

## **Staff Report for Sugarcreek Township Trustees July 18, 2014 thru July 30, 2014**

The following information is a snap shot of the activities and areas of responsibilities for Sugarcreek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is need or explained, please contact Chief Pavlak at 937-848-7344.

### **Trainings:**

Dr. Augustine for selective spinal immobilization, airway and patient positioning for comfort  
Ground Ladders

### **Statistics:**

Fire Responses-26  
EMS Responses-28

### **PERSONNEL:**

We are in the process of hiring volunteer Firefighter/EMT's and Part time Firefighter/EMT's.  
Physical Agility Testing is now being held as needed.

### **Accomplishments/Information:**

- Chief Pavlak attended Department Head meeting
- Chief Pavlak attended TRC meeting at Centerville City
- Chief Pavlak attended the Ohio Fire Chiefs Ohio Fire Officer Development and Rescue Conference.
- E-71 electric switch issues in the pump compartment controls and master intake valve have been repaired. \$2800.00. We found a small leak in the fuel tank. This is the second fuel tank leak on two different engines. The brine and salt is eating away at our undercarriages, wiring and tanks. E-71 is currently at Ankeny Truck getting tank repaired.
- Chief Pavlak continues to have communications with Mr. Greg Horn with the City of Centerville reference fire department funding.
- Meet with Mr. Tiffany reference City of Centerville
- Held monthly Officer meeting
- A/C Zimmerman, Lt. Rigsby and FF Kirnec received training from Greene County Sanitary Engineering Department on fire hydrant maintenance.
- Lt. Collier attended the Greene County Fair IAP rollout at Xenia Twp.
- Miami Valley Corvette Club held their meeting at the PSB

- Received award notice from DHS/FEMA that our ladder truck AFG grant was funded. The grant total is \$895,000.00 dollars with 95% federal funds (\$850,250.00) and our local match share is 5% (\$44,750.00). This is a huge benefit to our community both in fire operations and also relieving our fire budget to fund this ladder truck.

**STATUS OF SIGNIFICANT ISSUES THE FIRE DEPARTMENT IS ADDRESSING:**

- Radio Communication Tower agreement with Greene County or alternative
- Review and determine permanent Micro wave path to connect o Greene Central
- Fire Station Alerting Solutions. On hold until Xenia and Greene County make a decision on software.
- Submitted for approval July 17, 2014 to Mr. Tiffany. New Fire and EMS Reporting Software Programs. We are ready to progress with this now that Xenia/Greene Central is committed to New World Systems for five more years.

**SCHEDULED EVENTS FOR REMAINDER OF July/August:**

House Burn Possible in early August

We will be providing a medic unit and engine crew to cover the Greene County Fair on two separate nights.

**Budgetary Awareness Items:**

- A.) Fire Station Alerting funding-\$54,000.00 holding at this point
- B.) Microwave system upgrade- Budgeted at \$7600.000

**FISCAL: June 2014.**

Fire Budget: \$2,559,822.00 EMS Budget: \$ 235,000.00

**Expenditures as of July 1, 2014**

Fire: \$1,339,047.57 EMS: \$103,557.04

**% of Budget Used:**

Fire: 52.033% EMS: 43.908%

**% of Budget Year Target:**

Fire: 50.00% EMS: 50.00%

**Remaining % OF Budget Remaining**

Fire: 47.967% EMS: 56.092%

**Cash Balance as of July 1, 2014:**

Fire: \$658,970.56 EMS: \$73,972.67

Respectfully submitted,

Randy Pavlak, Fire Chief



Michael A. Brown  
Chief of Police

## Trustee Report August 4, 2014

### Training

- On August 13<sup>th</sup>, Property Room Clerk Julia Montgomery will be going to Evidence Room Management.
- No other classes scheduled.

### Public Appearances

- On July 22<sup>nd</sup>, Detective Sergeant Williams attended the ACE Task Force Board of Directors Meeting
- On July 25<sup>th</sup>, Sergeant Marlatt helped collect donations from the Farmer's Market.
- On July 31<sup>st</sup>, Chief Brown held a meeting with the Kables Mill residents.
- On August 2<sup>nd</sup>, Chief Brown and Sergeant Deckard will be attending the Kables Mill Block Party.

