



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Monday, May 1, 2023, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Recognition of the Hog Flyers, Winners of the State Competition**
- 5. Swearing in of Todd Tignor to Lieutenant - 202305.01.01**
- 6. Reports**
 - A. Administrator
 - B. Zoning
 - C. Fiscal Officer
 - D. Fire
 - E. Police
 - F. Roads and Services
 - G. Information Technology
 - H. Trustees
- 7. Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)
- 8. Old Business**
- 9. Consent Agenda Items**
 - A. Payment of Bills
 - B. Minutes
 - C. Resignation of Fire Department Staff - Bradd Whitley - 2023.05.01.02
 - D. Resignation of Roads and Services Staff - Joe Hoffman - 2023.05.01.03
 - E. Declaring Excess Property - Police Department - 2023.05.01.04
- 10. Discussion Agenda Items**
- 11. Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)
- 12. Trustee/Staff Discussion**
- 13. Adjourn**



MEETING CONDUCT AND GUIDELINES

As Trustees of Sugarcreek Township, we encourage residents to attend our Township Meetings. We appreciate you taking time out of your busy schedules to be a part of your Government in action. To help meetings move along in a positive manner, we have established the following guidelines for our meetings:

This is a Township Business meeting and is to be conducted in a professional, business-like manner. It is not our intention to embarrass or demean each other or any members of the audience. We will treat each other with courtesy and respect and we ask for the same courtesy and respect from the audience. No one will get special treatment. These guidelines are for all of us.

As a professional meeting should not go longer than an hour to an hour and a half, it is our intention to stay within a reasonable time limit and follow the agenda.

There will be an Open Discussion at the end of the agenda for the audience to give comments on Township issues. When you have a question or comment, please go to the microphone, state your name and address and direct your question to the Trustees. Please try to limit your comments to 3-5 minutes so as to allow everyone an opportunity to speak.

We appreciate your input. We will not allow any personal attacks or any type of outbursts or profanity from the audience.

If you have any personal comments that you would like to make to us as individuals, please feel free to call the Township Administrative offices or allow us to set up a time to speak with you individually.

It is our goal that meetings are productive and positive. We will do our best to conduct effective, professional meetings.

Thank you.

Sugarcreek Township Trustees



Proclamation of Congratulations

WHEREAS, the Hog Flyers, an engineering drone team based out of Bellbrook High School, have earned first place at the Ohio State Championship; and,

WHEREAS, the Hog Flyers have competed in three simulator races, which were online races where they raced the drones against other teams across the nation. They competed in two virtual events, where they set up the courses at Bellbrook High School, timed their races, and competed in other categories related to the engineering design process, their marketing video and their display/portfolio. Lastly, they competed in two live in-person events; and,

WHEREAS, the first event was the Ohio Technology Education Conference Open and the second was the Ohio State Championship. While the Hog Flyers performed extraordinarily well in both live events, they earned a spot in the national competition because of their performance in the virtual events.

NOW THEREFORE, BE IT RESOLVED, that this Sugar Creek Township Board of Trustees recognizes and honors Garrett Becker for his outstanding teamwork and wishes to congratulate him on this win and best of luck at the National Drone Competition.

Carolyn L. Destefani, Chairperson

Fred Cramer, Vice-Chairperson

Marvin Moeller, Trustee

Richard Demko, Fiscal Officer



Proclamation of Congratulations

WHEREAS, the Hog Flyers, an engineering drone team based out of Bellbrook High School, have earned first place at the Ohio State Championship; and,

WHEREAS, the Hog Flyers have competed in three simulator races, which were online races where they raced the drones against other teams across the nation. They competed in two virtual events, where they set up the courses at Bellbrook High School, timed their races, and competed in other categories related to the engineering design process, their marketing video and their display/portfolio. Lastly, they competed in two live in-person events; and,

WHEREAS, the first event was the Ohio Technology Education Conference Open and the second was the Ohio State Championship. While the Hog Flyers performed extraordinarily well in both live events, they earned a spot in the national competition because of their performance in the virtual events.

NOW THEREFORE, BE IT RESOLVED, that this Sugar Creek Township Board of Trustees recognizes and honors Rylan Carper for his outstanding teamwork and wishes to congratulate him on this win and best of luck at the National Drone Competition.

Carolyn L. Destefani, Chairperson

Fred Cramer, Vice-Chairperson

Marvin Moeller, Trustee

Richard Demko, Fiscal Officer



Proclamation of Congratulations

WHEREAS, the Hog Flyers, an engineering drone team based out of Bellbrook High School, have earned first place at the Ohio State Championship; and,

WHEREAS, the Hog Flyers have competed in three simulator races, which were online races where they raced the drones against other teams across the nation. They competed in two virtual events, where they set up the courses at Bellbrook High School, timed their races, and competed in other categories related to the engineering design process, their marketing video and their display/portfolio. Lastly, they competed in two live in-person events; and,

WHEREAS, the first event was the Ohio Technology Education Conference Open and the second was the Ohio State Championship. While the Hog Flyers performed extraordinarily well in both live events, they earned a spot in the national competition because of their performance in the virtual events.

NOW THEREFORE, BE IT RESOLVED, that this Sugar Creek Township Board of Trustees recognizes and honors Mikuya Ford for his outstanding teamwork and wishes to congratulate him on this win and best of luck at the National Drone Competition.

Carolyn L. Destefani, Chairperson

Fred Cramer, Vice-Chairperson

Marvin Moeller, Trustee

Richard Demko, Fiscal Officer



Proclamation of Congratulations

WHEREAS, the Hog Flyers, an engineering drone team based out of Bellbrook High School, have earned first place at the Ohio State Championship; and,

WHEREAS, the Hog Flyers have competed in three simulator races, which were online races where they raced the drones against other teams across the nation. They competed in two virtual events, where they set up the courses at Bellbrook High School, timed their races, and competed in other categories related to the engineering design process, their marketing video and their display/portfolio. Lastly, they competed in two live in-person events; and,

WHEREAS, the first event was the Ohio Technology Education Conference Open and the second was the Ohio State Championship. While the Hog Flyers performed extraordinarily well in both live events, they earned a spot in the national competition because of their performance in the virtual events.

