	0	1
JUVE	1	0	0	0	0	0	0	0	0	0	0	0	1
LOCK	15	0	0	0	0	0	0	0	0	0	0	0	15
LOST	1	0	0	0	0	0	0	0	0	0	0	0	1
MISC	13	0	0	0	0	0	0	0	0	0	0	0	13
MISS	1	0	0	0	0	0	0	0	0	0	0	0	1
NEW CALL	1	0	0	0	0	0	0	0	0	0	0	0	1
NOIS	2	0	0	0	0	0	0	0	0	0	0	0	2
OPEN	3	0	0	0	0	0	0	0	0	0	0	0	3
PARK	5	0	0	0	0	0	0	0	0	0	0	0	5
PEAC	2	0	0	0	0	0	0	0	0	0	0	0	2
RECO	1	0	0	0	0	0	0	0	0	0	0	0	1
REOF	13	0	0	0	0	0	0	0	0	0	0	0	13
SEXO	1	0	0	0	0	0	0	0	0	0	0	0	1
SUPE	5	0	0	0	0	0	0	0	0	0	0	0	5
SUVE	23	0	0	0	0	0	0	0	0	0	0	0	23
TEST	3	0	0	0	0	0	0	0	0	0	0	0	3
THEF	19	0	0	0	0	0	0	0	0	0	0	0	19

# Call For Service By Area Report

**Print Date/Time:** 02/05/2014 15:17  
**Login ID:** mnorth  
**Layer:** BEAT  
**Agency Type:** Police  
**Areas:** SC3504,SC3503,SC3502,SC3501

**From Date:** 01/01/2014 00:00(Continuous)  
**To Date:** 01/31/2014 23:59  
**CFS Type:** All

**Report Type:** Detail

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
TRAF	8	0	0	0	0	0	0	0	0	0	0	0	8
TS	64	0	0	0	0	0	0	0	0	0	0	0	64
WARR	5	0	0	0	0	0	0	0	0	0	0	0	5
WELF	2	0	0	0	0	0	0	0	0	0	0	0	2
<b>SC3504 Totals:</b>	<b>381</b>	<b>0</b>	<b>381</b>										
<b>SC3501</b>													
ALBU	1	0	0	0	0	0	0	0	0	0	0	0	1
CREN	1	0	0	0	0	0	0	0	0	0	0	0	1
CRPD	3	0	0	0	0	0	0	0	0	0	0	0	3
CRUI	2	0	0	0	0	0	0	0	0	0	0	0	2
DISA	6	0	0	0	0	0	0	0	0	0	0	0	6
HARA	1	0	0	0	0	0	0	0	0	0	0	0	1
STRE	2	0	0	0	0	0	0	0	0	0	0	0	2
SUVE	1	0	0	0	0	0	0	0	0	0	0	0	1
TS	7	0	0	0	0	0	0	0	0	0	0	0	7
WEAP	1	0	0	0	0	0	0	0	0	0	0	0	1
<b>SC3501 Totals:</b>	<b>25</b>	<b>0</b>	<b>25</b>										
<b>SC3503</b>													
ALRE	14	0	0	0	0	0	0	0	0	0	0	0	14
ASSI	1	0	0	0	0	0	0	0	0	0	0	0	1
BUSI	2	0	0	0	0	0	0	0	0	0	0	0	2
CREN	1	0	0	0	0	0	0	0	0	0	0	0	1
CRPD	8	0	0	0	0	0	0	0	0	0	0	0	8
CRUI	2	0	0	0	0	0	0	0	0	0	0	0	2
DAMA	3	0	0	0	0	0	0	0	0	0	0	0	3

# Call For Service By Area Report

**Print Date/Time:** 02/05/2014 15:17  
**Login ID:** mnorth  
**Layer:** BEAT  
**Agency Type:** Police  
**Areas:** SC3504,SC3503,SC3502,SC3501

