



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING

Monday, February 6, 2022, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Jacob Jagels - Congressman Turner's Local Field Representative**
- 5. Reports**
 - A. Administrator
 - B. Zoning
 - C. Fiscal Officer
 - D. Fire
 - E. Police
 - F. Roads and Services
 - G. Information Technology
 - H. Trustees
- 6. Public Comments - Limited to five minutes per person. Agenda related business only.**
(Time cannot be yielded to another person.)
- 7. Old Business**
- 8. Consent Agenda Items**
 - A. Payment of Bills
 - B. Approval of Minutes
 - C. Rescinding Resolution 2020.08.17.03 Acceptance of Dedicated Roadway for Maintenance of Streets and Storm Systems for Oak Brooke 3 - 2023.02.08.01
 - D. Acceptance of Dedicated Roadway for Maintenance of Streets and Storm Systems for Oak Brook, Section 4 - 2023.02.06.02
 - E. Acceptance of Dedicated Roadway for Maintenance of Streets and Storm Systems for Oak Brooke, Section 2 - 2023.02.06.03
 - F. Resignation of Fire Department Staff - Anthony Straight- 2023.02.06.04
- 9. Discussion Agenda Items**
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- 12. Adjourn**



MEETING CONDUCT AND GUIDELINES

As Trustees of Sugarcreek Township, we encourage residents to attend our Township Meetings. We appreciate you taking time out of your busy schedules to be a part of your Government in action. To help meetings move along in a positive manner, we have established the following guidelines for our meetings:

This is a Township Business meeting and is to be conducted in a professional, business-like manner. It is not our intention to embarrass or demean each other or any members of the audience. We will treat each other with courtesy and respect and we ask for the same courtesy and respect from the audience. No one will get special treatment. These guidelines are for all of us.

As a professional meeting should not go longer than an hour to an hour and a half, it is our intention to stay within a reasonable time limit and follow the agenda.

There will be an Open Discussion at the end of the agenda for the audience to give comments on Township issues. When you have a question or comment, please go to the microphone, state your name and address and direct your question to the Trustees. Please try to limit your comments to 3-5 minutes so as to allow everyone an opportunity to speak.

We appreciate your input. We will not allow any personal attacks or any type of outbursts or profanity from the audience.

If you have any personal comments that you would like to make to us as individuals, please feel free to call the Township Administrative offices or allow us to set up a time to speak with you individually.

It is our goal that meetings are productive and positive. We will do our best to conduct effective, professional meetings.

Thank you.

Sugarcreek Township Trustees



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**Administrator's Report to the Trustees
February 6, 2023**

The following represents a brief update of the activities, information, and issues which the Administration is currently working on:

- Meetings continue regarding the I-675/Wilmington Pike study for future improvements. The Preferred Design is now scheduled to be determined in June of 2023. Public input meetings are tentatively scheduled for early spring. Local projects plan is being developed at this time also.
- We are still waiting for the deeds for the Memorial property. It is my understanding they are in the hands of legal counsel for the park district to review. Once received they will be filed at the Recorder's Office and that will complete the transfer of the property.
- Attended the Ohio Township Association conference in Columbus. The event was well attended and provided a good deal of information.
- We are awaiting a survey to be completed by the Trust for the Martin property. The County is requiring a new survey prior to transfer of the property to the Township from the Trust.
- We are starting a review and update of the Township Policies and Procedures Manual. A team of individuals from each of the departments will be working with Sara to provide proposed changes for consideration.

Respectfully Submitted,

A handwritten signature in black ink, appearing to be "B. Tiffany", written over a horizontal line.

Barry P. Tiffany
Township Administrator



**Staff Report for the Sugarcreek Township Board of Trustees
January 10, 2023 to February 2, 2023**

The following is a snapshot of the activities and areas of responsibility for the Sugarcreek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

Board of Zoning Appeals Activities:

- **February 23, 2023 Meeting:**
 - **BZA01-2023:** Applicant, Adam Moeller, is requesting an Area/Dimensional Variance from Section 4.12 G. to allow for the construction of an addition at a front yard setback of 63'-8.5" (75' required). The subject property is 1205 S. Alpha Bellbrook Road, owned by Adam C. Moeller, further identifiable by parcel number L320002001600063900, containing 1.2390 acres and located in the E (Estate Residential) District.

Zoning Commission Activities:

- **February 7, 2023 Meeting Cancelled**
- **Next meeting scheduled for March 7, 2023**

Meetings/Accomplishments:

- Attended Department Head Meeting on January 18, 2023
- Attended MVRPC TAC Meeting on January 19, 2023
- Attended Variance Pre-Application Meeting on January 19, 2023 (virtual)
- Attended OTA Conference in Columbus January 24-January 26, 2023
- Attended Trustee Special Session on January 30, 2023
- Attended Variance Pre-Application Meeting on January 31, 2023 (virtual)
- Attended Variance Pre-Application Meeting on January 31, 2023 (in person)
- Attended Department Head Meeting on February 1, 2023
- Filed Police Levy Resolutions (to Process of Necessity) and Ballot Language with the Board of Elections



Sugarcreek Township Trustees Report For February 6, 2023

The following information is a snapshot of the activities and areas of responsibilities for Sugarcreek Township Fire Department. This report was generated on 02/06/2023 to keep the Board of Trustees informed of their Fire Department. I have not received the updated expenditures report to show YTD totals. If further information is needed, please contact Chief Buffenbarger at 937-848-7344.

Trainings: (Note: Trainings are conducted via Zoom between fire stations whenever possible)

- Ice Rescue training completed by all three units (Classroom)
- Ice Rescue practical training at Eagle Rise pond to be scheduled
- Rescue Task Force (RTF) active shooter training
- 2023 Protocol review
- Ohio Traffic Incident Management
- Blue Card Incident Command training continues

Statistics:

2023 Totals Year to Date

Report current as of 02/01/2023

- EMS Responses: 75 Cornerstone: 14
 - Vehicle Crashes: 7
 - Fire Responses: 23
- 98

Mutual Aid Given (number of incidents)

- Fire = 3
- EMS = 3

Mutual Aid Received (number of incidents)

- Fire = 3
- EMS = 2

Information

- Battalion 70: New brakes pads, rotors, motor mounts, front stabilizer, heater hose
- New door opener for Bay 5 at Station 72 and Bay 2 at Station 71
- State Fire Marshal grant for new turnout gear submitted (\$15K)
- Purchasing two turnout gear extractors (washers) AFG grant will reimburse funds (\$10K)
- Five firefighters have volunteered to become Child Passenger Safety Technicians (CPST)
- Chief Buffenbarger met with the Shift Commanders to set the expectations moving forward
- Chief Buffenbarger and Chief Zimmerman met with Rich Demko to review budget

Status of Issues the Fire Department is Addressing:

- Received revised estimate from R&A Concrete for tear out and replacement of Station 71 bay floor
- Replacement of reserve engine E72. Sutphen currently has a 40-month lead time for delivery. We should get another ordered due to lead time and locking in current pricing
- The current medic unit on order is 18 months from delivery. We should consider ordering another due to lead times and locking in current pricing
- Seeking estimates for intrinsically safe MARCS radio batteries
- Will seek State Fire Marshal grant funding for new MARCS radios. Application period opens Fall 2023
- Interior walls at Station 72 still need to be painted. Planning an employee event/fundraiser to accomplish this task. Proceeds will be given to the Bellbrook Sugarcreek Community Support Center
- Getting estimates for 2 G-Tech mobile data terminals. Need to replace the Panasonic laptop on Medic 73. One would be installed in Chief Zimmerman’s command vehicle. Her vehicle does not have an MDT.
- Received estimate for transitioning all firefighters into navy-blue button-down shirts.

