



**Administrator's Report to the Trustees
March 17, 2014**

The following represents a brief update of the activities, information and issues which the Administration is currently working on:

- We are working with the developer and engineer on the Carpenter's Creek subdivision to help facilitate water line extension, pavement widening and emergency access easements with adjoining property owners. They are working to submit everything by months end for construction to begin.
- Local Government Innovation Funds have been received at the City of Xenia and were to be dispersed to us the end of last week. Our share is \$100k, to be split between Fire and Police for the radio purchases. Since the radios were already paid for, the funds will be placed into the related department revenues. These funds are an interest free loan from the State of Ohio to be paid back over a ten year period. We are awaiting information on when the first payment will be due, however, the chiefs did budget for the payments this year in the event the first payment is due in 2014.
- Our benefits cooperative voted to move forward in pursuing self-funding of group. With the changes in the Affordable Care Act law that include penalties and changing of classifications, we would be facing substantial increases in the coming years and possible elimination from the group due to our number of eligible employees. By moving to the self-funded status we will remain part of the group and not lose our status. The pro forma to self-fund based on experience of the group over the past few years looks very positive to allow us to maintain good coverage for our employees.
- We now have a Twitter account and Facebook page that interact with our website.

Fiscal:	
Budget:	\$ 428,605.00
Expenditures as of 3/3/2014:	\$ 74,352.36
% of Budget Used:	17 %
% of Budget Year Target:	16 %
Remaining % of Budget Remaining:	83 %
Cash Balance as of 3/3/2014:	\$ 182,556.04

Respectfully Submitted,

Barry P. Tiffany
Township Administrator

Staff Report for Sugarcreek Township Trustees February 27, 2014 thru March 12, 2014

The following information is a snap shot of the activities and areas of responsibilities for Sugarcreek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is need or explained, please contact Chief Pavlak at 937-848-7344.

Trainings:

Standing Orders
IDC/Blood borne Pathogens

Statistics:

Fire Responses-24
EMS Responses-26

PERSONNEL:

We are in the process of hiring volunteer Firefighter/EMT's. Physical Agility Testing is now being held as needed.

Accomplishments/Information:

- Chief Pavlak attended Department Head Meeting
- Fire Station Alerting Solutions. On hold until Xenia and Greene County make a decision on software.
- New Fire and EMS Reporting Software Programs. Continues to be hold until Greene Central/Xenia makes a decision on New World Systems upgrade to Enterprise version.
- Chief Pavlak met with Chief Neidhard (Bellbrook FD.), Chief Moeller (Spring Valley FD) Chief Scherer (Wayne Twp.) about expanding our relationships of the fire departments with shared resources and responses. We also discussed radio communications and dispatching.
- Chief Pavlak attended the Greene County EMA Board meeting. Chief Pavlak was elected chairman for another term.
- New hiring of two Part time FF/EMS and one Volunteer FF.
- Chief Pavlak attended the Chamber of Commerce Breakfast meeting at Barlycorns.
- Chief Pavlak and A/C Zimmerman attended focus group with Premier Health Partners in regards to improving Emergency room care and response.
- Chief Pavlak attended the Retirement reception for Howard Poston, County Administrator
- Chief Pavlak attended TRC meeting in Centerville

- Chief Pavlak attended Centerville Mayors Breakfast for Businesses
- Chief Pavlak meet with Jeff from WS Electronics about radio programming
- Chief Pavlak and A/C Zimmerman held Shift Commander meeting
- Chief Pavlak attended special meeting for the Dayton Regional Haz.-Mat Board

STATUS OF SIGNIFICANT ISSUES THE FIRE DEPARTMENT IS ADDRESSING:

- Radio Communication Tower agreement with Greene County or alternative
- Review and determine permanent Micro wave path to connect o Greene Central
- Fire Station Alerting
- EMS/Fire Reporting software

SCHEDULED EVENTS FOR REMAINDER OF April:

**Sugar Maple Festival
Easter Egg Hunt BCI**

Budgetary Awareness Items:

- A.) Fire Station Alerting funding-\$54,000.00 holding at this point
- B.) Microwave system upgrade- Budgeted at \$7600.000

FISCAL: February 2014.

Fire Budget: \$2,439,832.00 EMS Budget: \$ 235,000.00

Expenditures as of February 28, 2014

Fire: \$485,404.06 EMS: \$36,595.48 (Cash paid for Motorola Radios)

% of Budget Used:

Fire: 19.784% EMS: 15.517%

% of Budget Year Target:

Fire: 16.7% EMS: 16.7%

Remaining % OF Budget Remaining

Fire: 80.216 EMS: 84.483%

Cash Balance as of February 28, 2014:

Fire: \$359,906.49 EMS: \$79,335.40

Respectfully submitted,

Randy Pavlak, Fire Chief



Michael A. Brown
Chief of Police

Trustee Report March 17, 2014

Training

- Officer Shiloh Colon has completed her Field Training Officer Class.
- On March 4th, 5th, and 6th, Sergeant Mark White attended Meth Lab Training.
- Sergeant Mark White will be attending the Heroin Epidemic: Recognition and Investigation Class on March 19th.
- On April 9th, Chief Brown, Detective Sergeant Williams, Detective Coltrane, and Sergeant White will be attending the Interacting with the Muslim & Middle Eastern Population Course.
- On April 14th, SRO Officer Ron Gudgell will be attending the True-Lies Class at the Kettering Police Department.
- On May 2, 2014, Officer Joseph Dooley and Officer Loni Gibson will be attending the *Cops in Court* Training at the Centerville Police Department. The class is to familiarize officers with the necessary preparation for and completion of OVI trials.
- No classes scheduled for June.