**From Date:** 01/01/2014 00:00(Continuous)  
**To Date:** 01/31/2014 23:59  
**CFS Type:** All

**Report Type:** Detail

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
DEOT	8	0	0	0	0	0	0	0	0	0	0	0	8
DESC	30	0	0	0	0	0	0	0	0	0	0	0	30
DISA	16	0	0	0	0	0	0	0	0	0	0	0	16
FMALS-MEDICAL	2	0	0	0	0	0	0	0	0	0	0	0	2
FMBLS-MEDICAL	2	0	0	0	0	0	0	0	0	0	0	0	2
FOLL	2	0	0	0	0	0	0	0	0	0	0	0	2
FOUN	1	0	0	0	0	0	0	0	0	0	0	0	1
FRAU	1	0	0	0	0	0	0	0	0	0	0	0	1
HOUS	18	0	0	0	0	0	0	0	0	0	0	0	18
JUVE	1	0	0	0	0	0	0	0	0	0	0	0	1
MISC	2	0	0	0	0	0	0	0	0	0	0	0	2
OPEN	1	0	0	0	0	0	0	0	0	0	0	0	1
REOF	3	0	0	0	0	0	0	0	0	0	0	0	3
STRE	2	0	0	0	0	0	0	0	0	0	0	0	2
SUPE	1	0	0	0	0	0	0	0	0	0	0	0	1
SUVE	7	0	0	0	0	0	0	0	0	0	0	0	7
TRAF	1	0	0	0	0	0	0	0	0	0	0	0	1
TS	19	0	0	0	0	0	0	0	0	0	0	0	19
WEAP	1	0	0	0	0	0	0	0	0	0	0	0	1
WELF	4	0	0	0	0	0	0	0	0	0	0	0	4
<b>SC3503 Totals:</b>	<b>153</b>	<b>0</b>	<b>153</b>										
<b>SC3502</b>													
ALBU	1	0	0	0	0	0	0	0	0	0	0	0	1
ALRE	4	0	0	0	0	0	0	0	0	0	0	0	4
ANIM	1	0	0	0	0	0	0	0	0	0	0	0	1

# Call For Service By Area Report

Print Date/Time: 02/05/2014 15:17  
 Login ID: mnorth  
 Layer: BEAT  
 Agency Type: Police  
 Areas: SC3504,SC3503,SC3502,SC3501

From Date: 01/01/2014 00:00(Continuous)  
 To Date: 01/31/2014 23:59  
 CFS Type: All

Report Type: Detail

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
ASSI	2	0	0	0	0	0	0	0	0	0	0	0	2
CREN	2	0	0	0	0	0	0	0	0	0	0	0	2
CRPD	6	0	0	0	0	0	0	0	0	0	0	0	6
CRUI	2	0	0	0	0	0	0	0	0	0	0	0	2
DEOT	2	0	0	0	0	0	0	0	0	0	0	0	2
DISA	14	0	0	0	0	0	0	0	0	0	0	0	14
DODI	1	0	0	0	0	0	0	0	0	0	0	0	1
EXTR	1	0	0	0	0	0	0	0	0	0	0	0	1
FCOM-COMM. FIRE	1	0	0	0	0	0	0	0	0	0	0	0	1
FMBLS-MEDICAL	1	0	0	0	0	0	0	0	0	0	0	0	1
FRES-RESIDENTIAL FIRE	1	0	0	0	0	0	0	0	0	0	0	0	1
HOUS	5	0	0	0	0	0	0	0	0	0	0	0	5
LOCK	1	0	0	0	0	0	0	0	0	0	0	0	1
MISC	1	0	0	0	0	0	0	0	0	0	0	0	1
NOIS	1	0	0	0	0	0	0	0	0	0	0	0	1
REOF	1	0	0	0	0	0	0	0	0	0	0	0	1
STRE	2	0	0	0	0	0	0	0	0	0	0	0	2
SUVE	7	0	0	0	0	0	0	0	0	0	0	0	7
TRAF	1	0	0	0	0	0	0	0	0	0	0	0	1
TS	8	0	0	0	0	0	0	0	0	0	0	0	8
WEAP	1	0	0	0	0	0	0	0	0	0	0	0	1
WELF	2	0	0	0	0	0	0	0	0	0	0	0	2
<b>SC3502 Totals:</b>	<b>69</b>	<b>0</b>	<b>69</b>										
<b>Totals</b>	<b>628</b>	<b>0</b>	<b>628</b>										