### Future Events

- August 5<sup>th</sup>, National Night Out at Target
- August 16<sup>th</sup>, Lions Festival Parade

### Statistics

- Report available next meeting in August

**Fiscal**

Budget 2014 (Final Appropriation)	\$2,435,600.00
Expenditures as of July 31, 2014	\$1,374,848.00
% of Budget Used	56%
% of Budget Year Target for the end of July	58.1%
% of Budget Remaining	44%
Cash Balance as of July 31, 2014	\$690,975.31

Respectfully submitted,

Michael A. Brown  
Chief of Police



Michael A. Brown  
Chief of Police

## Police Blotter

**July 14, 2014**

- A report of disorderly conduct on Wilmington Pike

**July 15, 2014**

- Nothing to Report

**July 16, 2014**

- A warrant arrest was taken by an officer

**July 17, 2014**

- A disorderly report at Bayberry Court

**July 18, 2014**

- Nothing to Report

**July 19, 2014**

- A report of vandalism on Wilmington Pike

**July 20, 2014**

- An arrest of shoplifting
- An OVI/drug arrest on Wilmington Pike

**July 21, 2014**

- A report of theft on Murphy Crossing
- A fraud report was taken on Soaring Heights Drive

**July 22, 2014**

- A vandalism report on Middle Run Road

**July 23, 2014**

- A report of theft on Wilmington Pike
- A report of telephone harassment on Pinebrook Court

**July 24, 2014**

- A warrant arrest was taken by an officer
- An aided case was taken on Feedwire Road
- A report of found property on Wagner Hill
- A theft report on Wilmington Pike
- A disorderly conduct report on Wilmington Pike

**July 25, 2014**

- An aided case was reported
- A report of theft/vandalism from vehicles on Salinas Circle and Seton Hill

**July 26, 2014**

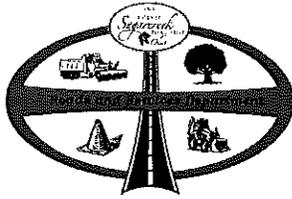
- An OVI arrest on Feedwire and Soaring Heights Drive
- A disorderly conduct arrest on Wilmington Pike

**July 27, 2014**

- An aided case was reported
- A report of theft/vandalism on Wilmington Pike
- An arrest on Country Wood Drive for resisting an arrest

**July 28, 2014**

- An arson report on Fauber Road



**Staff Report for  
Sugar Creek Township Trustees  
August 4, 2014**

The following information is a snap shot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

**Calls for Service**

- Tree down Timberly Drive.

**Accomplishments:**

- Changed oil in 700,706,707,708
- Dura patched on Washington Mill, Shepherd, McBee, Conference and Carpenter Roads
- Replaced air line on Freightliner
- Ran electric and cable in conference room
- Mowed 2090 Ferry Road and plaza area
- Cleared weeds from landscape 2090 Ferry Road and Briggs Road
- Sprayed weeds along Wilmington Pike

**Scheduled To-do's:**

July 28 – August 1, 2014: Dura patch Little Sugar Creek Road, Timberly Drive Winshire Terrace, area in Kables Mill, mow 2090 Ferry Road and plaza area.

August 4 – 8, 2014: Mill butt joints for paving RRII and Carpenter Road, level Spring Valley Alpha Road for chip seal, mow 2090 Ferry Road and plaza area and crack seal.