Public Appearances

- On March 5th, Chief Brown attended the Lion's Club Meeting. The Bellbrook Lions Club donated \$695.00 to the Police Department for the purchase of body cameras.
- On March 6th, Chief Brown attended the Chamber's Breakfast.
- On March 10th, Chief Brown attended the Bellbrook Council Meeting for the swearing-in of Police Chief Doherty.
- On March 13th, Chief Brown attended the Ministerial Meeting.

Statistics

- See attached report

Fiscal

Budget (Final Appropriation)	\$2,330,600.00
Expenditures as of March 10, 2014	\$527,607.51
% of Budget Used	22.4%
% of Budget Year Target for the end of March	24.9%
% of Budget Remaining	77.6%
Cash Balance as of March 10, 2014	\$365,572.45

OT Report

FEBRUARY	<u>HOURS</u>	
MANDATED (COURT, TRAINING, ETC.)		17.5
OPERATIONAL		179.75
TOTALS		197.25

Happy 
St. Patrick's Day

Respectfully submitted,

Michael A. Brown
Chief of Police



Michael A. Brown
Chief of Police

POLICE BLOTTER

February 26, 2014

- Nothing to Report

February 27, 2014

- A report of a theft from a vehicle
- A report of misuse of a credit card

February 28, 2014

- Nothing to Report

March 1, 2014

- A theft was reported on Wilmington Pike
- A report was taken on identity fraud
- A report of improperly handling a firearm in a motor vehicle
- Illegal use and possession of drug abuse on I 675

March 2, 2014

- Nothing to Report

March 3, 2014

- Subject was arrested on a warrant
- Report of a shoplifting offense
- Report of criminal trespassing

March 4, 2014

- Subject was arrested on a warrant

March 5, 2014

- Subject was arrested on a warrant

March 6, 2014

- Aided case on Napa Valley Drive
- Individual arrested for OVI and possession of drugs on I-675
- Report of sale of liquor to an underage person

March 7, 2014

- Individual arrested for OVI on Wilmington Pike

March 8, 2014

- Report of a burglary on State Route 725

March 9, 2014

- Nothing to Report

March 10, 2014

- Subject was arrested on a warrant

March 11, 2014

- Subject was arrested on a warrant
- Report of theft on Wilmington Pike
- Individual arrested of OVI and drugs on Wilmington Pike



Call For Service By Area Report

Print Date/Time: 03/03/2014 16:33

From Date: 02/01/2014 00:00(Continuous)

Login ID: mnorth

To Date: 02/28/2014 23:59

Layer: BEAT

CFS Type: All

Agency Type: Police

Report Type: Detail

Areas: SC3504,SC3503,SC3502,SC3501

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
SC3504													
911H	0	2	0	0	0	0	0	0	0	0	0	0	2
ABAN	0	1	0	0	0	0	0	0	0	0	0	0	1
ALBU	0	7	0	0	0	0	0	0	0	0	0	0	7
ALHU	0	3	0	0	0	0	0	0	0	0	0	0	3
ALRE	0	7	0	0	0	0	0	0	0	0	0	0	7
ANIM	0	1	0	0	0	0	0	0	0	0	0	0	1
ASSA	0	2	0	0	0	0	0	0	0	0	0	0	2
ASSI	0	1	0	0	0	0	0	0	0	0	0	0	1
BURG	0	1	0	0	0	0	0	0	0	0	0	0	1
BUSI	0	3	0	0	0	0	0	0	0	0	0	0	3
CHIL	0	1	0	0	0	0	0	0	0	0	0	0	1
CRHS	0	4	0	0	0	0	0	0	0	0	0	0	4
CRPD	0	14	0	0	0	0	0	0	0	0	0	0	14
CRPI	0	1	0	0	0	0	0	0	0	0	0	0	1
CRUI	0	1	0	0	0	0	0	0	0	0	0	0	1
DELI	0	1	0	0	0	0	0	0	0	0	0	0	1
DEOT	0	12	0	0	0	0	0	0	0	0	0	0	12
DESC	0	3	0	0	0	0	0	0	0	0	0	0	3
DISA	0	11	0	0	0	0	0	0	0	0	0	0	11
DIST	0	4	0	0	0	0	0	0	0	0	0	0	4
DOVI	0	2	0	0	0	0	0	0	0	0	0	0	2
FCOM-COMM. FIRE	0	1	0	0	0	0	0	0	0	0	0	0	1
FMALS-MEDICAL	0	1	0	0	0	0	0	0	0	0	0	0	1
FMBSL-MEDICAL	0	7	0	0	0	0	0	0	0	0	0	0	7



Call For Service By Area Report

Print Date/Time: 03/03/2014 16:33
 Login ID: rnorth
 Layer: BEAT
 Agency Type: Police
 Areas: SC3504, SC3503, SC3502, SC3501

From Date: 02/01/2014 00:00(Continuous)
 To Date: 02/28/2014 23:59
 CFS Type: All