# Call For Service By Call Type Report

Print Date/Time: 02/05/2014 15:16  
 Login ID: mnorth  
 Layer: BEAT  
 Areas: SC3504,SC3503,SC3502,SC3501

From Date: 01/01/2014 00:00(Continuous)  
 To Date: 01/31/2014 23:59  
 Agency Type: Police

CALL FOR SERVICE TYPE	CALLS FOR SERVICE	PERCENT OF TOTAL
911H	4	0.67
ALBU	33	5.53
ALHU	3	0.5
ALRE	31	5.19
ANIM	5	0.84
ASSA	1	0.17
ASSI	4	0.67
BREA	1	0.17
BUSI	8	1.34
CIVI	1	0.17
CREN	3	0.5
CRHS	3	0.5
CRPD	31	5.19
CRPI	8	1.34
CRPP	3	0.5
CRUI	8	1.34
DAMA	5	0.84
DELI	2	0.34
DEOT	26	4.36
DESC	33	5.53
DISA	47	7.87
DODI	3	0.5
DOVI	2	0.34
EXTR	1	0.17
FARE-ALARM-RESIDENTIAL	2	0.34
FCOM-COMM. FIRE	1	0.17



# Call For Service By Call Type Report

Print Date/Time: 02/05/2014 15:16  
 Login ID: mnorth  
 Layer: BEAT  
 Areas: SC3504, SC3503, SC3502, SC3501

From Date: 01/01/2014 00:00(Continuous)  
 To Date: 01/31/2014 23:59  
 Agency Type: Police

CALL FOR SERVICE TYPE	CALLS FOR SERVICE	PERCENT OF TOTAL
FMALS-MEDICAL	3	0.5
FMBLS-MEDICAL	7	1.17
FMCC-CRITICAL CARE	1	0.17
FOLL	19	3.18
FOUN	3	0.5
FRAU	4	0.67
FRES-RESIDENTIAL FIRE	1	0.17
HARA	6	1.01
HOUS	33	5.53
INTO	1	0.17
JUVE	2	0.34
LOCK	16	2.68
LOST	1	0.17
MISC	15	2.51
MISS	1	0.17
NEW CALL	1	0.17
NOIS	3	0.5
OPEN	4	0.67
PARK	5	0.84
PEAC	2	0.34
RECO	1	0.17
REOF	17	2.85
SEXO	1	0.17
STRE	4	0.67
SUPE	6	1.01
SUVE	38	6.37



# Call For Service By Call Type Report

Print Date/Time: 02/05/2014 15:16  
 Login ID: mnorth  
 Layer: BEAT  
 Areas: SC3504, SC3503, SC3502, SC3501

From Date: 01/01/2014 00:00(Continuous)  
 To Date: 01/31/2014 23:59  
 Agency Type: Police

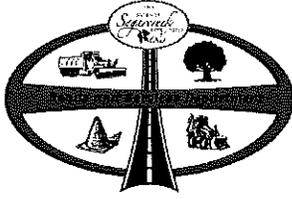
CALL FOR SERVICE TYPE	CALLS FOR SERVICE	PERCENT OF TOTAL
TEST	3	0.5
THEF	19	3.18
TRAF	9	1.51
TS	87	14.57
WARR	5	0.84
WEAP	2	0.34
WELF	8	1.34
<b>Total Calls For Service:</b>	<b>597</b>	