NOW THEREFORE, BE IT RESOLVED, that this Sugar Creek Township Board of Trustees recognizes and honors Seth Gedeon for his outstanding teamwork and wishes to congratulate him on this win and best of luck at the National Drone Competition.

Carolyn L. Destefani, Chairperson

Fred Cramer, Vice-Chairperson

Marvin Moeller, Trustee

Richard Demko, Fiscal Officer



Proclamation of Congratulations

WHEREAS, the Hog Flyers, an engineering drone team based out of Bellbrook High School, have earned first place at the Ohio State Championship; and,

WHEREAS, the Hog Flyers have competed in three simulator races, which were online races where they raced the drones against other teams across the nation. They competed in two virtual events, where they set up the courses at Bellbrook High School, timed their races, and competed in other categories related to the engineering design process, their marketing video and their display/portfolio. Lastly, they competed in two live in-person events; and,

WHEREAS, the first event was the Ohio Technology Education Conference Open and the second was the Ohio State Championship. While the Hog Flyers performed extraordinarily well in both live events, they earned a spot in the national competition because of their performance in the virtual events.

***NOW THEREFORE, BE IT RESOLVED,** that this Sugar Creek Township Board of Trustees recognizes and honors Zach Goodrich for his outstanding teamwork and wishes to congratulate him on this win and best of luck at the National Drone Competition.*

Carolyn L. Destefani, Chairperson

Fred Cramer, Vice-Chairperson

Marvin Moeller, Trustee

Richard Demko, Fiscal Officer



Proclamation of Congratulations

WHEREAS, the Hog Flyers, an engineering drone team based out of Bellbrook High School, have earned first place at the Ohio State Championship; and,

WHEREAS, the Hog Flyers have competed in three simulator races, which were online races where they raced the drones against other teams across the nation. They competed in two virtual events, where they set up the courses at Bellbrook High School, timed their races, and competed in other categories related to the engineering design process, their marketing video and their display/portfolio. Lastly, they competed in two live in-person events; and,

WHEREAS, the first event was the Ohio Technology Education Conference Open and the second was the Ohio State Championship. While the Hog Flyers performed extraordinarily well in both live events, they earned a spot in the national competition because of their performance in the virtual events.

***NOW THEREFORE, BE IT RESOLVED,** that this Sugar Creek Township Board of Trustees recognizes and honors John Lefeld for his outstanding teamwork and wishes to congratulate him on this win and best of luck at the National Drone Competition.*

Carolyn L. Destefani, Chairperson

Fred Cramer, Vice-Chairperson

Marvin Moeller, Trustee

Richard Demko, Fiscal Officer



Proclamation of Congratulations

WHEREAS, the Hog Flyers, an engineering drone team based out of Bellbrook High School, have earned first place at the Ohio State Championship; and,

WHEREAS, the Hog Flyers have competed in three simulator races, which were online races where they raced the drones against other teams across the nation. They competed in two virtual events, where they set up the courses at Bellbrook High School, timed their races, and competed in other categories related to the engineering design process, their marketing video and their display/portfolio. Lastly, they competed in two live in-person events; and,

WHEREAS, the first event was the Ohio Technology Education Conference Open and the second was the Ohio State Championship. While the Hog Flyers performed extraordinarily well in both live events, they earned a spot in the national competition because of their performance in the virtual events.

***NOW THEREFORE, BE IT RESOLVED,** that this Sugar Creek Township Board of Trustees recognizes and honors Charlie Olds for his outstanding teamwork and wishes to congratulate him on this win and best of luck at the National Drone Competition.*

Carolyn L. Destefani, Chairperson

Fred Cramer, Vice-Chairperson

Marvin Moeller, Trustee

Richard Demko, Fiscal Officer



Proclamation of Congratulations

WHEREAS, the Hog Flyers, an engineering drone team based out of Bellbrook High School, have earned first place at the Ohio State Championship; and,

WHEREAS, the Hog Flyers have competed in three simulator races, which were online races where they raced the drones against other teams across the nation. They competed in two virtual events, where they set up the courses at Bellbrook High School, timed their races, and competed in other categories related to the engineering design process, their marketing video and their display/portfolio. Lastly, they competed in two live in-person events; and,

WHEREAS, the first event was the Ohio Technology Education Conference Open and the second was the Ohio State Championship. While the Hog Flyers performed extraordinarily well in both live events, they earned a spot in the national competition because of their performance in the virtual events.

NOW THEREFORE, BE IT RESOLVED, that this Sugar Creek Township Board of Trustees recognizes and honors Ben Roach for his outstanding teamwork and wishes to congratulate him on this win and best of luck at the National Drone Competition.

Carolyn L. Destefani, Chairperson

Fred Cramer, Vice-Chairperson

Marvin Moeller, Trustee

Richard Demko, Fiscal Officer



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Monday, May 1, 2023, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Recognition of the Hog Flyers, Winners of the State Competition**
- 5. Swearing in of Todd Tignor to Lieutenant - 202305.01.01**
- 6. Reports**
 - A. Administrator
 - B. Zoning
 - C. Fiscal Officer
 - D. Fire
 - E. Police
 - F. Roads and Services
 - G. Information Technology
 - H. Trustees
- 7. Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)
- 8. Old Business**
- 9. Consent Agenda Items**
 - A. Payment of Bills
 - B. Minutes
 - C. Resignation of Fire Department Staff - Bradd Whitley - 2023.05.01.02
 - D. Resignation of Roads and Services Staff - Joe Hoffman - 2023.05.01.03
 - E. Declaring Excess Property - Police Department - 2023.05.01.04
- 10. Discussion Agenda Items**
- 11. Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)
- 12. Trustee/Staff Discussion**
- 13. Adjourn**



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2023.05.01.01**

IN RE: Promotion of Fire Department Personnel – Todd Tignor

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, this need is met through the periodic reclassification of Fire Department employees and volunteers; and,

WHEREAS, Chief Doug lad M. Buffenbarger requests the promotion of Todd Tignor from Full-time Firefighter/Paramedic to Full-time Lieutenant, in accordance with the Table of Organization of the Sugarcreek Township Fire Department;

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees approve the promotion of Todd Tignor to the position of Full-time Lieutenant at the pay rate of \$26.68 per hour with an effective date of April 17, 2023, and is subject to a one (1) year probationary period ending April 17, 2024.