Report Type: Detail

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
FMCC-CRITICAL CARE	0	1	0	0	0	0	0	0	0	0	0	0	1
FOLL	0	10	0	0	0	0	0	0	0	0	0	0	10
FRAU	0	4	0	0	0	0	0	0	0	0	0	0	4
FRES-RESIDENTIAL FIRE	0	1	0	0	0	0	0	0	0	0	0	0	1
HOUS	0	15	0	0	0	0	0	0	0	0	0	0	15
INTO	0	3	0	0	0	0	0	0	0	0	0	0	3
JUVE	0	1	0	0	0	0	0	0	0	0	0	0	1
LOCK	0	12	0	0	0	0	0	0	0	0	0	0	12
MISC	0	4	0	0	0	0	0	0	0	0	0	0	4
MISS	0	1	0	0	0	0	0	0	0	0	0	0	1
NOIS	0	3	0	0	0	0	0	0	0	0	0	0	3
OPEN	0	3	0	0	0	0	0	0	0	0	0	0	3
PANH	0	1	0	0	0	0	0	0	0	0	0	0	1
PARK	0	6	0	0	0	0	0	0	0	0	0	0	6
PRIS	0	1	0	0	0	0	0	0	0	0	0	0	1
PROT	0	1	0	0	0	0	0	0	0	0	0	0	1
REOF	0	12	0	0	0	0	0	0	0	0	0	0	12
RESU	0	1	0	0	0	0	0	0	0	0	0	0	1
SORN	0	1	0	0	0	0	0	0	0	0	0	0	1
STRE	0	3	0	0	0	0	0	0	0	0	0	0	3
SUPE	0	5	0	0	0	0	0	0	0	0	0	0	5
SUVE	0	18	0	0	0	0	0	0	0	0	0	0	18
THEF	0	7	0	0	0	0	0	0	0	0	0	0	7
TRAF	0	12	0	0	0	0	0	0	0	0	0	0	12
TRES	0	1	0	0	0	0	0	0	0	0	0	0	1



Call For Service By Area Report

Print Date/Time: 03/03/2014 16:33
 Login ID: mmorth
 Layer: BEAT
 Agency Type: Police
 Areas: SC3504, SC3503, SC3502, SC3501

From Date: 02/01/2014 00:00(Continuous)
 To Date: 02/28/2014 23:59
 CFS Type: All

Report Type: Detail

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
TS	0	53	0	0	0	0	0	0	0	0	0	0	53
UNWA	0	1	0	0	0	0	0	0	0	0	0	0	1
WARR	0	3	0	0	0	0	0	0	0	0	0	0	3
WELF	0	8	0	0	0	0	0	0	0	0	0	0	8
SC3504 Totals:	0	283	0	283									
SC3501													
911H	0	1	0	0	0	0	0	0	0	0	0	0	1
CRPD	0	2	0	0	0	0	0	0	0	0	0	0	2
DISA	0	5	0	0	0	0	0	0	0	0	0	0	5
MISC	0	1	0	0	0	0	0	0	0	0	0	0	1
TRAF	0	2	0	0	0	0	0	0	0	0	0	0	2
TS	0	12	0	0	0	0	0	0	0	0	0	0	12
WELF	0	1	0	0	0	0	0	0	0	0	0	0	1
SC3501 Totals:	0	24	0	24									
SC3503													
911H	0	1	0	0	0	0	0	0	0	0	0	0	1
ALRE	0	13	0	0	0	0	0	0	0	0	0	0	13
ANIM	0	5	0	0	0	0	0	0	0	0	0	0	5
ASSI	0	1	0	0	0	0	0	0	0	0	0	0	1
CRPD	0	6	0	0	0	0	0	0	0	0	0	0	6
CRPI	0	1	0	0	0	0	0	0	0	0	0	0	1
DAMA	0	1	0	0	0	0	0	0	0	0	0	0	1
DEAD	0	1	0	0	0	0	0	0	0	0	0	0	1
DEOT	0	9	0	0	0	0	0	0	0	0	0	0	9
DESC	0	14	0	0	0	0	0	0	0	0	0	0	14



Call For Service By Area Report

Print Date/Time: 03/03/2014 16:33
 Login ID: rnmorth
 Layer: BEAT
 Agency Type: Police
 Areas: SC3504, SC3503, SC3502, SC3501

From Date: 02/01/2014 00:00(Continuous)
 To Date: 02/28/2014 23:59
 CFS Type: All

Report Type: Detail

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
DISA	0	12	0	0	0	0	0	0	0	0	0	0	12
DRUG	0	1	0	0	0	0	0	0	0	0	0	0	1
EXTR	0	1	0	0	0	0	0	0	0	0	0	0	1
FIIN-INSIDE INVEST	0	1	0	0	0	0	0	0	0	0	0	0	1
FMBL-S-MEDICAL	0	2	0	0	0	0	0	0	0	0	0	0	2
FOEX-OUTSIDE FIRE W/EXPOSURE	0	1	0	0	0	0	0	0	0	0	0	0	1
FOLL	0	3	0	0	0	0	0	0	0	0	0	0	3
HARA	0	1	0	0	0	0	0	0	0	0	0	0	1
HOUS	0	29	0	0	0	0	0	0	0	0	0	0	29
JUVE	0	1	0	0	0	0	0	0	0	0	0	0	1
MISC	0	1	0	0	0	0	0	0	0	0	0	0	1
MISS	0	1	0	0	0	0	0	0	0	0	0	0	1
NEIG	0	1	0	0	0	0	0	0	0	0	0	0	1
NOIS	0	1	0	0	0	0	0	0	0	0	0	0	1
OPEN	0	1	0	0	0	0	0	0	0	0	0	0	1
PEAC	0	1	0	0	0	0	0	0	0	0	0	0	1
SUPE	0	4	0	0	0	0	0	0	0	0	0	0	4
SUVE	0	8	0	0	0	0	0	0	0	0	0	0	8
THEF	0	2	0	0	0	0	0	0	0	0	0	0	2
TRAF	0	7	0	0	0	0	0	0	0	0	0	0	7
TS	0	20	0	0	0	0	0	0	0	0	0	0	20
WELF	0	2	0	0	0	0	0	0	0	0	0	0	2
SC3503 Totals:	0	153	0	153									
SC3502	0	1	0	1									
ALBU	0	1	0	0	0	0	0	0	0	0	0	0	1



