



Jeffrey A. Leaming  
Fire Chief

## Staff Report for Sugarcreek Township Trustees July 12, 2018 thru July 31, 2018

The following information is a snap shot of the activities and areas of responsibilities for Sugarcreek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is needed, please contact Chief Leaming at 937-848-7344.

### Trainings:

- Fire Protection Systems
- Airway / Ventilation
- Driver's Training

### Statistics:

#### 2017 Totals

- EMS Responses: 710 (71.1%)    22 Overdose calls 13 patients receiving Narcan
- Vehicle Crashes: 144
- Fire Responses: 289 (28.9%)  
Total Calls: 997                      6.9% or 69 calls to Centerville

#### Year to Date

- EMS Responses: 503                      6 Overdose calls with 4 patients receiving Narcan
- Vehicle Crashes: 85
- Fire Responses: 148  
Total Calls: 651                      10.1% or 66 calls have been to Cornerstone

### Accomplishments/Information:

- Grant application submitted to FEMA for the Assistance to Firefighters Grant for the replacement of air paks

### Status of Significant Issues the Fire Department is Addressing:

- Continue to screen two full time applicants for employment
- Annual Hydrant testing has began and will continue until completed
- Tax Issue Renewal
- Quint 72 our KME Ladder Truck remains at the factory in Pennsylvania where it has been since July 18<sup>th</sup> for repairs
- Capital needs of the department are summarized below in this report

### Scheduled Events:

- Nothing Significant

**Fiscal:**

As of July 6, 2018	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
Fire	\$2,595,383.00	\$519,516.64	\$1,206,195.40	\$881,596.21	46.262%
EMS	\$206,340.00	\$41,748.79	\$114,317.77	\$51,300.61	55.128%
Department Total	\$2,801,723.00	\$561,265.43	\$1,320,513.17	\$932,896.82	46.915%

**Projected Capital Needs:**

Priority	Immediate	Moderate	Low
1	Air Packs (applied for grant) \$240,000.00	Battalion Bay sensors \$1,200.00	Replace Damaged Bay Door \$2,000.00
2	HVAC Rooftop Units (8) split cost \$52,000.00	Install Shorelines (Sta. 71) \$2,000.00	Carpet training / Day room / Bunk Room \$11,000.00
3	Front Ramp replaced \$24,000.00	Water Rescue Equip \$20,000.00	Kitchen (Sta. 71) \$9,000.00
4	Exhaust System (bay) \$30,000.00	Inside Building Painting / Bay (Sta. 72) \$9,000.00	Painting Interior (Sta. 71) \$3,000.00
5	Mobile Radio \$31,783.00	Build Gear Room (In Bay Sta. 72) \$55,000.00	Replace Carpet (Sta. 71) \$7,000.00
6		Sleeping area improvements (Sta. 72) \$15,000.00	Bay Floor crack repair / repaint floor \$36,000.00
7		Camera System (Sta. 71) \$1,500.00	Painting (bay) (Sta. 71) \$8,000.00
8		Asphalt split cost with PD \$15,000.00	Outside Building Painting \$12,000.00
9		Thermal Imaging Camera \$9,000.00	Wall Gear Racks \$6,500.00
10		Radio Batteries \$2,500.00	Dedicated Maintenance Program \$2,500.00
11		PPV Fans E-73 Q-72 \$5,000.00	Relocate Flag pole and install lighting \$2,000.00
12		Search Rope & Equipment \$3,000.00	
13		Computers \$9,000.00	
14		Front Ramp repair/replace \$30,000.00	
15		Nozzles \$3,200.00	
16		Chain saw \$1,375.00	
17		Hand Tools \$3,000.00	
18		Replace Hose \$10,000.00	
19		Rotary saw \$600.00	
20		Station Alerting \$54,000.00	
21			
	<b>Total</b> \$377,783.00		\$249,375.00
			<b>TOTAL</b> \$726,158.00

Respectfully Submitted,



Jeffrey A. Leaming



Michael A. Brown  
 Chief of Police

## Trustee Report August 6, 2018

### Training

- SRO Officer Williams will be attending the SRO Training at Columbus Police Department the week of July 30<sup>th</sup>.
- On August 6<sup>th</sup>, Officer Williams will be attending the Active Shooter Class.
- During the week of August 20<sup>th</sup>, our officers will be doing Phase 4 of the firearms proficiency. Phase 3 was cancelled, rescheduled for October.
- On August 23<sup>rd</sup>, Officer Estes will be attending the Blue Courage Advanced Training.
- No other classes scheduled for August.

