



Administrator's Report to the Trustees
April 18, 2016

The following represents a brief update of the activities, information and issues which the Administration is currently working on:

- Centerpointe Drive Extension engineering work continues. We anticipate a May date of completion. Redwood should begin work in June.
- I attended the Ohio House of Representatives Committee on Local Government hearing last week and provided testimony in opposition of HB 302. This bill, introduced by Representative Henne, would eliminate the property tax revenue for Townships in Ohio following a Type II annexation if the Township is not providing police or fire and EMS services. This is contrary to the agreement that was reached with Townships and cities with the legislature in 2001 when Type II annexation law was enacted. There will be further hearings that I may attend.
- Work on the Kroger's retention pond has started again today with clearing of trees and bank realignment. The levy will be reduced this year by up to 4 feet which should provide a better view into the pond from SR 725.
- The road department has completed a substantial amount of crack sealing and will continue through the spring. Pavement work should begin in August again this year.
- Our rate increase for health insurance this year should be approximately 6%. We will be pursuing a wellness program to help lower that rate if possible.
- I will be meeting with the owners of the Cub Foods building on Tuesday the 19th to discuss their plans for the site.

Respectfully Submitted,

Barry P. Tiffany
Township Administrator



Jeffrey A. Leaming
Fire Chief

Staff Report for Sugarcreek Township Trustees **March 16, 2016 thru April 13, 2016**

The following information is a snap shot of the activities and areas of responsibilities for Sugarcreek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is needed, please contact Chief Leaming at 937-848-7344.

Trainings:

- Fire Safety Inspection Updates
- Street Drugs
- Electrical Systems
- SCBA fit testing

Statistics:

	(3/16 – 4/13)	Year to Date
•	45 EMS reports	171
•	28 Fire reports	89
	<u>73 Totals</u>	<u>260</u>

Accomplishments/Information:

- Engine 73 (1991 KME) repairs completed. E-73 was down for over a month with a broken fire pump
- Application submitted to Greene County Combined health district for a \$1,000 grant. If grant is awarded will be working with Bellbrook High School to develop a “Mock Crash” demonstration prior to the Homecoming Dance.
- Bellbrook High School finished 2nd to Fairborn in the Countywide Seat Belt Challenge
- Attended Miami Valley South Strategic Planning meeting to discuss recommended additional services
- Attended Cabela’s Grand Opening April 7th
- Attended meeting regarding Wilmington Pike / Feedwire roadway project upgrades on April 13th
- Doctor’s Riggs and Lemos will become the departments medical and co-medical director’s both are ER doctors at Miami Valley South and Township residents

Status of Significant Issues the Fire Department is Addressing:

- Funding for 2016 and beyond

Scheduled Events:

- Extrication Demonstration April 23rd and 24th in front of Sta. 71 at 2:00 both days

Respectfully submitted,

Jeffrey A. Leaming
Fire Chief



**Staff Report for
Sugar Creek Township Trustees
April 14, 2016**

The following information is a highlight of the activities and areas of responsibilities for the Sugar Creek Township Information Technology Department.

Items Completed:

- Working with vendor to resolve server side issue on Lenel update
- Resolved Sophos server issues
- Tested restore to virtual feature of backup system
- Worked through mobile options for FD medics

Respectfully,

Christopher A. Zappanti
Director of Information Technology



Michael A. Brown
Chief of Police

Trusting Report

April 18, 2016

Training

- Officer Joseph Dooley completed the April Evidence Technician Class.
- On April 11th, Chief Brown attended the ACE Task Force Meth Lab Training at Soin Hospital.
- On May 2nd, Chief Brown and other officers will be attending the 8 hour CPT Webinar Training.
- On May 11th, our officers will be participating in MILO Firearms Simulator and Driving Simulator Training offered by OPOTA Mobile Academy.
- On June 14th, Records Clerk Karen Smith and Property Room Clerk Julia Montgomery will be attending the NIBRS Training in Hilliard, Ohio. The class is to better obtain knowledge of Ohio Incident Based Reporting System.
- No other classes to report.

