

**The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on May 15 at 7:02 PM.**

**1. Call to Order**

**2. Roll Call**

Mr. Demko called the roll with Board Members, Mrs. Destefani, Mr. Moeller, and Mr. Cramer in attendance. Also in attendance, Kevin Price, and Donna Hellmann

**3. Pledge of Allegiance**

**4. Swearing in of Fire Department Staff, Fire Marshal - Jordan Ewing - 2023.05.15.01**

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2023.05.15.01**

IN RE: Promotion of Fire Department Personnel – Jordan Ewing

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, this need is met through the periodic reclassification of Fire Department employees and volunteers; and,

WHEREAS, Chief Douglas M. Buffenbarger requests the promotion of Jordan Ewing from Part-time Firefighter/EMT to Full-time Fire Marshal, in accordance with the Table of Organization of the Sugarcreek Township Fire Department;

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees approve the promotion of Jordan Ewing to the position of Full-time Fire Marshal at the pay rate of \$26.38 per hour with an effective date of May 15, 2023, and is subject to a one (1) year probationary period ending May 15, 2024.

Mrs. Destefani made a motion to accept the swearing in of Fire Department Staff- Jordan Ewing

Mr. Tiffany seconded.

Vote as follows:

Mrs. Destefani, Yes

Mr. Cramer, yes

Mr. Moeller, Yes

Chief Buffenbarger stated we lost our Fire Marshall to retirement who was a knowledgeable man yet knew that Jordan Ewing would be the perfect replacement. Buffenbarger reviewed Jordan Ewing's history with fire department. Buffenbarger declared Jordan Ewing sworn in as Fire Marshall for the Sugarcreek Fire Department.

## 5. Reports

### A. Administrator

Mr. Tiffany has nothing to add. Mrs. Destefani discussed the prior workshop conversation for the I-675 Wilmington pike interchange overview. The information was on what ODot plans, including the timeline and what to expect from Crystal Corbin.

Mr. Moeller stated that the residents' questions that were about the Township having to do something with their mail due to the mailboxes being moved to the end of the construction area. Mr. Moeller asked Mr. Tiffany about the relocation of the mailboxes. Dale Owens stated that he spoke with the general contractor and the letter carrier and it was taken care of. Mr. Owens stated he will check on that situation again to see if he can find anything else.

Mrs. Destefani asked about the Marshalls paint on the roof and if there are any updates on that? Mrs. Tilford stated they sent them a letter and it is a warranty issue with a painting contractor that will hopefully be worked out soon.

Mrs. Destefani asked about the timeline for the Carpenter Road project. Mr. Owens stated the Carpenter Road construction timeline should be around 3- 4 weeks.

Mr. Moeller asked if they will be piping or putting open ditches at the end of the road.

Mr. Owens stated that it is a ditch that should be mow able as well as being a foot deep.

Mrs. Destefani addressed the project for the telephone pole relocation and if that is still in motion. Mr. Owen will inquire about that.

### B. Zoning

Mrs. Tilford stated that the Zoning Commission met and elected new officers. Donna Hellmann will be acting in an officer capacity.

Mrs. Destefani made a motion to allow one time customer service award to Cara Tilford.

Mrs. Destefani made a motion to allow the one time award to Cara Tilford

Mr. Cramer seconded.

Vote as follows:

Mrs. Destefani, Yes

Mr. Cramer, yes

Mr. Moeller, Yes

### C. Fiscal Officer

Mr. Demko stated we received a \$500 donation to the veterans memorial at the middle school in addition to the student council from a resident.

Mr. Demko stated the tax budget is due in July so in June They will be meeting with the department heads to share the estimated revenues are, to compare and see what rolls into the budget next year. Mr. Cramer asked if we are anticipating the budget to be similar to the past years. Mr. Demko stated that he believes it to be consistent.

### D. Fire

Nothing to add. Mrs. Destefani asked if the department would be getting a vehicle for the Fire Marshal. Mr. Tiffany stated that it's a question of the availability on the police departments next vehicle so that they can then move one over to the fire department.

Mrs. Destefani noted that she attended the CPR training and asked if it would be available for the public. Chief Buffenbarger stated the CPR training will be open to the public.

E. Police

Chief Brown thanks the public for voting to pass the levy. As a direct result of passing the levy, Chief Brown stated that they are now hiring 3 officers. Officer Gudgell is retiring and Chief Brown confirmed that they will be looking for one full-time person at the police department, one fulfilling the SRO fulltime for the school, and then the additional SRO. Mrs. Tilford noted that on June 30<sup>th</sup> 1-4, there will be a retirement reception, open house format, here for officer Ron Gudgell.

Mr. Cramer noted that the MILO training was held at the admin building and sounded intense and he commended Chief Brown for putting the officers through the training.

F. Roads and Services

Mr. Owens had nothing to add. Mr. Owens noted that the CPR training was well done and much appreciated.

Mrs. Destefani asked about the mowing at Pine Court. Mr. Owens stated that mowing there was being done this week.