CFS Type	Description	Default Status	Police	Fire	Ems	Active
911H	911 HANG UP	IN PROGRESS	YES	NO	NO	YES
ABAN	ABANDONED/JUNK VEHICLE	NOT IN PROGRESS	YES	NO	NO	YES
ABDU	ABDUCTION/KIDNAPPING	IN PROGRESS	YES	NO	NO	YES
ALBU	ALARM BUSINESS/BANK	IN PROGRESS	YES	NO	NO	YES
ALHU	ALARM HOLD UP/PANIC	IN PROGRESS	YES	NO	NO	YES
ALRE	ALARM RESIDENTIAL	IN PROGRESS	YES	NO	NO	YES
ANIM	ANIMAL COMPLAINT	IN PROGRESS	YES	NO	NO	YES
ARSO	ARSON	IN PROGRESS	YES	NO	NO	YES
ASSA	ASSAULT	IN PROGRESS	YES	NO	NO	YES
ASSI	ASSIST	IN PROGRESS	YES	NO	NO	YES
BARC	BAR CHECK	NOT IN PROGRESS	YES	NO	NO	YES
BOMB	BOMB THREAT	IN PROGRESS	YES	NO	NO	YES
BREA	BREAKING & ENTERING	NOT IN PROGRESS	YES	NO	NO	YES
BURG	BURGLARY	NOT IN PROGRESS	YES	NO	NO	YES
BUSI	BUSINESS CHECK	NOT IN PROGRESS	YES	NO	NO	YES
CHIL	CHILD ENDANGERING	IN PROGRESS	YES	NO	NO	YES
CIVI	CIVIL COMPLAINT	NOT IN PROGRESS	YES	NO	NO	YES
COMM	COMMUNITY POLICING	NOT IN PROGRESS	YES	NO	NO	YES
CREN	CRASH ENTRAPMENT	IN PROGRESS	YES	YES	NO	YES
CRHS	CRASH HIT SKIP	IN PROGRESS	YES	NO	NO	YES
CROW	CROWD CONTROL	IN PROGRESS	YES	NO	NO	YES
CRPD	CRASH PROPERTY DAMAGE	IN PROGRESS	YES	NO	NO	YES
CRPI	CRASH PERSONAL INJURY	IN PROGRESS	YES	YES	NO	YES
CRPP	CRASH PRIVATE PROERTY	IN PROGRESS	YES	NO	NO	YES
CRUI	CRASH UNKNOWN INJURY	IN PROGRESS	YES	YES	NO	YES
DAMA	CRIMINAL DAMAGING	NOT IN PROGRESS	YES	NO	NO	YES
DEAD	DEAD BODY	NOT IN PROGRESS	YES	YES	NO	YES
DECO	DETAIL COURT	NOT IN PROGRESS	YES	NO	NO	YES
DELI	DELIVER MESSAGE	NOT IN PROGRESS	YES	NO	NO	YES
DEOT	DETAIL OTHER	NOT IN PROGRESS	YES	NO	NO	YES
DESC	DETAIL SCHOOL	NOT IN PROGRESS	YES	NO	NO	YES
DETR	DETAIL TRAFFIC	NOT IN PROGRESS	YES	NO	NO	YES
DISA	DISABLED VEHICLE	NOT IN PROGRESS	YES	NO	NO	YES

