



**Administrator's Report to the Trustees
October 17, 2016**

The following represents a brief update of the activities, information and issues, which the Administration is currently working on:

- Met with Developer and utility companies regarding a medical building on Clys Road.
- Met with Representative Henne regarding HB 305 and modification to annexation and TIF statutes.
- Met with representatives for Scottenstein regarding development of the Rollandia property.
- Working with the Ohio Township Association for modifications to the Zoning Commission statute for "lame duck" session in November/December.

Respectfully Submitted,

A handwritten signature in black ink, appearing to be 'B. Tiffany'.

Barry P. Tiffany
Township Administrator



Jeffrey A. Leaming
Fire Chief

Staff Report for Sugarcreek Township Trustees September 28, 2016 thru October 12, 2016

The following information is a snap shot of the activities and areas of responsibilities for Sugarcreek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is needed, please contact Chief Leaming at 937-848-7344.

Trainings:

- Chest Trauma

Statistics:

| (9/28 – 10/12) | Year to Date |
|------------------|--------------|
| • 10 EMS reports | 499 |
| • 2 Fire reports | 223 |
| 12 Totals | 722 |

Accomplishments/Information:

- Continue to screen additional part-time applicants
- Mock Crash on 10/6 went extremely well with many positive comments
- Captain Josh Johnson was deployed with Ohio Task Force 1 for hurricane Matthew 10/6 – 10/12

Status of Significant Issues the Fire Department is Addressing:

- Funding for 2016 and beyond

Scheduled Events:

- Open House (Pig Roast) for Fire Prevention Week at Sta. 72 October 15th from 1 – 4pm

Fiscal:

| As of October 4, 2016 | Final Appropriation | Current Reserve for Encumbrance | YTD Expenditures | Unencumbered Balance | YTD % Expenditures |
|--------------------------|------------------------|---------------------------------------|-----------------------|-------------------------|-----------------------|
| Fire | \$2,312,183.00 | \$217,077.00 | \$1,750,545.18 | \$344,560.82 | 75.710% |
| EMS | \$167,565.00 | \$33,549.38 | \$113,038.04 | \$23,149.52 | 67.459% |
| Department Total: | \$2,479,748.00 | \$248,454.44 | \$1,863,583.22 | \$367,710.34 | 75.152% |

Fire and EMS calls to incorporated area of Centerville

| <u>Call Type</u> | <u>2013</u> | <u>2014</u> | <u>2015</u> | <u>2016</u> |
|--------------------------|-------------|-------------|-------------|-------------|
| EMS | 11 | 29 | 40 | 24 |
| Electrical problem | 1 | 0 | 0 | 0 |
| Extrication | 2 | 0 | 1 | 0 |
| False Alarm | 0 | 3 | 8 | 7 |
| Gas Leak | 0 | 0 | 2 | 1 |
| Good Intent | 6 | 2 | 6 | 6 |
| Mulch Fire | 0 | 0 | 1 | 0 |
| MVC with injuries | 12 | 5 | 11 | 4 |
| MVC without injuries | 9 | 4 | 3 | 1 |
| Odor of smoke | 3 | 1 | 0 | 0 |
| PD assist | 2 | 0 | 0 | 0 |
| Public Service | 0 | 0 | 1 | 1 |
| Sprinkler Activation | 0 | 1 | 1 | 0 |
| vehicle fire | 0 | 1 | 0 | 3 |
| Bomb Scare | 0 | 0 | 0 | 1 |
| Hazardous Materials | 0 | 0 | 0 | 1 |
| Water leak | 2 | 1 | 0 | 0 |
| | | | | |
| Total | 48 | 47 | 74 | 49 |
| Total Calls for the year | 871 | 865 | 915 | 746* |
| percentage | 5 | 5 | 8 | 6.5 |

* Thru 10/11/2016

Respectfully submitted,

Jeffrey A. Leaming
Fire Chief



Michael A. Brown
Chief of Police

Trustee Report

October 17, 2016

Training

- On October 4th, Officer Straka completed the 2016 Ohio Law Enforcement Conference.
- On October 17th – October 28th, Officer Powers will be attending the Traffic Collision Reconstruction Course.
- No new classes to report.

