

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on December 17, 2012, at 7:00 pm, at 2090 Ferry Road, Bellbrook, Ohio 45305.

1. Mrs. Daugherty called the session to order at 7:00 pm.
2. All rose and recited the Pledge of Allegiance to the Flag.
3. Mr. Hodson called the roll with Board Members Nadine Daugherty, Mike Pittman and Scott Bryant being present. In addition to Mr. Tiffany, Township Administrator, others present who signed in were Donna Hellman, Ken Collier and Bradley Mader.

4. Community Activities

5. Presentation by Lt. Josh Johnson

Lt. Josh Johnson provided those present with a slide show of his deployment with Ohio Task Force One to provide assistance to the Hurricane Sandy disaster area. Lt. Johnson said the Task Force provides for Search and Rescue, Disaster Recovery, Emergency Triage and Medicine. He said there were twenty eight Task Force Teams in the United States with Ohio having one. Lt. Johnson said the Ohio Team has a physician and can provide surgery. He said his unit is self supporting and carries enough supplies for ten days. He also said their initial orders were for Manhattan but they were rerouted to New Jersey. Lt. Johnson showed pictures of the disaster area to which they were assigned along with pictures of their Team and equipment. Mrs. Daugherty said we are very proud of you. Lt. Johnson thanked the Board for the opportunity to show them his pictures. Mr. Bryant asked how long he was there. Lt. Johnson said ten days and was glad to get home. Mr. Bryant said his experience will be a real benefit for the Township and said he applauded his efforts.

Mrs. Daugherty moved the agenda forward to the Resolution for the appointment of Fire personnel so those present for it did not have to remain for the entire meeting.

Fire Department

- D. Appointment of Fire Department Personnel Under the Terms of the Acceptance of the FY2008 Safer Grant: Rodney A. Beam

Resolution #2012.12.17.02

WHEREAS, on May 15, 2009, the Sugarcreek Township Board of Trustees approved Resolution 2009.06.15.07, which accepted the FY2008 Safer Grant; and,

WHEREAS, Chief Randall J. Pavlak is requesting under the terms of the FY2008 Safer Grant the appointment of Rodney A. Beam as a Part-time Firefighter/EMT in support of the Sugarcreek Township Fire Department goals and objectives; and,

WHEREAS, funds for this position are allocated out of the FY2008 Safer Grant,

WHEREAS, that Part-time Township employees are hired with the expectation that the employee(s) will work not more than one-thousand five-hundred (1500) hours total in any year, calculated annually from the date of part-time appointment.

NOW THEREFORE, BE IT RESOLVED, that Rodney A. Beam shall be appointed to the position of Part-time Firefighter/EMT at the pay rate of \$9.05 per hour having an effective date of December 17, 2012, with a one (1) year probationary period ending on December 17, 2013.

Mrs. Daugherty moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mr. Pittman – Yes
Mrs. Daugherty – Yes

Mr. Beam came forward and was personally welcomed by the Board and Staff. After pictures were taken Mrs. Daugherty said those who wish to leave to please feel free to do so.

6. **Reports**

A. Administration

The report prepared by Mr. Tiffany will be appended to the permanent record. Mr. Tiffany said he had nothing additional to add to his report. Mrs. Daugherty said she thought the Christmas meeting for the Greene County Trustees Association was great and that we did a great job as co-hosts. Mr. Bryant asked Mr. Tiffany about the Tischer STRS easement. Mr. Tiffany said he had a very positive meeting with the Tischer's and thought things would be moving forward very soon. Mr. Pittman asked when construction would start. Cara said she thought in the spring of 2013. Cara said the first phase will connect the driveway of the Middle School to the Water tower and the second phase would connect the water tower to the bike way connected to Bellbrook. Mr. Bryant asked about the MARCS situation. Mr. Tiffany said our associated entities wanted to send out RFP's on the radios. Mr. Bryant asked when they would go out. Mr. Tiffany said right after the first of the year and they would be from us, the City of Bellbrook, Greene County and Xenia Township.

B. Fiscal Office

Mr. Hodson said he had nothing to report.