Carolyn L. Destefani, Chairperson

Fred Cramer, Vice Chairperson

Marvin Moeller, Trustee

Richard J. Demko, Fiscal Officer



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Monday, May 1, 2023, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Recognition of the Hog Flyers, Winners of the State Competition**
- 5. Swearing in of Todd Tignor to Lieutenant - 202305.01.01**
- 6. Reports**
 - A. Administrator
 - B. Zoning
 - C. Fiscal Officer
 - D. Fire
 - E. Police
 - F. Roads and Services
 - G. Information Technology
 - H. Trustees
- 7. Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)
- 8. Old Business**
- 9. Consent Agenda Items**
 - A. Payment of Bills
 - B. Minutes
 - C. Resignation of Fire Department Staff - Bradd Whitley - 2023.05.01.02
 - D. Resignation of Roads and Services Staff - Joe Hoffman - 2023.05.01.03
 - E. Declaring Excess Property - Police Department - 2023.05.01.04
- 10. Discussion Agenda Items**
- 11. Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)
- 12. Trustee/Staff Discussion**
- 13. Adjourn**



**Administrator's Report to the Trustees
May 1, 2023**

The following represents a brief update of the activities, information, and issues which the Administration is currently working on:

- Meetings continue regarding the I-675/Wilmington Pike study for future improvements. The public Input Meeting will be June 6th from 5-7 p.m. We expect to have the preferred Design Alternative by the end of June.
- The memorial parcel has been created, conveyed to the Township, and recorded at Greene County. Final design work will start next month and construction soon to follow thereafter.
- The Martin property has been conveyed to the Township and recorded.
- We are continuing to review and draft updates of the Township Policies and Procedures Manual. A team of individuals from each of the departments will be working with Sara to provide proposed changes for consideration. This should be completed for consideration at our 2nd meeting in June.
- Construction on the Carpenter Road project has begun and is moving along well..
- The quarterly meeting of CLOUT took place on 4/25 in Columbus. Of interest to townships is the Operating budget bill with many update/changes that will affect Townships and our citizens. Also of interest is the Income Tax Reform Bill with many proposed changes to State Income Tax laws, with proposed reductions that will affect our local share of State Taxes.

Respectfully Submitted,

A handwritten signature in black ink, appearing to be "B. Tiffany", written over a horizontal line.

Barry P. Tiffany
Township Administrator



**Staff Report for the Sugarcreek Township Board of Trustees
April 1, 2023 to April 27, 2023**

The following is a snapshot of the activities and areas of responsibility for the Sugarcreek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

Board of Zoning Appeals Activities:

- **April 27, 2023 Meeting-Canceled**

Zoning Commission Activities:

- **May 2, 2023 Meeting-discussion on expanding upon our PUD-R District applicability clause**

Meetings/Accomplishments:

- Met with Zoning Commission Chair and Vice-Chair to discuss expanding the reach of our PUD-R District on April 4, 2023
- Attended Department Head Meeting on April 5, 2023
- Meet with Enterprise Fleet Management on April 5, 2023
- Met with residents to discuss Variance request on April 17, 2023
- Attended Department Head Meeting on April 26, 2023
- Attended OBC Board Meeting on April 27, 2023
- Completed and sent Zoning Commission packets for the May 2, 2023 Meeting
- New businesses approved: PopShelf in Plaza 1, an esthetician's office (Lakeman), and a new bakery in Plaza 1



Sugarcreek Township Trustees Report For May 1, 2023

The following information is a snapshot of the activities and areas of responsibilities for Sugarcreek Township Fire Department. This report was generated on 04.28.2023 to keep the Board of Trustees informed of their Fire Department. If further information is needed, please contact Chief Doug Buffenbarger at 937-848-7344.

Trainings: (Note: Trainings are conducted via Zoom between fire stations whenever possible)

- Incident Reports
- Stroke Review
- Incident Command/Mass Casualty Incidents
- Healthy Lifting Techniques

Statistics: April 2023

- EMS Responses: 83
 - Vehicle Crashes: 12
 - Fire Responses: 32
- | | |
|--------------|-----|
| Total | 115 |
|--------------|-----|

Mutual Aid Given (number of incidents)

- Fire = 3
- EMS = 0

Mutual Aid Received (number of incidents)

- Fire = 0
- EMS = 3

Information:

- Reserve Engine 72 serviced by Fire Apparatus. Several repairs made
- Annual ladder testing completed on Ladder 72 and all ground ladders
- Gear extractor installed at Station 71
- We are accepting appointments for car seat installation
- Will advertise for CPR certification in June

Status of Issues the Fire Department is Addressing:

- Lieutenant promotional testing completed (Todd Tignor)
- New hire testing completed (Conditional offer to Doug Wiltse)
- Captain promotional testing commences 05.02.2023
- Part-Time Lt. Brad Whitley submitted his resignation effective June 2023
- Working with union on MOU's for Fire Marshal and hiring EMT-Basics

Fire Department Scheduled Events Attended:

- Several inspections conducted at the Reserves of Sugarcreek were completed
- Sugar Maple Festival

Fiscal:

As of 04.25.2023	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
Fire	\$3,331,900.00	\$636,178.32	\$963,345.77	\$1,757,790.02	28.694%
EMS	\$198,120.00	\$53,341.07	\$62,718.50	\$84,357.20	31.294%
Cell Tower Fund	\$24,000.00	\$0.00	\$0.00	\$24,000.00	0.000%
Department Total	\$3,554,020.00	\$689,519.39	\$1,026,064.27	\$1,866,147.22	28.970%

Projected Capital Needs:

Bay Doors at Station 71	\$15,000
Bay Doors at Station 72	\$25,000
New Fire Hose	\$10,000
Replace Staff Cars 2025	\$125,000
Hose Testing Machine	\$5,000
Training Prop	\$30,000
Replace ATV	\$30,000
Fire Marshal Vehicle (2024)	\$62,500

Respectfully Submitted,

Douglas M Buffenbarger
Fire Chief



Michael A. Brown
Chief of Police

Trustee Report May 1, 2023

Training

- On May 8th & 9th, our officers will be doing MILO Training. It is a scenario-based simulator training conducted by Officer Brownlee from Beavercreek Police Department.
- On May 22nd & 23rd, Officer Black is scheduled for the Applied Suicide Intervention Skills Training (ASSIST). ASSIST is a two-day interactive workshop in suicide first aid.
- No other classes scheduled for May.

Fiscal

Budget 2023 (Final Appropriation)	\$3,071,100.00
Expenditures as of April 25, 2023	\$872,557.82
% of Budget Used	28%
% of Budget Year Target for the end of April	33.2%
% of Budget Remaining	72%
Cash Balance as of April 25, 2023	\$1,428,733.25

EVENTS/APPEARANCES

- On April 13th, Chief Brown attended the Ministerial Luncheon.
- Our department received a universal microchip scanner that can help get lost pets in our community home quicker and safer.
- On April 22nd, Chief Brown rode in the Sugar Maple Parade.
- Our police department also on that day, hosted the Drug Drop Off Program.
- **Congratulations to Officer Liggett** for being nominated Hometown Hero!
- On April 28th, Chief Brown attended the School Safety Meeting.
- On April 29th, the police department held the annual Bike Rodeo at the Heritage Christian Church. Officer Liggett and Officer Terry are members of our bike patrol.

Respectfully submitted,



Michael A. Brown
Chief of Police



Michael A. Brown
Chief of Police

Police Blotter

March 30, 2023

- Business and house checks
- Crash report on State Route 725
- Community policing

March 31, 2023

- Traffic stops
- Theft arrest on Wilmington Pike
- Crash report on Social Row Road

April 1, 2023

- Business and house checks
- Crash report on McBee Road
- Community policing

April 2, 2023

- Nothing to Report

April 3, 2023

- Intoxicated subject on Surrey Trail
- Traffic complaint on Feedwire Road
- 911 Hang up on Wilmington Pike

April 4, 2023

- Suspicious person in Bayberry Cove Drive
- Welfare check on Wilmington Pike
- Fraud report on Weeping Willow Court
- Crash report on Feedwire Road
- Theft report on Feedwire Road

April 5, 2023

- Bike patrol
- Crash report on Upper Bellbrook Road
- Traffic stops

April 6, 2023

- Theft report on Brown Road
- Theft report on Clio Road
- Crash report on Feedwire Road

April 7, 2023

- Noise complaint on Brookdale Lane
- Assault on N. Lakeman Drive
- Welfare check on Winding Brook Way
- Theft arrest on Wilmington Pike

April 8, 2023

- Theft arrest on Wilmington Pike
- Crash report on Upper Bellbrook Road

April 9, 2023

- Nothing to Report

April 10, 2023

- Crash on Upper Bellbrook Road
- Fraud report on Feedwire Road
- Community policing

April 11, 2023

- Nothing to Report

April 12, 2023

- Business and house checks
- Community policing
- Crash on Wilmington Pike

April 13, 2023

- Welfare check on Swigart Road
- Traffic stops

April 14, 2023

- Theft arrest on Wilmington Pike
- Domestic violence report on Valals Court
- Noise complaint on N. Lakeman Drive

April 15, 2023

- Noise complaint on Washington Mill Road
- Welfare check on Wilmington Pike
- Community policing
- Crash report on Feedwire Road
- Theft arrest on Wilmington Pike

April 16, 2023

- Bike patrol
- Traffic stops
- Business checks
- Theft arrest on Wilmington Pike

April 17, 2023

- Nothing to Report

April 18, 2023

- An animal complaint on Wilmington Pike
- An abandoned vehicle on Penewit Road
- Crash report on Feedwire Road
- Noise complaint on Center Point Drive

April 19, 2023

- Welfare check on River Edge Circle
- Request of an officer on Clio Road
- An animal complaint on Carpenter Road
- Juvenile complaint on Statehouse Court

April 20, 2023

- Noise complaint on Umberoak Court
- Suspicious person on Waynesville Road
- Domestic dispute on Wagner Road

April 21, 2023

- Nothing to Report

April 22, 2023

- Theft report on Feedwire Road
- Community policing
- Fraud report on Catalpa View Way
- Crash report on Upper Bellbrook Road

April 23, 2023

- Community policing
- Traffic stops
- Suspicious person on Ferry Road
- Business and house checks



**Staff Report for
Sugar Creek Township Trustees
May 1, 2023**

The following information is a snapshot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

Calls for Service:

- We had one callout in this time frame-Trees down on Mcbee, Haines roads.