Respectfully,

Anthony W. Lamb  
Roads and Services Supervisor



## **Staff Report for the Sugar Creek Township Board of Trustees July 22, 2014 through July 30, 2014**

The following is a snapshot of the activities and areas of responsibility for the Sugar Creek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

### **Board of Zoning Appeals Activities:**

- o **July 24, 2014 Meeting: Follow-up**
  - o **BZA07-2014:** Applicant, Matthew J. Borszcz is requesting an area/dimensional variance from Section 4.13 Table 4-6 and Section 4.13 D. 3. a. of the Sugar Creek Township Zoning Resolution to allow for the construction of a detached garage with a 1855 SF footprint (larger than the 25% of the floor area of the principal structure permitted) to be located partially in the front yard. The subject property is 1031 Paxon, parcel L32000100130035100, owned by Matthew J. and Korrine Borszcz, and located in the R-1A (Single Family Residential) District.
    - *The BZA approved the setback variance and denied the variance relative to size.*
  - o **BZA08-2014:** Applicant, John P. Harmeyer DDS, is requesting an area/dimensional variance from Section 8.10 B. 5. of the Sugar Creek Township Zoning Resolution to allow for the construction of a ground mounted monument sign at a setback of 4' from the right-of-way line. The subject property is 4291 Sugar Creek Drive, parcel L32000100030013800, owned by John P. Harmeyer, and located in the B-2 (General Business) District.
    - *The BZA approved the variance as requested by the applicant.*
- o **August 28, 2014 BZA Meeting**
  - o **BZA09-2014:** Applicant, Patrick Gilligan, is requesting an area/dimensional variance from Section 8.10 D. 5. to allow for the

construction of a 42 SF menu board. The subject property is 6490 Wilmington Pike, parcel L32000100030026900, owned by Gilligan Oil Company LLC, and located in the B-2 (General Business) District.

**Zoning Commission Activities:**

- **July 8, 2014 Meeting**
  - Completed discussion on proposed Floodplain Overlay
- **August 12, 2014 Meeting**
  - **ZC Case 03-2014:** Hills Land and Development is requesting a map amendment to the Sugarcreek Township Zoning Resolution to rezone 3820 Upper Bellbrook Road from R-PUCD (Residential Planned Unit Conservation Development) District to PUD-R (Residential Planned Unit Development) District. The subject property contains 115.19 acres, can be further identified by parcel number L32000100120001900, and is owned by Birdie Kay Lorenz and Dinah Joy Schwartzkopf. Hills Land and Development is also requesting preliminary development plan approval under Article 5 of the Sugarcreek Township Zoning Resolution for approval of the preliminary plan for The Landings at Sugarcreek subdivision.

**Permits:**

- See attached spreadsheet

**Violations:**

- See attached spreadsheet

**Meetings/Accomplishments:**

- Attended BZA Meeting on July 24, 2014
- Met with developer of Traditions of Sugarcreek to discuss The Landings at Sugarcreek on July 28, 2014
- Met with Sanitary Engineer to discuss The Landings at Sugarcreek on July 29, 2014
- Met with the County Engineer to discuss The Landings at Sugarcreek on July 29, 2014
- Met with property owner representative to discuss approval process for MU-PUD on July 29, 2014
- Attended Department Meeting on July 30, 2014
- Approved updates to signage at Applebee's (reimaging project)
- Looking at menu board requirements for consideration of a possible text amendment
- Approved lot combination in Deerfield Estates (two lots combined into one)

**Announcements/Upcoming Events:**

- o Greene County Commissioners Work Session (RPCC funding) scheduled for August 7, 2014 at 2:00 p.m.
- o Chamber of Commerce Meeting scheduled for August 7, 2014
- o Zoning Commission Meeting scheduled for August 12, 2014
- o MVRPC TAC Meeting scheduled for August 21, 2014
- o BZA Meeting scheduled for August 28, 2014