C. Fire

The report prepared by the Fire Department will be appended to the permanent record. Chief Pavlak left the meeting earlier to attend to a Fire call.

D. Police

The report prepared by the Police Department will be appended to the permanent record. Chief Deaton talked about the Newtown tragedy and said his Officers went to the schools afterwards to provide some sense of security. Mr. Bryant asked if we worked with the School Board on scheduling drills. Chief Deaton said we work with the schools but only have the High School and the Middle School. He said we try to work with Bellbrook on the others. He said if something happens our Officers will respond immediately with staging a response. Donna Hellman asked if the School Board lets the parents know we are doing drills. Chief Deaton said it is up to the schools if any additional notification is sent out regarding practice drills.

E. Roads and Services

The report for Roads and Services will be appended to the permanent record. Mr. Tiffany said he had nothing to add but added he needed an Executive Session at the end of the meeting.

F. Zoning

The report prepared by Cara Tilford, Director of Planning and Zoning, will be appended to the permanent record. Cara said she had nothing to add. Mr. Pittman said there was a situation in Sugar Ridge where Ryan Homes took over the development. He said the initial homes built were in the 400 to 500 thousand dollar range. Now Ryan Homes is advertising houses starting at 200 thousand. He said the City is suing Ryan Homes. Mr. Pittman asked Cara if we have ever encountered anything like that. Cara said we have not but she has had calls regarding the Miller Valentine development.

Mr. Pittman wanted to know if we could do anything about it in the future. Cara said we could add on to a development that any changes in the covenants and restrictions must be approved by the BZC.

F. Trustees

Mr. Bryant said he attended a MVRPC meeting. He said we have previously discussed the value of our membership to the MVRPC. He said at first he was inclined not to join but it does give us a place to meet with other city officials and thinks it may be worth the price of admission for another year to see what develops with their 'Going Places' Initiative. Mr. Pittman said three thousand is a little steep but thought there was some value to it.

Mr. Pittman said he attended the GCRPC meeting. He said he also attended the GCTA meeting. Mr. Tiffany said everybody did a good job to make it a good Christmas Meeting. Mr. Bryant said the food was good.

7. **Old Business**

Waynesville Road Property - Mr. Hodson said, at the last meeting, he was asked what the General Fund had

invested in the property. Mr. Hodson said he pulled the original agreement with the Park District and found we paid \$635,000.00 for the property and sold forty acres to the Park District for \$512,000.000 leaving \$123,000.00 General Fund money invested in the property. Mr. Bryant said, before we consider what we do with it, he would like to re-look at our need for a Fire Station there. Mr. Tiffany said the Chief thinks we have a more pressing need east of the Little Miami River and from a priority stand point Waynesville Road would be second.

Road Director position – Mrs. Daugherty said she would like to see a study on more of what we need for that position.

8. **New Business**
Fiscal Office

A. Approval of Minutes

Mrs. Daugherty moved to approve the minutes for the Work Session and the Regular Session. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mr. Pittman – Abstain
Mrs. Daugherty – Yes

B. Payment on Bills

Mr. Pittman moved to accept the Payment of Bills as presented. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mr. Pittman – Yes
Mrs. Daugherty – Yes

C. Year 2013 Temporary Appropriations

Resolution #2012.12.17.01

WHEREAS, the need exists to adopt temporary appropriations for the Year 2013; and,

WHEREAS, this temporary appropriation shall be in effect commencing at the close of business December 31, 2012, and extending until the Year 2013 Permanent Appropriations are approved no later than March 31, 2013; and,

WHEREAS, this temporary appropriation will permit the Township Offices to function without interruption as well as allowing ample time to establish exact carry-over figures,

