



**Randall J. Pavlak**  
Fire Chief

## **Staff Report for Sugarcreek Township Trustees September 26, 2015 thru October 15, 2015**

The following information is a snap shot of the activities and areas of responsibilities for Sugarcreek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is need or explained, please contact Assistant Chief Zimmerman at 937-848-7344.

### **Trainings:**

- CPR recertification
- Auto extrication
- Pediatric cardiac emergencies

- **Statistics:**

- 46 EMS reports
- 51 Fire reports

### **Accomplishments/Information:**

- September 19, White Fence Farms (Ron Kehl Park) block party
- Fire Prevention week October 4-10
- October 3 and 4 Crews provided EMS coverage for soccer tournament
- October 5, Station 71 Open House 5pm -8pm
- October 5, Attended Trustee meeting
- October 8, Captain Collier attended School Board Safety meeting
- October 9, School Tour Station 71
- October 10, East of Eden block party
- October 14, Attended Department Head meeting
- October 15, Attended Greene County Chief's meeting

### **Status of Significant Issues the Fire Department is Addressing:**

- Fire Station Alerting Solutions
- Funding for 2016 and beyond

**Scheduled Events for September/October:**

- October 17, Halloween in the Park from 3-6
- EVT testing October 17
- Ladder testing October 26 and 27
- November 4, EMS billing seminar

**Budgetary Awareness Items:**

- Fire Station Alerting funding-\$54,000.00
- Upgrade Medic 73 computer \$3100.00
- Air Packs \$205,000.00

**Fiscal:**

<b>As of September 4, 2015</b>	<b>Fire</b>	<b>EMS</b>
<b>Budget</b>	\$2,364,846.00	\$228,712.00
<b>Expenditures</b>	\$1,747,655.49	\$ 142,910.47
<b>% of Budget Used</b>	73.442%	62.280%
<b>% of Budget Year Target for the end of September</b>	75%	75%
<b>% of Budget Remaining</b>	26.558%	37.72%
<b>Cash Balance</b>	\$ 1,001,485.11	\$ 57,140.27

Respectfully submitted,

Joann Zimmerman  
Assistant Fire Chief



**Staff Report for  
Sugar Creek Township Trustees  
October 19, 2015**

The following information is a snap shot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

**Calls for Service**

- 10-1 Tree down on Shepherd road

**Accomplishments:**

- Paved Washington Mill road, Conference road,(Indian Wells Trail)
- Sign upgrade
- Stock piled salt
- Attended a snow and ice conference
- Removed brush at pond
- Moved dirt at pond
- Repaired hydraulic lines on backhoe
- Swept Ferry road and Indian Well Trail
- Patched potholes on Pineview
- Mowed 2090
- Attended K E Rose open house

**Budgetary Awareness Items:**

- 

**Fiscal**

- 

<b>End of Year Totals</b>	
Budget	\$ 949,194.00
Expenditures as of 10-15-2015	\$ 727,163.92
% of Budget Used	76.3 %
% of Budget Year Target for end of October	83 %
% of Budget Remaining	23.7 %
Cash Balance as of 10-15-2015	\$450,145.77

- 10-12—10-16 Sign upgrade, finish yearly service and inspection of trucks. Clean up gardens
- 10-19—10-23 Sign upgrade, Berm newly paved roads, Start setting up trucks for winter
- 10-26—10-30 Remove trees on Middle Run road

Respectfully,

Anthony W. Lamb  
Roads and Services Director



Michael A. Brown  
Chief of Police

## Trustee Report

### October 19, 2015

#### Training

- On October 13<sup>th</sup>, Detective Sergeant Guerrero and Detective Stayer attended the 2015 Montgomery County Prosecutor's Law Enforcement Conference.
- On November 20<sup>th</sup>, Sergeant White, Officer Estes, and Officer Mantia will be attending the Prosecutor's Seminar on Traffic Stops and Motions to Suppress training in Xenia.
- No other classes to report.

#### Public Appearances

- On October 8<sup>th</sup>, Chief Brown attended the School Safety Meeting, the Ministerial Meeting, and Browns Run HOA meeting.
- On October 9<sup>th</sup>, SRO Officer Gudgell had his first GUIDE meeting with the students. We provided a pizza party for them.
- On October 10<sup>th</sup>, Chief Brown and Sergeant Marlatt attended the East of Eden's block party with the outreach trailer.
- On October 13<sup>th</sup>, Chief Brown attended the ACE Task Force Board Meeting.
- On October 15<sup>th</sup>, Chief Brown attended the GCLEA luncheon.
- On October 17<sup>th</sup>, Sergeant Marlatt took the outreach trailer to the Halloween in the Park.

