



**Administrator's Report to the Trustees  
April 6, 2015**

The following represents a brief update of the activities, information and issues which the Administration is currently working on:

- We continue to spend time on the litigation involving the Cornerstone Development. We continue to hear unanimous support for the Board of Trustees and their position to not settle for less than what is fair on the cost to provide services to the development. Public forums to engage the citizens on the issue should be scheduled soon. All response from the public to date has been very positive and supportive of the Township.
- Upcoming CLOUT Board meeting will include discussions on legislative priorities and more recognition for townships at the state level.
- Attended the NPELRA national conference in Savannah, Georgia last week.
- Attended the Future Chef competition at Bellcreek Intermediate School to assist the students with their entries. There were approximately 25 competitors this year and it was a great time. This year's winner was a resident of Kable's Mill neighborhood with a pasta salad entry.
- Attended a meeting with the contractors and members of the Greene County Engineer's Office regarding the Clyo Road project. We are awaiting some change orders/proposals related to conditions in the field.

<b>Fiscal:</b>	
Budget:	\$ 443,692.00
Expenditures as of 3/3/2015:	\$ 92,698.20
% of Budget Used:	20%
% of Budget Year Target:	17%
Remaining % of Budget Remaining:	80%
Cash Balance as of 3/3/2015:	\$ 114,384.52

Respectfully Submitted,

Barry P. Tiffany  
Township Administrator



Randall J. Pavlak  
Fire Chief

Fire Administration: 937-848-7344  
Fax: 937-848-5185

4398 Clyo Road  
Dayton, Ohio 45459

## Staff Report for Sugarcreek Township Trustees March 13, 2015 thru April 1, 2015

The following information is a snap shot of the activities and areas of responsibilities for Sugarcreek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is need or explained, please contact Chief Pavlak at 937-848-7344.

### Trainings:

12 Lead Cardiac Monitoring refresher  
Incident Management of Operations  
SCBA Conditioning

### Statistics:

Fire Responses-41  
EMS Responses-35

### PERSONNEL:

We are in the process of hiring volunteer Firefighter/EMT's and Part time Firefighter/EMT's. Physical Agility Testing is now being held as needed.

### Accomplishments/Information:

- Chief Pavlak attended work session and Trustee meeting
- Chief Pavlak attended department head meeting
- Ladder Training was conducted with Spring Valley FD and Bellbrook FD
- Chief Pavlak attended Dayton Regional Haz.-Mat Board Meeting
- Chief Pavlak met with Township residents about Carbon Monoxide Program
- Monthly Officer meeting held
- Labor Management meeting
- Chief Pavlak met with architect and contractor about Liberty Nursing home garage
- Chief Pavlak attended Bell-Hop Café Re-grand opening
- Chief Pavlak attended Fresh Thyme grand opening
- Chief Pavlak attended Ohio Fire Chiefs Winter Symposium
- Dayton Regional Haz.-Mat Team has been accredited as a Type One team. There is only 5 type 1 in Ohio. Congratulations to Denny Bristow and his team members!
- Medic 72 lost engine power during an EMS transport to the hospital. Repaired and back in service
- MBI Solutions was bought out by MEDICOUNT Inc. which is our third party billing company. New contract needs to be signed. This will not change our process or effect our rates.

**STATUS OF SIGNIFICANT ISSUES THE FIRE DEPARTMENT IS ADDRESSING:**

- Fire Station Alerting Solutions. Exploring a new solution to this problem and will have a presentation in April.
- Funding for 2016 and beyond

**SCHEDULED EVENTS FOR April:**

Sugar Maple Festival April 24, 25 and 26<sup>th</sup>.

**Budgetary Awareness Items:**

- A.) Fire Station Alerting funding-\$54,000.00 holding at this point
- B.) Purchase New Medic Unit for 2015-\$142,000.00 budget
- C.) Fire Hose replacement \$3000.00
- D.) Upgrade Medic 73 computer \$3100.00

**FISCAL: As of March 6, 2015**

Fire Budget: \$2,522,617.00 EMS Budget: \$ 227,061.00

**Expenditures as of March 6, 2015**

Fire: \$ 411,902.79 EMS: \$27,443.13

**% of Budget Used:**

Fire: 16.32 % EMS: 12.08%

**% of Budget Year Target:**

Fire: 17.30% EMS: 17.30%

**Remaining % OF Budget Remaining**

Fire: 83.68% EMS: 87.92%

**Cash Balance as of March, 2015**

Fire: \$ 105,115.37 EMS: \$88,675.04

Respectfully submitted,

Randy Pavlak, Fire Chief



Michael A. Brown  
Chief of Police

## Trustee Report April 6, 2015

### Training

- Officer Craig Black completed his March Evidence Technician Class.
- Officer Loni Gibson completed her A.R.I.D.E. training.
- Officer Plummer completed his Mobile Subject Control Training.
- On April 7<sup>th</sup>, Detective Nick Coltrane, Officer Plummer, Officer Gibson, and Officer Stayer will be attending the First Responders Clandestine Lab Awareness Training.
- On April 17<sup>th</sup>, SRO Officer Gudgell will be attending Positive Behavior Intervention Supports (PBIS) training.
- Officer Powers will be attending Traffic Collision Investigation on April 20<sup>th</sup>.
- On April 28<sup>th</sup>, Karen Smith, Records Clerk, and Julia Montgomery, Property Room Clerk, will be attending the Ohio Public Records Class.
- No other classes scheduled.