DIST	DISTURBANCE	IN PROGRESS	YES	NO	NO	YES
DODI	DOMESTIC DISPUTE	IN PROGRESS	YES	NO	NO	YES
DOVI	DOMESTIC VIOLENC	IN PROGRESS	YES	NO	NO	YES
DRBO	DRUG DROP OFF BOX	NOT IN PROGRESS	YES	NO	NO	YES
DRUG	DRUG ACTIVITY	NOT IN PROGRESS	YES	NO	NO	YES
ESCO	ESCORT	NOT IN PROGRESS	YES	NO	NO	YES
EXTR	EXTRA PATROL	NOT IN PROGRESS	YES	NO	NO	YES
FACO	FIRE ALARM COMMERCIAL	IN PROGRESS	NO	YES	NO	YES
FAIR	FIRE AIRCRAFT EMERGENCY	IN PROGRESS	NO	YES	NO	YES
FARE	FIRE ALARM RESIDENTIAL	IN PROGRESS	NO	YES	NO	YES
FCOM	FIRE COMMERCIAL FIRE	IN PROGRESS	NO	YES	NO	YES
FDUMP	FIRE DUMPSTER/TRASH	IN PROGRESS	NO	YES	NO	YES
FEXP	FIRE EXPLOSION	IN PROGRESS	NO	YES	NO	YES
FFUE	FIRE FUEL SPILL	IN PROGRESS	NO	YES	NO	YES
FGRA	FIRE GRASS FIELD	IN PROGRESS	NO	YES	NO	YES
FHAZ	FIRE HAZMAT INCIDENT	IN PROGRESS	NO	YES	NO	YES
FIGH	FIGHT	IN PROGRESS	YES	NO	NO	YES
FIIN	FIRE INSIDE INVESTIGATION	IN PROGRESS	NO	YES	NO	YES
FIWO	FIREWORKS	IN PROGRESS	YES	NO	NO	YES
FMAC	FIRE MACHINE INDUSTRIAL	IN PROGRESS	NO	YES	NO	YES
FMALS	FIRE MEDICAL ALS	IN PROGRESS	NO	YES	NO	YES
FMBL	FIRE MEDICAL BLS	IN PROGRESS	NO	YES	NO	YES
FMCC	FIRE MEDICAL CRITICAL CARE	IN PROGRESS	NO	YES	NO	YES
FMCI	FIRE MEDICAL MASS CASUALTY	IN PROGRESS	NO	YES	NO	YES
FMUT	FIRE MUTUAL AID	IN PROGRESS	NO	YES	NO	YES
FOEX	FIRE OUTSIDE W/ EXPOSURE	IN PROGRESS	NO	YES	NO	YES
FOIN	FIRE OUTSIDE INVESTIGATION	IN PROGRESS	NO	YES	NO	YES
FOLL	FOLLOW UP	NOT IN PROGRESS	YES	NO	NO	YES
FOUN	FOUND PROPERTY	NOT IN PROGRESS	YES	NO	NO	YES
FRAU	FRAUD	NOT IN PROGRESS	YES	NO	NO	YES
FRES	FIRE RESIDENTIAL FIRE	IN PROGRESS	NO	YES	NO	YES
FRHI	FIRE RESCUE HIGH ANGLE	IN PROGRESS	NO	YES	NO	YES
FROT	FIRE RESCUE OTHER	IN PROGRESS	NO	YES	NO	YES
FRWA	FIRE RESCUE WATER	IN PROGRESS	NO	YES	NO	YES