### Fiscal

Budget 2018 (Final Appropriation)	\$2,653,296.00
Expenditures as of August 3, 2018	\$1,456,707.42
% of Budget Used	54.5%
% of Budget Year Target for the end of August	66.4%
% of Budget Remaining	45.5%
Cash Balance as of August 3, 2018	\$994,738.07

## Public Appearance

- Chief Brown attended the Ribbon Cutting Ceremony on July 19<sup>th</sup>, for Bellbrook Pediatric Dentistry.
- On July 21<sup>st</sup>, the Outreach Trailer was at Walmart for their Wellness Day.
- On July 25<sup>th</sup>, Chief Brown attended the Montgomery County Chief's Luncheon.
- On July 26<sup>th</sup>, Chief Brown attended the Family Resource Center Board Meeting.
- On July 31<sup>t</sup>, Chief Brown attended the ACE Task Force Board Meeting.
- On August 4<sup>th</sup>, Chief Brown attended the Kables Mill Block Party.

Respectfully submitted,



Michael A. Brown  
Chief of Police



*Michael A. Brown*  
*Chief of Police*

## Police Blotter

### July 9, 2018

- Traffic stops
- Suspicious vehicle on Wilmington Pike
- Community policing
- Theft arrest on Wilmington Pike

### July 10, 2018

- Business and house checks
- An animal complaint on Wilmington Pike
- Crash report on Wilmington Pike

### July 11, 2018

- Nothing to Report

### July 12, 2018

- Domestic dispute on Pinebrook Court
- An animal complaint on Katerina Court
- Juvenile complaint on Surrey Trail

### July 13, 2018

- Nothing to Report

### July 14, 2018

- Warrant arrest on Ferry Road
- Suspicious vehicle on Washington Mill Road
- Theft arrest on Wilmington Pike

### July 15, 2018

- Suspicious vehicle on Wilmington Pike
- Theft arrest on Wilmington Pike
- Fraud report taken on Spyglass Lane

**July 16, 2018**

- Traffic stops
- Suspicious person on Wilmington Pike
- Business and house checks
- Community policing

**July 17, 2018**

- Fraud report on Napa Valley Drive
- Theft report on Cornerstone N. Blvd.

**July 18, 2018**

- Theft arrest on Wilmington Pike
- Burglary on Stewart Road
- Crash report from Wilmington Pike
- Shooting on Surrey Trail

**July 19, 2018**

- Domestic violence on Seton Hill Drive
- Crash report on Wilmington Pike

**July 20, 2018**

- Nothing to Report

**July 21, 2018**

- Theft arrest on Wilmington Pike
- An animal complaint on Fauber Road

**July 22, 2018**

- Nothing to Report

**July 23, 2018**

- Business and house checks
- Traffic stops
- An animal complaint on Swigart Road

**July 24, 2018**

- Suspicious vehicle on Wilmington Pike
- Noise complaint on Surrey Trail
- Theft arrest on Wilmington Pike

**July 25, 2018**

- Domestic dispute on Wilmington Pike
- Suspicious vehicle on Feedwire Road
- Crash report on Wilmington Pike

**July 26, 2018**

- Nothing to Report

**July 27, 2018**

- Traffic stops
- Community policing

**July 28, 2018**

- Warrant arrest on Cloyo Road
- Fraud report on Nature Court
- Extra patrol on Wilmington Pike

**July 29, 2018**

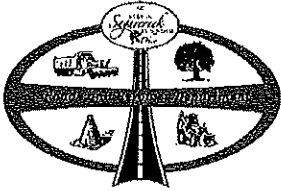
- Nothing to Report

**July 30, 2018**

- Harassment report on Steward Road
- Crash report on Little Sugarcreek Road
- Welfare check on Wilmington Pike

**July 31, 2018**

- Suspicious person on Surrey Trail
- Crash report on Wilmington-Dayton Pike



**Staff Report for  
Sugar Creek Township Trustees  
August 6, 2018**

The following information is a snap shot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

**Calls for Service**

There were no calls for service

**Accomplishments:**

- Set up Farmers Market x3
- Broke down Farmers Market x3
- Patch in front of curbs in East of Eden x5
- Mowed outlying areas x2
- Removed mattress from Middle Run Rd
- Inspected brakes on Zoning car
- Hauled brush from corner of Centerville Rd and Waynesville Rd x3
- Re-marked pavement in East of Eden
- Mowed at 2090 Ferry Rd x5
- Picked up cold patch
- Met with Jordan Concrete
- Mowed Fallis Cemetery
- Washed trucks
- Met with asphalt pavers in East of Eden
- Driveway inspection x3
- Assisted Fire Apparatus with backhoe
- Cut brush on Fauber Rd
- Picked up catch basin in Grove City
- Deliver catch basin to Jordan concrete
- Brake job on 700
- Inspected drainage in the Landings
- Met with homeowner in East of Eden about water issue
- Installed board on wall at station 71 for IT
- Cleaned shop area
- Cleaned ditch on Middle Run Rd
- Picked up A/V system for Admin
- Stacked cars for fire training
- Weed whipped grass at guardrails in Township
- Delivered block party signage Kables Mill
- Strip out-of-service police car
- Pulled weeds at Briggs island
- Cleaned up new section of Center Pointe
- Cleaned street sweeper
- Removed tree from Stewart Rd
- Swept parking area and driveway 2090 Ferry Rd
- Mowed and cut brush at cross country course for schools x2