### Public Appearances

- On March 18<sup>th</sup>, Chief Brown attended the Montgomery County Chief's Luncheon.
- On March 19<sup>th</sup>, Chief Brown attended the Ministerial Breakfast at Bellhop Café.
- On March 20<sup>th</sup>, Chief Brown attended the Bellhop Café ribbon cutting and Farmer's Market.
- On March 25<sup>th</sup>, Chief Brown attended the Fresh Thyme ribbon cutting.
- Chief Brown and Linda Lotspaih helped supervise a student at Bellcreek Intermediate School for the Future Chefs competition for 5<sup>th</sup> graders.
- Chief Brown attended the Good Friday Cross Walk Ceremony on April 3<sup>rd</sup>.

## Grant

- The Police Department received \$638.50 for the Drug Use Prevention Grant.

## Statistics

- See attached report

## Future Events

- Camp Joy on April 27<sup>th</sup> & 28th

## Fiscal

Budget 2015 (Final Appropriation)	\$2,377,200.00
Expenditures as of April 3, 2015	\$583,292.50
% of Budget Used	24.3%
% of Budget Year Target for the end of April	33.2%
% of Budget Remaining	75.7%
Cash Balance as of April 3, 2015	\$1,345,222.18

Respectfully submitted,



Michael A. Brown  
Chief of Police



Michael A. Brown  
Chief of Police

## Police Blotter

### March 9, 2015

- An Aided Case was taken on Wilmington Pike
- Two (2) shoplifting arrest on Wilmington Pike
- A report of theft from a vehicle on Wilmington Pike
- A fraud report on Little Miami Drive
- A vandalism report on Wilmington Pike

### March 10, 2015

- A warrant arrest was taken by an officer
- An Aided Case was taken on Waynesville Road
- A fraud report on McBee Road
- A DUI/Drug arrest on Surrey Trail

### March 11, 2015

- An Aided Case was taken on Wilmington Pike

### March 12, 2015

- An Aided Case was taken by an officer
- A theft report on Little Sugarcreek Road
- A theft report on Edelweiss Road

### March 13, 2015

- A report of found property on Upper Bellbrook Road
- A B & E on Upper Bellbrook Road
- A shoplifting arrest on Wilmington Pike
- A DUI/Drug arrest on Clyo/Wilmington Pike
- A vandalism report on Upper Bellbrook Road

**March 14, 2015**

- A theft report on Swigart Road

**March 15, 2015**

- Nothing to Report

**March 16, 2015**

- A shoplifting arrest on Wilmington Pike
- A fraud report on River End Court
- A report of failure to comply on Cloyo/Wilmington Pike

**March 17, 2015**

- Nothing to Report

**March 18, 2015**

- A report of endangering children on Surrey Trail
- Two (2) DUI/Drug arrests on I- 675 and S. Alpha Bellbrook Rd.
- A shoplifting arrest on Wilmington Pike

**March 19, 2015**

- A found property report on Winding Brook Way
- A telephone harassment report on Heritage Trace West

**March 20, 2015**

- A domestic dispute report on Cheatham Way
- A shoplifting arrest on Feedwire Road

**March 21, 2015**

- A warrant arrest on Justice Drive
- A DUI/Drug arrest on Wilmington Pike and Cloyo Rd.

**March 22, 2015**

- A warrant arrest on Cloyo Road

**March 23, 2015**

- Telephone harassment report on Edelweiss Drive

**March 24, 2015**

- A warrant arrest was taken by an officer
- A domestic violence report on Little Sugarcreek
- A fraud report was taken on Mead Road
- An arrest of illegal use/possession on Bayberry Cove

**March 25, 2015**

- A warrant arrest was taken by an officer
- An arrest operating a motor vehicle without a valid license on E. Briggs. Road
- A fraud report on Mead Road
- A vandalism report on Murphy's Crossing

**March 26, 2015**

- An assault on Wilmington Pike
- An arrest of underage consumption on Wilmington Pike
- An arrest of obstructing official business on Wilmington Pike

**March 27, 2015**

- A shoplifting arrest on Wilmington Pike
- A DUI/Drug arrest on Lower Bellbrook Road

**March 28, 2015**

- A domestic dispute on Wilmington-Dayton Road

**March 29, 2015**

- A DUI/Drug arrest on Cloy and Wilmington Road
- A disorderly conduct on Edelweiss Drive
- An extortion report on Surrey Trail

**March 30, 2015**

- A theft report was taken on Lower Bellbrook Road

**March 31, 2015**

- A shoplifting arrest on Wilmington Pike

# Call For Service By Area Report

Print Date/Time: 04/01/2015 08:12  
 Login ID: mnorth  
 Layer: ORI  
 Agency Type: Police  
 Areas: OH0291300

From Date: 01/01/2015 00:00(Continuous)  
 To Date: 03/31/2015 23:59  
 CFS Type: All