FSCE	FIRE SERVICE CALL ENGINE	IN PROGRESS	NO	YES	NO	YES
FSCM	FIRE SERVICE CALL MEDIC	IN PROGRESS	NO	YES	NO	YES
FSTA	FIRE STAFF RECALL	IN PROGRESS	NO	YES	NO	YES
FTRA	FIRE TRAIN/RAIL INCIDENT	IN PROGRESS	NO	YES	NO	YES
FUTII	FIRE UTILITY HAZARD	IN PROGRESS	NO	YES	NO	YES
FVCA	FIRE VEHICLE/CAR	IN PROGRESS	NO	YES	NO	YES
FVFA	FIRE VEHICLE/FARM	IN PROGRESS	NO	YES	NO	YES
FVLG	FIRE VEHICLE LARGE	IN PROGRESS	NO	YES	NO	YES
GAMB	GAMBLING	NOT IN PROGRESS	YES	NO	NO	YES
HARA	HARRASSMENT	NOT IN PROGRESS	YES	NO	NO	YES
HOMI	HOMICIDE	IN PROGRESS	YES	NO	NO	YES
HOUS	HOUSE CHECK	NOT IN PROGRESS	YES	NO	NO	YES
HUNT	HUNTING COMPLAINT	IN PROGRESS	YES	NO	NO	YES
INTO	INTOXICATED SUBJECT	IN PROGRESS	YES	NO	NO	YES
JUVE	JUVENILE COMPLAINT	IN PROGRESS	YES	NO	NO	YES
K9RE	K9 REQUEST	IN PROGRESS	YES	NO	NO	YES
LIQU	LIQUOR/ALCOHOL VIOLATION	IN PROGRESS	YES	NO	NO	YES
LITT	LITTERING/DUMPING	NOT IN PROGRESS	YES	NO	NO	YES
LOCK	LOCKOUT ASSISTANCE	IN PROGRESS	YES	NO	NO	YES
LOST	LOST PROPERTY	NOT IN PROGRESS	YES	NO	NO	YES
MENT	MENTAL SUBJECT	IN PROGRESS	YES	NO	NO	YES
MISC	MISCELLANEOUS	NOT IN PROGRESS	YES	NO	NO	YES
MISS	MISSING PERSON	IN PROGRESS	YES	NO	NO	YES
NEIG	NEIGHBOR COMPLAINT	IN PROGRESS	YES	NO	NO	YES
NEW CALL	NEW CALL	NOT IN PROGRESS	YES	NO	NO	YES
NOIS	NOISE COMPLAINT	NOT IN PROGRESS	YES	NO	NO	YES
OC	EMERGENCY OPERATIONS CTR	IN PROGRESS	YES	NO	NO	YES
OPEN	OPEN DOOR/WINDOW	IN PROGRESS	YES	NO	NO	YES
OVER	OVERDOSE	IN PROGRESS	YES	NO	NO	YES
PA	PA	IN PROGRESS	NO	YES	NO	YES
PANH	PANHANDLING	IN PROGRESS	YES	NO	NO	YES
PARK	PARKING COMPLAINT	NOT IN PROGRESS	YES	NO	NO	YES
PEAC	PEACE OFFICER	IN PROGRESS	YES	NO	NO	YES
PEDE	PEDESTRIAN/HITCHHIKER	IN PROGRESS	YES	NO	NO	YES

PFMC	POLICE FMC TRANSPORT	NOT IN PROGRESS	YES	NO	NO	YES
PRIS	PRISONER TRANSPORT	NOT IN PROGRESS	YES	NO	NO	YES
PROT	PROTECTION ORDER VIOLATION	IN PROGRESS	YES	NO	NO	YES
RECO	RECOVERED STOLEN PROPERTY	NOT IN PROGRESS	YES	NO	NO	YES
REOF	REQUEST OFFICER	IN PROGRESS	YES	NO	NO	YES
RESU	REQUEST SUPERVISOR	IN PROGRESS	YES	NO	NO	YES
ROBB	ROBBERY	IN PROGRESS	YES	NO	NO	YES
SCHO	SCHOOL BUS VIOLATION	NOT IN PROGRESS	YES	NO	NO	YES
SERV	SERVICE CALL POLICE	IN PROGRESS	YES	NO	NO	YES
SEXO	SEX OFFENSE	NOT IN PROGRESS	YES	NO	NO	YES
SCHO	SHOOTING/STABBING	IN PROGRESS	YES	NO	NO	YES
SOLI	SOLICITOR	IN PROGRESS	YES	NO	NO	YES
SORN	SORN	NOT IN PROGRESS	YES	NO	NO	YES
STRE	STREET/ROAD OBSTRUCTION	IN PROGRESS	YES	NO	NO	YES
SUIC	SUICIDE ATTEMPT/SUICIDE	IN PROGRESS	YES	NO	NO	YES
SUSP	SUSPICIOUS PERSON	IN PROGRESS	YES	NO	NO	YES
SUSV	SUSPICIOUS VEHICLE	IN PROGRESS	YES	NO	NO	YES
TEST	TEST CALL	NOT IN PROGRESS	YES	YES	YES	YES
THEF	THEFT	NOT IN PROGRESS	YES	NO	NO	YES
TRAF	TRAFFIC COMPLAINT	IN PROGRESS	YES	NO	NO	YES
TRES	TRESPASSING COMPLAINT	IN PROGRESS	YES	NO	NO	YES
TS	TRAFFIC STOP	IN PROGRESS	YES	NO	NO	YES
UNKNOWN	UNKNOWN	UNKNOWN	YES	NO	NO	YES
UNWA	UNWANTED SUBJECT	IN PROGRESS	YES	NO	NO	YES
VEHI	VEHICLE MAINTENANCE	NOT IN PROGRESS	YES	NO	NO	YES
WARR	WARRANT	IN PROGRESS	YES	NO	NO	YES
WEAP	WEAPONS SHOTS FIRED	IN PROGRESS	YES	NO	NO	YES
WELF	WELFARE CHECK	IN PROGRESS	YES	NO	NO	YES