NOW THEREFORE, BE IT RESOLVED, the Year 2013 Temporary Appropriations are as follows:

| | | |
|------|-------------------------------|-----------------------|
| 1000 | General Fund | |
| | Personal Services (Salaries) | \$ 217,000.00 |
| | Employee Benefits | \$ 116,000.00 |
| | Purchased Services | \$ 56,975.00 |
| | Supplies & Materials | \$ 13,500.00 |
| | Other Dues and Fees | \$ 3,800.00 |
| | Health Districts | \$ 32,000.00 |
| | Capital Outlay | \$ 500.00 |
| | <i>Total General Fund:</i> | <i>\$ 439,775.00</i> |
| 2011 | Motor Vehicle Tax | \$ 40,000.00 |
| 2021 | Gasoline Tax | \$ 200,000.00 |
| 2031 | Road and Bridge | |
| | Personal Services | \$ 418,750.00 |
| | Other | \$ 729,172.00 |
| | <i>Total Road and Bridge:</i> | <i>\$1,147,922.00</i> |
| 2081 | Police District | |

| | | |
|------|---|-----------------------|
| | Personal Services | \$1,992,763.00 |
| | Other <u>\$ 422,518.00</u> | |
| | <i>Total Police District:</i> | <i>\$2,415,281.00</i> |
| 2112 | Fire District | |
| | Personal Services | \$1,929,459.00 |
| | Other <u>\$ 486,804.00</u> | |
| | <i>Total Fire District: \$2,416,263.00</i> | |
| 2181 | Zoning \$ | 22,000.00 |
| 2231 | Permissive Motor Vehicle License | \$ 180,000.00 |
| 2261 | Law Enforcement Trust | \$ 65,000.00 |
| 2281 | Ambulance and Emergency Medical | |
| | Personal Services | \$ 129,567.00 |
| | Other <u>\$ 121,500.00</u> | |
| | <i>Total Ambulance and Emergency Medical:</i> | <i>\$ 251,067.00</i> |
| 2901 | Open Space | \$ 120.40 |
| 2902 | Community Outreach | \$ 1,800.00 |
| 2903 | 9-1-1 Enhancement | \$ 18,000.00 |
| 2904 | Police Contribution Fund | \$ 4,000.00 |
| 2906 | Police Trust Fund | \$ 183,000.00 |
| 3101 | Bond Anticipation Note | \$ 202,463.00 |
| 3102 | General Bond Retirement | \$ 143,875.00 |
| 4402 | Ohio Public Works | <u>\$1,549,838.00</u> |
| | Total Temporary Appropriations | \$9,280,404.40 |

FURTHER BE IT RESOLVED, that the above aggregate amounts be appropriated based upon the attached submittals (hereby incorporated) and a copy shall be sent to the Greene County Auditor.

Mr. Pittman moved to accept the Resolution as presented. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mr. Pittman – Yes
Mrs. Daugherty – Yes

Fire Department

E. Reclassification of Full-time Firefighter/Paramedic Benjamin D. Berg

Resolution #2012.12.17.03

WHEREAS, Benjamin D. Berg has served as a Firefighter with Sugarcreek Township Fire Department since April 16, 2007; and,

WHEREAS, Mr. Berg has expressed a desire to reduce his hours from full-time status to part-time; and,

WHEREAS, funds are available under the terms of the FY2008 Safer Grant for this purpose within the Fire Departments 2012 Operating Budgets; and,

WHEREAS, Chief Randall J. Pavlak fully supports Mr. Berg's decision and requests the Board of Trustees reclassify Benjamin D. Berg from full-time Firefighter/Paramedic to part-time Firefighter/Paramedic in support of the Sugarcreek Township Fire Department goals and objectives; and,

WHEREAS, that Part-time Township employees are hired with the expectation that the employee(s) will work not more than one-thousand five-hundred (1500) hours total in any year, calculated annually from the date of part-time appointment.

NOW THEREFORE, BE IT RESOLVED, that Benjamin D. Berg shall be reclassified to the position of part-time Firefighter/Paramedic effective December 15, 2012, at the hourly pay rate of \$12.05.