Report Type: Detail

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
OH0291300													
911H	5	1	4	0	0	0	0	0	0	0	0	0	10
ABAN	1	1	3	0	0	0	0	0	0	0	0	0	5
ALBU	8	10	16	0	0	0	0	0	0	0	0	0	34
ALHU	2	3	0	0	0	0	0	0	0	0	0	0	5
ALRE	24	18	23	0	0	0	0	0	0	0	0	0	65
ANIM	19	9	8	0	0	0	0	0	0	0	0	0	36
ASSA	0	0	1	0	0	0	0	0	0	0	0	0	1
ASSI	7	4	2	0	0	0	0	0	0	0	0	0	13
BARC	0	0	1	0	0	0	0	0	0	0	0	0	1
BREA	0	0	2	0	0	0	0	0	0	0	0	0	2
BURG	0	0	1	0	0	0	0	0	0	0	0	0	1
BUSI	5	1	6	0	0	0	0	0	0	0	0	0	12
CHIL	1	0	1	0	0	0	0	0	0	0	0	0	2
CIOT	0	0	5	0	0	0	0	0	0	0	0	0	5
CIVI	3	0	0	0	0	0	0	0	0	0	0	0	3
CREN	2	0	0	0	0	0	0	0	0	0	0	0	2
CRHS	2	7	7	0	0	0	0	0	0	0	0	0	16
CRPD	19	18	22	0	0	0	0	0	0	0	0	0	59
CRPI	6	3	3	0	0	0	0	0	0	0	0	0	12
CRPP	0	1	5	0	0	0	0	0	0	0	0	0	6
CRUI	4	5	5	0	0	0	0	0	0	0	0	0	14
DAMA	1	4	2	0	0	0	0	0	0	0	0	0	7
DEOT	38	17	12	0	0	0	0	0	0	0	0	0	67
DESC	17	28	38	0	0	0	0	0	0	0	0	0	83
DISA	13	33	8	0	0	0	0	0	0	0	0	0	54

# Call For Service By Area Report

Print Date/Time: 04/01/2015 08:12  
 Login ID: mnorth  
 Layer: ORI  
 Agency Type: Police  
 Areas: OH0291300

From Date: 01/01/2015 00:00(Continuous)  
 To Date: 03/31/2015 23:59  
 CFS Type: All

Report Type: Detail

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
DIST	3	3	4	0	0	0	0	0	0	0	0	0	10
DODI	0	2	2	0	0	0	0	0	0	0	0	0	4
DOVI	1	1	1	0	0	0	0	0	0	0	0	0	3
DRUG	0	2	1	0	0	0	0	0	0	0	0	0	3
ESCO	1	0	1	0	0	0	0	0	0	0	0	0	2
EXTR	0	4	2	0	0	0	0	0	0	0	0	0	6
FACO-FIRE ALARM COMMERCIAL	0	0	2	0	0	0	0	0	0	0	0	0	2
FARE-ALARM-RESIDENTIAL	1	1	1	0	0	0	0	0	0	0	0	0	3
FOOM-COMM. FIRE	1	0	0	0	0	0	0	0	0	0	0	0	1
FGRA-GRASS/FIELD	1	0	0	0	0	0	0	0	0	0	0	0	1
FIGH	1	0	1	0	0	0	0	0	0	0	0	0	2
FIIN-INSIDE INVEST	1	2	1	0	0	0	0	0	0	0	0	0	4
FMALS-MEDICAL ALS	3	8	12	0	0	0	0	0	0	0	0	0	23
FMBS-MEDICAL BLS	11	6	8	0	0	0	0	0	0	0	0	0	25
FMCC-MEDICAL CRITICAL CAR	2	0	0	0	0	0	0	0	0	0	0	0	2
FOIN-OUTSIDE INVESTIGATION	1	0	0	0	0	0	0	0	0	0	0	0	1
FOLL	40	26	41	0	0	0	0	0	0	0	0	0	107
FOUN	2	1	4	0	0	0	0	0	0	0	0	0	7
FRAU	5	4	13	0	0	0	0	0	0	0	0	0	22
FRES-RESIDENTIAL FIRE	1	0	1	0	0	0	0	0	0	0	0	0	2
FSCE-SERVICE CALL-ENGINE	0	2	0	0	0	0	0	0	0	0	0	0	2
FUT-UTILITY HAZARD	0	2	0	0	0	0	0	0	0	0	0	0	2
FVLG-FIRE VEHICLE LARGE	0	0	1	0	0	0	0	0	0	0	0	0	1
HARA	6	6	5	0	0	0	0	0	0	0	0	0	17
HOUS	28	115	84	0	0	0	0	0	0	0	0	0	227
INTO	1	0	1	0	0	0	0	0	0	0	0	0	2

# Call For Service By Area Report

Print Date/Time: 04/01/2015 08:12  
 Login ID: mnorth  
 Layer: ORI  
 Agency Type: Police  
 Areas: OH0291300

From Date: 01/01/2015 00:00(Continuous)  
 To Date: 03/31/2015 23:59  
 CFS Type: All

