



Zoning Certificate Application Required Documents **Effective January 1, 2014**

Residential – New Construction

- 3 site plans (to scale)
- 2 sets of construction drawings (to scale)
- A copy of a water/sanitation permit is required, if the lot is not serviced by public water or public sewer. *This requirement also applies to residential additions when the addition will add to the number of existing bedrooms.*
- A driveway permit must be submitted for all new driveways along Township Roads
- A reduced full set - 11" x 17" maximum to scale - (site and construction) must also be submitted

Residential – Accessory Structure

- 2 site plans (to scale)
- 2 sets construction drawings (to scale)
- A reduced full set - 11" x 17" maximum to scale - (site and construction) must also be submitted

Residential – Accessory Structure less than 200 SF and Fences

- 2 site plans (to scale)
- 2 sets of construction drawings (to scale)

Commercial

- 5 site plans (to scale)
- 4 sets of construction drawings (to scale)
- 3 landscaping plans and 3 photometric plans (to scale)
- A driveway permit must be submitted for all new driveways along Township Roads
- A Fire Dept. Review Request must be submitted
- A copy of a water/sanitation permit/EPA approval is required, if not serviced by public water/public sewer
- A reduced full set - 11" x 17" maximum to scale - (site and construction) must also be submitted

Permanent Signs

- **3 site plans (to scale)**
- **3 sets of construction drawings (to scale)**
- **2 landscaping plans (to scale) are required for all ground signs**
- **A reduced full set - 11" x 17" maximum to scale - (site and construction) must also be submitted**

Temporary Use

- **3 site plans (to scale)**
- **3 sets of construction drawings (to scale)**
- **A reduced full set - 11" x 17" maximum to scale - (site and construction) must also be submitted**

Temporary Signs

- **2 site plans (to scale)**
- **2 sets of construction drawings**