## 2014 Zoning/Property Maintenance Violations

Property Address	Complaint	Inspection	Pending Action
3789 Ferry	junk cars/misc. junk	4/17/2014	Updated citation sent in preparation for referral to XMC, abatement agreement entered into
1895 N. Lakeman	junk, PMC Violations	1/30/2014	Abated
1128 McBee	chair at road and trailers	1/30/2014	Abated
4404 Centerville Road	cond of horses, dilapidated struc.	4/2/2014	referred to Humane Society-horses, called Building Dept.-can't assist, meeting held with property owner; property owner to abate campers
1823 N. Lakeman	abandoned couch	1/30/2014	Abated
Edelweiss and Wilmington Dayton	brush	7/2/2014	Abated
Tom's Mulch	lighting	4/24/2014	Abated
4348 Roscommon	foreclosure-PMC Violations	7/30/2014	Property closed; new owner working on abatement
2414 Ferry Road	Selling fire wood	tbid	Investigating
Kohls/Walmart	trash	5/27/2014	Ongoing abatement
727 Walden	junk, PMC Violations, flat tire	7/2/2014	Met with property owner on site; developing action plan
1784 Sonoma	truck parked in rear yard	5/29/2014	Abated
1817 Silverado	cars blocking sidewalk		Referred to PD
Area behind Kohls	grass in excess of 12"	5/29/2014	Abated
Fox Run-building lots (3)	grass in excess of 12"	7/30/2014	Abated; contacted property owner needs to be cut again
Jeremy Woods-building lots (2)	grass in excess of 12"	6/26/2014	Abated
Kamdar lot SR 725	grass in excess of 12"	7/3/2014	Abated
Edelweiss and Wilmington Dayton	grass in excess of 12"	7/17/2014	Property owner working on abatement
Dunkin Donuts lot (Wilm. Pike)	grass in excess of 12"	6/5/2014	Abated
1010 Little Sugarcreek Road	grass in excess of 12"	6/9/2014	Abated
North Lakeman, 4371 Tollgate	cat problem in the neighborhood		Contacted Animal Control, explained trapping procedure to complainant
2873 Ferry Road	grass in excess of 12"	7/17/2014	Notice of Violation sent; house fire
681 South Alpha Bellbrook Road	grass in excess of 12"	7/2/2014	Abated by township, contacted by maintenance company should be okay moving forward
4312 Timberwilde	grass in excess of 12"	6/11/2014	Abated
Wilmington Dayton-vacant lot	grass in excess of 12"	7/2/2014	Abated
3959 Wilmington Dayton	business oprting, MRF conversic	7/3/2014	Talked to property owner, on land contract, inspection pending
Crossview Christian Church	6 cars for sale in auxiliary lot		Abated
N. Lakeman (lot 191)	permanent sign w/o ZC-not penn	6/26/2014	Advisory Notice sent to property owner, as well as telephone conversation, N of Viol. Pending
Vacant land behind Liberty Nrsng	grass in excess of 12"	7/17/2014	Contacted owner about moving, indicated that they would address
Areas within row (pork chops)	weed growth	7/17/2014	Roads and Services addressing
Sugar Ridge, Section 2	grass in excess of 12"	7/17/2014	Abated per agreement
1017 Paxon	condition of lot during cnstrctn	7/17/2014	Contacted builder, abatement action realized
1817 Silverado Drive	trailers parked in rear yard	7/30/2014	

July 30, 2014

Zoning Certificate Totals 2014

SFR	MFR	AcStrc	Bsmt	Deck	Fence	P/F	Pool	Add/R	COM	Tmp	U/S	Wall	Sign	Grd	Sign	Home	Oc	Ten	Fin	Other	TOTALS	
JAN	1	0	0	0	1	0	0	2	1	0	0	0	0	0	0	0	0	0	2	0	0	7
FEB	2	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1	4
MARCH	8	0	2	0	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	12
APRIL	1	0	5	1	0	1	1	1	0	0	0	1	0	0	0	0	0	0	1	0	2	15
MAY	4	0	7	0	4	1	2	0	1	1	2	0	0	0	0	0	0	0	0	0	1	23
JUNE	4	0	3	1	4	0	0	1	2	0	0	0	0	0	0	0	0	0	0	0	1	16
JULY	3	0	3	0	1	2	0	1	1	0	0	2	1	0	1	0	0	1	0	0	0	15
AUGUST																						
SEPT																						
OCT																						
NOV																						
DEC																						
TOTALS	23	0	20	2	10	4	3	3	8	3	2	3	2	2	0	0	0	4	4	5	0	92

92 ZCs issued ytd. vs. 81 ZCs issued same period 2013 (+13.6%). 23 ZCs for SFRs issued ytd vs. 14 ZCs for SFRs issued same period 2013 (+64.3%)