Accomplishments:

- Removed debris from storms numerous roads, 2090 Ferry Rd.
- Repair hose on 705 plow assembly, move plows to Quonset hut, remove Beet Heet tanks.
- Remove signs from ROW-(x10).
- Replaced “arrow” sign-Clyo Rd.
- Patched potholes-Berryhill, Spahr, Middle Run, Mcbee, Heritage Trace, S. V. Alpha
- Remove dead deer-Upper Bell, LSC; dead goose Wilmington Pike
- Repair berm-Ferry Rd
- Mowed outlying areas-(x3), Fallis Cemetery
- Changed radar batteries-(x3)
- Cleaned and serviced loader, 705, 550's
- Pick up tiller/tractor- till gardens, return tiller/tractor.
- Repaired catch basin-Heritage Trace/Avonley
- Prepped landscaping- Briggs, Clyo, Admin Bld
- Remove, modify and reinstall grate on River Edge Circle
- Road mowing training, tractor training
- Roadside weed spraying-sign posts, guardrails

Respectfully,

Dale Owens
Director of Roads and Services



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Monday, May 1, 2023, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Recognition of the Hog Flyers, Winners of the State Competition**
- 5. Swearing in of Todd Tignor to Lieutenant - 202305.01.01**
- 6. Reports**
 - A. Administrator
 - B. Zoning
 - C. Fiscal Officer
 - D. Fire
 - E. Police
 - F. Roads and Services
 - G. Information Technology
 - H. Trustees
- 7. Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)
- 8. Old Business**
- 9. Consent Agenda Items**
 - A. **Payment of Bills**
 - B. Minutes
 - C. Resignation of Fire Department Staff - Bradd Whitley - 2023.05.01.02
 - D. Resignation of Roads and Services Staff - Joe Hoffman - 2023.05.01.03
 - E. Declaring Excess Property - Police Department - 2023.05.01.04
- 10. Discussion Agenda Items**
- 11. Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)
- 12. Trustee/Staff Discussion**
- 13. Adjourn**

Payment Listing

4/3/2023 to 4/30/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
543-2023	04/03/2023	04/03/2023	CH	TREASURER OF STATE	\$1,074.00	O
	Purpose:	2ND QTR UAN FEES				
649-2023	04/10/2023	04/10/2023	CH	BUREAU OF WORKERS' COMPENSATION	\$4,333.77	O
	Purpose:	MONTHLY PAYMENT				
651-2023	04/17/2023	04/17/2023	CH	HUNTINGTON NATIONAL BANK	\$1,237.96	O
	Purpose:	MISC CHARGES - CREDIT CARD				
90759	04/04/2023	04/04/2023	AW	DANCO LETTERING	\$364.85	O
	Purpose:	GRAPHICS REPAIR				
90760	04/04/2023	04/04/2023	AW	ADVANCE AUTO PARTS	\$11.69	O
	Purpose:	PARTS				
90761	04/04/2023	04/04/2023	AW	MEDICOUNT MANAGEMENT, INC.	\$1,157.65	O
	Purpose:	FEB EMS BILLING				
90762	04/04/2023	04/04/2023	AW	PHOENIX SAFETY OUTFITTERS	\$84.99	O
	Purpose:	UNIFORMS				
90763	04/04/2023	04/04/2023	AW	AT&T MOBILITY	\$589.43	O
	Purpose:	CELL PHONES				
90764	04/04/2023	04/04/2023	AW	MEGACITY FIRE PROTECTION	\$86.95	O
	Purpose:	ANNUAL INSPECTION				
90765	04/04/2023	04/04/2023	AW	DC DOOR COMPANY	\$325.00	O
	Purpose:	DOOR REPAIRS				
90766	04/04/2023	04/04/2023	AW	STEVEN D. KNOPP	\$50.00	O
	Purpose:	VOLUNTEER				
90767	04/04/2023	04/04/2023	AW	BRADLEY C. MADER	\$450.00	O
	Purpose:	VOLUNTEER				
90768	04/04/2023	04/04/2023	AW	ENERGY OPTIMIZERS, USA	\$959.01	O
	Purpose:	ENERGY CONTRACT				
90769	04/04/2023	04/04/2023	AW	S3D PUBLIC SAFETY CONSULTANTS	\$2,500.00	O
	Purpose:	PROMOTIONAL PROCESS FOR LIEUTENANT				
90771	04/04/2023	04/04/2023	AW	MUFFLER BROTHERS	\$59.78	O
	Purpose:	OIL CHANGE				
90772	04/04/2023	04/04/2023	AW	DUNCAN OIL COMPANY	\$977.86	O
	Purpose:	FUEL				
90773	04/04/2023	04/04/2023	AW	PHOENIX SAFETY OUTFITTERS	\$516.84	O
	Purpose:	UNIFORMS				
90774	04/04/2023	04/04/2023	AW	CENTERPOINT ENERGY	\$292.52	O
	Purpose:	STA 71				
90776	04/10/2023	04/10/2023	AW	MEDICOUNT MANAGEMENT, INC.	\$1,812.22	O
	Purpose:	JANUARY EMS BILLING				
90777	04/11/2023	04/11/2023	AW	CHARTER COMMUNICATIONS	\$506.04	O
	Purpose:	MONTHLY CHARGES				
90778	04/11/2023	04/11/2023	AW	CHARTER COMMUNICATIONS	\$969.32	O
	Purpose:	TV AND VOICE				
90779	04/11/2023	04/11/2023	AW	CITY OF BELLBROOK	\$83.41	O
	Purpose:	WATER				
90780	04/11/2023	04/11/2023	AW	DnD UNIFORMS, INC.	\$712.00	O
	Purpose:	UNIFORMS				