Fire Department Scheduled Events Attended:

- Attended Lions Club meeting February 1st
- Attending Colin’s Lodge public safety basketball game February 20th
- Attended January Chamber of Commerce meeting
- Attended White Fence Farm HOA meeting

Fiscal: I do not have the current budget information to update the fiscal report to reflect 2023 expenditures

As of October 24, 2022	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
Fire	\$3,849,143.85	\$124,967.80	\$3,561,616.66	\$188,225.50	91.917%
EMS	\$246,593.00	\$18,333.93	\$220,418.42	\$10,148.80	88.557%
Cell Tower Fund	\$24,000.00	\$0.00	\$0.00	\$24,000.00	0.000%
Department Total	\$4,119,736.85	\$143,301.73	\$3,782,035.08	\$222,374.30	91.184%

Projected Capital Needs:

Priority	Immediate		Moderate		Low	
1	Engine	\$750,000.00	Battalion Bay Sensor	\$1,200.00	Replace damaged bay floor	\$2,000.00
2	5 Mobile Radios	\$35,000.00	Inside Building Painting/Bay (ST. 72)	\$9,000.00	Replace carpet ST.71	\$7,000.00
3	Medic Unit	\$380,000.00	Build Gear Room (Bay ST.72)	\$55,000.00	Interior Painting St. 72	\$5,000.00
4			Radio Batteries	\$2,500.00	Interior painting St.71	\$3,000.00
5			Concrete Bay Floor Repair/Replace ST.71	\$36,000.00	Wall Gear Racks	\$9,000.00
6			Chain Saw	\$1,375.00	Dedicated maintenance program	\$3,000.00
7			Hand Tools	\$3,000.00		
8			Replace Hose	\$10,000.00		
9			Station Alerting	\$54,000.00		
10			Upgrade MDT's	\$15,000.00		
11			Replace staff Vehicles in 2025	\$125,000.00		
12						
13						
14						
15	TOATL	\$1,165,000.00		\$312,075.00		\$29,000.00

Respectfully Submitted,

Fire Chief

Doug Buffenbarger



Michael A. Brown
Chief of Police

Trustee Report February 6, 2023

Training

- No classes scheduled for February.

Fiscal

Budget 2023 (Final Appropriation)	\$3,051,100.00
Expenditures as of January 30, 2023	\$224,535.86
% of Budget Used	7.2%
% of Budget Year Target for the end of January	8.3%
% of Budget Remaining	92.8%
Cash Balance as of January 30, 2023	\$659,843.37

EVENTS/APPEARANCES

- January 19th, Chief Brown attended the Greene County Chief's Luncheon.
- January 26th, Chief Brown attended the River Ridge II HOA Meeting.
- February 1st, Chief Brown attended the Lions Club Meeting for a presentation.
- February 2nd, Chief Brown attended the PSISN Board Meeting and the White Fence Farm HOA Meeting.

Respectfully submitted,



Michael A. Brown
Chief of Police



Michael A. Brown
Chief of Police

Police Blotter

January 1, 2023

- Business and house checks
- Domestic dispute on Cypress Pointe Drive
- Community policing
- Theft report on Brookdale Lane

January 2, 2023

- Juvenile complaint on Wagner Road
- Traffic stops
- Theft report on Surrey Trail

January 3, 2023

- Domestic dispute on Bayberry Cove Drive
- Crash report on Wilmington-Dayton Road
- Welfare check on Carpenter Road

January 4, 2023

- Crash report on Centerville Road
- Community policing
- Traffic stops

January 5, 2023

- Nothing to Report

January 6, 2023

- Theft report on Feedwire Road
- Criminal damaging on Waynesville Road

January 7, 2023

- Domestic dispute on Surrey Trail
- Theft arrest on Wilmington Pike
- Community policing

January 8, 2023

- Nothing to Report

January 9, 2023

- Business checks
- Traffic stops
- Request of an officer on Cloy Road
- Welfare check on Wilmington Pike

January 10, 2023

- Domestic dispute on Spillway Court
- Theft arrest on Wilmington Pike

January 11, 2023

- Theft arrest on Wilmington Pike
- Welfare check on Wilmington Pike
- Community policing

January 12, 2023

- Business and house checks
- Traffic stops
- Crash report on State Route 725
- Crash report on Park Drive

January 13, 2023

- Theft arrest on Wilmington Pike
- Community policing
- Theft report on Little Miami Drive
- Business checks

January 14, 2023

- Nothing to Report

January 15, 2023

- Theft report on Oak Creek Drive
- Community policing
- Request of an officer on Bayberry Cove Drive
- Juvenile complaint on Little Sugarcreek Road

January 16, 2023

- Nothing to Report

January 17, 2023

- Criminal damaging on N. Lakeman Drive
- Suspicious vehicle on Penewit Road
- Welfare check in Bayberry Cove Drive

January 18, 2023

- Nothing to Report

January 19, 2023

- Request of an officer on Clio Road
- House checks
- Crash report on Wilmington Pike
- Welfare check on Brookdale Lane

January 20, 2023

- Traffic stops
- 911 Hang up on Brown Road
- Theft report on Feedwire Road
- Criminal damaging on Wagner Road
- Intoxicated subject on Wilmington Pike

January 21, 2023

- Criminal damaging on Wilmington Pike
- Theft arrest on Wilmington Pike
- Community policing

January 22, 2023

- Crash report on Waynesville Road
- Community policing

January 23, 2023

- Nothing to Report

January 24, 2023

- Business and house checks
- Theft arrest on Wilmington Pike
- Community policing

January 25, 2023

- Traffic stops
- Suspicious vehicle on Swigart Road

January 26, 2023

- Theft arrest on Wilmington Pike
- Fraud report taken on Catalpa View Way

January 27, 2023

- Domestic violence on Brookdale Lane
- 911 Hang up on Wilmington Pike
- Menacing on Feedwire Road
- Business checks

January 28, 2023

- Welfare check on Wilmington Pike
- Harassment complaint on Wilmington Pike
- Crash report on Upper Bellbrook Road

January 29, 2023

- Nothing to Report

January 30, 2023

- Suspicious vehicle on Winshire Terrace
- Community policing
- Traffic complaint on Feedwire Road

January 31, 2023

- Crash report on Shepherd Road
- Crash report on Wilmington-Dayton Road
- Parking violation on N. Lakeman Drive