Mr. Bryant moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mr. Pittman – Yes
Mrs. Daugherty – Yes

F. Appointment of Volunteer Firefighters' Dependents Fund Board

Resolution #2012.12.17.04

WHEREAS, in accordance with Ohio Revised Code, §146, a Volunteer Firefighters Dependents Fund Board must be appointed for Year 2013; and,

WHEREAS, each member serves for a one-year term beginning on January 1, 2013; and,

WHEREAS, Chief Pavlak requests that Trustee Nadine S. Daugherty and Trustee Michael E. Pittman be re-assigned to the Volunteer Firefighters' Dependents Fund Board for the Year 2013; and,

WHEREAS, Fire Department employees have elected Firefighter John R. Belcher, Firefighter Kelly R. Keene and a Citizen-at-large to the Volunteer Firefighters' Dependents Fund Board for the Year 2013,

NOW THEREFORE, BE IT RESOLVED, that members elected for the Year 2013 Volunteer Firefighters' Dependents Fund Board are as follows: Trustee Nadine S. Daugherty, Trustee Michael E. Pittman, Firefighter John R. Belcher, Firefighter Kelly R. Keene and a Citizen-at-Large.

Mrs. Daugherty moved to accept the Resolution as presented. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mr. Pittman – Yes
Mrs. Daugherty – Yes

Police Department

G. Resignation of Part-time Dispatcher Tiffany E. Harnly

Resolution #2012.12.17.05

WHEREAS, Dispatcher Tiffany E. Harnly has submitted her letter of resignation from the Sugarcreek Township Police Department; and,

WHEREAS, Ms. Harnly has been a member of the Sugarcreek Township Police Department since November 30, 2009, and,

WHEREAS, Chief James K. Deaton recommends we accept her resignation,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees officially accepts the resignation of Tiffany E. Harnly effective December 3, 2012.

Mr. Pittman moved to accept the Resolution as presented. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mr. Pittman – Yes
Mrs. Daugherty – Yes

Roads and Services Department

H. Appointment of Temporary Part-time Employee for Roads and Services Department: Nicholas R.

Sorenson

Resolution #2012.12.17.06

WHEREAS, the need exists to establish and maintain a viable work force within the Sugarcreek Township Roads and Services Department; and,

WHEREAS, the Board of Sugarcreek Township Trustees, has authorized the hiring of temporary part-time employees to assist in the removal of snow through the fall and winter seasons, as well as other departmental functions; and,

WHEREAS, Nicholas R. Sorensen has applied for employment as a temporary part-time employee; and,

WHEREAS, Barry P. Tiffany, Township Administrator, recommends this appointment and has indicated that adequate funds are available in the 2012 budget for this position; and,

WHEREAS, Part-time Township employees are hired with the expectation that the employee(s) will work not more than one-thousand five-hundred (1,500) hours total in any year, calculated annually from the date of part-time appointment

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees does hereby appoint Nicholas R. Sorensen to the position of temporary part-time employee at the rate of pay of \$10.25 per hour, payable on a bi-weekly basis.

FURTHER BE IT RESOLVED, the first date of employment for this position will be on or after December 17, 2012, contingent upon successful completion of final testing.

Mr. Bryant moved to accept the Resolution as presented. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mr. Pittman – Yes
Mrs. Daugherty – Yes

Administration Departmental

I. Annual Reorganizations and Appointments

Resolution #2012.12.17.07

WHEREAS, it is necessary that the Sugarcreek Township Board of Trustees establish by resolution its intent to establish meeting dates, holidays, and appointments to boards, commissions, committees and other organizations with which the Township has cooperative working relationships; and,

WHEREAS, it is also necessary that the Board of Trustees establish an annual schedule of holidays to be observed by the Township, schedule of meeting dates, and authorize certain other operational policies of the Township,

NOW, THEREFORE, BE IT RESOLVED, that this Sugarcreek Township Board of Trustees does hereby appoint Michael E. Pittman to the position of Chairperson, Sugarcreek Township Board of Trustees, for a term commencing January 1, 2013, through December 31, 2013.

BE IT FURTHER RESOLVED, that this Sugarcreek Township Board of Trustees does hereby appoint Scott W. Bryant to the position of Vice Chairperson, Sugarcreek Township Board of Trustees, for a term commencing January 1, 2013, through December 31, 2013.

BE IT FURTHER RESOLVED, that this Sugarcreek Township Board of Trustees does hereby appoint Scott W. Bryant as representative, and Nadine S. Daugherty as alternate, to the Miami Valley Regional Planning Commission.