Call For Service By Area Report

Print Date/Time: 03/03/2014 16:33
 Login ID: mnorth
 Layer: BEAT
 Agency Type: Police
 Areas: SC3504,SC3503,SC3502,SC3501

From Date: 02/01/2014 00:00(Continuous)
 To Date: 02/28/2014 23:59
 CFS Type: All

Report Type: Detail

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
ALRE	0	4	0	0	0	0	0	0	0	0	0	0	4
ANIM	0	3	0	0	0	0	0	0	0	0	0	0	3
BUSI	0	1	0	0	0	0	0	0	0	0	0	0	1
CRPD	0	3	0	0	0	0	0	0	0	0	0	0	3
CRUI	0	1	0	0	0	0	0	0	0	0	0	0	1
DEAD	0	1	0	0	0	0	0	0	0	0	0	0	1
DEOT	0	4	0	0	0	0	0	0	0	0	0	0	4
DISA	0	3	0	0	0	0	0	0	0	0	0	0	3
DOVI	0	1	0	0	0	0	0	0	0	0	0	0	1
FMBS-MEDICAL	0	2	0	0	0	0	0	0	0	0	0	0	2
FOLL	0	2	0	0	0	0	0	0	0	0	0	0	2
HOUS	0	3	0	0	0	0	0	0	0	0	0	0	3
MENT	0	1	0	0	0	0	0	0	0	0	0	0	1
MISC	0	1	0	0	0	0	0	0	0	0	0	0	1
PROT	0	4	0	0	0	0	0	0	0	0	0	0	4
REOF	0	2	0	0	0	0	0	0	0	0	0	0	2
SUPE	0	1	0	0	0	0	0	0	0	0	0	0	1
SUVE	0	2	0	0	0	0	0	0	0	0	0	0	2
THEF	0	1	0	0	0	0	0	0	0	0	0	0	1
TRAF	0	2	0	0	0	0	0	0	0	0	0	0	2
TS	0	7	0	0	0	0	0	0	0	0	0	0	7
WELF	0	1	0	0	0	0	0	0	0	0	0	0	1
SC3502 Totals:	0	51	0	0	0	0	0	0	0	0	0	0	51
Totals	0	511	0	0	0	0	0	0	0	0	0	0	511



Call For Service By Call Type Report

Print Date/Time: 03/03/2014 16:32
 Login ID: mnorth
 Layer: BEAT
 Areas: SC3504, SC3503, SC3502, SC3501

From Date: 02/01/2014 00:00(Continuous)
 To Date: 02/28/2014 23:59
 Agency Type: Police

CALL FOR SERVICE TYPE	CALLS FOR SERVICE	PERCENT OF TOTAL
911H	4	0.82
ABAN	1	0.21
ALBU	8	1.65
ALHU	3	0.62
ALRE	24	4.95
ANIM	9	1.86
ASSA	2	0.41
ASSI	2	0.41
BURG	1	0.21
BUSI	4	0.82
CHIL	1	0.21
CRHS	4	0.82
CRPD	23	4.74
CRPI	2	0.41
CRUI	2	0.41
DAMA	1	0.21
DEAD	2	0.41
DELI	1	0.21
DEOT	25	5.15
DESC	17	3.51
DISA	26	5.36
DIST	4	0.82
DOVI	3	0.62
DRUG	1	0.21
EXTR	1	0.21
FCOM-COMM. FIRE	1	0.21



Call For Service By Call Type Report

Print Date/Time: 03/03/2014 16:32
 Login ID: mnorth
 Layer: BEAT
 Areas: SC3504, SC3503, SC3502, SC3501

From Date: 02/01/2014 00:00(Continuous)
 To Date: 02/28/2014 23:59
 Agency Type: Police

CALL FOR SERVICE TYPE	CALLS FOR SERVICE	PERCENT OF TOTAL
FIIN-INSIDE INVEST	1	0.21
FMALS-MEDIC AL	1	0.21
FMBSL-MEDICAL	11	2.27
FMCC-CRITICAL CARE	1	0.21
FOEX-OUTSIDE FIRE W/EXPOSURE	1	0.21
FOLL	15	3.09
FRAU	4	0.82
FRES-RESIDENTIAL FIRE	1	0.21
HARA	1	0.21
HOUS	47	9.69
INTO	3	0.62
JUVE	2	0.41
LOCK	12	2.47
MENT	1	0.21
MISC	7	1.44
MISS	2	0.41
NEIG	1	0.21
NOIS	4	0.82
OPEN	4	0.82
PANH	1	0.21
PARK	6	1.24
PEAC	1	0.21
PRIS	1	0.21
PROT	5	1.03
REOF	14	2.89
RESU	1	0.21



