

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, met in Regular Session on August 17, 2015 at 7:00 pm, at 2090 Ferry Road, Sugarcreek Township, Ohio 45305.

1. Mr. Pittman called the session to order at 7:00 pm.
2. Mr. Tiffany called the roll with Board Members Mike Pittman and Scott Bryant being present. Others present, who signed in, were Donna Hellman, Jim Martin, Danielle Coots, Barbara Burson, Jim Tharpe, and Carolyn Destifani. Mr. Hodson and Mrs. Daugherty were absent.
3. All rose and recited the Pledge of Allegiance to the Flag.
4. **Community Activities**
Mr. Tiffany said the Chamber of Commerce Golf Outing will be this week. He also said he will make arrangements for the Lion's Festival Parade. Mr. Bryant said you can use my car if you want.
5. **Reports**
 - A. Administration
Mr. Tiffany's report will be appended to the permanent record. He said he had nothing to add.
 - B. Fiscal Office
Mr. Tiffany said an audit by the State is currently underway and it seems to be going quicker than the last one.
 - C. Fire
The report prepared by the Fire Department will be appended to the permanent record. Assist. Chief Zimmerman said she had nothing to add.
 - D. Police
The report prepared by the Police Department will be appended to the permanent record. Chief Brown said the first high school football game will be September 4th. He said the Department will be delivering the game ball. Mr. Pittman said our Big Wheel entry for the Kable's Mill annual race was awesome. Chief Brown said we followed the rules and lost.
 - E. Roads and Services
The report for Roads and Services will be appended to the permanent record. Mr. Tiffany said we are currently doing chip seal and paving will follow right behind it. Mr. Pittman asked about Eden Meadows and East of Eden. Mr. Tiffany said it is not on the calendar for this year, but for next. Mr. Bryant said Carpenter Road is falling apart. Mr. Tiffany said Kable's Mill, Eden Meadows and Soaring Heights are all priorities. Mr. Bryant asked what we were doing this year. Mr. Tiffany said Washington Mill and I don't remember the others now. He said Indian Wells is paving their own street this year.

F. Zoning

The report prepared by Cara Tilford, Director of Planning and Zoning, will be appended to the permanent record. Cara said she had nothing to add.

G. Information Technology

The report prepared by Mr. Zappanti, Director of Information Technology, will be appended to the permanent record. Mr. Zappanti was absent and Mr. Tiffany said if you are contacted by Microsoft for a free upgrade, don't do it because of glitches. He said it is better to wait a few months until problems have been resolved. Mr. Bryant asked if we were going to upgrade our current systems. Mr. Tiffany said we were, from Windows XP. He also said a new product, 'Edge', is better than Windows Explorer.

Mr. Pittman asked Cara about the SRTS bids for appraisals work and for which project. Cara said it was for Kables Mill to Feedwire and from Feedwire to Bell Creek.

H. Trustees

Mr. Pittman said he attended the 'National Night Out' event sponsored by the Police Department. He said they did a great job. He also asked if there was a follow up with the Park District about the complaint regarding 'Ron Kehl' park. Mr. Tiffany said he turned it over to the Park District.

6. Public Comments – Agenda Items

Barbara Burson said you never list which minutes you are approving. Mr. Pittman said that was a good point.

7. Old Business

Schedule next Fire/EMS Public Update meeting.- pending
Schedule meeting with City of Bellbrook - pending

8. New Business

Consent Agenda Items

Mr. Pittman moved to accept the consent agenda items. Mr. Bryant seconded.

Mr. Bryant asked about the Side Walk Policy. Mr. Tiffany said the sidewalks in our subdivisions were starting to deteriorate. He said it is in our best interest, even though it's covered by the O.R.C., to have an established policy. He said property owners are responsible for maintenance of sidewalks in front of their property. He said it puts the onus on the Township to inspect them at regular intervals. Mr. Bryant said, basically, the Township identifies those needing repair and notifies the owner, who has 180 days to repair it or the Township will repair it. If we do, we invoice them and they have 180 days to pay it and if they don't it gets added to their property taxes. Mr. Bryant said he thought the 360 day process was too long. Mr. Tiffany said that was established by the O.R.C. and we have no choice. Mr. Tharpe asked if we could repair our own. Mr. Tiffany said you could as long as it meets Township standards. Mr. Bryant asked what would be the typical cost if we did it. Mr. Tiffany said he didn't know, but we would contract it out. Mr. Bryant said, in Kettering, they

give you an estimation of cost in a letter. After an ensuing discussion, the Board decided to modify the Resolution to include an estimate.