Payment Listing

4/3/2023 to 4/30/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
90781	04/11/2023	04/11/2023	AW	TRANSUNION RISK & ALTERNATIVE DATA	\$95.20	O
				Purpose: SEARCHES		
90782	04/11/2023	04/11/2023	AW	HOME DEPOT CREDIT SERVICES	\$72.90	O
				Purpose: PUTTY KNIFE AND CONCRETE PATCHING		
90783	04/11/2023	04/11/2023	AW	ERNST CONCRETE	\$87.00	O
				Purpose: REBAR		
90784	04/11/2023	04/11/2023	AW	IWORQ	\$6,000.00	O
				Purpose: ZONING PAYMENT PORTAL		
90785	04/11/2023	04/11/2023	AW	STOOPS FREIGHTLINER	\$11.64	O
				Purpose: SWITCH		
90786	04/11/2023	04/11/2023	AW	RED WING SHOE STORE	\$427.48	O
				Purpose: BOOTS FOR DALE AND CHASE		
90787	04/11/2023	04/11/2023	AW	NAPA AUTO PARTS	\$274.99	O
				Purpose: ALTERNATOR		
90788	04/11/2023	04/11/2023	AW	CENTERPOINT ENERGY	\$1,104.39	O
				Purpose: NATURAL GAS		
90789	04/11/2023	04/11/2023	AW	GREENE COUNTY SANITARY ENGINEER	\$657.56	O
				Purpose: WATER AND SEWER		
90790	04/11/2023	04/11/2023	AW	DUNCAN OIL COMPANY	\$2,105.25	O
				Purpose: FUEL		
90791	04/11/2023	04/11/2023	AW	RUMPKE CONSOLIDATED	\$195.48	O
				Purpose: TRASH REMOVAL		
90792	04/14/2023	04/14/2023	AW	PRO ONCALL TECHNOLOGIES	\$497.17	O
				Purpose: Phone inv #s 634992, 665456		
90793	04/17/2023	04/17/2023	AW	JEFFERSON HEALTH PLAN	\$63,959.72	O
				Purpose: MARCH HEALTH INS		
90794	04/17/2023	04/17/2023	AW	WASH IT DEAN	\$55.00	O
				Purpose: CAR WASHES		
90795	04/17/2023	04/17/2023	AW	P & R COMMUNICATIONS SERVICE, INC.	\$251.60	O
				Purpose: RADIO REPAIR		
90796	04/17/2023	04/17/2023	AW	QUADIENT FINANCE USA, INC.	\$150.00	O
				Purpose: POSTAGE		
90797	04/17/2023	04/17/2023	AW	TIME WARNER CABLE	\$46.33	O
				Purpose: CABLE		
90798	04/17/2023	04/17/2023	AW	MEYERS PRINTING & DESIGN, INC.	\$240.00	O
				Purpose: DOCUMENTS PRINTED		
90799	04/17/2023	04/17/2023	AW	RUMPKE CONSOLIDATED	\$105.58	O
				Purpose: TRASH REMOVAL		
90800	04/17/2023	04/17/2023	AW	JOHN DEERE FINANCIAL	\$204.97	O
				Purpose: CUTTING TOOL, ETC		
90801	04/17/2023	04/17/2023	AW	ALERT-ALL CORP.	\$295.00	O
				Purpose: EXIT DRILL		
90802	04/17/2023	04/17/2023	AW	AIRGAS USA, LLC	\$28.69	O
				Purpose: OXYGEN		
90805	04/17/2023	04/17/2023	AW	BARRY TIFFANY	\$750.00	O
				Purpose: CELL PHONE AND CAR ALLOWANCE		

Payment Listing

4/3/2023 to 4/30/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
90806	04/17/2023	04/17/2023	AW	CARA TILFORD	\$450.00	O
				Purpose: CELL PHONE AND CAR ALLOWANCE		
90807	04/17/2023	04/17/2023	AW	FRED CRAMER	\$20.00	O
				Purpose: CELL PHONE		
90808	04/17/2023	04/17/2023	AW	CAROLYN L. DESTEFANI	\$20.00	O
				Purpose: CELL PHONE		
90809	04/17/2023	04/17/2023	AW	MARVIN MOELLER	\$20.00	O
				Purpose: CELL PHONE		
90810	04/17/2023	04/17/2023	AW	DALE OWENS	\$20.00	O
				Purpose: CELL PHONE		
90811	04/17/2023	04/17/2023	AW	RICHARD CIPRIANO	\$20.00	O
				Purpose: CELL PHONE		
90812	04/17/2023	04/17/2023	AW	JOSHUA DARNELL	\$20.00	O
				Purpose: CELL PHONE		
90813	04/17/2023	04/17/2023	AW	CHASE MORGAN	\$20.00	O
				Purpose: CELL PHONE		
90814	04/17/2023	04/17/2023	AW	TAYLOR STINSON	\$20.00	O
				Purpose: CELL PHONE		
90815	04/17/2023	04/17/2023	AW	IAN TAMPLIN	\$20.00	O
				Purpose: CELL PHONE		
90816	04/18/2023	04/18/2023	AW	MUFFLER BROTHERS	\$547.71	O
				Purpose: CAR REPAIRS		
90817	04/18/2023	04/18/2023	AW	AES OHIO	\$411.89	O
				Purpose: ELECTRIC		
90818	04/18/2023	04/18/2023	AW	AES OHIO	\$1,026.46	O
90819	04/18/2023	04/18/2023	AW	STRYKER SALES CORPORATION	\$9,292.20	O
				Purpose: COT MAINTENANCE AGREEMENT		
90820	04/18/2023	04/18/2023	AW	MEGACITY FIRE PROTECTION	\$1,171.90	O
				Purpose: ANNUAL MAINTENANCE		
90821	04/18/2023	04/18/2023	AW	OHIO MACHINERY CO.	\$1,308.00	O
				Purpose: ANNUAL LADDER TESTING		
90822	04/18/2023	04/18/2023	AW	GREENE COUNTY SHERIFF'S OFFICE	\$8,500.00	O
				Purpose: PSISN ACCESS FEES		
90823	04/18/2023	04/18/2023	AW	PREMIER HEALTH	\$591.68	O
				Purpose: EMPLOYEE CARE		
90824	04/18/2023	04/18/2023	AW	CITI CARDS	\$48.06	O
				Purpose: MISC CHARGES		
90825	04/18/2023	04/18/2023	AW	NATHAN McKEEVER	\$100.00	O
90826	04/18/2023	04/18/2023	AW	ODP BUSINESS SOLUTIONS,LLC	\$235.63	O
				Purpose: SUPPLIES		
90827	04/18/2023	04/18/2023	AW	DUNCAN OIL COMPANY	\$1,395.82	O
				Purpose: FUEL		
90828	04/18/2023	04/18/2023	AW	BUCKEYE ECO CARE	\$282.72	O
				Purpose: LAWN CARE		
90829	04/18/2023	04/18/2023	AW	TREASURER OF STATE	\$210.00	O
				Purpose: MARCS RADIOS		