Public Appearances

- On October 4th, Chief Brown attended the ACE Task Force Meeting.
- SRO Officer Gudgell held the GUIDE Kick-off. It was a great success.
- On October 5th, SRO Officer Gudgell held the first GUIDE class.
- On October 6th, Chief Brown attended the Chambers Luncheon.
- A mock crash was presented to the High School Students before Homecoming.
- On October 11th, Chief Brown attended the ACE Task Force Review Board Meeting.
- On October 13th, Chief Brown attended the Ministerial Luncheon and the Indian Wells HOA Meeting.
- On October 15th, the police department participated in the Halloween in the Park at the Community Center. "Thanks" to Sergeant Marlatt for helping with the Outreach Trailer.

Future Events

- On October 22nd, Drug Drop Off, Hope Church Fall Festival, and Upward Under the Lights at the First Baptist Church on Swigart Road.
- On October 29th, Community Outreach Trailer at the Home Depot.

Fiscal

| | |
|--|----------------|
| Budget 2016 (Final Appropriation) | \$2,398,645.00 |
| Expenditures as of October 4, 2016 | \$1,586,795.13 |
| % of Budget Used | 66.1% |
| % of Budget Year Target for the end of October | 83% |
| % of Budget Remaining | 33.9% |
| Cash Balance as of October 4, 2016 | \$1,430,786.90 |

Respectfully submitted,



Michael A. Brown
Chief of Police



Michael A. Brown
Chief of Police

Police Blotter

September 28, 2016

- A harassment report on Centerville Road
- A theft report on Country Wood Drive
- A juvenile complaint on Clys Road

September 29, 2016

- A domestic dispute on Surrey Trail
- A welfare check on Wilmington Pike
- A crash report on Wilmington Pike

September 30, 2016

- Business and house checks every day
- A fraud report on Mead Road
- A crash report on Wilmington Pike

October 1, 2016

- A welfare check on Wilmington Pike
- A suspicious person on Centerville Road
- A lockout assist
- Community policing

October 2, 2016

- A crash report on Wilmington-Dayton Road
- An animal complaint on Fauber Road

October 3, 2016

- A suspicious vehicle on Feedwire Road
- A domestic dispute on Upper Bellbrook Road
- A crash report on Wilmington Pike

October 4, 2016

- A suspicious vehicle and person on Wilmington Pike
- Community policing
- Burglary on N. Lakeman Drive
- Domestic violence report on Edelweiss Drive

October 5, 2016

- Business and house check every day
- A theft report on Ferry Road
- A crash report on Wilmington Pike

October 6, 2016

- A crash report on Wilmington Pike
- A suspicious person on Wilmington Pike

October 7, 2016

1. Nothing to Report

October 8, 2016

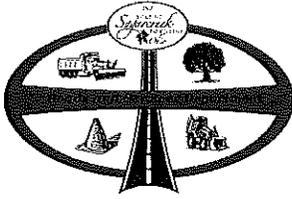
- A suspicious vehicle on Upper Bellbrook Road
- A welfare check on Carpenter Road

October 9, 2016

- A fight report on Clyo Road
- A panhandling report on Wilmington Pike
- Extra patrol on Fauber Road
- An animal complaint on Wilmington-Dayton Pike
- A domestic violence report on Wilmington Pike

October 10, 2016

- A disabled vehicle on Clyo Road
- An animal complaint on Possum Run Road
- A crash report on Stewart Road



**Staff Report for
Sugar Creek Township Trustees
October 17, 2016**

The following information is a snap shot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

Calls for Service

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Accomplishments:

- Mowing cycle
- Replaced wiper motor on mowing tractor
- Moved dirt at pond
- Bermed areas along Little Miami drive
- Removed berm box from truck 703 and put in storage
- Trimmed dead branches in right of way Little Sugar Creek and Feedwire roads
- Started full depth repairs Willow Creek and on Windy Bluff ct
- Trimmed trees on Sugar Creek drive, Washington Mill road, Fauber road and Erickman drive
- Inspected water line project Little Sugar Creek road
- Swept high school lot after fire department demo.