Mr. Bryant motioned to include notification of an estimate. Mr. Pittman seconded. Roll was called for the motion to amend with the vote being as follows:

Mr. Pittman – Yes

Mr. Bryant – Yes

Roll was then called for the original motion for the Consent Agenda Resolutions with the vote being as follows:

Mr. Pittman – Yes

Mr. Bryant – Yes

A. Approval of Minutes

B. Payment of Bills

C. Resignation of Full Time Police Officer Loni Gibson

Resolution #2015.08.17.01

WHEREAS, Police Officer Loni Gibson has submitted her resignation from the Sugarcreek Township Police Department effective August 7, 2015; and,

WHEREAS, Ms. Gibson became a member of the Sugarcreek Township Police Department as a full-time Police Officer on January 6, 2014; and,

WHEREAS, Chief Michael Brown recommends we accept Ms. Gibson's resignation.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accepts the resignation of Loni Gibson effective August 7, 2015.

D. Resignation of Volunteer Shaun Music

Resolution #2015.08.17.02

WHEREAS, Firefighter Shaun Music verbally submitted his resignation from the Sugarcreek Township Fire Department effective July 31, 2015; and,

WHEREAS, Mr. Music became a member of the Sugarcreek Township Fire Department as a volunteer Firefighter on May 20, 2013; and,

WHEREAS, Assistant Chief Joann Zimmerman recommends we accept the resignation of Shaun Music.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accepts the resignation of Shaun Music effective July 31, 2015.

E. Resignation of Part-time Firefighter/Paramedic Shannon Sentell

Resolution #2015.08.17.03

WHEREAS, Firefighter/Paramedic Shannon Sentell has indicated her desire to resign from the Sugarcreek Township Fire Department; and,

WHEREAS, Ms. Sentell became a member of the Sugarcreek Township Fire Department as a part-time Firefighter/Paramedic on June 21, 2010; and,

WHEREAS, Assistant Chief Joann Zimmerman recommends we accept the resignation of.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accepts the resignation of Shannon Sentell effective August 17, 2015.

F. Adoption of Sidewalk Construction, Repair, Maintenance and Replacement Policy.

Resolution #2015.17.04

WHEREAS, the Board of Township Trustees has adopted a sidewalk construction, repair, maintenance and replacement policy; and,

WHEREAS, the Ohio Revised Code Section 5543.10 defines the authority of regulating sidewalk construction, repair and maintenance, but does not provide procedures or standards; and,

WHEREAS, Sugarcreek Township intends to provide standards for abutting property owner(s) regarding mandatory construction, repair, maintenance and replacement for sidewalks to allow for safe travel conditions for all pedestrians.

NOW THEREFORE BE IT RESOLVED that the Sugarcreek Township Sidewalk Construction, Repair, Maintenance and Replacement Policy, as amended and presented to the Board of Trustees is hereby adopted and effective immediately.

G. Declaration of Fire Department Property

Resolution #2015.08.17.05

WHEREAS, the Sugarcreek Township Fire Departments has identified equipment which is no longer needed for operations, and;

WHEREAS, Assistant Chief Joann Zimmerman is requesting the Board of Trustees declare as excess property and sell "as is" equipment that was purchased with a federal grant in 2005 (see attached), and;

WHEREAS, all items listed have an individual value of \$2,000 or less.

NOW THEREFORE BE IT RESOLVED, this Sugarcreek Township Board of Trustees hereby declares said Fire Department property to be excess and authorizes the Township Administrator to immediately dispose of and/or place said property on GovDeals.com and sold "as is".

9. Public Comments

Mr. Jim Martin said the 'pot' proposal on the ballot is a bad idea. He said it will give ten people a 'monopoly' to grow 'pot'. Mr. Martin asked how long the ladder truck would be out of service. Mr. Tiffany said he wasn't sure. Jim asked if we had an auto-response for the ladder truck. Mr. Tiffany said we did.

Mr. Jim Tharpe said Ferry Road south had chip and seal put on. He asked when it would be paved. Mr. Tiffany said it was scheduled for next year. Mr. Tharpe said there are ten million dollars' worth of houses in that area and we don't deserve this. Mr. Tiffany said it will be next year. Mr. Tharpe said 'how about next month' and you borrow the money. Mr. Tiffany said we will be sweeping it the middle of this week as a preservation move since it is failing. Mr. Tharpe said if you would have patched it two years ago like you said, we wouldn't be in this situation.

10. Trustee/Staff Discussion

None.

11. Executive Session

None.

12. Adjourn

Mr. Pittman moved to adjourn at 7:35 pm. Mr. Bryant seconded. Roll was called and the vote was as follows:

Mr. Pittman – Yes
Mr. Bryant - Yes

Theodore L. Hodson, Fiscal Officer