Staff Report for Sugar Creek Township Trustees December 19, 2022

The following information is a snapshot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

Calls for Service:

- There were four calls for snow removal during this time period

Accomplishments:

- Remove signs from ROW-7
- Salt/plow roads- snow 8
- Pick up cutting edges from Bucyrus (Henderson Equipment)
- Clean shop area-4 (after snow events)
- Repaired yard damage throughout TWP, Repair mailboxes, Troubleshoot and repair chainsaw
- Install "No Through Traffic" signs on Timberly Drive and Winshire Terrace
- Remove dead deer from Centerville RD, Feedwire RD, Waynesville RD
- Cold patch Ericman LN, Fauber RD, Arwa DR, LSC
- Greased loader, salt spreaders
- Tree trimming -Carpenter RD
- Change radar batteries-4
- Monthly sign inspection
- Replace plow lights-704
- Restock first-aid kits
- Remove debris from catch basins numerous areas in TWP
- Install "25 MPH speed limit" signs- Landings
- Pavement Condition Rating instruction and training
- Cleaned Service pit and unclogged drain
- Meet with homeowner sump pump issues- W Salinas
- Chainsaw Maintenance Class-Greene County
- Driver's training- snow routes
- Inspected all trucks-prep for snow event
- Remove fallen trees from storm-Brown RD, Shepherd RD, Ferry S
- Replace plow shoe-701
- Troubleshoot driveshaft -705
- Repair hydraulic leak plow 704
- Sold and loaded salt for Jefferson TWP
- Troubleshoot lights and strobes -705
- Cleaned trucks from salt/road grime-2

- Purchased chain sharpener-sharpened chains for saws
- Troubleshoot and replace hydraulic hose-705
- Assisted County with icy conditions on Upper Bellbrook RD
- Replaced posts on watershed signs
- Meet with homeowners on Arwa DR- fiber optics
- Culvert inspections
- Clean ditches Middle Run, Haines RD
- Install culvert markers-Haines RD
-

Respectfully,

Dale Owens
Director of Roads and Services



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Payment Listing

1/9/2023 to 2/3/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
14-2023	01/09/2023	01/09/2023	CH	TREASURER OF STATE	\$451.00	O
	Purpose:	AUDIT FEES				
96-2023	01/17/2023	01/17/2023	CH	BUREAU OF WORKERS' COMPENSATION	\$4,333.77	O
	Purpose:	JAN PAYMENT				
97-2023	01/17/2023	01/17/2023	CH	HUNTINGTON NATIONAL BANK	\$1,271.09	O
	Purpose:	MISC PURCHASES - CREDIT CARD				
182-2023	01/30/2023	01/30/2023	CH	BUREAU OF WORKERS' COMPENSATION	\$883.00	O
	Purpose:	2023 TRU-UP PAYMENT				
90365	01/09/2023	01/09/2023	AW	JOHN DEERE FINANCIAL	\$34.93	O
	Purpose:	SUPPLIES				
90366	01/09/2023	01/09/2023	AW	ERNST CONCRETE	\$85.00	O
	Purpose:	EXTREME CONVERSION KIT				
90367	01/09/2023	01/09/2023	AW	AES OHIO	\$460.13	O
	Purpose:	ELECTRIC				
90368	01/09/2023	01/09/2023	AW	OHIO TRAFFIC ACCIDENT RECONSTRUCT	\$125.00	O
	Purpose:	2023 DUES				
90369	01/09/2023	01/09/2023	AW	A. E. DAVID COMPANY	\$24.95	O
	Purpose:	NAMEPLATE				
90370	01/09/2023	01/09/2023	AW	OHIO PEACE OFFICERS TRAINING ACADE	\$600.00	O
	Purpose:	TRAINING-McKEEVER				
90371	01/09/2023	01/09/2023	AW	WAL-MART COMMUNITY/GEMB	\$17.14	O
	Purpose:	TOWELS				
90372	01/09/2023	01/09/2023	AW	P & R COMMUNICATIONS SERVICE, INC.	\$226.60	O
	Purpose:	EAR PIECES				
90373	01/09/2023	01/09/2023	AW	CAPITAL TIRE, INC.	\$140.54	O
	Purpose:	TIRE				
90374	01/09/2023	01/09/2023	AW	TRANSUNION RISK & ALTERNATIVE DATA	\$75.00	O
	Purpose:	SEARCHES				
90375	01/09/2023	01/09/2023	AW	TREASURER OF STATE	\$100.00	O
	Purpose:	MONTHLY ACCESS				
90376	01/09/2023	01/09/2023	AW	WAYNESVILLE URGENT CARE	\$105.00	O
	Purpose:	NEW OFFICER PHYSICAL				
90377	01/09/2023	01/09/2023	AW	WASH IT DEAN	\$35.00	O
	Purpose:	CAR WASHES				
90378	01/09/2023	01/09/2023	AW	OHIO PEACE OFFICERS TRAINING ACADE	\$375.00	O
	Purpose:	TRAINING-BLACK				
90385	01/10/2023	01/10/2023	AW	BARRY TIFFANY	\$93.74	O
	Purpose:	REIMB FOR SUPPLIES				
90386	01/10/2023	01/10/2023	AW	ALCOR SUPPLY & FIXTURE COMPANY	\$373.70	O
	Purpose:	PAPER PRODUCTS				
90387	01/10/2023	01/10/2023	AW	P & R COMMUNICATIONS SERVICE, INC.	\$3,240.00	O
	Purpose:	ANNUAL RADIO CONTRACT				
90388	01/10/2023	01/10/2023	AW	REGIONAL PLANNING & COORDINATING C	\$2,383.00	O
	Purpose:	2023 PER CAPITA SHARE				
90389	01/10/2023	01/10/2023	AW	MIAMI VALLEY REGIONAL PLANNING COM	\$5,051.96	O
	Purpose:	2023 MEMBERSHIP				