#### Statistics

- See attached report



Michael A. Brown  
Chief of Police

## Police Blotter

### October 1, 2015

- An officer checked a suspicious vehicle on Wilmington Pike
- A welfare check on Wilmington Pike
- An animal complaint on Lower Bellbrook Road
- A private property crash on Feedwire Road
- Business checks by officers

### October 2, 2015

- An assist of another agency on Feedwire road
- A suspicious person check on State Route 725
- A harassment complaint on Kable Mill Drive
- A disabled vehicle on Wilmington Pike
- A property damage report on Valais Court

### October 3, 2015

- House checks by officers
- A theft report on Ferry Road
- A theft report on Centerville Road
- A harassment complaint on Wilmington Pike

### October 4, 2015

- An animal complaint on McBee Road
- A suspicious vehicle on Wilmington Pike
- A lockout assist on Washington Mill Road
- A fraud report was taken on Wilmington Pike



# Call For Service By Call Type Report

Print Date/Time: 10/05/2015 09:13  
Login ID: mnorth  
Layer: ORI  
Aveas: OH0291300

From Date: 09/01/2015 00:00(Continuous)  
To Date: 09/30/2015 23:59  
Agency Type: Police

CALL FOR SERVICE TYPE	CALLS FOR SERVICE	PERCENT OF TOTAL
911H	2	0.18
ABAN	1	0.09
ALBU	11	0.96
ALHU	2	0.18
ALRE	32	2.8
ANIM	22	1.93
ASSA	1	0.09
ASSI	9	0.79
BREA	1	0.09
BURG	2	0.18
BUSI	174	15.25
CHIL	2	0.18
CIOT	9	0.79
CITP	1	0.09
COMM	88	7.71
CRHS	6	0.53
CRPD	19	1.67
CRPI	4	0.35
CRPP	1	0.09
CRUI	1	0.09
DAMA	5	0.44
DEOT	19	1.67
DESC	44	3.86
DETR	4	0.35
DISA	13	1.14
DIST	4	0.35



# Call For Service By Call Type Report

Print Date/Time: 10/05/2015 09:13  
Login ID: mmorth  
Layer: ORI  
Aveas: OH0291300

From Date: 09/01/2015 00:00(Continuous)  
To Date: 09/30/2015 23:59  
Agency Type: Police

CALL FOR SERVICE TYPE	CALLS FOR SERVICE	PERCENT OF TOTAL
PEAC	4	0.35
PRIS	1	0.09
REOF	14	1.23
SEXO	2	0.18
SOLJ	6	0.53
STRE	11	0.96
SUIC	1	0.09
SUPE	13	1.14
SUVE	25	2.19
THEF	26	2.28
TRAF	22	1.93
TRES	1	0.09
TS	115	10.08
UNWA	1	0.09
VEHI	1	0.09
WARR	9	0.79
WEAP	6	0.53
WELF	7	0.61
Total Calls For Service:		
	1141	



# Call For Service By Area Report

Print Date/Time: 10/05/2015 09:11

Login ID: mnorth

Layer: BEAT

Agency Type: Police

Areas: SC3501,SC3502,SC3503,SC3504

From Date: 01/01/2015 00:00(Continuous)

To Date: 09/30/2015 23:59

CFS Type: All

Report Type: Detail

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
DESC	0	1	2	3	0	0	0	1	3	0	0	0	10
DETR	0	0	0	1	0	0	0	0	2	0	0	0	3
DISA	9	21	5	1	6	14	7	11	8	0	0	0	82
DIST	3	2	3	3	3	2	0	5	4	0	0	0	25
DODI	0	2	1	2	3	1	1	3	1	0	0	0	14
DOVI	1	0	1	1	4	1	1	3	2	0	0	0	14
DRUG	0	1	1	2	0	0	1	1	1	0	0	0	7
ESCO	0	0	1	0	0	0	1	1	0	0	0	0	3
EXTR	0	2	1	1	3	7	6	8	16	0	0	0	44
FACO-FIRE ALARM COMMERCIAL	0	0	2	1	0	2	1	1	0	0	0	0	7
FARE-ALARM-RESIDENTIAL	1	1	0	0	1	1	0	1	0	0	0	0	5
FCCM-COMM. FIRE	1	0	0	0	0	0	0	0	0	0	0	0	1
FEXP-EXPLOSION	0	0	0	0	0	0	0	1	0	0	0	0	1
FGRA-GRASS/FIELD	0	0	0	0	1	0	0	0	0	0	0	0	1
FIGH	1	0	1	0	0	0	0	0	2	0	0	0	4
FINN-INSIDE INVEST	1	1	1	0	1	1	0	0	1	0	0	0	6
FIWO	0	0	0	0	0	1	1	0	0	0	0	0	2
FIMALS-MEDICAL ALS	1	4	11	2	8	2	4	1	4	0	0	0	37
FIMBL-S-MEDICAL BLS	7	6	5	3	6	9	1	10	6	0	0	0	53
FMCC-MEDICAL CRITICAL CAR	2	0	0	1	1	1	0	0	3	0	0	0	8
FOIN-OUTSIDE INVESTIGATION	0	0	0	0	0	0	2	0	0	0	0	0	2
FOLL	32	22	30	24	29	43	37	32	26	0	0	0	277
FOUN	2	1	1	0	1	3	4	2	4	0	0	0	18
FRAU	2	2	4	1	3	1	3	1	4	0	0	0	21
FRES-RESIDENTIAL FIRE	0	0	0	1	1	0	0	0	0	0	0	0	2
FSCE-SERVICE CALL-ENGINE	0	1	0	0	0	0	0	0	0	0	0	0	1



