



**Administrator's Report to the Trustees
June 20, 2016**

The following represents a brief update of the activities, information and issues which the Administration is currently working on:

- Continuing to work with an outside payroll service to determine whether their services may be beneficial and cost effective.
- At the quarterly CLOUT meeting a great deal of information was shared regarding recently passed and proposed legislation.
- We have filed a Motion for Summary Judgment in the recent Centerville lawsuit. We are continuing to work with legal counsel on the matter.
- Attended the Agrotourism training session for Greene County officials and townships. The recently passed law goes into effect in August.

Respectfully Submitted,

Barry P. Tiffany
Township Administrator



Jeffrey A. Leaming
Fire Chief

Staff Report for Sugarcreek Township Trustees June 2, 2016 thru June 15, 2016

The following information is a snap shot of the activities and areas of responsibilities for Sugarcreek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is needed, please contact Chief Leaming at 937-848-7344.

Trainings:

- Hand Trauma
- Tactical Decision Making

Statistics:

	(6/2 – 6/15)	Year to Date
• 18 EMS reports		288
• 15 Fire reports		146
33 Totals		434

Accomplishments/Information:

- Painting the interior of station 72
- Creating opportunities for part-time employment for EMS only providers
- Working with vendor on Ladder Truck to have pump transmission rebuilt or replaced; ladder will be out of service for 2 – 3 weeks minimum
- Crews have been delivering fire safety to Kamp Kehl children

Status of Significant Issues the Fire Department is Addressing:

- Funding for 2016 and beyond

Scheduled Events:

- Greene County Fire Chief's meeting June 16th
- Hydrant flushing continues through June
- FD Officers meeting June 28th



Michael A. Brown
Chief of Police

Trustee Meeting June 20, 2016

Training

- On June 13th, Sergeant Plummer, Officer Straka, and Officer Dooley completed the CPT Webinar Training.
- On August 23, 2016, Officer Estes and Officer Williams are attending the *Bullet Proof Mind Class* in Miamisburg, Ohio. The course is taught by Lt. Col. Dave Grossman. The course will cover surviving gunshot wounds, survivor guilt, new killers in the 21st century and important drills that nobody practices.
- No other class to report.

Public Appearances

- On June 7th, SRO Officer Gudgell participated in the Safetyville Program.
- On June 7th, Chief Brown attended the Family Resource Center Board Meeting.
- On June 9th, Sergeant White, Sergeant Evans, and Detective Stayer attended the BCI informational meeting in Miami Township.
- On June 15th, SRO Officer Gudgell visited the Earth Angels Daycare to talk to the children about safety.
- On June 18th, our officers helped assist with the "Park & Walk" event.

Fiscal

Budget 2016 (Final Appropriation)	\$2,398,645.00
Expenditures as of June 14, 2016	\$952,689.52
% of Budget Used	39.7%
% of Budget Year Target for the end of June	49.8%
% of Budget Remaining	60.3%
Cash Balance as of June 14, 2016	\$1,127,894.98

Respectfully submitted,



Michael A. Brown
Chief of Police



Michael A. Brown
Chief of Police

Police Blotter

June 1, 2016

- An animal complaint on Centerville Road
- A theft report on Clyo Road
- A crash report on Feedwire Road

June 2, 2016

- A suspicious vehicle on W. Franklin Street
- A crash report on Wilmington Pike
- A warrant arrest was taken by an officer

June 3, 2016

- Nothing to Report

June 4, 2016

- A crash report on Feedwire Road
- A fraud report on Wilmington Pike

June 5, 2016

- A domestic violence report on Clyo Road
- House and business checks every day

June 6, 2016

- A suspicious vehicle on Wilmington Pike
- A burglary report on Washington Mill Road
- An animal complaint on Stewart Road
- A fraud report on Mead Road

June 7, 2016

- An assist of another agency
- A property crash on Wilmington Pike

June 8, 2016

- A theft arrest on Wilmington Pike
- A warrant was taken by an officer
- A suspicious person on Feedwire Road

June 9, 2016

- Nothing to Report

June 10, 2016

- Found property on Wilmington Pike
- Business and house checks every day

June 11, 2016

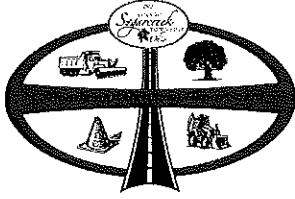
- An animal complaint on Wilmington Pike
- A crash report on Centerville Road

June 12, 2016

- A domestic violence report on Bayberry Cove Drive
- A harassment complaint on N. Lakeman Drive
- A panhandling report on Cloyo Road

June 13, 2016

- Nothing to Report



Staff Report for Sugar Creek Township Trustees June 20, 2016

The following information is a snap shot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

Calls for Service

- 6-5-2016 Tree down on Washington Mill road

Accomplishments:

- Mowed 2090 and plaza area
- Completed spray cycle
- Finished road side mowing cycle
- Started clearing brush around signs and intersections
- 2016 curb replacement program started in Kable's Mill
- Mulched beds at 2090 and Briggs road
- Cleared weeds and trees at range for Police dept.
- Mowed Falis Cemetery
- Patched areas in front of new curb in Kable's Mill