Report Type: Detail

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
JUVE	1	4	5	0	0	0	0	0	0	0	0	0	10
K9RE	0	0	1	0	0	0	0	0	0	0	0	0	1
LOCK	15	17	12	0	0	0	0	0	0	0	0	0	44
LOST	1	1	0	0	0	0	0	0	0	0	0	0	2
MENT	1	0	0	0	0	0	0	0	0	0	0	0	1
MISC	11	8	5	0	0	0	0	0	0	0	0	0	24
MISS	1	0	1	0	0	0	0	0	0	0	0	0	2
NEIG	0	2	0	0	0	0	0	0	0	0	0	0	2
NEW CALL	0	0	1	0	0	0	0	0	0	0	0	0	1
NOIS	0	1	2	0	0	0	0	0	0	0	0	0	3
OPEN	0	3	5	0	0	0	0	0	0	0	0	0	8
PANH	1	2	1	0	0	0	0	0	0	0	0	0	4
PARK	10	5	4	0	0	0	0	0	0	0	0	0	19
PEAC	1	1	0	0	0	0	0	0	0	0	0	0	2
PEDE	1	0	0	0	0	0	0	0	0	0	0	0	1
PRIS	2	0	2	0	0	0	0	0	0	0	0	0	4
PROT	1	1	2	0	0	0	0	0	0	0	0	0	4
REOF	16	8	14	0	0	0	0	0	0	0	0	0	38
SEXO	0	1	2	0	0	0	0	0	0	0	0	0	3
SOLI	4	1	0	0	0	0	0	0	0	0	0	0	5
SORN	0	0	4	0	0	0	0	0	0	0	0	0	4
STRE	4	3	10	0	0	0	0	0	0	0	0	0	17
SUIC	2	0	1	0	0	0	0	0	0	0	0	0	3
SUPE	12	8	17	0	0	0	0	0	0	0	0	0	37
SUVE	41	39	31	0	0	0	0	0	0	0	0	0	111
THEF	34	14	23	0	0	0	0	0	0	0	0	0	71

# Call For Service By Area Report

Print Date/Time: 04/01/2015 08:12  
 Login ID: mnorth  
 Layer: ORI  
 Agency Type: Police  
 Areas: OH0291300

From Date: 01/01/2015 00:00(Continuous)  
 To Date: 03/31/2015 23:59  
 CFS Type: All

Report Type: Detail

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
TRAF	15	12	15	0	0	0	0	0	0	0	0	0	42
TRES	0	1	0	0	0	0	0	0	0	0	0	0	1
TS	100	70	109	0	0	0	0	0	0	0	0	0	279
Unknown	0	0	1	0	0	0	0	0	0	0	0	0	1
UNWA	0	2	0	0	0	0	0	0	0	0	0	0	2
WARR	6	10	5	0	0	0	0	0	0	0	0	0	21
WEAP	3	3	7	0	0	0	0	0	0	0	0	0	13
WELF	7	3	8	0	0	0	0	0	0	0	0	0	18
<b>OH0291300 Totals:</b>	<b>577</b>	<b>568</b>	<b>649</b>	<b>0</b>	<b>1794</b>								
<b>Totals</b>	<b>577</b>	<b>568</b>	<b>649</b>	<b>0</b>	<b>1794</b>								



# Call For Service By Call Type Report

Print Date/Time: 04/01/2015 08:14  
 Login ID: mnorth  
 Layer: BEAT  
 Areas: SC3504, SC3503, SC3502, SC3501

From Date: 03/01/2015 00:00(Continuous)  
 To Date: 03/31/2015 23:59  
 Agency Type: Police

CALL FOR SERVICE TYPE	CALLS FOR SERVICE	PERCENT OF TOTAL
911H	4	0.62
ABAN	3	0.46
ALBU	16	2.47
ALRE	23	3.54
ANIM	8	1.23
ASSA	1	0.15
ASSI	2	0.31
BARC	1	0.15
BREA	2	0.31
BURG	1	0.15
BUSI	6	0.92
CHIL	1	0.15
CIOT	5	0.77
CRHS	7	1.08
CRPD	22	3.39
CRPI	3	0.46
CRPP	5	0.77
CRUI	5	0.77
DAMA	2	0.31
DEOT	12	1.85
DESC	38	5.86
DISA	8	1.23
DIST	4	0.62
DODI	2	0.31
DOVI	1	0.15
DRUG	1	0.15



# Call For Service By Call Type Report

Print Date/Time: 04/01/2015 08:14  
 Login ID: mnorth  
 Layer: BEAT  
 Areas: SC3504,SC3503,SC3502,SC3501

From Date: 03/01/2015 00:00(Continuous)  
 To Date: 03/31/2015 23:59  
 Agency Type: Police

CALL FOR SERVICE TYPE	CALLS FOR SERVICE	PERCENT OF TOTAL
ESCO	1	0.15
EXTR	2	0.31
FACO-FIRE ALARM COMMERCIAL	2	0.31
FARE-ALARM-RESIDENTIAL	1	0.15
FIGH	1	0.15
FIIN-INSIDE INVEST	1	0.15
FMALS-MEDICAL ALS	12	1.85
FMBLS-MEDICAL BLS	8	1.23
FOLL	41	6.32
FOUN	4	0.62
FRAU	13	2
FRES-RESIDENTIAL FIRE	1	0.15
FVLG-FIRE VEHICLE LARGE	1	0.15
HARA	5	0.77
HOUS	84	12.94
INTO	1	0.15
JUVE	5	0.77
K9RE	1	0.15
LOCK	12	1.85
MISC	5	0.77
MISS	1	0.15
NEW CALL	1	0.15
NOIS	2	0.31
OPEN	5	0.77
PANH	1	0.15
PARK	4	0.62



# Call For Service By Call Type Report

Print Date/Time: 04/01/2015 08:14  
 Login ID: mnorth  
 Layer: BEAT  
 Areas: SC3504, SC3503, SC3502, SC3501

From Date: 03/01/2015 00:00(Continuous)  
 To Date: 03/31/2015 23:59  
 Agency Type: Police