# Call For Service By Area Report

Print Date/Time: 10/05/2015 09:11

Login ID: mmonth

Layer: BEAT

Agency Type: Police

Areas: SC3501,SC3502,SC3503,SC3504

From Date: 01/01/2015 00:00(Continuous)

To Date: 09/30/2015 23:59

CFS Type: All

Report Type: Detail

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
SUIC	0	0	1	0	0	0	0	0	1	0	0	0	2
SUPE	10	3	11	9	16	8	10	16	9	0	0	0	92
SUVE	33	25	25	34	38	23	18	23	15	0	0	0	234
THEF	30	14	17	20	13	19	19	21	25	0	0	0	178
TRAF	8	4	7	14	16	9	15	14	11	0	0	0	98
TRES	0	1	0	0	1	0	0	2	1	0	0	0	5
TS	67	51	69	64	72	48	83	59	74	0	0	0	587
Unknown	0	0	1	0	0	0	0	0	0	0	0	0	1
UNWA	0	0	0	0	0	1	1	1	1	0	0	0	4
VEHI	0	0	0	0	0	0	0	2	1	0	0	0	3
WARR	6	10	4	5	9	6	10	6	9	0	0	0	65
WEAP	0	1	1	1	1	2	1	1	3	0	0	0	11
WELF	6	2	7	4	7	3	15	7	3	0	0	0	54
SC3504 Totals:	382	325	373	403	473	435	435	497	697	0	0	0	4020
SC3501													
911H	0	0	0	0	0	0	2	0	0	0	0	0	2
ALRE	0	0	0	0	0	0	0	0	1	0	0	0	1
ANIM	1	3	1	0	0	1	1	0	1	0	0	0	8
ASSI	0	0	0	1	1	1	0	0	0	0	0	0	3
BUSI	0	0	1	1	3	3	0	1	0	0	0	0	9
CIOT	0	0	0	0	0	0	0	2	0	0	0	0	2
CITP	0	0	0	0	2	0	0	0	0	0	0	0	2
COMM	0	0	0	0	0	0	0	0	1	0	0	0	1
CREN	0	0	0	1	0	0	0	0	0	0	0	0	1
CRPD	0	1	1	3	0	1	1	0	1	0	0	0	8
CRPI	1	0	0	0	0	0	1	0	0	0	0	0	2



# Call For Service By Area Report

Print Date/Time: 10/05/2015 09:11

Login ID: mnorth

Layer: BEAT

Agency Type: Police

Areas: SC3501,SC3502,SC3503,SC3504

From Date: 01/01/2015 00:00(Continuous)