Call For Service By Call Type Report

Print Date/Time: 03/03/2014 16:32
 Login ID: mnorth
 Layer: BEAT
 Areas: SC3504, SC3503, SC3502, SC3501

From Date: 02/01/2014 00:00 (Continuous)
 To Date: 02/28/2014 23:59
 Agency Type: Police

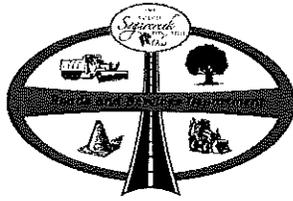
CALL FOR SERVICE TYPE	CALLS FOR SERVICE	PERCENT OF TOTAL
SORN	1	0.21
STRE	3	0.62
SUPE	9	1.86
SUVE	28	5.77
THEF	10	2.06
TRAF	21	4.33
TRES	1	0.21
TS	77	15.88
UNWA	1	0.21
WARR	3	0.62
WELF	11	2.27
Total Calls For Service:	485	

CFS Type	Description	Default Status	Police	Fire	Ems	Active
911H	911 HANG UP	IN PROGRESS	YES	NO	NO	YES
ABAN	ABANDONED/JUNK VEHICLE	NOT IN PROGRESS	YES	NO	NO	YES
ABDU	ABDUCTION/KIDNAPPING	IN PROGRESS	YES	NO	NO	YES
ALBU	ALARM BUSINESS/BANK	IN PROGRESS	YES	NO	NO	YES
ALHU	ALARM HOLD UP/PANIC	IN PROGRESS	YES	NO	NO	YES
ALRE	ALARM RESIDENTIAL	IN PROGRESS	YES	NO	NO	YES
ANIM	ANIMAL COMPLAINT	IN PROGRESS	YES	NO	NO	YES
ARSO	ARSON	IN PROGRESS	YES	NO	NO	YES
ASSA	ASSAULT	IN PROGRESS	YES	NO	NO	YES
ASSI	ASSIST	IN PROGRESS	YES	NO	NO	YES
BARC	BAR CHECK	NOT IN PROGRESS	YES	NO	NO	YES
BOMB	BOMB THREAT	IN PROGRESS	YES	NO	NO	YES
BREA	BREAKING & ENTERING	NOT IN PROGRESS	YES	NO	NO	YES
BURG	BURGLARY	NOT IN PROGRESS	YES	NO	NO	YES
BUSI	BUSINESS CHECK	NOT IN PROGRESS	YES	NO	NO	YES
CHIL	CHILD ENDANGERING	IN PROGRESS	YES	NO	NO	YES
CIVI	CIVIL COMPLAINT	NOT IN PROGRESS	YES	NO	NO	YES
COMM	COMMUNITY POLICING	NOT IN PROGRESS	YES	NO	NO	YES
CREN	CRASH ENTRAPMENT	IN PROGRESS	YES	YES	NO	YES
CRHS	CRASH HIT SKIP	IN PROGRESS	YES	NO	NO	YES
CROW	CROWD CONTROL	IN PROGRESS	YES	NO	NO	YES
CRPD	CRASH PROPERTY DAMAGE	IN PROGRESS	YES	NO	NO	YES
CRPI	CRASH PERSONAL INJURY	IN PROGRESS	YES	YES	NO	YES
CRPP	CRASH PRIVATE PROERTY	IN PROGRESS	YES	NO	NO	YES
CRUI	CRASH UNKNOWN INJURY	IN PROGRESS	YES	YES	NO	YES
DAMA	CRIMINAL DAMAGING	NOT IN PROGRESS	YES	NO	NO	YES
DEAD	DEAD BODY	NOT IN PROGRESS	YES	YES	NO	YES
DECO	DETAIL COURT	NOT IN PROGRESS	YES	NO	NO	YES
DELI	DELIVER MESSAGE	NOT IN PROGRESS	YES	NO	NO	YES
DEOT	DETAIL OTHER	NOT IN PROGRESS	YES	NO	NO	YES
DESC	DETAIL SCHOOL	NOT IN PROGRESS	YES	NO	NO	YES
DETR	DETAIL TRAFFIC	NOT IN PROGRESS	YES	NO	NO	YES
DISA	DISABLED VEHICLE	NOT IN PROGRESS	YES	NO	NO	YES