Payment Listing

4/3/2023 to 4/30/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
90830	04/18/2023	04/18/2023	AW	DANCO LETTERING	\$517.00	O
				Purpose: REPLACE GRAPHICS ON CAR 115		
90831	04/18/2023	04/18/2023	AW	CENTERVILLE GRAVELY	\$72.00	O
				Purpose: GRIND CHAINS		
90832	04/18/2023	04/18/2023	AW	CHARTER COMMUNICATIONS	\$719.28	O
				Purpose: TELEPHONE		
90835	04/18/2023	04/18/2023	AW	DENTAL CARE PLUS, INC.	\$3,816.35	O
				Purpose: MARCH/APRIL DENTAL INS		
90838	04/24/2023	04/24/2023	AW	DnD UNIFORMS, INC.	\$168.00	O
				Purpose: SHIRTS		
90839	04/24/2023	04/24/2023	AW	VERIZON WIRELESS	\$570.19	O
				Purpose: CELL PHONES - POLICE		
90840	04/24/2023	04/24/2023	AW	MICHAEL BROWN	\$50.00	O
				Purpose: CELL PHONE		
90841	04/24/2023	04/24/2023	AW	MARK WHITE	\$20.00	O
				Purpose: CELL PHONE		
90842	04/24/2023	04/24/2023	AW	DOUG EVANS	\$20.00	O
				Purpose: CELL PHONE		
90843	04/24/2023	04/24/2023	AW	VANCE OUTDOORS, INC.	\$1,634.10	O
				Purpose: TASER CARTRIDGES		
90844	04/24/2023	04/24/2023	AW	POLLACK LAW, LLC	\$1,137.50	O
				Purpose: LEGAL FEES		
90845	04/25/2023	04/25/2023	AW	DUNCAN OIL COMPANY	\$1,143.35	O
				Purpose: FUEL		
90846	04/25/2023	04/25/2023	AW	MUFFLER BROTHERS	\$59.78	O
				Purpose: CAR 115		
90847	04/25/2023	04/25/2023	AW	US BANK EQUIPMENT FINANCE	\$2,186.49	O
				Purpose: COPIER FEES		
90848	04/25/2023	04/25/2023	AW	AT&T MOBILITY	\$664.53	O
				Purpose: CELL PHONES - FIRE		
90849	04/25/2023	04/25/2023	AW	BATTERIES PLUS	\$86.34	O
				Purpose: BATTERY		
90850	04/25/2023	04/25/2023	AW	MINUTEMAN PRESS	\$341.62	O
				Purpose: TABLECLOTH		
90851	04/25/2023	04/25/2023	AW	HERITAGE FIRE EQUIPMENT	\$40.84	O
				Purpose: CAP AND DIPSTICK		
90852	04/25/2023	04/25/2023	AW	FIRE APPARATUS SERVICE AND REPAIR, I	\$4,709.68	O
				Purpose: ENG 72		
90853	04/25/2023	04/25/2023	AW	ODP BUSINESS SOLUTIONS,LLC	\$89.75	O
				Purpose: SUPPLIES		
90854	04/25/2023	04/25/2023	AW	OCCUPATIONAL HEALTH CENTERS OF OH	\$56.00	O
				Purpose: DRUG TEST/PHYSICAL		
90855	04/25/2023	04/25/2023	AW	GOV DEALS	\$2.02	O
				Purpose: FEE		
90856	04/25/2023	04/25/2023	AW	PHOENIX SAFETY OUTFITTERS	\$583.65	O
				Purpose: UNIFORMS		

Payment Listing

4/3/2023 to 4/30/2023

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
90857	04/25/2023	04/25/2023	AW	A1 ABLE PEST DOCTORS	\$300.00	O
Purpose: PEST CONTROL						
Total Payments:					\$141,511.78	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$141,511.78	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Monday, May 1, 2023, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Recognition of the Hog Flyers, Winners of the State Competition**
- 5. Swearing in of Todd Tignor to Lieutenant - 202305.01.01**
- 6. Reports**
 - A. Administrator
 - B. Zoning
 - C. Fiscal Officer
 - D. Fire
 - E. Police
 - F. Roads and Services
 - G. Information Technology
 - H. Trustees
- 7. Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)
- 8. Old Business**
- 9. Consent Agenda Items**
 - A. Payment of Bills
 - B. Minutes
 - C. **Resignation of Fire Department Staff - Bradd Whitley - 2023.05.01.02**
 - D. Resignation of Roads and Services Staff - Joe Hoffman - 2023.05.01.03
 - E. Declaring Excess Property - Police Department - 2023.05.01.04
- 10. Discussion Agenda Items**
- 11. Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)
- 12. Trustee/Staff Discussion**
- 13. Adjourn**



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2023.05.01.02**

IN RE: Resignation of Fire Department Staff – Bradd Whitley

WHEREAS, Part-time Lieutenant, Bradd Whitley has indicated his desire to resign from the Sugar Creek Township Fire Department; and,

WHEREAS, Bradd Whitley was began as a volunteer member of the Sugar Creek Township Fire Department on June 6, 2005; and,

WHEREAS, Chief Doug Buffenbarger recommends we accept the resignation of Bradd Whitley.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugar Creek Township Trustees officially accepts the above-mentioned resignation effective June 6, 2023.