BE IT FURTHER RESOLVED, that this Sugarcreek Township Board of Trustees does hereby appoint

Michael E. Pittman as representative, and Nadine S. Daugherty as alternate, to the Greene County Regional Planning & Coordinating Commission.

BE IT FURTHER RESOLVED, that this Sugarcreek Township Board of Trustees does hereby appoint Nadine S. Daugherty as representative, and Scott W. Bryant as alternate, to the Greene County Combined Health District Advisory Council.

BE IT FURTHER RESOLVED, that this Sugarcreek Township Board of Trustees does hereby appoint Scott W. Bryant as representative, and Michael E. Pittman as alternate, to the Greene County Water/Wastewater Advisory Council.

BE IT FURTHER RESOLVED that for the calendar year 2013, the Trustee Work Sessions and Regular Sessions will be held on the same day with the Work Sessions being held from 5:30 p.m. to 6:45 p.m. and the Trustee Regular Session beginning at 7:00 p.m. on the following dates:

| | |
|-----------------------|-----------------------|
| January 7 | July 1 |
| January 22 (Tuesday) | July 15 |
| February 4 | August 5 |
| February 19 (Tuesday) | August 19 |
| March 4 | September 3 (Tuesday) |
| March 18 | September 16 |
| April 1 | October 7 |
| April 15 | October 21 |
| May 6 | November 4 |
| May 20 | November 18 |
| June 3 | December 2 |
| June 17 | December 16 |

Until further notice, all work sessions and regular Board of Township Trustees meetings will be held at the Sugarcreek Township Administration Building, 2090 Ferry Road, Sugarcreek Township, Ohio 45305. Work Sessions and Regular Sessions may be canceled on occasion by the Chairperson due to schedule conflicts, lack of agenda or other unforeseen circumstances after consulting with the other two Trustees, as available, and the Administrator.

BE IT FURTHER RESOLVED, that this Sugarcreek Township Board of Trustees does hereby resolve to rehire all current Township employees.

BE IT FURTHER RESOLVED, that all Roads and Service Department temporary part-time employees will be hired for a term not-to-exceed 210 days from the most recent date of employment in 2012. Temporary part-time employees will be utilized as needed and must reapply for employment with the Township at the appropriately established time for the next season of work.

BE IT FURTHER RESOLVED, that effective February 1, 2013, all part-time employees shall be scheduled to work not more than twenty-four (24) hours in any work week and shall be permitted to work not more than twenty-eight (28) hours total in any work week.

BE IT FURTHER RESOLVED, that this Sugarcreek Township Board of Trustees does hereby establish the 2013 schedule of paid holidays for all Sugarcreek Township non-bargaining unit employees:

| | |
|--------------------------------|--------------------|
| <i>New Year's Day:</i> | <i>January 1</i> |
| <i>Martin Luther King Day:</i> | <i>January 21</i> |
| <i>Presidents Day:</i> | <i>February 18</i> |
| <i>Memorial Day:</i> | <i>May 27</i> |
| <i>Independence Day:</i> | <i>July 4</i> |
| <i>Labor Day:</i> | <i>September 2</i> |
| <i>Veterans Day:</i> | <i>November 11</i> |
| <i>Thanksgiving Day:</i> | <i>November 28</i> |
| <i>Day after Thanksgiving:</i> | <i>November 29</i> |
| <i>Christmas Day:</i> | <i>December 25</i> |

BE IT FURTHER RESOLVED, that this Sugarcreek Township Board of Trustees does hereby establish the 2013 schedule for the Sugarcreek Township Records Commission:

Monday, April 15, 2013 and Monday, September 16, 2013

The Records Commission shall meet twice a year with both meetings starting at 6:45 pm at the Township Administrative Offices, 2090 Ferry Road, Sugarcreek Township, Ohio

BE IT FURTHER RESOLVED, that this Sugarcreek Township Board of Trustees does hereby establish the following Operational Policies and Priorities for the Year 2013:

AGENDA: The agenda for regular and special meetings of the Board of Trustees is to be prepared by the Township Administrator with the review and consent of the Chairperson. All items for the agenda must be submitted to the Administrator on or before the Wednesday preceding a regular meeting.