G. Information Technology

Nothing to add

H. Trustees

Mr. Moeller stated he went to the middle school presentation where the school was giving some funding to memorial.

Mr. Moeller noted that he has spoken to several members of the community and everything seems to be going well and everyone is happy.

Mr. Cramer stated he will be attending these upcoming events; this Wednesday is the Cornerstone Dedication. The Wright Patterson community event being held on the 19<sup>th</sup>. Mr. Cramer also stated the UNICIN ribbon cutting will be held on the 19<sup>th</sup> at 1pm. On June 6<sup>th</sup>, the public portion of the 675 project will commence. Mr. Cramer noted the homebuilders association golf outing will be on May 22<sup>nd</sup>.

Mr. Cramer stated that the Bellbrook high school Hog flyers went to Denver to represent Ohio and this community, and they won first place.

Mr. Cramer addressed the Greene County Township Administration meeting last week asking "where are we on the Greene County dispatch?" "The administration did not have a good answer at the time. Mr. Cramer stated Commissioner Peralis had Brandon from the Greene County Administration call with updates. Mr. Cramer stated he thought this project would be progressing since the township signed in January. Mr. Cramer reported they have yet to sign all the townships up to the current dispatch systems due to the slow progression of getting the last few townships in so that we have this year's stuff done. Mr. Cramer stated the expectation of having a system by the end of December is not the expectation for Greene County Administration.

Mr. Cramer stated the Greene County Legislation breakfast is on June 9<sup>th</sup> at 7:30am as well as the Greene County paddling event down the Little Miami River with Hope Taft.

Mrs. Destefani stated the Spring Lakes ribbon cutting on June 7<sup>th</sup> that the public is welcome to attend and the River festival will be downtown on June 10<sup>th</sup>.

Mrs. Destefani stated Mary Kay Marsh who is the Bellbrook student council advisor, approached us wanting to use the Veterans Memorial park as a fundraising opportunity for the student council who presented us with a \$1,000 check at their pep rally.

**6. Public Comments** - Limited to five minutes per person. Agenda related business only.  
(Time cannot be yielded to another person.)

None

**7. Old Business**

Mrs. Destefani confirmed with Barry about talking with Doug Cozad about the joint meeting that will be held next year. Mr. Tiffany confirmed that they will schedule for September and March next year.

**8. Consent Agenda Items**

A. Payment of Bills

B. Minutes

C. Appointment of Fire Department Staff - Daniel Gibson - 2023.05.15.02

SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2023.05.08.02

IN RE: Authorizing the Township Administrator to enter into a Purchase Agreement for the Sale of Township Real Property Pursuant to R.C. 505.10(A)(6)

WHEREAS, former Township Resident, Mr. James Martin, through his trust, directed that his property and contents located at 2465 Stewart Road, Sugarcreek Township, Greene County, Ohio be transferred to Sugarcreek Township; and,

WHEREAS, the property located at 2465 Stewart Road is identified on the Greene County Auditor's website as parcel numbers L32000200270002600 and L32000200270001200 totaling approximately 38.252 acres; and,

WHEREAS, pursuant to R.C. 505.10(A), when the Township has property that the Board of Trustees finds is not needed for public use, is obsolete, or is unfit for the use for which it was acquired, the Board may sell and convey that property or otherwise dispose of it in accordance with the parameters of the statute; and,

WHEREAS, pursuant to R.C. 505.10(A)(6), when the Township has title to real property and the Board of Township Trustees wishes to sell or otherwise transfer the property, the Board, upon a unanimous vote of its members and by resolution, may authorize the transfer and conveyance of that real property to any person upon whatever terms are agreed to between the Board and that person; and,

WHEREAS, the Board of Trustees wishes to enter into a purchase agreement with Ms. Jodi Puterbaugh for the sale of approximately 14 acres of the aforementioned property with all buildings and contents, to be more fully described by survey and subject to legal subdivision under Ohio law, at an agreed upon price of \$134,000 and contingent upon a successful bid and prior closing by an adjoining property owner

for the remaining balance of the property, which must be combined with the successful bidders property;  
and,

WHEREAS, the Board of Trustees wishes to sell the remaining property (approximately 24.252 acres) by solicited sealed bid, to be more fully described by survey, to one of the adjoining properties which must be combined with their existing parcel within 60 days of the closing date of the sale of the property and signing of an affidavit confirming the property is to be combined, and,

WHEREAS, both new parcels are being sold as is with no warranties represented or implied.

NOW THEREFORE, BE IT RESOLVED, that the Trustees do hereby find that the property located at 2465 Stewart Road, Sugarcreek Township, Greene County, Ohio is not needed for public use.

BE IT FURTHER RESOLVED, that the Trustees do hereby authorize the Township Administrator to enter into a purchase agreement with Ms. Jodi Puterbaugh in compliance with the conditions listed above and to take all necessary steps to close on the sale of the property and convey the deed to Ms. Puterbaugh.

BE IT FURTHER RESOLVED, that the Trustees do hereby authorize the Township Administrator sell and convey the remaining property in compliance with the conditions listed above and in any manner authorized by law.