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1/9/2023 to 2/3/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
90390	01/10/2023	01/10/2023	AW	SUPERIOR PLUS PROPANE	\$2,887.68	O
	Purpose:	PROPANE				
90391	01/10/2023	01/10/2023	AW	GREENE COUNTY LAW ENFORCEMENT A:	\$50.00	V
	Purpose:	2023 DUES				
90391	01/17/2023	01/17/2023	AW	GREENE COUNTY LAW ENFORCEMENT A:	-\$50.00	V
90392	01/10/2023	01/10/2023	AW	DUNCAN OIL COMPANY	\$5,215.13	O
	Purpose:	FUEL				
90393	01/10/2023	01/10/2023	AW	OFFICE DEPOT	\$208.77	O
	Purpose:	SUPPLIES				
90394	01/10/2023	01/10/2023	AW	MUFFLER BROTHERS	\$696.25	O
	Purpose:	CARS 111, 113 AND 114				
90395	01/10/2023	01/10/2023	AW	OHIO PUBLIC WORKS COMMISSION	\$12,043.33	O
	Purpose:	CLYO ROAD				
90396	01/10/2023	01/10/2023	AW	OHIO PUBLIC WORKS COMMISSION	\$8,333.33	O
	Purpose:	BROWN ROAD				
90397	01/10/2023	01/10/2023	AW	ALLIED UNIVERSAL TECHNOLOGY SERVIC	\$906.00	O
	Purpose:	REPAIR TO BADGE ENTRY TO BLDG				
90398	01/10/2023	01/10/2023	AW	CENTERPOINT ENERGY	\$2,731.18	O
	Purpose:	NATURAL GAS				
90399	01/10/2023	01/10/2023	AW	LOWE'S COMPANIES INC.	\$304.15	O
	Purpose:	MISC PURCHASES				
90400	01/10/2023	01/10/2023	AW	MUNICIPAL EMERGENCY SERVICES	\$1,267.50	O
	Purpose:	TOOL ADAPTER				
90401	01/10/2023	01/10/2023	AW	BATTERIES PLUS	\$437.36	O
	Purpose:	C70 BATTERY				
90402	01/10/2023	01/10/2023	AW	P & R COMMUNICATIONS SERVICE, INC.	\$3,600.00	O
	Purpose:	RADIO CONTRACT				
90403	01/10/2023	01/10/2023	AW	MEDICOUNT MANAGEMENT, INC.	\$1,663.46	O
	Purpose:	EMS BILLING				
90404	01/10/2023	01/10/2023	AW	DETROIT TIRES SUPPLY	\$1,223.58	O
	Purpose:	TIRES AND FLAT REPAIR				
90405	01/10/2023	01/10/2023	AW	CITI CARDS	\$602.88	O
	Purpose:	MISC PURCHASES				
90406	01/10/2023	01/10/2023	AW	LIQUIDITY SERVICES OPERATIONS, LLC	\$720.00	O
	Purpose:	GOV DEALS FEE				
90407	01/10/2023	01/10/2023	AW	CHARTER COMMUNICATIONS	\$123.37	O
	Purpose:	PHONE				
90408	01/10/2023	01/10/2023	AW	AES OHIO	\$1,021.42	O
	Purpose:	ELECTRIC				
90409	01/10/2023	01/10/2023	AW	CITY OF BELLBROOK	\$149.04	O
	Purpose:	WATER				
90410	01/10/2023	01/10/2023	AW	RUMPKE CONSOLIDATED	\$74.28	O
	Purpose:	TRASH REMOVAL				
90411	01/10/2023	01/10/2023	AW	GREENE COUNTY SANITARY ENGINEER	\$753.07	O
	Purpose:	WATER AND SEWER				
90412	01/10/2023	01/10/2023	AW	TIME WARNER CABLE	\$42.10	O

Payment Listing

1/9/2023 to 2/3/2023

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		Purpose: CABLE				
90413	01/10/2023	01/10/2023	AW	HENDERSON PRODUCTS, INC.	\$608.78	O
		Purpose: CUTTING EDGE				
90414	01/10/2023	01/10/2023	AW	PRO ONCALL TECHNOLOGIES	\$248.57	O
		Purpose: PHONE				
90415	01/10/2023	01/10/2023	AW	US BANK EQUIPMENT FINANCE	\$929.67	O
		Purpose: COPIER FEES				
90416	01/10/2023	01/10/2023	AW	Global Business Solutions, Inc.	\$310.00	O
		Purpose: PHYSICAL SECURITY				
90417	01/10/2023	01/10/2023	AW	A. E. DAVID COMPANY	\$9.90	O
		Purpose: ALTERATIONS				
90418	01/10/2023	01/10/2023	AW	CHARTER COMMUNICATIONS	\$1,970.00	O
		Purpose: PHONE CHARGES				
90419	01/10/2023	01/10/2023	AW	CHARTER COMMUNICATIONS	\$122.63	O
		Purpose: PHONE CHARGES				
90420	01/17/2023	01/17/2023	AW	RUMPKE CONSOLIDATED	\$184.96	O
		Purpose: TRASH REMOVAL				
90421	01/17/2023	01/17/2023	AW	DUNCAN OIL COMPANY	\$2,612.14	O
		Purpose: FUEL				
90422	01/17/2023	01/17/2023	AW	DELL FINANCIAL SERVICES	\$892.83	O
		Purpose: COMPUTER RENTALS				
90423	01/17/2023	01/17/2023	AW	PHOENIX SAFETY OUTFITTERS	\$643.70	O
		Purpose: UNIFORMS				
90426	01/17/2023	01/17/2023	AW	GREENE COUNTY LAW ENFORCEMENT A	\$50.00	O
		Purpose: 2023 DUES				
90427	01/17/2023	01/17/2023	AW	ENERGY OPTIMIZERS, USA	\$959.01	O
		Purpose: ENERGY CONTRACT				
90428	01/17/2023	01/17/2023	AW	AIRGAS USA, LLC	\$24.41	O
		Purpose: OXYGEN				
90429	01/17/2023	01/17/2023	AW	INTERSTATE BILLING SERVICE, INC.	\$134.87	O
		Purpose: ASSEMBLY CAM/CRANK				
90430	01/17/2023	01/17/2023	AW	OHIO 811.ORG	\$988.88	O
		Purpose: 2023 GOVERNMENT ASSESSMENT				
90431	01/17/2023	01/17/2023	AW	ODP BUSINESS SOLUTIONS,LLC	\$281.99	O
		Purpose: SUPPLIES				
90432	01/17/2023	01/17/2023	AW	DnD UNIFORMS, INC.	\$246.00	O
		Purpose: UNIFORMS				
90433	01/17/2023	01/17/2023	AW	A. E. DAVID COMPANY	\$82.95	O
		Purpose: UNIFORMS				
90434	01/17/2023	01/17/2023	AW	PESTER PLUMBING	\$135.00	O
		Purpose: DRAIN REPAIRS				
90435	01/17/2023	01/17/2023	AW	BELLBROOK-SUGARCREEK FAMILY RESO	\$1,000.00	O
		Purpose: Donation				
90436	01/23/2023	01/23/2023	AW	BARRY TIFFANY	\$750.00	O
		Purpose: CELL PHONE AND CAR ALLOWANCE				
90437	01/23/2023	01/23/2023	AW	CARA TILFORD	\$450.00	O

