

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on August 7th at 7:00 PM.

- 1) Mrs. Destefani called the Session to order at 7:02pm.**
- 2) Mr. Demko called the roll with the board members,** Mr. Cramer, Mrs. Destefani, and Mr. Moeller were in attendance. Also in attendance, Cara Tilford, Rich Demko, Louie Schatzberg, Mrs. Moore, and Donna Hellmann.
- 3) All in attendance stood for the Pledge of Allegiance.**
- 4) Appointment of Full-Time Police Officer Michael Baugh**

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2023.08.07.01**

IN RE: Appointment of Full-Time Police Officer Michael Baugh

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Police Department; and,

WHEREAS, a vacancy exists within the classification of full-time Police Officer; and,

WHEREAS, the vacancy has been posted for application in accordance with township policy and the current labor contract; and,

WHEREAS, an assessment center was conducted which included testing in basic exercises, review board and personal interviews with the Chief of Police; and,

WHEREAS, after a review of all the candidates, Police Chief Michael A. Brown recommends this appointment, and confirms that there are funds available for this position in the 2023 operating budget,

NOW THEREFORE, BE IT RESOLVED, that Michael Baugh is hereby appointed as full-time Police Officer effective August 8, 2023 at a pay rate of \$29.52 per hour, payable on a bi-weekly basis, and subject to a one (1) year probationary period ending August 8, 2024.

Mr. Cramer made a motion to accept Resolution 2023.08.07.01 Mrs. Destefani Seconded.

Mr. Moeller - Yes
Mr. Cramer- Yes
Mrs. Destefani -Yes

**5) Reclassification and Swearing in of Fire Department Staff - Daniel Gibson -
2023.08.07.02**

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2023.08.07.02**

IN RE: Promotion of Fire Department Personnel – Daniel Gibson

WHEREAS, the continuing need exists to maintain proper staffing within the Sugar creek Township Fire Department; and,

WHEREAS, this need is met through the periodic reclassification of Fire Department employees and volunteers; and,

WHEREAS, Chief Douglas M. Buffenbarger requests the reclassification of Daniel Gibson from Part-time FirefighterII/Paramedic to Full-time FirefighterII/Paramedic, in accordance with the Table of Organization of the Sugar creek Township Fire Department;

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees approve the reclassification of Daniel Gibson to the position of Full-time FirefighterII/Paramedic at the pay rate of \$22.11 per hour with an effective date of August 7, 2023, and is subject to a one (1) year probationary period ending August 7, 2024.

Mr. Moeller made a motion to accept Resolution 2023.08.07.02 Mrs. Destefani Seconded.

Mr. Cramer- Yes

Mr. Moeller - Yes

Mrs. Destefani -Yes

6) Reports

Administration

None

Zoning

Mrs. Tilford briefed the attendees on how many new businesses are coming in.

Mr. Moeller asked if the camera system had come in yet.

Mrs. Tilford reported there has been activity on the matter and we are waiting on a new computer.

Mr. Cramer asked about the reply from Bellbrook on the fire initiative.

Mrs. Tilford stated that she has not heard about getting a reply yet.

Mrs. Tilford noted a request was sent in about Sugarcreek Township sponsoring the Community Clean Up t-shirts again with a donation of \$400. She stated the event would be held on September 9th.

Mr. Cramer asked if a conference call or meeting with Brian could be arranged.

Mrs. Tilford confirmed that there is typically a meeting debrief. She will follow up.

Mr. Moeller asked if Stephanie the County Engineer got back to us on the Welcome to Sugarcreek sign we requested.

Mrs. Tilford stated she would follow up.

Mrs. Destefani stated her concerns and potential dangers at Centerville Rd, and Wilmington Dayton and suggested we request flashing signs to help alleviate the issues.

Chief Brown stated Stephanie requested a letter for support and submitted an accident report of the last 3 years on that intersection.

Fiscal Officer

Mr. Demko stated a slight delay in paying off the public safety building has arisen. He stated that they are verifying the allowance of the transfers with the prosecutors before moving forward.

Mr. Demko stated the OPWC has been invoiced for their portion of the Carpenter Road project. Greene County will pay 8% and the township will cover the remaining cost.

Mr. Moeller asked why there would be a decrease in the funding for next year.

Mr. Demko stated David Grahm announced that due to the valuations being made from the previous year and not the last 3 we could see a reduction in revenue we were anticipating.

