

**The Board of Trustees of Sugarcreek Township, Greene County, Ohio, met in Special Session, March 31, 2010, at 5:30 pm, at 2090 Ferry Road, Bellbrook, Ohio 45305.**

1. Chairperson Dick King called the meeting to order at 5:30 pm.
2. All rose and recited the Pledge of Allegiance to the Flag.
3. Mr. Tiffany called the roll in Mr. Hodson's absence with Board Members Dick King, Nadine Daugherty and Mike Pittman being present. Mr. Jim Martin was also present for the meeting.

Mr. King moved to adjourn to Executive Session. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. King – Yes  
Mrs. Daugherty - Yes  
Mr. Pittman - Yes

The meeting resumed at approximately 5:40 pm.

**4. New Business**

**Fire Department**

A. Promotion to Assistant Fire Chief, Captain Joann M. Zimmerman

**Resolution # 2010.03.31.01**

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, a vacancy exists within the classification of full-time Assistant Fire Chief; and,

WHEREAS, the vacancy was posted internally for applicants in accordance with township policy and the current labor contract; and,

WHEREAS, an assessment center was conducted which included testing in basic exercises and a review board along with personal interviews with the Fire Chief and Township Administrator; and,

WHEREAS, Captain Joann M. Zimmerman interviewed and scored very well during the process; and,

WHEREAS, Captain Joann M. Zimmerman has been employed with Sugarcreek Township since March 13, 1995, starting out as a volunteer and has risen through the part-time and full-time ranks to that of Captain; and,

WHEREAS, Captain Joann M. Zimmerman has shown herself to be a dedicated employee with years of experience as a firefighter/paramedic and a proven track record as a supervisor; and,

WHEREAS, Captain Joann M. Zimmerman meets all the requirements for this promotion and accepts full responsibility for the position; and,

WHEREAS, Randall J. Pavlak, Fire Chief, recommends this promotion, and there are funds available in the 2010 operating budget,

NOW THEREFORE, BE IT RESOLVED, that Captain Joann M. Zimmerman is hereby promoted to the position of full-time Assistant Fire Chief with an effective date of April 1, 2010, with an annual salary of \$59,500.00, payable on a bi-weekly basis, and subject to a one (1) year probationary period ending March 31, 2011.

Mrs. Daugherty moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. King – Yes  
Mrs. Daugherty - Yes  
Mr. Pittman - Yes

B. Revised Table of Organization, Fire Department

**Resolution # 2010.03.31.02**

WHEREAS, this Board of Sugarcreek Township Trustees had previously adopted Resolution No. 2004.02.09.07, Resolution No. 2005.09.19.09, Resolution No. 2006.12.18.09 and Resolution No. 2008.06.02.01 (Revised Table of Organization – Fire Department); and,

WHEREAS, it is the intent of this Board of Trustees to review and modify this Table of Organization as required in the interest of fiscal management and proper staffing; and,

WHEREAS, this Board of Sugarcreek Township Trustees finds it necessary to make modifications to the current Revised Table of Organization,

NOW THEREFORE, BE IT RESOLVED, the previously adopted Table of Organization (2008.06.02.01) will be revised effective April 1, 2010, a copy of which is attached hereto.

Mr. Pittman moved to accept the Resolution as presented. Mr. King seconded. Roll was called with the vote being as follows:

Mr. King – Yes  
Mrs. Daugherty - Yes  
Mr. Pittman - Yes

**Police Department**

C. Resignation of Temporary Part-time Records Clerk, Susan K. Doolos

**Resolution # 2010.03.31.03**

WHEREAS, Susan K. Doolos was appointed to the position of temporary part-time Records Clerk within the Sugarcreek Township Communications Department on December 21, 2009; and,

WHEREAS, Susan K. Doolos has submitted her resignation to Chief of Police dated March 28, 2010; and,

WHEREAS, the Chief of Police recommends that the Board of Trustees accept said resignation and publicly thanks Susan K. Doolos for her service to Sugarcreek Township,

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees does hereby accept the resignation of Susan K. Doolos effective March 31, 2010.

Mr. King moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. King – Yes  
Mrs. Daugherty - Yes  
Mr. Pittman - Yes

**7. Public Comments**

Mr. Jim Martin said there were no 35 mph. speed limit signs on the new Clyo Road extension. He also said there was brush piled in the ditch on the side.

At 6:07 Mrs. Daugherty moved to adjourn to Work Session. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. King – Yes  
Mrs. Daugherty - Yes  
Mr. Pittman - Yes

After the Work Session, the meeting returned to Special Session and adjourned to Executive Session.

The Special Session resumed again at 7:47pm with the following action taken:

D. Pay Increase for Network and Systems Administrator – Christopher A. Zappanti

**Resolution # 2010.03.31.04**

WHEREAS, this Board of Township Trustees is committed to dealing equitably with Township employees in matters effecting their employment, retention and well-being; and,

WHEREAS, Christopher A. Zappanti more than satisfactorily performs his duties for Sugarcreek Township as required by the Sugarcreek Township Board of Trustees; and,

WHEREAS, the Fiscal Officer, Theodore L. Hodson has indicated there are funds available within the 2010 Operating Budget to provide a pay increase for Christopher A. Zappanti,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees is pleased to grant Christopher A. Zappanti, Network and Systems Administrator, a merit increase to the amount of \$56,792.43 annual salary, effective March 31, 2010.

Mr. King moved to accept the Resolution as presented. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. King – Yes  
Mrs. Daugherty - Yes  
Mr. Pittman - Yes

Mr. King said a Letter of Commendation will be prepared for Mr. Zappanti.

Mr. King move to adjourn. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. King – Yes  
Mrs. Daugherty - Yes  
Mr. Pittman - Yes

The meeting adjourned at 7:50 pm.

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Theodore L. Hodson, Fiscal Officer