DIST	DISTURBANCE	IN PROGRESS	YES	NO	NO	YES
DODI	DOMESTIC DISPUTE	IN PROGRESS	YES	NO	NO	YES
DOVI	DOMESTIC VIOLENC	IN PROGRESS	YES	NO	NO	YES
DRBO	DRUG DROP OFF BOX	NOT IN PROGRESS	YES	NO	NO	YES
DRUG	DRUG ACTIVITY	NOT IN PROGRESS	YES	NO	NO	YES
ESCO	ESCORT	NOT IN PROGRESS	YES	NO	NO	YES
EXTR	EXTRA PATROL	NOT IN PROGRESS	YES	NO	NO	YES
FACO	FIRE ALARM COMMERCIAL	IN PROGRESS	NO	YES	NO	YES
FAIR	FIRE AIRCRAFT EMERGENCY	IN PROGRESS	NO	YES	NO	YES
FARE	FIRE ALARM RESIDENTIAL	IN PROGRESS	NO	YES	NO	YES
FCOM	FIRE COMMERCIAL FIRE	IN PROGRESS	NO	YES	NO	YES
FDUMP	FIRE DUMPSTER/TRASH	IN PROGRESS	NO	YES	NO	YES
FEXP	FIRE EXPLOSION	IN PROGRESS	NO	YES	NO	YES
FFUE	FIRE FUEL SPILL	IN PROGRESS	NO	YES	NO	YES
FGRA	FIRE GRASS FIELD	IN PROGRESS	NO	YES	NO	YES
FHAZ	FIRE HAZMAT INCIDENT	IN PROGRESS	NO	YES	NO	YES
FIGH	FIGHT	IN PROGRESS	YES	NO	NO	YES
FIIN	FIRE INSIDE INVESTIGATION	IN PROGRESS	NO	YES	NO	YES
FIWO	FIREWORKS	IN PROGRESS	YES	NO	NO	YES
FMAC	FIRE MACHINE INDUSTRIAL	IN PROGRESS	NO	YES	NO	YES
FMALS	FIRE MEDICAL ALS	IN PROGRESS	NO	YES	NO	YES
FMBSL	FIRE MEDICAL BLS	IN PROGRESS	NO	YES	NO	YES
FMCC	FIRE MEDICAL CRITICAL CARE	IN PROGRESS	NO	YES	NO	YES
FMCI	FIRE MEDICAL MASS CASUALTY	IN PROGRESS	NO	YES	NO	YES
FMUT	FIRE MUTUAL AID	IN PROGRESS	NO	YES	NO	YES
FOEX	FIRE OUTSIDE W/ EXPOSURE	IN PROGRESS	NO	YES	NO	YES
FOIN	FIRE OUTSIDE INVESTIGATION	IN PROGRESS	NO	YES	NO	YES
FOLL	FOLLOW UP	NOT IN PROGRESS	YES	NO	NO	YES
FOUN	FOUND PROPERTY	NOT IN PROGRESS	YES	NO	NO	YES
FRAU	FRAUD	NOT IN PROGRESS	YES	NO	NO	YES
FRES	FIRE RESIDENTIAL FIRE	IN PROGRESS	NO	YES	NO	YES
FRHI	FIRE RESCUE HIGH ANGLE	IN PROGRESS	NO	YES	NO	YES
FROT	FIRE RESCUE OTHER	IN PROGRESS	NO	YES	NO	YES
FRWA	FIRE RESCUE WATER	IN PROGRESS	NO	YES	NO	YES

FSCE	FIRE SERVICE CALL ENGINE	IN PROGRESS	NO	YES	NO	YES	NO	YES
FSCM	FIRE SERVICE CALL MEDIC	IN PROGRESS	NO	YES	NO	YES	NO	YES
FSTA	FIRE STAFF RECALL	IN PROGRESS	NO	YES	NO	YES	NO	YES
FTRA	FIRE TRAIN/RAIL INCIDENT	IN PROGRESS	NO	YES	NO	YES	NO	YES
FUTII	FIRE UTILITY HAZARD	IN PROGRESS	NO	YES	NO	YES	NO	YES
FVCA	FIRE VEHICLE/CAR	IN PROGRESS	NO	YES	NO	YES	NO	YES
FVFA	FIRE VEHICLE/FARM	IN PROGRESS	NO	YES	NO	YES	NO	YES
FVLG	FIRE VEHICLE LARGE	IN PROGRESS	NO	YES	NO	YES	NO	YES
GAMB	GAMBLING	NOT IN PROGRESS	YES	NO	NO	NO	NO	YES
HARA	HARRASSMENT	NOT IN PROGRESS	YES	NO	NO	NO	NO	YES
HOMI	HOMICIDE	IN PROGRESS	YES	NO	NO	NO	NO	YES
HOUS	HOUSE CHECK	NOT IN PROGRESS	YES	NO	NO	NO	NO	YES
HUNT	HUNTING COMPLAINT	IN PROGRESS	YES	NO	NO	NO	NO	YES
INTO	INTOXICATED SUBJECT	IN PROGRESS	YES	NO	NO	NO	NO	YES
JUVE	JUVENILE COMPLAINT	IN PROGRESS	YES	NO	NO	NO	NO	YES
K9RE	K9 REQUEST	IN PROGRESS	YES	NO	NO	NO	NO	YES
LIQU	LIQUOR/ALCOHOL VIOLATION	IN PROGRESS	YES	NO	NO	NO	NO	YES
LITT	LITTERING/DUMPING	NOT IN PROGRESS	YES	NO	NO	NO	NO	YES
LOCK	LOCKOUT ASSISTANCE	IN PROGRESS	YES	NO	NO	NO	NO	YES
LOST	LOST PROPERTY	NOT IN PROGRESS	YES	NO	NO	NO	NO	YES
MENT	MENTAL SUBJECT	IN PROGRESS	YES	NO	NO	NO	NO	YES
MISC	MISCELLANEOUS	NOT IN PROGRESS	YES	NO	NO	NO	NO	YES
MISS	MISSING PERSON	IN PROGRESS	YES	NO	NO	NO	NO	YES
NEIG	NEIGHBOR COMPLAINT	IN PROGRESS	YES	NO	NO	NO	NO	YES
NEW CALL	NEW CALL	NOT IN PROGRESS	YES	NO	NO	NO	NO	YES
NOIS	NOISE COMPLAINT	NOT IN PROGRESS	YES	NO	NO	NO	NO	YES
OC	EMERGENCY OPERATIONS CTR	IN PROGRESS	YES	NO	NO	NO	NO	YES
OPEN	OPEN DOOR/WINDOW	IN PROGRESS	YES	NO	NO	NO	NO	YES
OVER	OVERDOSE	IN PROGRESS	YES	NO	NO	NO	NO	YES
PA	PA	IN PROGRESS	NO	YES	NO	NO	NO	YES
PANH	PANHANDLING	IN PROGRESS	YES	NO	NO	NO	NO	YES
PARK	PARKING COMPLAINT	NOT IN PROGRESS	YES	NO	NO	NO	NO	YES
PEAC	PEACE OFFICER	IN PROGRESS	YES	NO	NO	NO	NO	YES
PEDE	PEDESTRIAN/HITCH HIKER	IN PROGRESS	YES	NO	NO	NO	NO	YES