Payment Listing

1/9/2023 to 2/3/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
				Purpose: CELL PHONE AND CAR ALLOWANCE		
90438	01/23/2023	01/23/2023	AW	FRED CRAMER	\$20.00	O
				Purpose: CELL PHONE		
90439	01/23/2023	01/23/2023	AW	CAROLYN L. DESTEFANI	\$20.00	O
				Purpose: CELL PHONE		
90440	01/23/2023	01/23/2023	AW	MARVIN MOELLER	\$20.00	O
				Purpose: CELL PHONE		
90441	01/23/2023	01/23/2023	AW	RICHARD CIPRIANO	\$20.00	O
				Purpose: CELL PHONE		
90442	01/23/2023	01/23/2023	AW	JOSHUA DARNELL	\$20.00	O
				Purpose: CELL PHONE		
90443	01/23/2023	01/23/2023	AW	CHASE MORGAN	\$20.00	O
				Purpose: CELL PHONE		
90444	01/23/2023	01/23/2023	AW	DALE OWENS	\$20.00	O
				Purpose: CELL PHONE		
90445	01/23/2023	01/23/2023	AW	TAYLOR STINSON	\$20.00	O
				Purpose: CELL PHONE		
90446	01/23/2023	01/23/2023	AW	MICHAEL WARD	\$20.00	O
				Purpose: CELL PHONE		
90447	01/24/2023	01/24/2023	SW	Skipped Warrants 90447 to 90447 Series 1	\$0.00	V
				Purpose: Skipped Warrants 90447 to 90447 with Payment Series of 1		
90448	01/24/2023	01/24/2023	AW	MICHAEL WARD	\$100.00	O
				Purpose: CUSTOMER SEVICE AWARD		
90449	01/24/2023	01/24/2023	AW	MICHAEL BROWN	\$50.00	O
				Purpose: CELL PHONE		
90450	01/24/2023	01/24/2023	AW	MARK WHITE	\$20.00	O
				Purpose: CELL PHONE		
90451	01/24/2023	01/24/2023	AW	DOUG EVANS	\$20.00	O
				Purpose: CELL PHONE		
90452	01/24/2023	01/24/2023	AW	PREMIER HEALTH	\$591.68	O
				Purpose: EMPLOYEE CARE		
90453	01/24/2023	01/24/2023	AW	BATTERIES PLUS	\$124.37	O
				Purpose: BATTERY		
90454	01/24/2023	01/24/2023	AW	CITI CARDS	\$207.04	O
				Purpose: MISC PURCHASES		
90455	01/24/2023	01/24/2023	AW	PHOENIX SAFETY OUTFITTERS	\$324.95	O
				Purpose: UNIFORMS		
90456	01/24/2023	01/24/2023	AW	MUFFLER BROTHERS	\$505.40	O
				Purpose: CAR REPAIRS		
90457	01/24/2023	01/24/2023	AW	PESTER PLUMBING	\$224.00	O
				Purpose: FLUSH VALVE REPAIR		
90458	01/24/2023	01/24/2023	AW	ALCOR SUPPLY & FIXTURE COMPANY	\$75.60	O
				Purpose: PAPER PRODUCTS		
90459	01/24/2023	01/24/2023	AW	TIME CLOCK PLUS, LLC	\$1,008.00	O
				Purpose: ANNUAL LICENSE		
90460	01/24/2023	01/24/2023	AW	VERIZON WIRELESS	\$570.23	O

Payment Listing

1/9/2023 to 2/3/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
				Purpose: CELL PHONES - POLICE		
90461	01/24/2023	01/24/2023	AW	ODP BUSINESS SOLUTIONS,LLC	\$325.01	O
				Purpose: SUPPLIES		
90462	01/24/2023	01/24/2023	AW	MUFFLER BROTHERS	\$14.09	O
				Purpose: TIRE REPAIR		
90463	01/24/2023	01/24/2023	AW	OMNI - PRINTS	\$78.50	O
				Purpose: BUSINESS CARDS		
90464	01/24/2023	01/24/2023	AW	HORIZON MEDICAL PRODUCTS	\$111.47	O
				Purpose: GLUCOSE TEST STRIPS		
90465	01/24/2023	01/24/2023	AW	CITI CARDS	\$1,443.99	O
				Purpose: MISC PURCHASES		
90466	01/24/2023	01/24/2023	AW	AT&T MOBILITY	\$596.36	O
				Purpose: MDTs, LIFEPAKS, ETC		
90467	01/24/2023	01/24/2023	AW	CHARTER COMMUNICATIONS	\$734.72	O
				Purpose: SERVICES		
90468	01/24/2023	01/24/2023	AW	DC DOOR COMPANY	\$1,875.00	O
				Purpose: DOOR REPAIRS		
90469	01/24/2023	01/24/2023	AW	DUNCAN OIL COMPANY	\$782.61	O
				Purpose: FUEL		
90470	01/24/2023	01/24/2023	AW	MIAMI VALLEY REGIONAL CRIME LABORA	\$5,740.00	O
				Purpose: 2023 LAB ASSESSMENT		
90471	01/24/2023	01/24/2023	AW	MONTGOMERY COUNTY ASSOCIATION OF	\$250.00	O
				Purpose: 2023 DUES		
90472	01/24/2023	01/24/2023	AW	JEFFERSON HEALTH PLAN	\$63,231.68	O
				Purpose: DEC HEALTH INS		
90473	01/30/2023	01/30/2023	AW	PHOENIX SAFETY OUTFITTERS	\$1,739.95	O
				Purpose: UNIFORMS		
90474	01/30/2023	01/30/2023	AW	OHIO FIRE CHIEF'S ASSOCIATION	\$25.00	O
				Purpose: 2023 DUES		
90475	01/30/2023	01/30/2023	AW	AIRGAS USA, LLC	\$345.35	O
				Purpose: OXYGEN		
90476	01/30/2023	01/30/2023	AW	BOUND TREE MEDICAL, LLC	\$317.66	O
				Purpose: EMS SUPPLIES		
90477	01/30/2023	01/30/2023	AW	CAPITAL ONE	\$135.69	O
				Purpose: SUPPLIES		
90478	01/30/2023	01/30/2023	AW	A. E. DAVID COMPANY	\$74.95	O
				Purpose: UNIFORMS		
90479	01/30/2023	01/30/2023	AW	FIRE CHIEF'S COUNCIL OF GREENE COUN	\$150.00	O
				Purpose: 2023 DUES		
90482	01/30/2023	01/30/2023	AW	FIDELITY SECURITY LIFE INSURANCE CO.	\$1,340.28	O
				Purpose: DEC/JAN VISION INS		
90484	01/30/2023	01/30/2023	AW	ERIN MOORE	\$125.00	O
				Purpose: ZONING MEETINGS		
90485	01/30/2023	01/30/2023	AW	DANIEL HAIBACH	\$100.00	O
				Purpose: ZONING MEETINGS		
90486	01/30/2023	01/30/2023	AW	JIM FROEHLICH	\$200.00	O

