



**Administrator's Report to the Trustees  
March 21, 2016**

The following represents a brief update of the activities, information and issues which the Administration is currently working on:

- Centerpointe Drive Extension engineering work continues. Final road alignment has been approved at Clyo Road. We anticipate a May date of completion. Redwood should begin work in June.
- Work on the Kroger's retention pond should commence again late this month.
- Kroger's interior remodel is underway. The store will remain open during the project.
- We should see plans for a new medical building on Clyo Road in the coming weeks.
- We have completed the pavement rating assessment for the Township roadways. Tony and I will be prioritizing road projects in the coming weeks for the summer season.
- Attended the Future Chef competition last week at the Intermediate school along with Trustee Destefani and four other members of staff to assist the students with the completion of their entries.

Respectfully Submitted,

Barry P. Tiffany  
Township Administrator



Jeffrey A. Leaming  
Fire Chief

## Staff Report for Sugarcreek Township Trustees March 1, 2016 thru March 16, 2016

The following information is a snap shot of the activities and areas of responsibilities for Sugarcreek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is needed, please contact Chief Leaming at 937-848-7344.

### Trainings:

- Building Construction
- Head / Neck Injuries

### Statistics:

- 27 EMS reports
- 34 Fire reports

### Accomplishments/Information:

- March 10<sup>th</sup> Attended Regional Planning meeting regarding White Oak Landing and Waterford
- Submitted Grant Request to Ohio Development Service Agency for Swift Water Rescue Equipment
- March 16<sup>th</sup> Attended Greene County Safe Communities Coalition
- March 17<sup>th</sup> Attended Safety Committee Meeting; Sugarcreek-Bellbrook School District

### Status of Significant Issues the Fire Department is Addressing:

- Funding for 2016 and beyond

### Scheduled Events:

- March 22<sup>nd</sup> Sugar Ridge HOA Meeting
- March 29<sup>th</sup> Staff Meeting

Respectfully submitted,

Jeffrey A. Leaming  
Fire Chief



Michael A. Brown  
Chief of Police

## Trustee Report

### March 21, 2016

#### Training

- On May 16<sup>th</sup>, Sergeant Evans and Sergeant Plummer will be attending the *Leading on the Frontline: Mastering First Line Leadership* at the Centerville Police Department.
- Detective Black will be taking the Basic SWAT / Tactical Operator class in Xenia in June.
- On July 8<sup>th</sup>, Sergeant Plummer will be attending the Spin Analysis Class through OTARA. This is required knowledge for speed estimation of out-of-control cars.
- In November, Sergeant Plummer will be attending the Energy Methods Class at the West Chester Police Department.
- No other classes to report.

#### Public Appearances

- On March 10<sup>th</sup>, Chief Brown attended the Ministerial Luncheon.
- Chief Brown attended that evening the White Fence HOA Meeting.
- On March 15<sup>th</sup>, Chief Brown attended the ACE Task Force Board Meeting.
- On March 17<sup>th</sup>, Chief Brown attended the School Safety Meeting.
- Chief Brown also attended the GCLEA Luncheon.
- Chief Brown also participated in the *Future Chef* Event. The students prepare recipes they have practiced at home. We were there to assist on a one-on-one coach basis. Once the student is finished, they display the recipe for judging.
- SRO Officer Ron Gudgell completed his last GUIDE class for all the 8<sup>th</sup> graders at the Middle School.



Michael A. Brown  
Chief of Police

## Police Blotter

### March 1, 2016

- A theft report on State Route 725
- A theft report on Seton Hill Drive
- A fraud report on Wilmington Pike
- A crash report on Wilmington Pike

### March 2, 2016

- A suspicious person on Ferry Road
- A theft report on Upper Bellbrook Road
- A warrant arrest on Clys Road
- A domestic violence report on Erickman Lane

### March 3, 2016

- A crash report on Wilmington Pike
- A domestic violence report on Bayberry Cove Drive
- Business and house checks everyday

### March 4, 2016

- Nothing to Report

### March 5, 2016

- A theft report on Wilmington Pike
- A crash report on Wilmington Pike
- A suspicious vehicle reported on Wilmington Pike



**Staff Report for  
Sugarcreek Township Trustees  
March 21, 2016**

The following information is a snap shot of the activities and areas of responsibilities for the Sugarcreek Township Roads and Services Department.

**Calls for Service**

- 3-1 Branch down on Little Sugarcreek road

**Accomplishments:**

- Completed pavement condition ratings
- Replaced missing street and stop signs on Pajaro ct and on Staylit ct
- Sealed cracks in Sugar Ridge, Ferry road south, Rising Springs, Carpenter road (Glory dr. to South Alpha Bellbrook rd) Gerherdt cir, Sears rd, Middle Run rd (on hill)
- Removed 701 -702 liquid tanks and placed them in storage.

Respectfully,

Anthony W. Lamb  
Roads and Services Director



**Staff Report for  
Sugarcreek Township Trustees  
March 17, 2016**

The following information is a highlight of the activities and areas of responsibilities for the Sugarcreek Township Information Technology Department.

**Items Completed:**

- Worked with Body camera vendor to resolve software update issues for Police, reinstalled on all Police PCs and tested
- Resolved MDT issues for Police
- Worked with Greene Central on final network transition items – their upgrade is now complete
- Began Lenel building access software upgrade – paused by Vendor
- Performed test fail / restore of virtual server and NAS files – successful

Respectfully,

Christopher A. Zappanti  
Director of Information Technology