PFMC	POLICE FMC TRANSPORT	NOT IN PROGRESS	YES	NO	NO	YES
PRIS	PRISONER TRANSPORT	NOT IN PROGRESS	YES	NO	NO	YES
PROT	PROTECTION ORDER VIOLATION	IN PROGRESS	YES	NO	NO	YES
RECO	RECOVERED STOLEN PROPERTY	NOT IN PROGRESS	YES	NO	NO	YES
REOF	REQUEST OFFICER	IN PROGRESS	YES	NO	NO	YES
RESU	REQUEST SUPERVISOR	IN PROGRESS	YES	NO	NO	YES
ROBB	ROBBERY	IN PROGRESS	YES	NO	NO	YES
SCHO	SCHOOL BUS VIOLATION	NOT IN PROGRESS	YES	NO	NO	YES
SERV	SERVICE CALL POLICE	IN PROGRESS	YES	NO	NO	YES
SEXO	SEX OFFENSE	NOT IN PROGRESS	YES	NO	NO	YES
SCHO	SHOOTING/STABBING	IN PROGRESS	YES	NO	NO	YES
SOLI	SOLICITOR	IN PROGRESS	YES	NO	NO	YES
SORN	SORN	NOT IN PROGRESS	YES	NO	NO	YES
STRE	STREET/ROAD OBSTRUCTION	IN PROGRESS	YES	NO	NO	YES
SUIC	SUICIDE ATTEMPT/SUICIDE	IN PROGRESS	YES	NO	NO	YES
SUSP	SUSPICIOUS PERSON	IN PROGRESS	YES	NO	NO	YES
SUSV	SUSPICIOUS VEHICLE	IN PROGRESS	YES	NO	NO	YES
TEST	TEST CALL	NOT IN PROGRESS	YES	YES	YES	YES
THEF	THEFT	NOT IN PROGRESS	YES	NO	NO	YES
TRAF	TRAFFIC COMPLAINT	IN PROGRESS	YES	NO	NO	YES
TRES	TRESPASSING COMPLAINT	IN PROGRESS	YES	NO	NO	YES
TS	TRAFFIC STOP	IN PROGRESS	YES	NO	NO	YES
UNKNOWN	UNKNOWN	UNKNOWN	YES	NO	NO	YES
UNWA	UNWANTED SUBJECT	IN PROGRESS	YES	NO	NO	YES
VEHI	VEHICLE MAINTENANCE	NOT IN PROGRESS	YES	NO	NO	YES
WARR	WARRANT	IN PROGRESS	YES	NO	NO	YES
WEAP	WEAPONS SHOTS FIRED	IN PROGRESS	YES	NO	NO	YES
WELF	WELFARE CHECK	IN PROGRESS	YES	NO	NO	YES



**Staff Report for
Sugar Creek Township Trustees
March 17, 2014**

The following information is a snap shot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

Calls for Service

- 2-24 Snow removal
- 3-2 Snow removal

Accomplishments:

- Pothole repairs
- Plow repair truck 702
- Brake line repair truck 705
- Stop sign panel replacement several intersections along Clyo road
- Made repairs to sod damaged by plows during snow removal
- Tree trimming
- Department head meeting

Budgetary Awareness Items:

- 44 hours overtime for full time personal
- 36.5 hours seasonal employees

Fiscal

End of Year Totals	
Budget	\$ 1,028,884.00
Expenditures as of March 3, 2014	\$ 146,429.59
% of Budget Used	14 %
% of Budget Year Target	16 %
% of Budget Remaining	86 %
Cash Balance as of March 3, 2014	\$ 339,737.55

Upcoming To Do's:

March 10th – 14th

Trash cleanup cycle, Tree trimming, Sod repairs,

March 17th – 21st

Tree trimming, Mailbox repair, preparing road for paving program, Ditch clearing.