Payment Listing

1/9/2023 to 2/3/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
				Purpose: ZONING MEETINGS		
90487	01/30/2023	01/30/2023	AW	CINDY VANTREASE	\$200.00	O
				Purpose: ZONING MEETINGS		
90488	01/30/2023	01/30/2023	AW	SHANNA STATEN	\$50.00	O
				Purpose: ZONING MEETINGS		
90489	01/30/2023	01/30/2023	AW	BRANDON MORRIS	\$100.00	O
				Purpose: ZONING MEETINGS		
90490	01/30/2023	01/30/2023	AW	DONNA HELLMAN	\$50.00	O
				Purpose: ZONING MEETINGS		
90491	01/30/2023	01/30/2023	AW	JOHN BALDINO	\$50.00	O
				Purpose: ZONING MEETINGS		
90492	01/30/2023	01/30/2023	AW	DENISE MOORE	\$50.00	O
				Purpose: ZONING MEETINGS		
90493	01/30/2023	01/30/2023	AW	DAVE SCHLEICH	\$50.00	O
				Purpose: ZONING MEETINGS		
90494	01/30/2023	01/30/2023	AW	MARK MATHEWS	\$50.00	O
				Purpose: ZONING MEETINGS		
90495	01/30/2023	01/30/2023	AW	KLEEM, INC.	\$1,692.00	O
				Purpose: GALVANIZED CHANNEL POST		
90496	01/30/2023	01/30/2023	AW	PLUMBING SOLUTIONS	\$185.00	O
				Purpose: SEPTIC TANK MAINT		
90497	01/30/2023	01/30/2023	AW	A & A SAFETY	\$67.00	O
				Purpose: TRAFFIC SIGNS		
90498	01/30/2023	01/30/2023	AW	DAYTON DAILY NEWS	\$170.97	O
				Purpose: 3 MOS. SUBSCRIPTION		
90499	01/30/2023	01/30/2023	AW	JOHN DEERE FINANCIAL	\$277.89	O
				Purpose: JEANS, SNOW SHOVEL, ETC		
90500	01/30/2023	01/30/2023	AW	MUTH BROTHERS EQUIPMENT	\$1,049.00	O
				Purpose: TRUCK REPAIRS		
90505	01/31/2023	01/31/2023	AW	ODP BUSINESS SOLUTIONS,LLC	\$115.16	O
				Purpose: SUPPLIES		
90506	01/31/2023	01/31/2023	AW	DUNCAN OIL COMPANY	\$1,267.01	O
				Purpose: FUEL		
90507	01/31/2023	01/31/2023	AW	BUGS-OR-US PEST CONTROL	\$185.00	O
				Purpose: PEST CONTROL		
90508	01/31/2023	01/31/2023	AW	BARRY TIFFANY	\$172.13	O
				Purpose: REIMB FOR MEALS AT OTA		
90509	01/31/2023	01/31/2023	AW	MARVIN MOELLER	\$162.14	O
				Purpose: REIMB FOR EXPENSES AT OTA		
90510	01/31/2023	01/31/2023	AW	HENDERSON PRODUCTS, INC.	\$2,282.46	O
				Purpose: TRUCK REPAIRS		
90511	01/31/2023	01/31/2023	AW	SUPERIOR PLUS PROPANE	\$3,343.91	O
				Purpose: PROPANE		
90512	01/31/2023	01/31/2023	AW	O'REILLY AUTOMOTIVE, INC.	\$97.93	O
				Purpose: DEF FLUID		
90513	01/31/2023	01/31/2023	AW	INTERSTATE FORD	\$409.91	O

Payment Listing

1/9/2023 to 2/3/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
Purpose:		TRUCK REPAIRS				
90514	01/31/2023	01/31/2023	AW	P & R COMMUNICATIONS SERVICE, INC.	\$390.00	O
Purpose:		LADDER TRUCK AND ENGINE 71 RADIO REPAIRS				
90515	01/31/2023	01/31/2023	AW	RICH DEMKO	\$509.11	O
Purpose:		REIMB FOR OTA EXPENSES				
Total Payments:					<u>\$175,840.92</u>	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					<u>\$175,840.92</u>	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING

Monday, February 6, 2022, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Jacob Jagels - Congressman Turner's Local Field Representative**
- 5. Reports**
 - A. Administrator
 - B. Zoning
 - C. Fiscal Officer
 - D. Fire
 - E. Police
 - F. Roads and Services
 - G. Information Technology
 - H. Trustees
- 6. Public Comments - Limited to five minutes per person. Agenda related business only.**
(Time cannot be yielded to another person.)
- 7. Old Business**
- 8. Consent Agenda Items**
 - A. Payment of Bills
 - B. **Approval of Minutes**
 - C. Rescinding Resolution 2020.08.17.03 Acceptance of Dedicated Roadway for Maintenance of Streets and Storm Systems for Oak Brooke 3 - 2023.02.08.01
 - D. Acceptance of Dedicated Roadway for Maintenance of Streets and Storm Systems for Oak Brook, Section 4 - 2023.02.06.02
 - E. Acceptance of Dedicated Roadway for Maintenance of Streets and Storm Systems for Oak Brooke, Section 2 - 2023.02.06.03
 - F. Resignation of Fire Department Staff - Anthony Straight- 2023.02.06.04
- 9. Discussion Agenda Items**
- 10. Public Comments - Limited to five minutes per person. Township related business only.**
(Time cannot be yielded to another person.)
- 11. Trustee/Staff Discussion**
- 12. Adjourn**

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on January 9th, 2023, at 6:00 PM.

- 1) **Mrs. Destefani called the session to order at 6:00 pm.**
- 2) **Mr. Demko called the roll with Board Members,** Mrs. Destefani, Mr. Moeller, and Mr. Cramer were in attendance. Also, in attendance was Donna Hellmann, Jodi Puterbaugh, Hunter Puterbaugh, and Dee Lyons.
- 3) **All in attendance stood for the Pledge of Allegiance.**
- 4) **Swearing in of Fire Chief, Doug Buffenbarger, and Full Time Firefighter /Paramedic, Todd Tignor**
- 5) **Reception**

Mrs. Destefani called back the session to order at 7:02 pm after the reception.

6) **Reports**

Administration

Mr. Tiffany had nothing to add to his report. Mrs. Destefani stated she spoke with Crystal regarding the plan of going to the Dayton Development Coalition and being prepared with a unified message. Mr. Tiffany stated he has not received anything else stating it has been confirmed, but he has stressed to them how important it is to have a county message. Mrs. Destefani asked what was going on with the memorial property and the deeds. Mr. Tiffany stated he spoke with the prosecutor's office, and they had asked that the deed drafts be sent to the park districts legal council to review.

Zoning

Mrs. Tilford had nothing to add to her report.

Fiscal Officer

Mr. Demko stated they closed out the books and have received the year end reports and he plans to update the sheets after reviewing the reports and will get it to the trustees in the next few days. He also stated he receives the final audit today and will print it off and share it real soon. Mr. Cramer asked if there was anything that jumped out at the final audit meeting attended by Mr. Tiffany and Mr. Demko. Mr. Demko stated there was nothing that had not been discussed already. Mr. Demko stated they will look through it and clean things up internally. Mr. Tiffany stated the biggest problem was the previous fiscal officer getting paid for a month that he did not work. The issue with that being taxes and pensions were taken out of that pay, and they would like him to pay the gross pay back not the net pay. The challenge is getting the money from the taxes and pension back. Mr. Demko stated to remedy this, they began paying the trustees and fiscal officer at the end of the month, after the month is worked which is what the auditors wanted to see. Mrs. Destefani asked how they are going to record training records moving forward. Mr. Demko stated they will take a copy of the certificate of completion and put it in personnel files here. Some discussion followed on training terms.