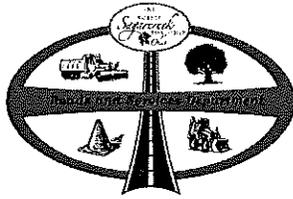
CALL FOR SERVICE TYPE	CALLS FOR SERVICE	PERCENT OF TOTAL
PRIS	2	0.31
PROT	2	0.31
REOF	14	2.16
SEXO	2	0.31
SORN	4	0.62
STRE	10	1.54
SUIC	1	0.15
SUPE	17	2.62
SUVE	31	4.78
THEF	23	3.54
TRAF	15	2.31
TS	109	16.8
Unknown	1	0.15
WARR	5	0.77
WEAP	7	1.08
WELF	8	1.23
<b>Total Calls For Service:</b>	<b>649</b>	

CFS Type	Description	Default Status	Police	Fire	Ems	Active
911H	911 HANG UP	IN PROGRESS	YES	NO	NO	YES
ABAN	ABANDONED/JUNK VEHICLE	NOT IN PROGRESS	YES	NO	NO	YES
ABDU	ABDUCTION/KIDNAPPING	IN PROGRESS	YES	NO	NO	YES
ALBU	ALARM BUSINESS/BANK	IN PROGRESS	YES	NO	NO	YES
ALHU	ALARM HOLD UP/PANIC	IN PROGRESS	YES	NO	NO	YES
ALRE	ALARM RESIDENTIAL	IN PROGRESS	YES	NO	NO	YES
ANIM	ANIMAL COMPLAINT	IN PROGRESS	YES	NO	NO	YES
ARSO	ARSON	IN PROGRESS	YES	NO	NO	YES
ASSA	ASSAULT	IN PROGRESS	YES	NO	NO	YES
ASSI	ASSIST	IN PROGRESS	YES	NO	NO	YES
BARC	BAR CHECK	NOT IN PROGRESS	YES	NO	NO	YES
BOMB	BOMB THREAT	IN PROGRESS	YES	NO	NO	YES
BREA	BREAKING & ENTERING	NOT IN PROGRESS	YES	NO	NO	YES
BURG	BURGLARY	NOT IN PROGRESS	YES	NO	NO	YES
BUSI	BUSINESS CHECK	NOT IN PROGRESS	YES	NO	NO	YES
CHIL	CHILD ENDANGERING	IN PROGRESS	YES	NO	NO	YES
CIVI	CIVIL COMPLAINT	NOT IN PROGRESS	YES	NO	NO	YES
COMM	COMMUNITY POLICING	NOT IN PROGRESS	YES	NO	NO	YES
CREN	CRASH ENTRAPMENT	IN PROGRESS	YES	YES	NO	YES
CRHS	CRASH HIT SKIP	IN PROGRESS	YES	NO	NO	YES
CROW	CROWD CONTROL	IN PROGRESS	YES	NO	NO	YES
CRPD	CRASH PROPERTY DAMAGE	IN PROGRESS	YES	NO	NO	YES
CRPI	CRASH PERSONAL INJURY	IN PROGRESS	YES	YES	NO	YES
CRPP	CRASH PRIVATE PROERTY	IN PROGRESS	YES	NO	NO	YES
CRUI	CRASH UNKNOWN INJURY	IN PROGRESS	YES	YES	NO	YES
DAMA	CRIMINAL DAMAGING	NOT IN PROGRESS	YES	NO	NO	YES
DEAD	DEAD BODY	NOT IN PROGRESS	YES	YES	NO	YES
DECO	DETAIL COURT	NOT IN PROGRESS	YES	NO	NO	YES
DELI	DELIVER MESSAGE	NOT IN PROGRESS	YES	NO	NO	YES
DEOT	DETAIL OTHER	NOT IN PROGRESS	YES	NO	NO	YES
DESC	DETAIL SCHOOL	NOT IN PROGRESS	YES	NO	NO	YES
DETR	DETAIL TRAFFIC	NOT IN PROGRESS	YES	NO	NO	YES
DISA	DISABLED VEHICLE	NOT IN PROGRESS	YES	NO	NO	YES