Respectfully,

Anthony W. Lamb
Roads and Services Supervisor



**Staff Report for the Sugarcreek Township Board of Trustees
March 3, 2014 through March 14, 2014**

The following is a snapshot of the activities and areas of responsibility for the Sugarcreek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

Board of Zoning Appeals Activities:

- o **February 27, 2014 Meeting: Follow-up**
 - o **BZA01-2014:** Applicant, Jeremy Stover, is requesting approval to allow for a wood boiler furnace to be constructed in the side yard, in an Estate District, less than 100' from an adjacent property line. The applicant is also requesting approval for a wood storage structure to be constructed adjacent to the wood boiler in the side yard. The subject property is 2467 Penewit Road, owned by Jeremy A. and Brandy L. Stover, containing 4.0 acres and located in the Estate Residential District.
 - **The BZA approved the variances as requested by the applicant.**
- o **March 27, 2014 Meeting: Canceled**

Zoning Commission Activities:

- o **March 11, 2014 Meeting: Follow-up**
 - o **BZC01-2014:** Applicant, EDCI II Partnership, is requesting a minor modification to a PUD Plan to allow for the Final Development Plan for Traditions of Sugarcreek to remain in effect for two additional years. The subject properties are Upper Bellbrook Road, parcel L32000100120023500, owned by EDCI II Partnership, and 3820 Upper Bellbrook Road, parcel L32000100120001900, owned by Byrdie Kay Lorenz and Dinah Joy Schwartzkopf. An extension was granted on

8/9/2011 to allow the Final Development to remain in effect until 3/19/2014.

- **The BZC approved the extension as requested by the applicant.**

- **Next meeting scheduled for April 8, 2014 Meeting**

Permits:

- See attached spreadsheet

Violations:

- See attached spreadsheet

Accomplishments:

- Met with contractor on March 3, 2014 to discuss planned interior alteration
- Met with architect on March 5, 2014 to discuss a new business in the township
- Attended Chamber of Commerce Meeting on March 6, 2014
- Met with property owners on March 10, 2014 to discuss proposed new development (Carpenter's Creek)
- Attended BZC Meeting on March 11, 2014
- Attended Department Head Meeting on March 12, 2014
- Met with proprietor of township business on March 13, 2014
- Met with developer to discuss land in the township on March 13, 2014
- Attended CDBG Applicant Meeting on March 14, 2014
- Completed BZC Minutes
- Completed Staff Report for BZC01-2014
- Prepared and delivered BZC Packets for March 11, 2014 Meeting
- Working with Tom's Mulch on plans for an Easter Egg Hunt
- Upcoming Appointments:
 - Bill Schieman-BZC term expires March 31, 2014
 - Jeffrey Bennett-BZA Alternate term expires March 31, 2014 (he was appointed at the end of last year to fill the unexpired alternate term of Mr. Betz when Mr. Betz became a full member)
 - Jack Gibson-BZA term expires July 31, 2014

Announcements/Upcoming Events:

- MVRPC TAC Meeting scheduled for March 20, 2014
- BZA Meeting scheduled for Thursday, March 27, 2014 at 7:00 p.m.-CANCELED
- Zoning Inspector Meeting scheduled for March 27, 2014
- BZC Meeting scheduled for April 8, 2014
- Winter Farmers Market is scheduled for March 21, 2014

Zoning Certificate Totals 2014

	SFR	MFR	AcStrc	Bsmt	Deck	Fence	P/F	Pool	Add/R	COM	Temp	U/S	Wall	Sign	Grd	Sign	Home	Oc	Ten	Fin	Other	TOTALS
JAN	1	0	0	0	1	0	0	0	2	1	0	0	0	0	0	0	0	0	2	0	0	7
FEB	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	1	4
MARCH	3	0	1	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	5
APRIL																						
MAY																						
JUNE																						
JULY																						
AUGUST																						
SEPT																						
OCT																						
NOV																						
DEC																						
TOTALS	6	0	1	0	1	0	0	0	3	1	0	0	0	0	0	1	0	0	2	1	1	16

16 ZCs issued ytd. vs. 14 ZCs issued same period 2012 (+14.3%). 6 ZCs for SFR issued ytd vs. 7 ZCs for SFR issued same period 2012 (-16.7%)

3/12/2014

2013 Zoning/Property Maintenance Violations

Property Address	Complaint	Inspection	Pending Action
3789 Ferry	junk cars/misc. junk	1/29/2014	Updated citation sent in preparation for referral to XMC, abatement agreement entered into
1895 N. Lakeman	junk, PMC Violations	1/30/2014	Abated
1128 McBee	chair at road and trailers	1/30/2014	Abated
4404 Centerville Road	cond of horses, dilapidated struc	1/30/2014	referred to Humane Society-horses, called Building Dept.-can't assist, Advisory Notice pending
1823 N. Lakeman	campers in front yard-occupied?		meeting scheduled with property owner 12/16/2013; property owner to abate campers
	abandoned couch	1/30/2014	Abated
2528 Valais	fence condition	1/30/2014	Advisory Notice sent
Edelweiss and Wilmington Dayt	brush	1/29/2014	Working with property owner on abatement, five truckloads removed, offered assistance
Tom Mulch	lighting	3/11/2014	Property owner agreed to abate by 3/15/2014
4348 Roscommon	foreclosure-PMC Violations	3/13/2014	Notice of Violation sent to Nationstar Bank

March 13, 2014



**Staff Report for
Sugar Creek Township Trustees
March 13, 2014**

The following information is a highlight of the activities and areas of responsibilities for the Sugar Creek Township Information Technology Department.

Items Completed:

- Microwave project: Prepared equipment submittal for engineering review by American Tower, awaiting their next response.
- Troubleshooting with Police Department: NWS mobile application – stability issue(s).
- Deployed Police mobile cameras to Sergeants, in test phase before general deployment.
- Continued deployment of Fire replacement PCs.

Respectfully,

Christopher A. Zappanti
Director of Information Technology