Fire

Mr. Buffenbarger was not present. Mrs. Destefani complimented the reception and stated how nice it was to see so many people supporting Chief Buffenbarger.

Police

Chief Brown was not present and had nothing to add to his report.

Roads and Service

Mr. Owens had nothing to add to his report. Mrs. Destefani asked how our first snow emergency went. Mr. Owens stated they worked 2, 3-man crews and Mr. Tiffany helped out. Mr. Owens stated it was tough driving conditions and it was 2 of the new guys' first storm and they handled it very well. Mr. Tiffany stated the biggest challenge they had was the low temperatures. Mr. Cramer stated he wants to commend them on a great job done. Mrs. Destefani asked where the road department is on staffing. Mr. Owens stated with hiring Mr. Stinson, he is now fully staffed.

Information Technology

Mr. Tiffany had nothing to add. Mrs. Destefani added that they are recording this meeting. Some discussion followed about the camera placement and angles. Mrs. Destefani asked how much storage they have. Mr. Tiffany stated 8 terabytes and tonight's recording will show how much space the videos will use.

Trustees

Mr. Moeller stated he attended Tracy Mendula's funeral as she used to be a full-time firefighter for Sugarcreek. Mr. Moeller added he saw that Dollar General and Subway both closed in downtown Bellbrook. Mr. Cramer stated Dollar General was having a problem with over charging costumers than what the sticker price which caused issues at the corporate level.

Mrs. Destefani stated the money that the township donated to the BSCSC they are using to sponsor two tables, so staff is now able to attend. She also added she and her husband were able to attend the governors gala for the inauguration and it was amazing how many people were there. The next day, Mrs. Dewine rented the COSI building and any guests were welcome to go there with any kids, so Mrs. Destefani added she was able to bring her two nieces to that.

Mr. Cramer stated he went to the chamber of commerce meeting and got a little preview of a new business that is coming in: Pinspirations. He added the chamber casino night is in March at Sugar valley golf club as is the BSCSC gala at the end of January. He also added that the brewery in Bellbrook is opening April 1st.

7) Public Comments – Agenda Items

None.

8) Old Business

Mr. Moeller asked where the welcome package was. Mrs. Tilford stated by the next meeting they will have all of the items formatted for approval. Mrs. Destefani asked if there was a press release for Chief Buffenbarger. Mrs. Tilford stated she will send one with the pictures from this evening to the newspaper.

9) **Consent Agenda Items**

- A. **Payment of Bills**
- B. **Approval of Minutes**
- C. **Appointment of Roads and Services Department Personnel - Taylor Stinson – 2023.01.09.01**

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Roads and Services Department; and,

WHEREAS, Township Administrator Barry P. Tiffany is recommending the appointments of Taylor Stinson to Full-Time Service Worker I; and,

WHEREAS, Mr. Barry P. Tiffany states the 2023 Budget has sufficient funds allocated for these appointments.

NOW THEREFORE, BE IT RESOLVED that Taylor Stinson shall be appointed to the position of Full-time Service Worker I at the pay rate of \$18.23 per hour, payable on a bi-weekly basis.

BE IT FURTHER RESOLVED this appointment shall have an effective date of January 9, 2023 and is subject to a one (1) year probationary period ending January 9, 2024.

Mrs. Destefani made a motion to approve all consent agenda items which was seconded by Mr. Cramer. Upon call of the roll, the vote resulted in the following:

Mrs. Destefani-yes
Mr. Moeller-yes
Mr. Cramer – yes

9. Discussion Agenda Items

- A. **Resolution of Necessity- Police Levy 2023.01.09.02**

Mrs. Tilford stated they decided on \$1.5 million continuing period which needs to be added to the resolution to the county. Mr. Tiffany stated it starts in 2023 pays and it 2024. Some discussion followed on the types of levies.

Mr. Cramer made a motion to approve the Resolution as discussed. Mrs. Destefani seconded. Upon call of the roll, the vote resulted in the following:

Mrs. Destefani-yes
Mr. Moeller-yes
Mr. Cramer - yes

Mr. Cramer stated on 1/30/23 at 9 am there will be a special session to review again, so the trustees need to go out and speak to residents about how they feel about the levy but they cannot discuss "pros and cons," speak in favor or not in favor, tell people to vote for it, etc.

10. Public Comments

Mrs. Hellman stated she is here representing Eagle Eyes, so when something important happens in a meeting she puts it out to her neighbors. She asked if she could advertise the special session to which Mrs. Destefani stated of course. She asked who to direct them to if they have any questions about the levy, to which Mr. Tiffany stated they can call him. Mr. Tiffany stated as of now they are just considering and the final decision will be made on 1/30/23 at the special session.

11. Trustee/Staff Discussions

Mr. Moeller stated he would like for the trustees to be notified of any HOA meetings or block parties. Mrs. Tilford stated that block parties are usually booked through the chiefs office, but she will send Linda an email to ask her to inform the trustees when those are. She also stated they will get informed of the HOA meetings as well. Mr. Tiffany stated they are welcome to go as long as they do not discuss township business.

Mrs. Destefani stated she ran into Jacob Jagels at the governor's gala, and he is the new representative from congressman Turners' office, and he stated he would like to come to one of the trustee meetings, so she was gong to go ahead and get that scheduled. She added he also asked what they would like him to discuss when he comes here. Mrs. Destefani stated she immediately thought of the I-675/Wilmington Pike corridor discussion but she does not know if he would be the right person to discuss that. Mr. Cramer stated that Mr. Jagels office just gave \$8 million to the project so he thinks he would be well aware of that. Some discussion followed.

Executive Session

None.

13. Adjourn

Mrs. Destefani made a motion to adjourn, which was seconded by Mr. Moeller. Upon call of the roll, the vote resulted in the following:

Mrs. Destefani-yes
Mr. Moeller-yes
Mr. Cramer - yes

Richard J Demko, Fiscal Officer



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
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- 9. Discussion Agenda Items**
- 10. Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)
- 11. Trustee/Staff Discussion**
- 12. Adjourn**



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2023.02.06.01**

IN RE: Rescinding Resolution 2020.08.17.03 Acceptance of Dedicated Roadway for
Maintenance of Streets and Storm Systems for Oak Brooke 3

WHEREAS, this Board of Sugarcreek Township Trustees has determined the need to rescind Resolution 2020.08.17.03 Acceptance of Dedicated Roadway for Maintenance of Streets and Storm Systems for Oak Brooke 3,

NOW THEREFORE, BE IT RESOLVED, that Resolution 2020.08.17.03 is hereby rescinded (copy attached and incorporated in this resolution).