DIST	DISTURBANCE	IN PROGRESS	YES	NO	NO	YES
DODI	DOMESTIC DISPUTE	IN PROGRESS	YES	NO	NO	YES
DOVI	DOMESTIC VIOLENC	IN PROGRESS	YES	NO	NO	YES
DRBO	DRUG DROP OFF BOX	NOT IN PROGRESS	YES	NO	NO	YES
DRUG	DRUG ACTIVITY	NOT IN PROGRESS	YES	NO	NO	YES
ESCO	ESCORT	NOT IN PROGRESS	YES	NO	NO	YES
EXTR	EXTRA PATROL	NOT IN PROGRESS	YES	NO	NO	YES
FACO	FIRE ALARM COMMERCIAL	IN PROGRESS	NO	YES	NO	YES
FAIR	FIRE AIRCRAFT EMERGENCY	IN PROGRESS	NO	YES	NO	YES
FARE	FIRE ALARM RESIDENTIAL	IN PROGRESS	NO	YES	NO	YES
FCOM	FIRE COMMERCIAL FIRE	IN PROGRESS	NO	YES	NO	YES
FDUMP	FIRE DUMPSTER/TRASH	IN PROGRESS	NO	YES	NO	YES
FEXP	FIRE EXPLOSION	IN PROGRESS	NO	YES	NO	YES
FFUE	FIRE FUEL SPILL	IN PROGRESS	NO	YES	NO	YES
FGRA	FIRE GRASS FIELD	IN PROGRESS	NO	YES	NO	YES
FHAZ	FIRE HAZMAT INCIDENT	IN PROGRESS	NO	YES	NO	YES
FIGH	FIGHT	IN PROGRESS	YES	NO	NO	YES
FIIN	FIRE INSIDE INVESTIGATION	IN PROGRESS	NO	YES	NO	YES
FIWO	FIREWORKS	IN PROGRESS	YES	NO	NO	YES
FMAC	FIRE MACHINE INDUSTRIAL	IN PROGRESS	NO	YES	NO	YES
FMALS	FIRE MEDICAL ALS	IN PROGRESS	NO	YES	NO	YES
FMBLS	FIRE MEDICAL BLS	IN PROGRESS	NO	YES	NO	YES
FMCC	FIRE MEDICAL CRITICAL CARE	IN PROGRESS	NO	YES	NO	YES
FMCI	FIRE MEDICAL MASS CASUALTY	IN PROGRESS	NO	YES	NO	YES
FMUT	FIRE MUTUAL AID	IN PROGRESS	NO	YES	NO	YES
FOEX	FIRE OUTSIDE W/ EXPOSURE	IN PROGRESS	NO	YES	NO	YES
FOIN	FIRE OUTSIDE INVESTIGATION	IN PROGRESS	NO	YES	NO	YES
FOLL	FOLLOW UP	NOT IN PROGRESS	YES	NO	NO	YES
FOUN	FOUND PROPERTY	NOT IN PROGRESS	YES	NO	NO	YES
FRAU	FRAUD	NOT IN PROGRESS	YES	NO	NO	YES
FRES	FIRE RESIDENTIAL FIRE	IN PROGRESS	NO	YES	NO	YES
FRHI	FIRE RESCUE HIGH ANGLE	IN PROGRESS	NO	YES	NO	YES
FROT	FIRE RESCUE OTHER	IN PROGRESS	NO	YES	NO	YES
FRWA	FIRE RESCUE WATER	IN PROGRESS	NO	YES	NO	YES

FSCE	FIRE SERVICE CALL ENGINE	IN PROGRESS	NO	YES	NO	YES
FSCM	FIRE SERVICE CALL MEDIC	IN PROGRESS	NO	YES	NO	YES
FSTA	FIRE STAFF RECALL	IN PROGRESS	NO	YES	NO	YES
FTRA	FIRE TRAIN/RAIL INCIDENT	IN PROGRESS	NO	YES	NO	YES
FUTII	FIRE UTILITY HAZARD	IN PROGRESS	NO	YES	NO	YES
FVCA	FIRE VEHICLE/CAR	IN PROGRESS	NO	YES	NO	YES
FVFA	FIRE VEHICLE/FARM	IN PROGRESS	NO	YES	NO	YES
FVLG	FIRE VEHICLE LARGE	IN PROGRESS	NO	YES	NO	YES
GAMB	GAMBLING	NOT IN PROGRESS	YES	NO	NO	YES
HARA	HARRASSMENT	NOT IN PROGRESS	YES	NO	NO	YES
HOMI	HOMICIDE	IN PROGRESS	YES	NO	NO	YES
HOUS	HOUSE CHECK	NOT IN PROGRESS	YES	NO	NO	YES
HUNT	HUNTING COMPLAINT	IN PROGRESS	YES	NO	NO	YES
INTO	INTOXICATED SUBJECT	IN PROGRESS	YES	NO	NO	YES
JUVE	JUVENILE COMPLAINT	IN PROGRESS	YES	NO	NO	YES
K9RE	K9 REQUEST	IN PROGRESS	YES	NO	NO	YES
LIQU	LIQUOR/ALCOHOL VIOLATION	IN PROGRESS	YES	NO	NO	YES
LITT	LITTERING/DUMPING	NOT IN PROGRESS	YES	NO	NO	YES
LOCK	LOCKOUT ASSISTANCE	IN PROGRESS	YES	NO	NO	YES
LOST	LOST PROPERTY	NOT IN PROGRESS	YES	NO	NO	YES
MENT	MENTAL SUBJECT	IN PROGRESS	YES	NO	NO	YES
MISC	MISCELLANEOUS	NOT IN PROGRESS	YES	NO	NO	YES
MISS	MISSING PERSON	IN PROGRESS	YES	NO	NO	YES
NEIG	NEIGHBOR COMPLAINT	IN PROGRESS	YES	NO	NO	YES
NEW CALL	NEW CALL	NOT IN PROGRESS	YES	NO	NO	YES
NOIS	NOISE COMPLAINT	NOT IN PROGRESS	YES	NO	NO	YES
OC	EMERGENCY OPERATIONS CTR	IN PROGRESS	YES	NO	NO	YES
OPEN	OPEN DOOR/WINDOW	IN PROGRESS	YES	NO	NO	YES
OVER	OVERDOSE	IN PROGRESS	YES	NO	NO	YES
PA	PA	IN PROGRESS	NO	YES	NO	YES
PANH	PANHANDLING	IN PROGRESS	YES	NO	NO	YES
PARK	PARKING COMPLAINT	NOT IN PROGRESS	YES	NO	NO	YES
PEAC	PEACE OFFICER	IN PROGRESS	YES	NO	NO	YES
PEDE	PEDESTRIAN/HITCH HIKER	IN PROGRESS	YES	NO	NO	YES