Public Appearances

- On April 17th, Chief Brown attended the Chambers Breakfast.
- Later that evening, Chief Brown attended the Eagle Rise HOA Meeting.
- On April 14th, Chief Brown attended the Ministerial Luncheon at the Bellhop Café.

Future Events

- On April 30th, Drug Drop Off at the Police Department Lobby.
- On May 7th, Outreach Trailer at the Home Depot from 12-5 p.m.

Grant

- The Police Department received \$1,298.00 from the Bulletproof Vest Grant.

Respectfully submitted,



Michael A. Brown
Chief of Police



Michael A. Brown
Chief of Police

Police Blotter

March 28, 2016

- A crash report on Wilmington Pike
- A noise complaint on Bayberry Cove Drive
- Business and house checks every day

March 29, 2016

- A theft report on State Route on 725
- A harassment report on Wilmington-Dayton Road

March 30, 2016

- A crash report on N. Lakeman Drive

March 31, 2016

- A fraud report on Steward Road
- A warrant arrest on Clyo Road
- A suspicious person on Wilmington Pike

April 1, 2016

- A crash report on Swigart Road
- An assist of another agency
- A suspicious vehicle on Wilmington Pike

April 2, 2016

- Nothing to Report

April 3, 2016

- A crash report on Wilmington Pike
- A disabled vehicle on Wilmington Pike
- Business and house checks

April 4, 2016

- A fraud report was taken by an office
- A disturbance call on Surrey Trail

April 5, 2016

- A suspicious vehicle on Wilmington Pike
- A warrant arrest was taken by an officer
- A crash report on Wilmington Pike
- A fraud report on Bayberry Cove Drive

April 6, 2016

- A domestic dispute was taken on Carpenter Road
- Business and house checks every day

April 7, 2016

- Nothing to Report

April 8, 2016

- Two (2) theft reports were taken on Wilmington Pike
- A suspicious person report on Wilmington Pike

April 9, 2016

- A crash report on Upper Bellbrook Road
- A crash (hit/skip) report on Wilmington Pike

April 19, 2016

- Nothing to Report

April 11, 2016

- Extra patrol on Roger Scott Drive
- A crash report on Darst Road
- Traffic stops on Wilmington Pike
- Lockout assist on N. Lakeman Drive



**Staff Report for
Sugar Creek Township Trustees
April 18, 2016**

The following information is a snap shot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

Calls for Service

- 4-2 Low wires on River Ridge dr.
- 4-8 Repair stop sign Clyo road at Cub foods.

Accomplishments:

- Repaired washouts on Sears road and on Haines road.
- Patched potholes various roads
- Crack seal Washington Mill road, Conference road, Finished River Ridge II, Started in Eagle Rise I
- Repaired bearings on 705 salt spreader
- Filled sink hole under curb on Seaton Hill
- Repaired wand on Craftco crack seal unit
- Tilled gardens
- Mowed 2090, Clyo island, Briggs road
- Started burning brush at 2090

Respectfully,

Anthony W. Lamb
Roads and Services Director



**Staff Report for the Sugarcreek Township Board of Trustees
April 13, 2016 through April 14, 2016**

The following is a snapshot of the activities and areas of responsibility for the Sugarcreek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

Board of Zoning Appeals Activities:

- **March 24, 2016 BZA Meeting: Follow-Up**
 - **BZA Case 01-2016:** Chris Schoenfeld is requesting an area/dimensional variance from Section 4.13 C., Table 4-6, of the Sugarcreek Township Zoning Resolution to allow for the construction of an 28' x 48' detached garage approximately 38' into the front yard adjacent to Centerville Road. The subject property is 2980 Pine View Drive, parcel L32000100050014100, containing 2.413 acres, owned by Chris Schoenfeld, and located in the E (Rural Estate Residential District).
 - *The BZA approved the variance as requested by the applicant.*
- **April 28, 2016 BZA Meeting**
 - **BZA Case 02-2016:** Applicant, Christopher Prugh, is requesting Variances from Section 4.13 C. 6. Table 4-6 and Section 4.13 D. 1. c. of the Sugarcreek Township Zoning Resolution to allow for the construction of a shed and a pergola in the side yard and approximately 2'-3' from the principal structure. The applicant is also requesting a Variance from Section 7.04 B. 2. a. of the Sugarcreek Township Zoning Resolution to allow for the construction of a 14' section of 8' tall lattice/fence in the side yard. The subject property is 3361 Rose Lake Court, parcel L32000200160049600, owned by Christopher and Jennifer Prugh, containing 0.308 acres, and located in the R-PUCD (Residential Planned Unit Conservation Development) District.
 - **BZA Case 03-2016:** Applicant, Ryan Bennett, is requesting Variances from Section 7.04 B. 1. b., 7.04 B. 1 e. and 4.11 C. 11. d. of the Sugarcreek