Carolyn L. Destefani, Chairperson

Fred Cramer, Vice Chairperson

Marvin Moeller, Trustee

Richard J. Demko, Fiscal Officer

Bradd Whitley
867 Woodhill Rd.
Dayton, OH. 45431
4/15/2023

Chief Buffenbarger
Chief
Sugarcreek Township
4398 Cloy rd.
Dayton, OH. 45459

Dear Chief Buffenbarger:

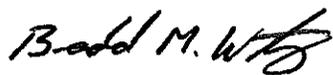
Please accept this letter of resignation from the Sugarcreek Township Fire Dept. Please know that this decision was solely based on the best interests of my family and myself. I have enjoyed roughly 18 years with the department, which has given me some life lessons, both good and bad. I have made some lifelong friends.

My last day with Sugarcreek Township will be June 5, 2023. This date will mark my 18th year anniversary.

If I could ask for one favor? Would you type a letter, addressed to "to whom it may concern", stating that I have resigned from my position with the effective date, I would greatly appreciate it. This letter is for Deffered Comp reasonings.

I wish you, the Fire Dept. as well as the Township, the best of luck in the future.

Sincerely,

A handwritten signature in black ink that reads "Bradd M. Whitley". The signature is written in a cursive style with a large, stylized initial 'B'.

Bradd M. Whitley
Lieutenant



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Monday, May 1, 2023, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Recognition of the Hog Flyers, Winners of the State Competition**
- 5. Swearing in of Todd Tignor to Lieutenant - 202305.01.01**
- 6. Reports**
 - A. Administrator
 - B. Zoning
 - C. Fiscal Officer
 - D. Fire
 - E. Police
 - F. Roads and Services
 - G. Information Technology
 - H. Trustees
- 7. Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)
- 8. Old Business**
- 9. Consent Agenda Items**
 - A. Payment of Bills
 - B. Minutes
 - C. Resignation of Fire Department Staff - Bradd Whitley - 2023.05.01.02
 - D. **Resignation of Roads and Services Staff - Joe Hoffman - 2023.05.01.03**
 - E. Declaring Excess Property - Police Department - 2023.05.01.04
- 10. Discussion Agenda Items**
- 11. Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)
- 12. Trustee/Staff Discussion**
- 13. Adjourn**



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2023.05.01.03**

IN RE: Resignation of Roads and Services Department Staff – Joe Hoffmann

WHEREAS, Part-time Roads and Services Service Worker I, Joe Hoffmann has indicated his desire to resign from the Sugar Creek Township Roads and Services Department; and,

WHEREAS, Mr. Hoffmann was hired as a member of the Sugar Creek Township Roads and Services Department on September 28, 2020; and,

WHEREAS, Township Administrator Barry Tiffany recommends we accept the resignation of Joe Hoffmann.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugar Creek Township Trustees officially accept the resignation of Joe Hoffmann effective May 10, 2023.

Carolyn L. Destefani, Chairperson

Fred Cramer, Vice Chairperson

Marvin Moeller, Trustee

Richard J. Demko, Fiscal Officer

May 1, 2023

Dear Trustees

Thank you for the opportunity to work with a great group of people, its truly been a pleasure. I have an opportunity to train some young men, in a telecom field and will be moving to that position in May with May 10th my last working day at the township.

Sincerely
Joseph M. Hoffmann



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Monday, May 1, 2023, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Recognition of the Hog Flyers, Winners of the State Competition**
- 5. Swearing in of Todd Tignor to Lieutenant - 202305.01.01**
- 6. Reports**
 - A. Administrator
 - B. Zoning
 - C. Fiscal Officer
 - D. Fire
 - E. Police
 - F. Roads and Services
 - G. Information Technology
 - H. Trustees
- 7. Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)
- 8. Old Business**
- 9. Consent Agenda Items**
 - A. Payment of Bills
 - B. Minutes
 - C. Resignation of Fire Department Staff - Bradd Whitley - 2023.05.01.02
 - D. Resignation of Roads and Services Staff - Joe Hoffman - 2023.05.01.03
 - E. **Declaring Excess Property - Police Department - 2023.05.01.04**
- 10. Discussion Agenda Items**
- 11. Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)
- 12. Trustee/Staff Discussion**
- 13. Adjourn**



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2023.05.01.04**

IN RE: Declaration of Excess Property – Police Department

WHEREAS, the Sugarcreek Township Police Department has identified equipment which is no longer needed for operations, and;

WHEREAS, the item listed below has been declared broken, obsolete or non-reparable and have been marked for destruction.

Nikon D70 Digital Camera

- Property tag 005117
- Serial Number 3292883
- Two accessory cords and lenscaps

NOW THEREFORE BE IT RESOLVED, that this Sugarcreek Township Board of Trustees hereby declares this property to be excess and directs the appropriate disposition of this property.

Carolyn L. Destefani, Chairperson

Fred Cramer, Vice Chairperson

Marvin Moeller, Trustee

Richard J. Demko, Fiscal Officer



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Monday, May 1, 2023, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Recognition of the Hog Flyers, Winners of the State Competition**
- 5. Swearing in of Todd Tignor to Lieutenant - 202305.01.01**
- 6. Reports**
 - A. Administrator
 - B. Zoning
 - C. Fiscal Officer
 - D. Fire
 - E. Police
 - F. Roads and Services
 - G. Information Technology
 - H. Trustees
- 7. Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)
- 8. Old Business**
- 9. Consent Agenda Items**
 - A. Payment of Bills
 - B. Minutes
 - C. Resignation of Fire Department Staff - Bradd Whitley - 2023.05.01.02
 - D. Resignation of Roads and Services Staff - Joe Hoffman - 2023.05.01.03
 - E. Declaring Excess Property - Police Department - 2023.05.01.04
- 10. Discussion Agenda Items**
- 11. Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)
- 12. Trustee/Staff Discussion**
- 13. Adjourn**