PFMC	POLICE FMC TRANSPORT	NOT IN PROGRESS	YES	NO	NO	YES
PRIS	PRISONER TRANSPORT	NOT IN PROGRESS	YES	NO	NO	YES
PROT	PROTECTION ORDER VIOLATION	IN PROGRESS	YES	NO	NO	YES
RECO	RECOVERED STOLEN PROPERTY	NOT IN PROGRESS	YES	NO	NO	YES
REOF	REQUEST OFFICER	IN PROGRESS	YES	NO	NO	YES
RESU	REQUEST SUPERVISOR	IN PROGRESS	YES	NO	NO	YES
ROBB	ROBBERY	IN PROGRESS	YES	NO	NO	YES
SCHO	SCHOOL BUS VIOLATION	NOT IN PROGRESS	YES	NO	NO	YES
SERV	SERVICE CALL POLICE	IN PROGRESS	YES	NO	NO	YES
SEXO	SEX OFFENSE	NOT IN PROGRESS	YES	NO	NO	YES
SCHO	SHOOTING/STABBING	IN PROGRESS	YES	NO	NO	YES
SOLI	SOLICITOR	IN PROGRESS	YES	NO	NO	YES
SORN	SORN	NOT IN PROGRESS	YES	NO	NO	YES
STRE	STREET/ROAD OBSTRUCTION	IN PROGRESS	YES	NO	NO	YES
SUIC	SUICIDE ATTEMPT/SUICIDE	IN PROGRESS	YES	NO	NO	YES
SUSP	SUSPICIOUS PERSON	IN PROGRESS	YES	NO	NO	YES
SUSV	SUSPICIOUS VEHICLE	IN PROGRESS	YES	NO	NO	YES
TEST	TEST CALL	NOT IN PROGRESS	YES	YES	YES	YES
THEF	THEFT	NOT IN PROGRESS	YES	NO	NO	YES
TRAF	TRAFFIC COMPLAINT	IN PROGRESS	YES	NO	NO	YES
TRES	TRESPASSING COMPLAINT	IN PROGRESS	YES	NO	NO	YES
TS	TRAFFIC STOP	IN PROGRESS	YES	NO	NO	YES
UNKNOWN	UNKNOWN	UNKNOWN	YES	NO	NO	YES
UNWA	UNWANTED SUBJECT	IN PROGRESS	YES	NO	NO	YES
VEHI	VEHICLE MAINTENANCE	NOT IN PROGRESS	YES	NO	NO	YES
WARR	WARRANT	IN PROGRESS	YES	NO	NO	YES
WEAP	WEAPONS SHOTS FIRED	IN PROGRESS	YES	NO	NO	YES
WELF	WELFARE CHECK	IN PROGRESS	YES	NO	NO	YES



**Staff Report for  
Sugar Creek Township Trustees  
April 6, 2015**

The following information is a snap shot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

**Calls for Service**

- 3/26 Bags of leaves dumped on Little Sugar Creek Road
- 3/24 Driveway culvert inlet blocked by debris Cedar Ridge

**Accomplishments:**

- Salted Ice on Middle Run Road
- Patched potholes
- Removed tanks and spreaders from 701 and 702
- Loaded 36 tons of salt for Jefferson Township
- Prepped and painted inside beds 701 and 702
- Took pictures of all auction items
- Washed underbodies of all trucks
- Repaired power supply to sump pump in meter pit
- Cleared ditch of debris on Ferry Road
- Picked up Dura Patcher
- Picked up number 9 stone for dura patching
- Took 701 to Xenia Truck for air leak repair
- Staked location for "NO OUTLET" signs in White Fence Farm

**Fiscal**

<b>End of Year Totals</b>	
Budget	\$ 1,144,194.00
Expenditures as of March 3, 2015	\$ 272,428.56
% of Budget Used	23.8%
% of Budget Year Target	17%
% of Budget Remaining	76.2%
Cash Balance as of March 3, 2015	\$ 224,220.60

**Upcoming Projects:**

March 30<sup>th</sup> through April 3<sup>rd</sup>: Dura patch and start street sweeping cycle  
 April 6<sup>th</sup> through April 10<sup>th</sup>: Dura patch and finish sweeping streets

Respectfully,

Anthony W. Lamb  
 Roads and Services Supervisor



## **Staff Report for the Sugarcreek Township Board of Trustees March 16, 2015 through March 31, 2015**

The following is a snapshot of the activities and areas of responsibility for the Sugarcreek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

### **Board of Zoning Appeals Activities:**

- **March 26, 2015 BZA Meeting**
  - **BZA03-2015:** Kroger Limited Partnership I, is requesting Conditional Use Approval under Section 4.13 C. 3. Table 4-6 to allow for the construction and operation of a new 6mpd Kroger Fueling Center on the parcel of the current Kroger store. The applicant is also requesting the following variances: 1) A variance from Section 8.04 D. of the Sugarcreek Township Zoning Resolution to allow for a sign depth of up to 35” on each of the two proposed ground mounted monument signs and to not have that sign depth impact sign area computation; 2) A variance from Section 8.10 B. 5. to allow for a ground mounted monument sign to be setback closer than 15’ from the adjacent property line on SR 725 (3.5’ setback proposed); and 3) A variance from Section 7.02 4. a. to allow for an average maintained horizontal illumination level under a canopy to exceed 15 footcandles (31.24 footcandles proposed). The subject property is 6480 Wilmington Pike, parcel L32000100030000900, owned by Kroger Limited Partnership I, containing 10.534 acres, and located in the B-2 (General Business) District.
    - *The BZA approved all requests (the lighting request was subject to the condition that light be dimmed during non-operational hours).*
- **April 23, 2015 BZA Meeting**