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Township Zoning Resolution to allow for construction of a 6' tall wooden privacy fence in the front yard adjacent to Upper Bellbrook at a setback of 0' from the right-of-way line (the fence will be set on the property line adjacent to Upper Bellbrook Road). The subject property is 1170 Settlers Bay Court, parcel L32000200160046000, owned by Ryan and Teresa Bennett, containing 0.3489 acres, and located in the R-PUCD (Residential Planned Unit Conservation Development) District.

Zoning Commission Activities:

- **April 5, 2016 BZC Meeting: Follow-Up**
 - **ZC Case 01-2016:** The Sugarcreek Township Zoning Commission is requesting an amendment to the Sugarcreek Township Long-Range Land Use Plan to change the density recommendations in Planning Areas 3-5, 7 and 8 from a gross density of one unit per five acres to a minimum lot size of five acres, except when an A-C District is utilized where a gross density of one unit per five acres would be appropriate and to change the density recommendation in Planning Area 6 from a gross density of one unit per five acres to a minimum lot size of 5 acres.
 - *The Zoning Commission recommended approval of the amendment to the Sugarcreek Township Board of Trustees. This case will be on the May 16th Trustee Agenda.*
 - *A committee has been formed to discuss mineral extraction and a possible text amendment to the Sugarcreek Township Zoning Resolution.*
- **Next BZC Meeting is scheduled for May 3, 2016**

Permits:

- See attached spreadsheet

Violations:

- See attached spreadsheet

Meetings/Accomplishments:

- Attended meeting at Regional Planning to discuss revisions to the Subdivision Regulations
- All r-o-w has been secured for our SRTS Projects PID-96356 (school parcel, Kable's Mill HOA parcel and Pupo parcel) and PID-93532 (school parcels, City of Bellbrook parcel)

- o Securing sponsors for Walk to School Day (Cabelas, Target, Ernst Concrete, Dayton Children's and Tom's Mulch)
- o Sent Legal and Public Notices for April 28, 2016 BZA Meeting
- o Posted legal for May 16, 2016 Trustee Meeting

Announcements/Upcoming Events:

- o Walk to School Day scheduled for April 22, 2016 at Bell Creek Intermediate
- o BZA Meeting scheduled for April 28, 2016
- o BZC Meeting scheduled for May 3, 2016

Zoning Certificate Totals 2016

	SFR	MFR	AcStrc	Bsmt	Deck	Fence	P/F	Pool	Add/R	COM	Tmp	U/S	Wall	Sign	Grd	Sign	Home	Oc	Ten	Fin	Other	TOTALS
JAN	1	0	0	0	0	0	1	0	0	0	0	0	2	0	0	0	0	0	0	0	1	5
FEB	2	0	0	1	0	1	0	0	1	0	1	0	0	1	0	0	1	0	0	1	2	10
MARCH	2	0	3	0	0	1	2	0	2	0	1	0	1	0	0	0	0	0	0	2	1	15
APRIL	3	0	0	1	0	0	1	1	0	0	0	0	1	0	0	0	0	0	0	0	0	4
MAY																						
JUNE																						
JULY																						
AUGUST																						
SEPT																						
OCT																						
NOV																						
DEC																						
TOTALS	8	0	3	2	0	3	3	3	1	3	0	2	4	1	0	0	0	0	3	4	4	34

30 ZCs issued ytd. vs. 34 ZCs issued same period 2015 (+13%). 8 ZC for a SFR issued ytd vs. 15 ZCs for SFRs issued same period 2015 (-47%).

4/14/2016