To Date: 09/30/2015 23:59

CFS Type: All

Report Type: Detail

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
TRAF	0	1	2	1	5	1	1	1	0	0	0	0	12
TRES	0	0	0	1	0	0	0	0	0	0	0	0	1
TS	8	3	25	9	8	8	6	3	8	0	0	0	78
WEAP	1	0	0	2	1	0	0	0	1	0	0	0	5
WELF	0	1	0	0	1	0	0	2	0	0	0	0	4
SC3501 Totals:	21	34	39	31	35	33	22	18	26	0	0	0	259
SC3503													
911H	2	0	1	0	1	0	0	0	0	0	0	0	4
ABAN	0	1	1	0	0	0	1	0	0	0	0	0	3
ALBU	1	1	1	0	1	2	1	2	0	0	0	0	9
ALHU	1	1	0	0	2	0	0	0	1	0	0	0	5
ALRE	11	7	10	12	5	9	11	11	12	0	0	0	88
ANIM	11	4	4	7	4	4	5	2	4	0	0	0	45
ASSA	0	0	0	0	1	0	0	0	0	0	0	0	1
ASSI	0	0	0	2	4	4	1	0	1	0	0	0	12
BREA	0	0	1	0	0	0	0	0	0	0	0	0	1
BURG	0	0	0	2	0	0	0	0	0	0	0	0	2
BUSI	0	0	0	1	0	0	0	4	13	0	0	0	18
CIOT	0	0	1	0	0	2	0	0	1	0	0	0	4
CITP	0	0	0	0	0	0	1	1	0	0	0	0	2
COMM	0	0	0	0	0	0	0	5	22	0	0	0	27
CRHS	0	2	1	0	0	0	0	0	0	0	0	0	3
CRPD	7	5	6	2	2	2	4	1	6	0	0	0	35
CRPI	4	2	1	0	0	1	2	0	1	0	0	0	11
CRPP	0	0	0	0	0	0	0	1	0	0	0	0	1
CRUI	1	1	4	0	1	0	1	0	0	0	0	0	8



# Call For Service By Area Report

Print Date/Time: 10/05/2015 09:11  
 Login ID: mmonth  
 Layer: BEAT  
 Agency Type: Police

From Date: 01/01/2015 00:00(Continuous)  
 To Date: 09/30/2015 23:59  
 CFS Type: All

Report Type: Detail

Areas: SC3501,SC3502,SC3503,SC3504

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
FUT-UTILITY HAZARD	0	2	0	0	0	2	2	1	0	0	0	0	7
FVCA-VEHICLE-CAR	0	0	0	0	1	0	0	0	0	0	0	0	1
HARA	0	2	3	1	3	0	0	0	0	0	0	0	9
HOUS	3	46	53	79	34	29	43	28	78	0	0	0	393
INTO	0	0	0	0	1	0	0	0	0	0	0	0	1
JUVE	1	1	0	3	3	3	0	0	2	0	0	0	13
KGRE	0	0	1	0	0	0	0	0	0	0	0	0	1
LITT	0	0	0	1	0	0	1	1	0	0	0	0	3
LOCK	1	0	0	0	0	2	0	2	1	0	0	0	6
MENT	1	0	0	0	0	0	0	0	0	0	0	0	1
MISC	3	1	0	2	2	1	1	1	1	0	0	0	12
MISS	1	0	0	0	0	0	0	1	0	0	0	0	2
NEIG	0	1	0	0	0	1	0	0	0	0	0	0	2
NEW CALL	0	0	0	0	0	1	0	0	1	0	0	0	2
NOIS	0	0	0	1	1	2	0	3	0	0	0	0	7
OPEN	0	0	2	2	3	3	1	1	1	0	0	0	13
PARK	1	0	1	1	1	1	0	0	2	0	0	0	7
PEAC	1	0	0	0	0	0	0	1	1	0	0	0	3
REOF	3	2	5	1	3	2	2	1	6	0	0	0	25
RESU	0	0	0	0	0	0	0	1	0	0	0	0	1
SEXO	0	0	0	0	0	0	0	0	1	0	0	0	1
SOLI	0	0	0	0	3	0	1	2	1	0	0	0	7
SPTR	0	0	0	0	0	0	1	0	0	0	0	0	1
STRE	2	1	2	4	3	6	10	6	1	0	0	0	35
SUIC	2	0	0	0	0	0	0	0	0	0	0	0	2
SUPE	2	3	2	4	4	1	2	4	1	0	0	0	23



# Call For Service By Area Report

Print Date/Time: 10/05/2015 09:11

Login ID: mnorth

Layer: BEAT

Agency Type: Police

Areas: SC3501,SC3502,SC3503,SC3504

From Date: 01/01/2015 00:00(Continuous)