- **BZA12-2014:** Applicant, Sugar Valley Golf Club, is requesting Conditional Use Approval under Section 4.08 C. Table 4-3 to allow for the construction of a roughly 17,000 SF clubhouse to be constructed in the approximate location of the old clubhouse. The subject property is 1250 Mead Road, parcel L32000200300002500, owned by Sugar Valley Partners LLC, containing 130.253 acres, and located in the A-1 (Agricultural) District.

### **Zoning Commission Activities:**

- **April 14, 2015 BZC Meeting**
  - **BZC03-2015:** The Sugarcreek Township Zoning Commission initiated, by passage of a motion, text amendments to the Sugarcreek Township Zoning Resolution. The text amendments initiated include modifications to Section 8.10 D. 5., Menu Boards, including the establishment of standards for premenu boards.
  - **BZC04-2015:** Oberer Land Developers, LTD is requesting Final Development Plan Approval for the Wood Ridge subdivision. The subject property contains 23.99 acres, can be further identified by parcel number L32000100020001200, is owned by Betty Ann Earley and Stephen Hawn, and is located in the PUD-R (Residential Planned Unit Development) District.

### **Permits:**

- See attached spreadsheet

### **Violations:**

- See attached spreadsheet

### **Meetings/Accomplishments:**

- Met with developer to discuss land in the township on March 16, 2015
- Attended RPCC Open Space Inventory Meeting on March 18, 2015
- Met with property owner to discuss the construction of a deck on March 19, 2015
- Met with landowner to discuss new commercial construction project on March 23, 2015 (Sugar Valley Country Club)
- Met with White Fence Farms HOA representatives to discuss Redwood on March 23, 2015
- Attended Fresh Thyme grand opening on March 25, 2015
- Met with Hills to discuss revisions to their landscaping plan on March 26, 2015
- Attended BZA Meeting on March 26, 2015
- Met with contractor to discuss interior alteration on March 30, 2015 (Jack's Pets)

- o Met with BZC Chairperson to discuss revisions to The Landings at Sugarcreek's landscaping plan on March 30, 2015
- o Attended RPCC Open Space Inventory Meeting on March 31, 2015
- o Completed Trustee Packets for the April 6<sup>th</sup> Public Hearing (Hills-Landings)
- o Completed BZA Packets for the March 26<sup>th</sup> Meeting (Kroger)
- o Completed BZA Minutes
- o Completed BZC Minutes
- o Completed BZA Notices of Decision (Kroger)
- o Completed Legal and Public Notices for the April 14<sup>th</sup> BZC Meeting (Oberer-Woodland Ridge: Legal and Public; Text Amendment-Legal)
- o Completed Legal and Public Notices for the April 6<sup>th</sup> Trustee Meeting (Hills-Landings)
- o Working on Open Space Inventory updates for RPCC
- o Received grant from the Ohio Chapter of the American Academy of Pediatrics for 133 bike helmets (planning an event to coincide with Bike Helmet Safety Awareness Week); Dayton Children's also sponsoring
- o Working on plans for the Farmers' Market

**Announcements/Upcoming Events:**

- o BZC Meeting scheduled for April 14, 2015
- o Winter Farmers Market scheduled for April 16, 2015
- o BZA Meeting scheduled for April 23, 2015

Zoning Certificate Totals 2015

	SFR	MFR	AcStrc	Bsmt	Deck	Fence	P/F	Pool	Add/R	COM	Tmp	U/S	Wall	Sign	Grd	Sign	Home	Oc	Ten	Fin	Other	TOTALS
JAN	2	0	2	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5
FEB	2	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4
MARCH	6	0	1	1	2	0	0	0	0	0	0	1	1	1	1	1	1	0	0	0	0	13
APRIL																						
MAY																						
JUNE																						
JULY																						
AUGUST																						
SEPT																						
OCT																						
NOV																						
DEC																						
TOTALS	10	0	5	1	2	2	1	0	0	0	0	1	1	1	1	1	1	0	0	0	0	22

22 ZCs issued ytd. vs. 23 ZCs issued same period 2014 (-4%); 3 pending approval +9%). 10 ZCs for SFRs issued ytd vs. 11 ZCs for a SFR issued same period 2014 (-9%); 2 pending approval +9%)



## Staff Report for Sugarcreek Township Trustees April 2, 2015

The following information is a highlight of the activities and areas of responsibilities for the Sugarcreek Township Information Technology Department.

### **Items Completed:**

- Microwave update: Beaver Creek equipment mount complete, inside building work was this week. Bellbrook equipment mount was this week.
- Attended NWS user group meeting in Beaver Creek with Sergeant White
- Worked with GCSO staff to get NWS configured for use with Police Dept.
- old IT moved assets down to Admin for declaration and sale
- Resolved Woodhull copier "call home" feature for all departments
- Resolved building-to-building phone issue between Safety and Admin
- Went through backup / restore test for full server in test scenario - successful

Respectfully,

Christopher A. Zappanti  
Director of Information Technology