Respectfully,

Anthony W. Lamb
Roads and Services Director



Staff Report for the Sugar Creek Township Board of Trustees June 7, 2016 through June 15, 2016

The following is a snapshot of the activities and areas of responsibility for the Sugar Creek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

Board of Zoning Appeals Activities:

- **June 23, 2016 BZA Meeting:**
 - **BZA04-2016:** Applicants, Todd and Lisa Dorn, are requesting a Variance from Section 4.13 D. 1. c. of the Sugar Creek Township Zoning Resolution to allow for a shed at a setback of a 3' from the property line. The subject property is 417 Kilkenny Court, parcel L32000100011005500, owned by Todd and Lisa Dorn, containing 0.300 acres, and located in the R-1B (Suburban Residential-Moderate District).

Zoning Commission Activities:

- **June 7, 2016 BZC Meeting Follow-Up:**
 - **BZC Case 02-2016:** Applicant, Inverness Group, Inc., is requesting Final Development Plan Approval for Section 3 of the Landings of Sugar Creek subdivision. The subject parcel is 3820 Upper Bellbrook Road, contains 85.52 acres, can be further identified by parcel number L32000100120001900, is owned by Inverness Group, Inc., and is located in the PUD-R (Residential Planned Unit Development) District. Section 3 is proposed to contain a total of 32 building lots and 16.294 acres.
 - *The BZC recommended approval subject to conditions. This case will be considered by the Trustees at the June 20, 2016 Regular Meeting.*
 - Discussion on Agritourism (initiation of text amendment anticipated)

- *The BZC made a motion to initiate a text amendment to the Sugarcreek Township Zoning Resolution to address agritourism uses. The text has been sent to the Greene County RPCC for a recommendation.*
- **July 12, 2016 BZC Meeting**
 - **BZC Case 03-2016:** The Sugarcreek Township Zoning Commission initiated, by passage of a motion, text amendments to the Sugarcreek Township Zoning Resolution. The text amendments initiated establish agritourism uses as permitted in every zoning district subject to standards. Included in the amendment are associated definitions.

Permits:

- See attached spreadsheet

Violations:

- See attached spreadsheet

Meetings/Accomplishments:

- Attended Zoning Commission Meeting on June 7, 2016
- Attended Prosecutor's Office Workshop on agritourism uses on June 8, 2016
- Attended Staff Review at RPCC on June 16, 2016
- Waterford at Sugarcreek: Zoning Certificate Application submitted (all buildings); review comments sent to developer
- White Oakes Landing: no Zoning Certificate Applications yet submitted (anticipate within the next month or two)
- Oak Brooke: we anticipate the pulling of permits to begin in September
- Woodland Ridge: we anticipate the pulling of permits to begin in July (approved temporary sales trailer, will be removed upon completion of model home)
- Landings at Sugarcreek: entry signs approved; we have approved the model plus an additional five homes
- Gyro Delights moving into Sugarcreek Plaza 1
- Rapid Fired Pizza open

Announcements/Upcoming Events:

- Farmers' Market continues on Fridays from 3-7 p.m.
- BZA Meeting scheduled for June 23, 2016
- BZC Meeting scheduled for July 12, 2016 (moved from July 5, 2016)

Zoning Certificate Totals 2016

SFR	MFR	AcStrc	Bsmt	Deck	Fence	P/F	Pool	Add/R	COM	Tmp	U/S	Wall	Sign	Grd	Sign	Home	Oc	Ten	Fin	Other	TOTALS
JAN	1	0	0	0	0	1	0	0	0	0	0	0	2	0	0	0	0	0	0	1	5
FEB	2	0	0	1	0	1	0	0	1	0	1	0	0	1	0	0	0	0	1	2	10
MARCH	2	0	3	0	0	1	2	0	2	0	1	1	1	0	0	0	0	0	2	1	15
APRIL	3	0	0	1	2	0	2	1	0	0	0	1	1	0	0	0	0	0	0	0	10
MAY	2	0	3	0	1	3	0	0	0	1	1	3	3	0	0	0	0	0	0	0	17
JUNE	1	0	1	0	1	1	0	0	0	0	1	0	0	0	0	0	0	0	0	0	5
JULY																					
AUGUST																					
SEPT																					
OCT																					
NOV																					
DEC																					
TOTALS	11	0	7	2	4	7	4	1	3	1	4	7	7	4	0	0	0	0	3	4	62

62 ZCs issued ytd. vs. 51 ZCs issued same period 2015 (+21.6%). 11 ZC for SFRs issued ytd vs. 22 ZCs for SFRs issued same period 2015 (-50%).

6/15/2016



**Staff Report for
Sugar Creek Township Trustees
June 16, 2016**

The following information is a highlight of the activities and areas of responsibilities for the Sugar Creek Township Information Technology Department.

- Attended Dept. head meeting
- Met with Lenel vendor at Admin building review, start of quote process
- Resolved MDT and body camera issues
- PC rebuilds for PD
- Group Policy issue resolved for Admin users, new policies deployed for Township

Respectfully,

Christopher A. Zappanti
Director of Information Technology