To Date: 09/30/2015 23:59

CFS Type: All

Report Type: Detail

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
CRPI	0	0	1	0	0	0	1	1	0	0	0	0	3
CRPP	0	0	0	0	0	0	1	0	0	0	0	0	1
CRUI	0	3	1	0	1	0	1	0	0	0	0	0	6
DAMA	0	4	0	0	1	0	0	0	1	0	0	0	6
DEOT	0	0	0	5	1	7	0	0	0	0	0	0	13
DETR	0	0	0	0	0	1	0	0	0	0	0	0	1
DISA	2	7	2	2	3	2	4	0	2	0	0	0	24
DIST	0	1	1	0	0	0	0	1	0	0	0	0	3
DODI	0	0	0	1	0	0	0	0	0	0	0	0	1
DOVI	0	0	0	0	0	1	1	0	0	0	0	0	2
EXTR	0	1	0	0	2	6	7	1	24	0	0	0	41
FARE-ALARM-RESIDENTIAL	0	0	1	0	0	0	1	1	0	0	0	0	3
FFUE-FUEL SPILL	0	0	0	1	0	1	0	0	0	0	0	0	2
FIN-INSIDE INVEST	0	0	0	1	0	0	1	0	0	0	0	0	2
FIWO	0	0	0	0	0	0	1	0	0	0	0	0	1
FMALS-MEDICAL ALS	0	4	1	0	0	0	1	1	2	0	0	0	9
FMBLS-MEDICAL BLS	0	0	1	0	1	3	0	2	0	0	0	0	7
FMCC-MEDICAL CRITICAL CAR	0	0	0	1	0	1	0	0	0	0	0	0	2
FOIN-OUTSIDE INVESTIGATION	0	0	0	0	0	0	0	1	1	0	0	0	2
FOLL	3	1	2	5	3	1	3	2	1	0	0	0	21
FOUN	0	0	1	1	0	0	0	0	0	0	0	0	2
FRAU	0	1	2	1	0	1	0	1	2	0	0	0	8
FRES-RESIDENTIAL FIRE	1	0	0	0	0	1	0	0	1	0	0	0	3
FRESW-WORKING RESIDENTIAL FIRE	0	0	0	0	1	0	0	0	0	0	0	0	1
FSCM-SERVICE CALL-MEDIC	0	0	0	0	0	0	1	0	0	0	0	0	1
FSTA-FIRE STAFF RECALL	0	0	0	0	0	1	0	0	0	0	0	0	1



# Call For Service By Area Report

Print Date/Time: 10/05/2015 09:11  
 Login ID: mmonth  
 Layer: BEAT  
 Agency Type: Police

From Date: 01/01/2015 00:00(Continuous)  
 To Date: 09/30/2015 23:59  
 CFS Type: All

Report Type: Detail

Areas: SC3501,SC3502,SC3503,SC3504

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
TS	22	9	24	20	17	12	15	14	24	0	0	0	157
UNWA	0	1	0	0	0	0	0	1	0	0	0	0	2
WMAR	0	0	1	0	0	0	0	0	0	0	0	0	1
WEAP	0	2	4	1	1	0	1	2	1	0	0	0	12
WELF	0	0	0	2	1	0	2	2	2	0	0	0	9
SC3502 Totals:	58	77	78	94	102	96	106	97	174	0	0	0	882
Totals	597	589	686	739	793	700	711	755	1171	0	0	0	6741

DIST	DISTURBANCE	IN PROGRESS	YES	NO	NO	YES
DODI	DOMESTIC DISPUTE	IN PROGRESS	YES	NO	NO	YES
DOVI	DOMESTIC VIOLENC	IN PROGRESS	YES	NO	NO	YES
DRBO	DRUG DROP OFF BOX	NOT IN PROGRESS	YES	NO	NO	YES
DRUG	DRUG ACTIVITY	NOT IN PROGRESS	YES	NO	NO	YES
ESCO	ESCORT	NOT IN PROGRESS	YES	NO	NO	YES
EXTR	EXTRA PATROL	NOT IN PROGRESS	YES	NO	NO	YES
FACO	FIRE ALARM COMMERCIAL	IN PROGRESS	NO	YES	NO	YES
FAIR	FIRE AIRCRAFT EMERGENCY	IN PROGRESS	NO	YES	NO	YES
FARE	FIRE ALARM RESIDENTIAL	IN PROGRESS	NO	YES	NO	YES
FCOM	FIRE COMMERCIAL FIRE	IN PROGRESS	NO	YES	NO	YES
FDUMP	FIRE DUMPSTER/TRASH	IN PROGRESS	NO	YES	NO	YES
FEXP	FIRE EXPLOSION	IN PROGRESS	NO	YES	NO	YES
FFUE	FIRE FUEL SPILL	IN PROGRESS	NO	YES	NO	YES
FGRA	FIRE GRASS FIELD	IN PROGRESS	NO	YES	NO	YES
FHAZ	FIRE HAZMAT INCIDENT	IN PROGRESS	NO	YES	NO	YES
FIGH	FIGHT	IN PROGRESS	YES	NO	NO	YES
FIIN	FIRE INSIDE INVESTIGATION	IN PROGRESS	NO	NO	NO	YES
FIWO	FIREWORKS	IN PROGRESS	YES	NO	NO	YES
FMAC	FIRE MACHINE INDUSTRIAL	IN PROGRESS	NO	YES	NO	YES
FMALS	FIRE MEDICAL ALS	IN PROGRESS	NO	YES	NO	YES
FMBLS	FIRE MEDICAL BLS	IN PROGRESS	NO	YES	NO	YES
FMCC	FIRE MEDICAL CRITICAL CARE	IN PROGRESS	NO	YES	NO	YES
FMCI	FIRE MEDICAL MASS CASUALTY	IN PROGRESS	NO	YES	NO	YES
FMJUT	FIRE MUTUAL AID	IN PROGRESS	NO	YES	NO	YES
FOEX	FIRE OUTSIDE W/ EXPOSURE	IN PROGRESS	NO	YES	NO	YES
FOIN	FIRE OUTSIDE INVESTIGATION	IN PROGRESS	NO	YES	NO	YES
FOLL	FOLLOW UP	NOT IN PROGRESS	YES	NO	NO	YES
FOUN	FOUND PROPERTY	NOT IN PROGRESS	YES	NO	NO	YES
FRAU	FRAUD	NOT IN PROGRESS	YES	NO	NO	YES
FRES	FIRE RESIDENTIAL FIRE	IN PROGRESS	NO	YES	NO	YES
FRHI	FIRE RESCUE HIGH ANGLE	IN PROGRESS	NO	YES	NO	YES
FROT	FIRE RESCUE OTHER	IN PROGRESS	NO	YES	NO	YES
FRWA	FIRE RESCUE WATER	IN PROGRESS	NO	YES	NO	YES

