



Administrator's Report to the Trustees
May 2, 2016

The following represents a brief update of the activities, information and issues which the Administration is currently working on:

- Centerpointe Drive Extension engineering work continues. Final changes have been submitted and we anticipate the engineering to be done in the next two weeks. Redwood should begin construction in June.
- I attended a meeting with members of the Bellbrook Bicentennial committee regarding the fireworks display that will take place in August. The fireworks will cap off the Lions Club festival on Saturday night and should last about 30 minutes. They will be launched from Sackett Wright Park and we will be closing SR 725 from Lower Bellbrook to Penewit during the event. This will allow traffic to be maintained on Lower Bellbrook and impact the fewest number of residents.
- Work on the Kroger's retention pond continues with clearing of trees and bank realignment. The levy will be reduced this year by up to 4 feet which should provide a better view into the pond from SR 725. Once the earth work is complete we will begin the planning of the use of the property and possible structures.
- The road department is completing the spring street sweeping cycle.
- I have met with a representative from PEBB Enterprises, the current owners of the vacant Cub Foods building. They are working on plans to improve the property and currently talking to possible tenants for the space. Any improvements will be extensive and should help to bring business to the current tenants in the plaza.

Respectfully Submitted,

Barry P. Tiffany
Township Administrator



Jeffrey A. Leaming
Fire Chief

Staff Report for Sugarcreek Township Trustees April 13, 2016 thru April 27, 2016

The following information is a snap shot of the activities and areas of responsibilities for Sugarcreek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is needed, please contact Chief Leaming at 937-848-7344.

Trainings:

- Pediatric Emergencies with simulation
- Fire Scenario training using Xenia Mobile Trailer

Statistics:

(4/13 – 4/27)		Year to Date
• 14	EMS reports	194
• 8	Fire reports	94
22	Totals	288

Accomplishments/Information:

- Attended a planning meeting regarding fireworks for the 200th anniversary of Bellbrook during the Lion's club festival. The location will be Sackett-Wright Park the last evening of the festival.
- Attended Fire Department Instructor's Conference trade show in Indianapolis
- Attended Greene County Fire Chief's meeting

Status of Significant Issues the Fire Department is Addressing:

- Funding for 2016 and beyond

Scheduled Events:

- Labor Management meeting May 3rd
- Feel the Heat event May 9th (State Fire Marshal's Office) with Mrs. Destefani
- EMS billing review with Medicount Management (EMS billing contractor)

Respectfully submitted,

Jeffrey A. Leaming
Fire Chief



**Staff Report for
Sugarcreek Township Trustees
April 29, 2016**

The following information is a highlight of the activities and areas of responsibilities for the Sugarcreek Township Information Technology Department.

Items Completed:

- Swapped out problematic PC in St. 72
- Reworked / updated rules on main firewall, more to do
- Updated server OS installs in VMWare
- Began configuration of new FD Medic MDT
- Resolved various issues for PD and FD staff

Respectfully,

Christopher A. Zappanti
Director of Information Technology



Michael A. Brown
Chief of Police

Trustee Report

May 2, 2016

Training

- Detective Craig Black completed the Basic Clan Lab School in Columbus.
- Chief Brown and other officers completed the 8 hour CPT Webinar Training.
- On May 11th, training in MILO Firearms Simulator and Driving Simulator offered by OPOTA Mobile Academy.
- On May 16th, Sergeant Plummer and Sergeant Evans are attending the Leading on the Frontline Class.
- On August 1st, Officer Powers is scheduled for the Advanced Traffic Collision Level II Class.
- No other classes to report.

Public Appearances

- On April 19th, Chief Brown had an ACE Task Force Board Meeting.
- On April 20th, Chief Brown and Sergeant Plummer attended the Family Resource Center Appreciation Event.
- On April 21st, Chief Brown attended the GCLEA Luncheon.
- On April 22nd, Chief Brown, Sergeant Guerrero, and Detective Stayer attended the Walk to School.
- On April 23rd, Chief Brown and Sergeant Marlatt drove in the Sugar Maple Parade.
- On April 26th, Chief Brown, Sergeant Evans, Officer Powers, and Officer Straka attended the meeting at the Hope Church to give a brief security audit of the church building.

- On April 27th, Chief Brown and Detective Stayer attended the Blue Ribbon Breakfast present by Michael's House. Detective Stayer was elected as the winner of the 2016 Child Advocate Award in the Law Enforcement category. Congratulations to Detective Stayer!
- On April 30th, Sergeant Marlatt supervised the Drug Drop Off at the PSB.

Future Events

- On May 7th, Outreach Trailer at the Home Depot from 12-5 p.m.

Respectfully submitted,



Michael A. Brown
Chief of Police



Michael A. Brown
Chief of Police

Police Blotter

April 12, 2016

- Property damage report on Feedwire Road
- A theft report on Middle Run Road
- A domestic dispute on Wilmington Pike

April 13, 2016

- A parking violation on Wilmington Pike
- A suspicious vehicle reported on Kables Mill Drive
- A theft report on Clio Road
- Business and house check every day

April 14, 2016

- An animal complaint on Upper Bellbrook Road
- A crash report on Shepherd Road
- A suspicious vehicle on Surrey Trail
- A welfare check on Stewart Road

April 15, 2016

- A theft arrest on Wilmington Pike
- An animal complaint on State Route 725

April 16, 2016

- Nothing to Report

April 17, 2016

- An animal complaint on Wilmington Pike
- A domestic violence and noise complaint on Surrey Trail
- A warrant arrest was taken by an officer

April 18, 2016

- A theft arrest on Wilmington Pike
- A solicitor complaint on Mona Circle
- A crash report on Surrey Trail

April 19, 2016

- A traffic complaint on Briggs Road
- A warrant arrest by an officer
- A theft arrest on Wilmington Pike

April 20, 2016

- Business and house checks every day
- A theft report on Wilmington Pike

April 21, 2016

- A crash report on Wilmington Pike
- A theft arrest on Wilmington Pike

April 22, 2016

- Nothing to Report

April 23, 2016

- A suspicious person report on Surrey Trail
- A crash report on Wilmington Pike

April 24, 2016

- An assist for another agency
- A theft arrest on Wilmington Pike
- A crash report on Sonoma Court



**Staff Report for
Sugar Creek Township Trustees
May 2, 2016**

The following information is a snap shot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

Calls for Service

- 4-9 Snow

Accomplishments:

- Catch basin inspection
- Marked curb for replacement prior to paving program
- Straightened signs after high winds
- Mowed 2090, Plaza area, Cemetery
- Crack sealed in Eagle Rise I
- Attended pavement preconstruction meeting at Greene County
- Put all salt spreaders in storage
- Assisted with safe walk to school day

Respectfully,

Anthony W. Lamb
Roads and Services Director