ANNEXATION: This Board of Sugarcreek Township Trustees adamantly opposes any annexation that is not in the best interest of the health, safety and general welfare of the Township and/or its Citizens and shall aggressively resist annexations from any source as appropriate.

ATTENDANCE OF DEPARTMENT HEADS AT TRUSTEE MEETINGS: Attendance is required at all regular Board of Township Trustee meetings and other meetings as requested or unless otherwise excused by the Township Administrator.

AUTHORIZATION TO BILL: The Fiscal Officer shall, upon notification from the Administrator or appropriate Department Head, bill residents and others for damage to Township property and false alarms.

AUTHORIZING TRAVEL/TRAINING REQUESTS: All Travel/Training requests of less than \$1,000.00 may be authorized by the Township Administrator. The Chairperson of the Board of Trustees and the Township Administrator may authorize requested travel training of \$1,000.00 or more to take place before a resolution is passed. At the next Trustee meeting, any pre-authorized travel/training of \$1,000.00 or more shall be submitted for approval by resolution.

BLOCK PARTY REQUESTS: Requests must be submitted to the Township Administrator, who is authorized to approve requests based on the availability of the Community Outreach group, Police, Fire and/or Roads and Services Departments.

CATASTROPHIC EMERGENCIES: Authorizing the Township Administrator or in the absence of the Township Administrator and a quorum of the Board of Trustees, any one Trustee to represent Sugarcreek Township for the purpose of authorizing the use of Township resources in the event of a catastrophic emergency.

COMPETITIVE BIDDING: The Township Administrator and Department Heads are authorized to obtain competitive bids when legally required. All bids will be advertised when in the best interest of the Township or as required in accordance with law. Each bid shall be evaluated as to requirements and specifications contained therein. Demonstrations and/or references shall be provided as appropriate. The contract shall be reviewed in whole or in part by the Office of the Greene County Prosecuting Attorney. Awarding of bids will be determined by the Sugarcreek Township Board of Trustees in the overall best interest of Sugarcreek Township, not exclusively on the basis of the lowest cost. The Board reserves the right to reject any or all bids.

CREATION OF BOARDS, COMMISSIONS and COMMITTEES: The Township Trustees may by resolution create, eliminate, change, appoint alternates, and abolish boards and commissions in accordance with the Ohio Revised Code. Members of such boards and commissions shall be appointed by and responsible to the Trustees. These members may be removed by the Board of Trustees for malfeasance, misfeasance, or other violations of official Township resolutions and policies. All appointed board, commission, committee members or other appointed volunteers shall be responsible for signing and adhering to the official Sugarcreek Township Code of Ethics or be subject to removal.

All terms, number of members, procedures for appointment and replacement of members, duties, and powers of boards and commissions created by the Trustees shall be prescribed by resolution in accordance with the Ohio Revised Code except as established by the Ohio Revised Code. The Trustees may assign additional non-conflicting duties to the established boards and commissions. Each board or commission shall adopt its own rules of order and procedure in accordance with the Ohio Revised Code and shall annually elect its officers from its membership. The Trustees may authorize funds for the use by the boards and commissions in carrying out their designated responsibilities.

DEPARTMENT REPORTS: Each Department Head shall submit a typed report of activities to the Township Administrator on the Wednesday preceding the scheduled regular meetings of the Board of Township Trustees for presentation at that meeting.

DRAINAGE: Retain ground water at its source.

EMERGENCY PAYMENT OF BILLS: The Township Administrator is authorized to approve payment of bills from January 1, 2013, through January 31, 2013, or until the 2013 Reorganization Meeting occurs if the Township Trustees are not available to perform this task. This delegation of responsibilities to the Township Administrator is to be permitted in an emergency situation and must be in the best interests of the Township.

NUISANCE FIRE ALARMS: Nuisance fire alarms shall be subject to the penalties and provisions of the current adopted fire code(s).