Carolyn L. Destefani, Chairperson

Fred Cramer, Vice Chairperson

Marvin Moeller, Trustee

Richard J. Demko, Fiscal Officer



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.08.17.03**

IN RE: Acceptance of Dedicated Roadway for Maintenance
of Streets and Storm Systems for Oak Brooke 3

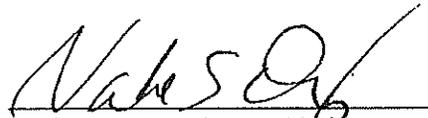
WHEREAS, this Board of Township Trustees has received the name Oak Brooke 3, Section 4, from the Greene County Engineer which will become the responsibility of Sugar Creek Township per Ohio Revised Code (O.R.C.) 5553.31; and,

WHEREAS, the maintenance and responsibility for these roadways will belong to the Sugar Creek Township Trustees; and,

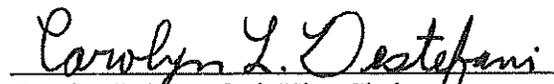
WHEREAS, the following roadways have met the specifications and inspection procedures of both the Greene County Engineer and the Sugar Creek Township Roads and Services Department:

Oak Brooke 3, Section 4

NOW THEREFORE, BE IT RESOLVED, that these subdivision roads are accepted as the responsibility of Sugar Creek Township and the speed limit in this residential area shall be set at 25 miles per hour.



Nadine S. Daugherty, Chairperson



Carolyn L. Destefani, Vice Chairperson

Fred Cramer, Trustee

Theodore L. Hodson, Fiscal Officer



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2023.02.06.02**

IN RE: Acceptance of Dedicated Roadway for Maintenance
Of Streets and Storm Systems for Oak Brooke, Section 4

WHEREAS, this Board of Township Trustees has received the name Oak Brooke, Section 3, from the Greene County Engineer which will become the responsibility of Sugar Creek Township per Ohio Revised Code (O.R.C.) 5553.31; and,

WHEREAS, the maintenance and responsibility for these roadways will belong to the Sugar Creek Township Trustees; and,

WHEREAS, the following roadways have met the specifications and inspection procedures of both the Greene County Engineer and the Sugar Creek Township Roads and Services Department:

Oak Brooke, Section 4

NOW THEREFORE, BE IT RESOLVED, that these subdivision roads are accepted as the responsibility of Sugar Creek Township and the speed limit in this residential area shall be set at 25 miles per hour.

Carolyn L. Destefani, Chairperson

Fred Cramer, Vice Chairperson

Marvin Moeller, Trustee

Richard J. Demko, Fiscal Officer



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Monday, February 6, 2022, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Jacob Jagels - Congressman Turner's Local Field Representative**
- 5. Reports**
 - A. Administrator
 - B. Zoning
 - C. Fiscal Officer
 - D. Fire
 - E. Police
 - F. Roads and Services
 - G. Information Technology
 - H. Trustees
- 6. Public Comments - Limited to five minutes per person. Agenda related business only.**
(Time cannot be yielded to another person.)
- 7. Old Business**
- 8. Consent Agenda Items**
 - A. Payment of Bills
 - B. Approval of Minutes
 - C. Rescinding Resolution 2020.08.17.03 Acceptance of Dedicated Roadway for Maintenance of Streets and Storm Systems for Oak Brooke 3 - 2023.02.08.01
 - D. Acceptance of Dedicated Roadway for Maintenance of Streets and Storm Systems for Oak Brook, Section 4 - 2023.02.06.02
 - E. Acceptance of Dedicated Roadway for Maintenance of Streets and Storm Systems for Oak Brooke, Section 2 - 2023.02.06.03
 - F. Resignation of Fire Department Staff - Anthony Straight- 2023.02.06.04
- 9. Discussion Agenda Items**
- 10. Public Comments - Limited to five minutes per person. Township related business only.**
(Time cannot be yielded to another person.)
- 11. Trustee/Staff Discussion**
- 12. Adjourn**



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2023.02.06.03**

IN RE: Acceptance of Dedicated Roadway for Maintenance
Of Streets and Storm Systems for Oak Brooke, Section 2

WHEREAS, this Board of Township Trustees has received the name Oak Brooke, Section 3, from the Greene County Engineer which will become the responsibility of Sugarcreek Township per Ohio Revised Code (O.R.C.) 5553.31; and,

WHEREAS, the maintenance and responsibility for these roadways will belong to the Sugarcreek Township Trustees; and,

WHEREAS, the following roadways have met the specifications and inspection procedures of both the Greene County Engineer and the Sugarcreek Township Roads and Services Department:

Oak Brooke, Section 2

NOW THEREFORE, BE IT RESOLVED, that these subdivision roads are accepted as the responsibility of Sugarcreek Township and the speed limit in this residential area shall be set at 25 miles per hour.

Carolyn L. Destefani, Chairperson

Fred Cramer, Vice Chairperson

Marvin Moeller, Trustee

Richard J. Demko, Fiscal Officer



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Monday, February 6, 2022, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Jacob Jagels - Congressman Turner's Local Field Representative**
- 5. Reports**
 - A. Administrator
 - B. Zoning
 - C. Fiscal Officer
 - D. Fire
 - E. Police
 - F. Roads and Services
 - G. Information Technology
 - H. Trustees
- 6. Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)
- 7. Old Business**
- 8. Consent Agenda Items**
 - A. Payment of Bills
 - B. Approval of Minutes
 - C. Rescinding Resolution 2020.08.17.03 Acceptance of Dedicated Roadway for Maintenance of Streets and Storm Systems for Oak Brooke 3 - 2023.02.08.01
 - D. Acceptance of Dedicated Roadway for Maintenance of Streets and Storm Systems for Oak Brook, Section 4 - 2023.02.06.02
 - E. Acceptance of Dedicated Roadway for Maintenance of Streets and Storm Systems for Oak Brooke, Section 2 - 2023.02.06.03
 - F. Resignation of Fire Department Staff - Anthony Straight- 2023.02.06.04
- 9. Discussion Agenda Items**
- 10. Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)
- 11. Trustee/Staff Discussion**
- 12. Adjourn**



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2023.02.06.04**

IN RE: Resignation of Fire Department Staff – Anthony Straight

WHEREAS, Full-time Firefighter/Paramedic, Anthony Straight has indicated his desire to resign from the Sugarcreek Township Fire Department; and,

WHEREAS, Anthony Straight was hired as a member of the Sugarcreek Township Fire Department on August 10, 2022; and,

WHEREAS, Chief Doug Buffenbarger recommends we accept the resignation of Anthony Straight

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accepts the above-mentioned resignation effective January 31, 2023.

Carolyn L. Destefani, Chairperson

Fred Cramer, Vice Chairperson

Marvin Moeller, Trustee

Richard J. Demko, Fiscal Officer

Joann Zimmerman

From: Doug Buffenbarger
Sent: Tuesday, January 31, 2023 10:23 AM
To: Joann Zimmerman
Subject: FW: Resignation

-----Original Message-----

From: Aj Straight <anthonystraighter@gmail.com>
Sent: Tuesday, January 31, 2023 9:55 AM
To: Doug Buffenbarger <DBuffenbarger@sugarcreekoh.us>
Subject: Resignation

I regret to inform you that this is my official resignation from the Sugarcreek Township Fire Department. My resignation will become active immediately.

Sent from my iPhone

CAUTION: This message originated from outside Sugarcreek Township E-Mail System. Do not click links or open attachments unless you recognize the sender and know the content is safe.