Mr. Cramer asked for an update on the Martin property transfer.

Mrs. Tilford stated the documents would be picked up the next day. She stated the contracts had been sent out to Jodi and the other buyer for them to work with their legal counsel. Once everyone is on the same page from a contract standpoint the process will move forward.

Fire

Chief Buffenbarger stated they were awarded a BWC grant of \$38,952 to go towards a purchase of 3 new battery-operated striker stair chairs.

Chief Buffenbarger stated the fire department was awarded a \$20,000 grant as a ground ambulance transport company to pay extension bonuses for those who worked through COVID.

Police

Chief Brown had nothing to add.

Roads and Services

Cara had nothing to add.

Information Technology

Cara had nothing to add.

Trustees

Mr. Cramer announced that any comments for the Wilmington Pike interchange will be due no later than August 18th.

Mrs. Destefani noted when she attended the Regional Planning meeting on July 25th, prospectus 2040 was approved and went to the Commissioners to move forward.

Mrs. Destefani announced the zoning planning course will be available again for others to attend if interested. More information to come.

7) Public Comments

Denise Moore, 4360 Napa Valley Dr. Mrs. Moore stated the tree that is dead at the corner of Clyo is becoming a risk and needs attention.

8) Old Business

None

9) Consent Agenda Items

A. Payments of Bills

B. Minutes

Mrs. Destefani makes a motion to approve minutes from the last meeting. Mr. Cramer seconded.
Mr. Cramer – Yes

Mrs. Destefani - Yes

Mr. Moeller- Abstain

C. Resignation of Police Department Staff- Greg Staten- 2023.08.07.03

SUGARCREEK TOWNSHIP

RESOLUTION NO. 2023.08.07.03

IN RE: Resignation of Full-Time Police Officer Greg Staten

WHEREAS, Police Officer Greg Staten has submitted his letter of resignation from the Sugar creek Township Police Department; and,

WHEREAS, Mr. Staten became a member of the Sugar creek Township Police Department on December 5, 2022; and,

WHEREAS, Chief Michael Brown recommends we accept the resignation of Officer Greg Staten
NOW THEREFORE, BE IT RESOLVED that the Board of Sugar creek Township Trustees officially accepts the resignation of Greg Staten effective August 2, 2023.

D. Declaring Excess Property - Police Department 2023.08.07.04

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2023.08.07.04**

IN RE: Declaration of Excess Property – Police Department

WHEREAS, the Sugarcreek Township Police Department has identified equipment which is no longer needed for operations, and;

WHEREAS, the item listed below has been declared broken, obsolete or non-reparable and has been marked for destruction.

2016 Chevy Caprise PPV

- Mileage 63,200
- VIN 6G3NS5U28GL22425

NOW THEREFORE BE IT RESOLVED, that this Sugarcreek Township Board of Trustees hereby declares this property to be excess and directs the appropriate disposition of this property.

E. A. Authorizing the Township Administrator to Act as a Signatory for PRO OnCall
2023.08.07.05

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2023.08.07.05**

IN RE: Authorizing the Township Administrator to Act as a Signatory for
The Renewal Agreement with PRO OnCall

WHEREAS, there is a need for adequate telephone systems throughout the Township Departments; and,

WHEREAS, Our current telephone system contract is up for renewal; and,

WHEREAS, PRO OnCall Technologies, LLC has provided a renewal quote with a reduction in cost.

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees for Sugarcreek Township does hereby authorize the Township Administrator to act as signatory on behalf of the Trustees for a Renewal Agreement through PRO OnCall Technologies, LLC, in an amount not to exceed a monthly fee of Two Hundred Twenty-One dollars and Forty-Five cents (\$221.45).

Mrs. Destefani made a motion to approve all consent agenda items. Mr. Cramer seconded.

Mr. Cramer - Yes

Mrs. Destefani - Yes

Mr. Moeller - Yes

10) Discussion Agenda Items

None.

11) Public Comments

None.

12) Trustee/ Staff Discussion

Mr. Cramer stated Erine Havens will be attending the next meeting to discuss his magazine and the opportunity to share his magazine in the opportunity for Sugarcreek Township to be advertised.

13) Adjourn

Mrs. Destefani made a motion to adjourn. Mr. Cramer seconded.

Mr. Cramer - Yes

Mrs. Destefani - Yes

Mr. Moeller - Yes