Respectfully,

Anthony W. Lamb
Roads and Services Director



Staff Report for the Sugarcreek Township Board of Trustees October 4, 2016 through October 11, 2016

The following is a snapshot of the activities and areas of responsibility for the Sugarcreek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

Board of Zoning Appeals Activities:

- **October 27, 2016: Canceled**
- **Next meeting scheduled for November 17, 2016 (this is the 3rd Thursday of the month to avoid Thanksgiving)**

Zoning Commission Activities:

- **October 4, 2016 BZC Meeting Follow-up:**
 - **ZC Case 06-2016:** Applicant, the Sugarcreek Township Zoning Commission, initiated an amendment to the Sugarcreek Township Long Range Land to add language to each planning area stating that surface mining/mineral extraction activities are prohibited.
 - ***The BZC recommended approval of the amendment. The Trustees will hear the case on October 17, 2016.***
 - **ZC Case 07-2016:** Applicant, Don Hunter, Schottenstein Real Estate Group, LLC, is requesting a map amendment to the Sugarcreek Township Zoning Resolution to rezone approximately 23.2 acres from A-1 (Agricultural) District to PUD-R (Residential Planned Unit Development) District and to rezone approximately 12 acres from A-1 (Agricultural) District to PUD-B-2 (Business Planned Unit Development) District. The subject property is part of 4990 Wilmington Pike, can be further identified by parcel number L32000100010011900, and is owned by Sugarcreek Golf Course, Inc. The applicant is also requesting preliminary

development plan approval under Article 5 of the Sugarcreek Township Zoning Resolution for approval of the preliminary plan for a proposed multi-family development and a proposed senior/assisted living site.

▪ *The BZC recommended approval of the map amendment and approval of the Preliminary Development Plan subject to conditions. The Trustees will hear the case on October 17, 2016.*

- **ZC Case 08-2016:** Applicant, Craig Fanning, is requesting a map amendment to the Sugarcreek Township Zoning Resolution to rezone approximately 5.4165 acres from A-1 (Agricultural) District to PUD-B-2 (Business Planned Unit Development) District. The subject property is part of 4990 Wilmington Pike, can be further identified by parcel number L32000100010011900, and is owned by Sugarcreek Golf Course, Inc. The applicant is also requesting preliminary development plan approval under Article 5 of the Sugarcreek Township Zoning Resolution for approval of the preliminary plan for the Magic Castle site.

▪ *The BZC recommended approval of the map amendment and approval of the Preliminary Development Plan subject to conditions. The Trustees will hear the case on October 17, 2016.*

- **Next meeting scheduled for November 1, 2016**

Permits:

- See attached spreadsheet

Violations:

- See attached spreadsheet

Meetings/Accomplishments:

- Met with BZA Applicant on October 4, 2016
- Attended Preconstruction Meeting for Waterford at Sugarcreek on October 4, 2016
- Attended BZC Meeting on October 4, 2016
- Project Updates:
 - White Oakes Landing: we anticipate pulling of permits in the next two weeks (occupancy of first building anticipated 6-8 months from start of construction); construction on Center Point extension has begun
 - Waterford at Sugarcreek: site work has begun
 - Oak Brooke: we anticipate the pulling of permits to begin in the fall
 - Landings at Sugarcreek: construction on homes continues
 - Woodland Ridge: construction on homes continues
- Completed and sent BZA Notices of Decision

- Completed and sent BZC Notices of Decision

Announcements/Upcoming Events:

- Farmers' Market continues on Fridays from 3-7 p.m.
- BZC Meeting scheduled for November 1, 2016



**Staff Report for
Sugar Creek Township Trustees
October 13, 2016**

The following information is a highlight of the activities and areas of responsibilities for the Sugar Creek Township Information Technology Department.

- Began configuration and deployment of replacement network switches
- Finalized and completed purchase of replacement web filter
- Worked with PSISN techs on connectivity issues after their equipment replacements
- Attended PSISN board meeting
- Attended Department head meeting

Respectfully,

Chris Zappanti
Director of Information Technology