**Staff Report for  
Sugar Creek Township Trustees  
February 18, 2014**

The following information is a snap shot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

**Calls for Service**

- 2-2 Called out for ice on roads
- 2-3 called out for dead deer on Conference road
- 2-4 Called out for dead cat on 725
- 2-5 Called out for snow
- 2-9 Called out for snow

**Accomplishments:**

- Snow removal
- Ice removal
- Equipment repairs
- Stop sign repair on Timberly dr.
- Made temporary repairs to mailboxes
- County paving program

**Budgetary Awareness Items:**

- **Seasonal hours 56.25**
- **Overtime hours 90.5**

2-10 through 2-14 complete county paving programs, Clear piles of snow away from mailboxes and fire hydrants, Tree trimming in right of way  
2-17 through 2-21 Paint offices and hallways 2090 ferry road,

Respectfully,

Anthony W. Lamb  
Service Supervisor



## **Staff Report for the Sugarcreek Township Board of Trustees February 4, 2014 through February 12, 2014**

The following is a snapshot of the activities and areas of responsibility for the Sugarcreek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

### **Board of Zoning Appeals Activities:**

- o **January 23, 2014 Meeting: Canceled**
- o **February 27, 2014 Meeting**
  - o **BZA01-2014:** Applicant, Jeremy Stover, is requesting approval to allow for a wood boiler furnace to be constructed in the side yard, in an Estate District, less than 100' from an adjacent property line. The applicant is also requesting approval for a wood storage structure to be constructed adjacent to the wood boiler in the side yard. The subject property is 2467 Penewit Road, owned by Jeremy A. and Brandy L. Stover, containing 4.0 acres and located in the Estate Residential District.

### **Zoning Commission Activities:**

- o **February 11, 2014 Meeting: Canceled**
- o **March 11, 2014 Meeting**
  - o **BZC01-2014:** Applicant, EDCI II Partnership, is requesting a minor modification to a PUD Plan to allow for the Final Development Plan for Traditions of Sugarcreek to remain in effect for two additional years. The subject properties are Upper Bellbrook Road, parcel L32000100120023500, owned by EDCI II Partnership, and 3820 Upper Bellbrook Road, parcel L32000100120001900, owned by Byrdie Kay Lorenz and Dinah Joy Schwartzkopf. An extension was granted on 8/9/2011 to allow the Final Development to remain in effect until 3/19/2014.