MILEAGE REIMBURSEMENT: The Township shall reimburse all employees and elected officials in accordance with IRS regulations at the rate of fifty-six and five tenths cents (56.5¢) per mile for the use of their private vehicles in those instances where Township-owned vehicles cannot be utilized.

OPEN SPACE PRESERVATION: This Board of Trustees recognizes the high value of and strongly supports the preservation of the open spaces and vistas that help to make Sugarcreek Township a unique and highly desirable place to live, work and play.

REGIONALISM: This Board of Trustees supports true regionalism and will strive to maintain Sugarcreek Township, Greene County and the Miami Valley as a viable and thriving region.

SPECIAL SECURITY EVENTS: The Police Department shall be reimbursed at the rate of Sixty dollars (\$60) per hour per person and equipment provided to private organizations for security services.

WORK WITHIN THE ROAD RIGHTS-OF-WAY: Landscaping, traffic signs, fire hydrants or mailboxes (except in conformance with all applicable United States Postal Service Standards) shall not be placed in the Sugarcreek Township road rights-of-way without prior written approval of the Director of Roads and Services, or in his/her absence the Township Administrator or his/her designee.

Mrs. Daugherty moved to accept the Resolution as presented. Mr. Bryant seconded. Mr. Bryant said we need to go to the 24 hour work week at some point for part-time. Mr. Pittman and Mrs. Daugherty both agreed. Mr. Bryant asked if the table of appointments say 24 hours can we still go case by case. Mr. Tiffany said you can modify however you want although it would be after the fact. Chief Deaton said he is not going to roll the dice (with the new Federal regulations regarding health care) and is going to 24 hours now. Mr. Tiffany said there is nothing wrong with being conservative. He said Assistant Chief Zimmerman likes the 24 hour program. Mr. Bryant said he told Chief Pavlak he would give him 30 days. Mr. Tiffany suggested we modify by removing 'expectation of 1500 hours' to 'limited to 1500 hours'. Mr. Pittman said in all fairness to Chief Pavlak he could go along with the end of January. Mr. Tiffany suggested changing the language to go to 24 hours on February first. Mr. Bryant moved to modify the Resolution to include the 24 hours in February. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes

Mr. Pittman – Yes

Mrs. Daugherty – Yes

Roll was called again for the original motion with the vote being as follows:

Mr. Bryant – Yes
Mr. Pittman – Yes
Mrs. Daugherty – Yes

9. Trustee/Staff Discussion

Mr. Bryant said he thought having the work session and regular session back to back helped. Chief Deaton said it helped him a lot. Cara Tilford said she got the agenda today for the MVRPC Tech Advisory Committee meeting regarding the Uniform Municipal Income Tax. Cara said townships are unaffected and asked how she should vote. Mr. Bryant suggested that she abstain.

Mr. Bryant said he would like the Departments to look back and see if their goals for 2012 were successful and would like to set new ones for 2013 if all were agreeable. He said, regarding the website, that he has asked Chris to monitor visitor stats to look for a trend to where we are going. Mr. Bryant said he would like to propose a Winter Newsletter to be on the website. He suggested it could contain articles on the Safe Routes to Schools, Lt. Johnson's presentation tonight and the Clio Road Project. He said he would also like to revisit putting video and audio tapes on the website. He said he would like the Township to receive a 'Sunny' Award given to those with the most transparent website. Mr. Bryant wished all a Merry Christmas. Mr. Pittman said he agreed with the goals and suggest the Trustees have theirs also. Mrs. Daugherty said we need to look at our commercial goals and said she would like to be the head of it. Mr. Pittman said he was apprehensive about video because of some of his discussions with other entities and thought it might be expensive. Mr. Bryant said he just wanted it for the web site and thought cost would be minimal. He said we can put the video on U-Tube and link to our website. Mr. Pittman said he would like to look at the cost.

Mrs. Daugherty move to adjourn to Executive Session for personnel matters. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mr. Pittman – Yes
Mrs. Daugherty – Yes

The meeting adjourned to Executive Session and reconvened at 10:14 pm with no action taken. Mrs. Daugherty moved to adjourn. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mr. Pittman – Yes
Mrs. Daugherty – Yes

Theodore L. Hodson, Fiscal Officer