PFMIC	POLICE FMC TRANSPORT	NOT IN PROGRESS	YES	NO	NO	YES
PRIS	PRISONER TRANSPORT	NOT IN PROGRESS	YES	NO	NO	YES
PROT	PROTECTION ORDER VIOLATION	IN PROGRESS	YES	NO	NO	YES
RECO	RECOVERED STOLEN PROPERTY	NOT IN PROGRESS	YES	NO	NO	YES
REOF	REQUEST OFFICER	IN PROGRESS	YES	NO	NO	YES
RESU	REQUEST SUPERVISOR	IN PROGRESS	YES	NO	NO	YES
ROBB	ROBBERY	IN PROGRESS	YES	NO	NO	YES
SCHO	SCHOOL BUS VIOLATION	NOT IN PROGRESS	YES	NO	NO	YES
SERV	SERVICE CALL POLICE	IN PROGRESS	YES	NO	NO	YES
SEXO	SEX OFFENSE	NOT IN PROGRESS	YES	NO	NO	YES
SCHO	SHOOTING/STABBING	IN PROGRESS	YES	NO	NO	YES
SOLI	SOLICITOR	IN PROGRESS	YES	NO	NO	YES
SORN	SORN	NOT IN PROGRESS	YES	NO	NO	YES
STRE	STREET/ROAD OBSTRUCTION	IN PROGRESS	YES	NO	NO	YES
SUIC	SUICIDE ATTEMPT/SUICIDE	IN PROGRESS	YES	NO	NO	YES
SUSP	SUSPICIOUS PERSON	IN PROGRESS	YES	NO	NO	YES
SUSV	SUSPICIOUS VEHICLE	IN PROGRESS	YES	NO	NO	YES
TEST	TEST CALL	NOT IN PROGRESS	YES	YES	YES	YES
THEF	THEFT	NOT IN PROGRESS	YES	NO	NO	YES
TRAF	TRAFFIC COMPLAINT	IN PROGRESS	YES	NO	NO	YES
TRES	TRESPASSING COMPLAINT	IN PROGRESS	YES	NO	NO	YES
TS	TRAFFIC STOP	IN PROGRESS	YES	NO	NO	YES
UNKNOWN	UNKNOWN	UNKNOWN	YES	NO	NO	YES
UNWA	UNWANTED SUBJECT	IN PROGRESS	YES	NO	NO	YES
VEHI	VEHICLE MAINTENANCE	NOT IN PROGRESS	YES	NO	NO	YES
WARR	WARRANT	IN PROGRESS	YES	NO	NO	YES
WEAP	WEAPONS SHOTS FIRED	IN PROGRESS	YES	NO	NO	YES
WELF	WELFARE CHECK	IN PROGRESS	YES	NO	NO	YES



**Staff Report for the Sugarcreek Township Board of Trustees  
October 6, 2015 through October 14, 2015**

The following is a snapshot of the activities and areas of responsibility for the Sugarcreek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

**Board of Zoning Appeals Activities:**

- **October 22, 2015 BZA Meeting: Canceled**
- **Next meeting scheduled for November 19, 2015**