BE IT FURTHER RESOLVED, that the proceeds for the sale of the property shall be directed to the General Fund of Sugarcreek Township for the use of the Board of Trustees at their discretion within the limits of the law.

D. Requesting Speed Study - 2023.05.15.03

SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2023.05.15.03  
IN RE: Requesting a Speed Zone Study on Fauber Road

WHEREAS, Township Administrator, Barry Tiffany, is requesting a speed zone study be performed on Fauber Road, that is located within the boundaries of said Township; and,

WHEREAS, the Board of Trustees finds that such request is of sufficient importance to the public welfare and safety to order a speed zone study be performed on said roadway,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of Sugarcreek Township, Greene County, Ohio is hereby requesting the County Engineer prepare a speed zone study on Fauber Road.

BE IT FURTHER RESOLVED, that once complete, the speed zone study will be sent to the State of Ohio for evaluation for a change in the posted speed limit on said road, if warranted.

E. Proclamation of Recognition - Memorial Day 2023

PROCLAMATION OF RECOGNITION  
Memorial Day 2023

WHEREAS, On Memorial Day, we honor and reflect upon the courage, integrity, and selfless dedication of the members of our United States of America Armed Forces who have made the greatest sacrifice in service to our Nation; and,

WHEREAS, In honor and recognition of all of our fallen service members, on May 11, 1950, by a joint resolution Congress approved the amended U.S. Code, Title 36, Section 116, requesting that the President issue a proclamation calling on the people of the United States to observe each Memorial Day, the last Monday in May, as a day of prayer for permanent peace and remembrance.

WHEREAS, The Legacy of Memorial Day was first established in 1868 and we have a sacred obligation as a Nation to support our Service Member Families and to always honor the memories of their loved ones; and,

WHEREAS, Our Nation will never forget the courage and patriotism demonstrated by the countless men and women who laid down their lives so that we may continue to pursue a more perfect Union and protect the unalienable rights Americans hold dear. They came from every part of the country, of every background and belief, united by a shared belief in our uniquely American creed — that all people are created equal. We will honor their legacy by continuing our work to live up to that commitment and to advance the values they lived and died to defend; and,

NOW THEREFORE, the Sugarcreek Township Board of Trustees hereby recognizes the American service members that have given their lives to uphold our Constitution and to defend the safety and freedoms of our citizens. These patriots embody the best of the American spirit. They put themselves on the line for our shared values — for duty, honor, and country — and they paid the ultimate price. Our Nation can never fully repay the debt we owe to our fallen heroes and their families.

Mrs. Destefani made a motion to accept the consent agenda items without the minutes

Mr. Moeller seconded.

Vote as follows:

Mr. Moeller, Yes

Mrs. Destefani, Yes

Mr. Cramer, yes

## **9. Discussion Agenda Items**

None

## **10. Public Comments** - Limited to five minutes per person. Township related business only. (Time cannot be yielded to another person.)

Kevin Price, 3249 Spillway Ct, stated that he was curious as to what the potential is for the additional SRO. Mr. Tiffany stated the SRO will hopefully be in place before next school year.

Mr. Price asked when it will become public, what is going to happen with the disposition of the former Jim Martin Property.

Mrs. Destefani stated June 5<sup>th</sup>, Jodi changed her agreement to purchase 14 acres of the original property. The remaining areas will be opened to the 7 abutting property owners to the parcel to be purchased as a closed bid. Mrs. Destefani reports the letter with that information was sent out to the 7 residents last week, via certified and regular mail.

Mr. Tiffany clarified the requirement for purchase states that the new property must be combined to one parcel with their current property.

Mrs. Destefani stated the idea of the entire parcel being offered to the park district was something to be considered, but we had a family member who was interested in the property so that seemed like the better option between the two.

Donna Hellmann, 3981 Windy Bluff Ct, curious about the result of the speed studies that were done a while back for Possum Run and Little Sugar roads. Mr. Tiffany stated the speed studies on the two roads resulted in no change.

#### **11. Trustee/Staff Discussion**

Mrs. Destefani asked about the recording of the meetings. Mr. Tiffany noted that it was not happening yet.

Mr. Tiffany stated that we are close to having the legality done on Enterprise Fleet but wanted to confirm with the trustees being on board with using that service to procure vehicles.

Mr. Moeller asked what the service entails. Mr. Tiffany stated the key is you get the same state bid pricing and source well which is federal pricing, that they can use also. They look at the fleet and look at when it is an operatable time to trade vehicles in and get new ones. They purchase the old vehicles from you and credit it to your new purchase.

Mrs. Destefani made a motion to utilize Enterprise Fleet Management Service for a cost savings benefit to the Township.

Mr. Moeller seconded the motion.

Vote as follows:

Mr. Moeller, Yes

Mrs. Destefani, Yes

Mr. Cramer, yes

#### **12. Adjourn**

Mrs. Destefani makes the motion to adjourn at 7:56

Mr. Cramer seconded.

Vote as follows:

Mr. Moeller, Yes

Mrs. Destefani, Yes

Mr. Cramer, yes