### **Permits:**

- See attached spreadsheet

### **Violations:**

- See attached spreadsheet

### **Accomplishments:**

- Met with property owner on February 6, 2014 to discuss extending existing Final Development Plan approval for Traditions of Sugarcreek
- Met with Prosecutor's Office on February 10, 2014 to discuss proposed lot combination to accommodate a building addition where the subject lot contains two principal uses
- Met with Choice One Engineering to discuss project estimate for SRTS Infrastructure Project on February 12, 2014
- Attended Subdivision Review Meeting at RPCC on February 13, 2014
- Completed review of Carpenter's Creek Subdivision
- Completed processing of Student Tallies and Parent Surveys (BCI and BMS) and sent to NCSRTS
- Working with contractor on updates to Grismer Tire's on building lighting (increasing energy efficiency)
- Completed Legal and Public Notices for BZA01-2014
- Completed Staff Report for BZA01-2014
- Attending OTA Winter Conference on February 14, 2014
- Upcoming Appointments:
  - Bill Schieman-BZC term expires March 31, 2014
  - Doug Betz-BZC term expires March 31, 2014 (appointed to unexpired alternate position on April 1, 2012)
  - Jack Gibson-BZA term expires July 31, 2014

### **Announcements/Upcoming Events:**

- SRTS Committee Meeting scheduled for February 19, 2014
- MVRPC TAC Meeting scheduled for February 20, 2014
- Going Places Open House scheduled for February 20, 2014
- BZA Meeting scheduled for February 27, 2014
- Chamber of Commerce Meeting scheduled for March 6, 2014
- BZC Meeting scheduled for March 11, 2014

Zoning Certificate Totals 2014

	SFR	MFR	AcStrc	Bsmt	Deck	Fence	P/F	Pool	Add/R	COM	Tmp U/S	Wall Sign	Grd Sign	Home Oc	Ten Fin	Other	TOTALS
JAN	1	0	0	0	1	0	0	0	2	1	0	0	0	0	2	0	7
FEB	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MARCH																	
APRIL																	
MAY																	
JUNE																	
JULY																	
AUGUST																	
SEPT																	
OCT																	
NOV																	
DEC																	
TOTALS	1	0	0	0	1	0	0	0	2	1	0	0	0	0	2	0	7

7 ZCs issued ytd. vs. 5 ZCs issued same period 2012 (+40%). 1 ZCs for SFR issued ytd vs. 2 ZCs for SFR issued same period 2012 (-50%)

2/12/2014

## 2013 Zoning/Property Maintenance Violations

Property Address	Complaint	Inspection	Pending Action
3789 Ferry	junk cars/misc. junk	1/29/2014	Updated citation sent in preparation for referral to XMC, abatement agreement entered into
1895 N. Lakeman	junk, PMC Violations	1/30/2014	Abated
1839 N. Lakeman	accessory structure condition	1/30/2014	Sent Advisory Notice; left message for follow-up, no action observed, Violation Notice sent
1128 McBee	chair at road and trailers	1/30/2014	Abated
4404 Centerville Road	cond of horses, dilapidated struc	1/30/2014	referred to Humane Society-horses, called Building Dept.-can't assist, Advisory Notice pending
	campers in front yard-occupied?		meeting scheduled with property owner 12/16/2013; property owner to abate campers
1823 N. Lakeman	abandoned couch	1/30/2014	Abated and given timeframe for trailers to be removed
2528 Valais	fence condition	1/30/2014	Advisory Notice sent
Edelweiss and Wilmington Daytc	brush	1/29/2014	Working with property owner on abatement, five truckloads removed, offered to connect with resources

February 11, 2014



**Staff Report for  
Sugarcreek Township Trustees  
February 12, 2014**

The following information is a highlight of the activities and areas of responsibilities for the Sugarcreek Township Information Technology Department.

**Items Completed:**

- Attended Bellbrook / Sugarcreek meeting re: Microwave options @ Admin bldg.
- Continued deployment of replacement PCs for Fire & Police (retiring XP).
- Resolved ongoing issue with new Police user on County CAD Mobile in tandem with NWS and County staff.
- Deployed ruggedized replacement phones for Service Dept.
- Attended Bellbrook / Sugarcreek Trustee joint meeting re: Microwave options @ Bellbrook bldg.
- Resolved capacity issue with older Exchange server.

Respectfully,

Christopher A. Zappanti  
Director of Information Technology