- Serviced and cleaned Massey tractor
- Cut brush on Middle Run Rd

Respectfully,

Bill Harphant  
Roads and Services Supervisor



**Staff Report for the Sugarcreek Township Board of Trustees  
July 17, 2018 through August 2, 2018**

The following is a snapshot of the activities and areas of responsibility for the Sugarcreek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

**Board of Zoning Appeals Activities:**

- **July 26, 2018 BZA Meeting: Canceled**
- **August 23, 2018 BZA Meeting:**
  - **BZA05-2018:** E.E. Wood Homes LLC is requesting an area/dimensional variance to allow for an existing 0.507 acre non-conforming lot in the E District containing a newly constructed two-family dwelling to be split to allow for each unit to be sold separate and apart from the other, one unit would be on a new lot containing 0.313 acres, the other would be on a new lot containing 0.194 acres. A 0' side yard setback is proposed (the lot is proposed to be split down the center of the shared wall of the two-family structure). The subject property is 4357 and 4359 Edelweiss Drive, parcel L32000100040003300, owned by E.E. Wood Homes LLC, containing 0.507 acres, and located in the E (Rural Estate Residential) District.
  - **BZA06-2018:** Icon Solar is requesting an area/dimensional variance to allow for a solar array to be mounted on the roof of an existing accessory structure located in the side yard of the subject property. Solar arrays are permitted to be mounted on the roof of an accessory structure, but only an accessory structure located in the rear yard. The subject property is 735 Shepherd Road, parcel L32000200300011000, owned by David S. and Susan Troeter, containing 6.516 acres, and located in the A-1 (Agricultural) District.

**Zoning Commission Activities:**

- **August 7, 2018 Zoning Commission Meeting: Canceled**

o **September 4, 2018 Zoning Commission Meeting:**

- **ZC Case 06-2018:** Oberer Land Developers, LTD is requesting a map amendment to the Sugarcreek Township Zoning Resolution to rezone 80.96 acres located at 2745 Wilmington Dayton Road (and two adjacent two parcels with no addresses of record) from E (Rural Estate Residential) District to R-PUCD (Residential Planned Unit Conservation Development) District. The subject parcels contain a total of 107.383 acres (of which 80.96 acres are proposed to be rezoned), can be further identified by parcel numbers L32000100050014200, L32000100050002800 and L32000100050002700 and are owned by Peter Rammel. Oberer Land Developers, LTD is also requesting preliminary development plan approval under Article 6 of the Sugarcreek Township Zoning Resolution for approval of the preliminary plan for a proposed subdivision.

**Permits:**

- o See attached spreadsheet

**Violations:**

- o See attached spreadsheet

**Meetings/Accomplishments:**

- o Attended TAC Meeting on July 19, 2018
- o Met with contractor to discuss new home construction on July 19, 2018
- o Met with property owner to discuss lot split on July 19, 2018
- o Met with property owner to discuss lot split on July 31, 2018
- o Attended Department Head Meeting on August 1, 2018
- o Completed BZC Minutes
- o Secured Middle School cafeteria for the September 4, 2018 Zoning Commission Meeting
- o Request to ODOT to transfer funds from construction to right-of-way to accommodate higher than estimated fair market values (PID 98576) approved
- o Farmers' Market ongoing (Fridays from 3-7 p.m.)
- o Project Updates:
  - White Oakes Landing: construction ongoing
  - Waterford at Sugarcreek: construction ongoing
  - Oak Brooke: construction ongoing
  - Landings at Sugarcreek: construction ongoing
  - Woodland Ridge: construction ongoing

**Announcements/Upcoming Events:**

- o BZA Meeting scheduled for August 23, 2018 at 7 p.m.
- o BZC Meeting scheduled for September 4, 2018



**Staff Report for  
Sugar Creek Township Trustees  
August 3, 2018**

The following information is a highlight of the activities and areas of responsibilities for the Sugar Creek Township Information Technology Department.

- Began deployment of Station 71 security cameras
- Held intro training session on Safety security camera software for target users
- Reviewed Admin building camera system quote
- Attended department head meeting
- Resolved intermittent web filter issue
- Began offsite backup equipment testing in house
- Resolved desktop patch issue

Respectfully,

Chris Zappanti  
Director of Information Technology