**Zoning Commission Activities:**

- **October 13, 2015 BZC Meeting: Follow-up**
  - **ZC Case 08-2015.1:** EDCI II Partnership is requesting a map amendment to the Sugarcreek Township Zoning Resolution to rezone 24.499 acres from R-PUCD (Residential Planned Conservation Development) District to PUD-R (Residential Planned Unit Development) District. The subject property is identifiable as Upper Bellbrook Road (located on the west side of Upper Bellbrook Road and surrounded on the north, south and west by the 115.189 acre parcel located at 3820 Upper Bellbrook Road known as The Landings of Sugarcreek subdivision). The subject property can be further identified by parcel number L32000100120023500, is owned EDCI II Partnership and is currently located in the R-PUCD (Residential Planned Conservation Development) District.
    - *The Zoning Commission approved the request. This request will be considered by the Township Trustees on November 16, 2015.*
  - **ZC Case 08-2015.2:** Applicant, Inverness Group, Inc. is requesting a major modification to the approved Preliminary Development Plan for The Landings at Sugarcreek to add the 24.499 acres subject to the rezoning request in ZC Case 08-2015.1 to The Landings at Sugarcreek

subdivision. The subject properties are Upper Bellbrook Road (the 24.499 acre parcel subject to the rezoning request in ZC Case 08-2015.1 located on the west side of Upper Bellbrook Road and surrounded on the north, south and west by the 115.189 acre parcel located at 3820 Upper Bellbrook Road known as The Landings at Sugarcreek subdivision) and 3820 Upper Bellbrook Road (The Landings at Sugarcreek subdivision containing 115.189 acres). The subject parcels can be further identified by parcel numbers L32000100120023500 and L32000100120001900. Parcel L32000100120023500 (Upper Bellbrook Road) is owned by EDCI II Partnership, contains 24.499 acres and is currently located in the R-PUCD (Residential Planned Unit Conservation Development) District. Parcel L32000100120001900 (3820 Upper Bellbrook Road) is located in the PUD-R (Residential Planned Unit Development) District, contains 115.189 acres and is known as The Landings at Sugarcreek subdivision.

- *The Zoning Commission approved the request subject to conditions. This request will be considered by the Township Trustees on November 16, 2015.*

- **November 10, 2015 BZC Meeting**

- **ZC Case 09-2015:** Redwood Acquisition is requesting Final Development Plan Approval for the White Oakes Landing project. The subject property has an address of Wilmington Pike and is located on the east side of Silverado Drive and at the termini of Center Point Drive, Beryl Drive and Sonoma Court and contains approximately 31 acres. It can be further identified by parcel number L32000100030029400 (part of) and is owned by Michael D. Spears Successor Trustee. White Oakes Landing is a proposed multi-family development containing a total of 203 units.

**Permits:**

- See attached spreadsheet

**Violations:**

- See attached spreadsheet

**Meetings/Accomplishments:**

- Attended BZC Meeting on October 13, 2015
- Met with resident to discuss construction of a fence on October 13, 2015
- Met with contractor to discuss construction of a fence on October 14, 2015
- Secured Appraisal Review contractor for our SRTS Projects PID-96356 (school parcel, Kable's Mill HOA parcel and Pupo parcel) and PID-93532 (school parcels, City of Bellbrook parcel)
- Woodland Ridge revised subdivision plan received from RPCC and approved
- Kroger Gas Station plan and signage plan approved

- o Oakbrook revised subdivision plan received from RPCC and under review
- o Requested updated address list from Greene County GIS (newsletter mailing)
- o Work on newsletter continues (updated draft provided to Trustees)
- o Received Final Development Plan for Redwood (White Oakes Landing); routing to reviewing agencies

**Announcements/Upcoming Events:**

- o Farmers Market continues weekly on Friday from 3-7 p.m.
- o Zoning Commission Meeting scheduled for November 10, 2015
- o BZA Meeting scheduled for November 19, 2015 (third Thursday of the month to avoid falling on Thanksgiving)

Zoning Certificate Totals 2015

	SFR	MFR	AcStrc	Bsmt	Deck	Fence	P/F	Pool	Add/R	COM	Tmp	U/S	Wall	Sign	Grd	Sign	Home	Oc	Ten	Fin	Other	TOTALS
JAN	2	0	2	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5
FEB	2	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	4
MARCH	6	0	1	1	2	0	0	0	0	0	1	1	1	1	1	1	0	0	0	0	0	13
APRIL	8	0	3	0	1	1	0	0	0	1	0	0	0	0	0	0	0	0	0	0	2	16
MAY	4	0	4	1	1	0	0	0	0	1	1	1	0	0	0	0	0	0	0	0	0	12
JUNE	2	0	3	0	1	4	0	0	1	0	2	0	0	0	0	0	0	0	0	0	1	14
JULY	4	0	2	2	0	0	1	0	1	2	0	0	1	1	0	0	0	0	0	0	1	14
AUGUST	0	0	3	0	3	5	1	1	0	0	0	0	2	2	1	1	1	1	1	1	1	20
SEPT	2	0	5	0	1	2	1	0	0	0	2	0	0	0	0	0	0	0	0	0	1	14
OCT	3	0	0	0	0	2	0	0	0	1	0	0	1	1	2	0	0	0	0	0	1	10
NOV																						
DEC																						
TOTALS	33	0	25	4	9	15	3	1	2	5	6	5	5	5	1	1	5	1	1	1	7	122

122 ZCs issued ytd. vs. 133 ZCs issued same period 2014 (-9%). 33 ZCs for SFRs issued ytd vs. 29 ZCs for SFRs issued same period 2014 (+14%)

10/15/2015

## 2015 Zoning/Property Maintenance Violations

Property Address	Complaint	Inspection	Pending Action
727 Walden	junk, PMC Violations, flat tire	3/12/2015	Outside work done, property owner given list of items to complete inside
Edelweiss & Wilmington Dayton	condition of lot	5/11/2015	Property owner working on abatement
N. Lakeman (lot 191)	permanent sign w/o ZC-not perm.	4/16/2015	Partially abated (sign taken down, frame remains)
4311 Killian	shed constructed w/o ZC	9/30/2014	Variance Approved, sent Notice of Decision, ZC Application
4361 Tollgate	condition of shed	4/16/2015	Abated
2120 Upper Bellbrook Road	inoperable vehicles	5/14/2015	Some abatement action observed
3878 Ferry Road	accessory structure w/o ZC	8/13/2015	Variance Approved, sent Notice of Decision, ZC Application
Five Seasons	Handicapped spaces blocked		
4311 Kelsey's Court	Dogs kept in outdoor enclosure		Referred to Greene County Animal Control
Tollgate Lane	carpet pad in driveway	4/30/2015	Abated
3808 Wilmington Dayton	mattress at road	3/12/2015	Abated
2305 Sienna Court	rv parked in driveway		Abated
784 S. Alpha Bellbrook	junk cars, condition of driveway	3/31/2015	Abated
4460 Erica Ct.	condition of shed	4/28/2015	Abated
Fox Trail	vacant lots-grass height	4/23/2015	Abated
3417 Upper Bellbrook Road	large wood pile	5/14/2015	Abated
1815 N Lakeman	large accumulation bagged rubbish	6/8/2015	Abated
6244 Wilmington Pike	vehicles for sale, donation bins	6/8/2015	Abated
6140 Wilmington Pike	donation bins	5/11/2015	Abated
6254 Wilmington Pike	hot air balloon, streamers, etc.	5/11/2015	Abated
1776 Statehouse	condition of fence	9/3/2015	Abated
1942 River Ridge Drive	grass height	5/28/2015	No violation observed
Corner of Briggs and Surrey	sight distance issue-privacy fence	5/28/2015	No violation observed
784 South Alpha Bellbrook Road	grass height	6/8/2015	Abated
1288 Carpenter	condition of above ground pool	6/24/2015	Property owner reports pool treated, sale pending
3607 Stutsman	grass height	6/8/2015	Abated
654 Van Eaton	grass mowing business operating A-1	9/17/2015	Advisory Notice sent, meeting held with owner, working toward compliance
Vacant Lots-Kelseys	grass height	6/24/2015	Abated by township
3707 W. Salinas	trailers (2) parked in driveway	7/8/2015	Abated
2482 and 2500 Ferry Road	grass and weeds	10/15/2015	Advisory Notice sent; owner waiting on 2nd arborist report
Corner of Edelweiss/Wilm. Dayton	grass and weeds	7/30/2015	Advisory Notice sent; abatement action observed
4194 Social Row	grass and weeds	8/13/2015	Abated by township
North Lakeman	ferrel cats	N/A	Working with property owner and animal control on action plan
Kamdar Lot-725	grass and weeds	9/17/2015	Abated
Liberty Health-725	grass and weeds	8/13/2015	Abated

## 2015 Zoning/Property Maintenance Violations

1790 Silverado	tree limbs, brush, etc.	7/22/2015	Contacted realtor, new limbs from recent storm, will have owner remove
1790 Silverado	condition of deck		Referred to Greene County Department of Building Regulation
Wilmington Dayton lot	grass and weeds	9/17/2015	Abated
Lot at Centerville and Wilm. Dayton	grass and weeds	10/15/2015	Notice of Violation to be sent
Taco Bell	Banner	10/15/2015	Abated
4328 Timberwilde	Lighting complaint		Advisory Notice sent; owner made adjustments to bulb type to comply