

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on October 19th, 2020, at 7:00 PM, via Zoom.

1. **Mrs. Destefani called the session to order at 7:00 pm.**
2. **Mr. Tiffany called the roll with Board Members Mrs. Destefani and Mr. Cramer being present. Also, in attendance was Mr. Stafford and Ms. Moore.**
3. **All in attendance stood for the Pledge of Allegiance.**
4. **Public Hearing**

To Consider Adopting Massage Establishment Regulation – 2020.10.19.01

- **Public hearing is formally opened**
- **Staff report on the text amendments**
- **Applicant presentation**
- **Those wishing to speak in favor**
- **Those wishing to speak against**
- **Neutral parties wishing to speak**
- **Public hearing is closed**
- **Deliberation and decision**

Mrs. Destefani made a motion to open the public hearing, Mr. Cramer seconded. Mrs. Tilford started with the staff report, stating that there will not be a vote tonight on this resolution. This is the first of two public hearings that will happen to then consider the resolution. This is to establish regulations of massage establishments and their employees pursuant to 503.40 and 503.49 of the Ohio Revised Code. This hearing is being held after the Township has provided notice, required by the ORC for two consecutive weeks. This will not impact the practice of any limited branch of medicine, chiropractors that provide massage services, licensed massage therapists, they would not be subjected to regulation under this proposed resolution. This resolution does establish fees and a renewal process for licenses. This resolution is in an effort for the Township to be proactive in the regulations of massage establishments that have been investigated for being involved with human trafficking and exploitation. Mrs. Destefani asked if this is something we should be sharing with other townships, so everyone has regulations in place. Mrs. Tilford stated that a lot of townships have taken measures to adopt a resolution similar to this one. She also stated that if you are a rural township that does not have a commercial corridor then this is not something that they are really worried about. But she is absolutely sharing this with Greene County Township Association and the OTA and having them push it out as a reminder, so everyone can consider applying this in their jurisdiction. Human trafficking is very prevalent right now and we are trying to work against it. Mr. Cramer asked if Chief Brown was the one that discovered that there was human trafficking going on within the Township. Cara stated that Chief Brown and his officers discovered this problem. Mr. Cramer asked if this was a problem in other surrounding cities and townships. Mrs. Tilford stated that Bellbrook did have the help of legal counsel to put regulations in place, since they are a city, they have different statutes of regulations to pass resolutions. Mrs. Destefani asked if Mrs. Tilford was also doing the applicant presentation since the meeting is online. Mrs.

Destefani then opened the meeting to public comments, in favor, against, or neutral on the presented resolution. No one chose to speak. Mrs. Destefani made a motion to close the public hearing, Mr. Cramer seconded. Mrs. Destefani then asked if there was any deliberation to be had about the resolution. Mr. Cramer stated that he has read through this resolution and he understands it and wants to be proactive in the township. Mrs. Destefani stated that having regulations like this a great thing and all townships should have it.

5. **Reports**

A. Administration

Mr. Tiffany was present. Mrs. Destefani asked about the CAES Act funding, Mr. Tiffany stated that we plan to use 100% of the funds to help the township. Mrs. Destefani also asked about the new credit card machine the township is getting. It will be used for online transactions as well as in person transactions at our township administration building. Allowing citizens of the township to pay for permits for their homes or businesses.

B. Fiscal Office

Mr. Hodson was present. Mr. Hodson reported to the state today on our COVID funds. He included the appropriations for the amount's we have received. He had to turn in a report for the totals for our accounts for expenditures, interest earned and what we have spent so far. On all CARES Act funds this far.

C. Fire

Chief Leaming was present. Mrs. Destefani asked Chief Leaming how many masks Captain Colliers Mother had to sell to raise over \$5,000 for the fire department. Chief Leaming stated that he does not know the exact number of masks she sold. But that she was asking for donations and people donated various amounts of money. She was raising money so the fire department could buy 50 particulate protective hoods. The hoods are to help protect cancer causing particulates from getting on the skin. Mrs. Destefani stated she would love to honor her for her generous help. Mr. Cramer also stated that Mr. Steve Knop said many wonderful things about Chief Leaming.

D. Police

Chief Brown was present. Mrs. Destefani thanked Chief Brown for sharing the Day of Remembrance email from the Prosecutor's Office. Mrs. Destefani also stated she saw there were lots of questions on Facebook about trick or treating, and just wanted to make sure the entire township was included. Chief Brown stated that yes, the whole township is included in trick or treat. She also asked if the Township was doing a drug drop off soon. Chief Brown stated that we are doing a drug drop off and that it is this Saturday the 24th of October, from 10am to 2pm. Mrs. Destefani asked if we usually get a decent amount of drugs dropped off. Chief Brown stated that usually it is about 40 pounds that gets turned in. Mrs. Destefani also stated that she saw that the community resource center changed its name officially, she asked if Chief Brown had anything to report about what they will be doing there. Chief Brown stated that they are hoping to do an open house once everything with COVID shuts down. He stated that the inside has been painted and cubicles have been set up for students to do work after school and to have programs.

E. Roads and Services

Mr. Harphant was present. Mrs. Destefani asked about how long the speed limit sign batteries usually last. Mr. Harphant stated that they usually last about a week, so they try to go out on Fridays and get the batteries changed. Mrs. Destefani also stated that it is a very effective sign, and they are polite signs, they say thank you for slowing down. Mrs. Destefani also asked about multiple OUS notifications. Mr. Harphant stated that they get notifications if someone is going to be doing any digging so they can go out and protect our right of ways. And if they do not have any permits, they will have them stop working until the required permitting gets done.

F. Zoning

Mrs. Tilford was present. Mrs. Tilford stated that she hit a record of approving 25 zoning permits this month. She has reviewed 32 permits and is waiting on revisions. The numbers for new single-family homes has gone up 33% from last year. And our total permits are up about 13% from last year. She stated that there was a buildup on the subdivisions not being completed in August and September so there was a period of time where permits could not be completed. Mr. Cramer asked if the Guttman Property was the old Rollandia Property, Mrs. Tilford stated that yes, it is the old Rollandia Property. Mrs. Destefani asked if she could go over the modification of condition reference. Mrs. Tilford stated that when they came in for approvals, they did not have the elevations completed for the twin family homes, they have since brought the elevations in and they were approved. They also requested modifications on a single-family lot at the end of the Browns Run subdivision near the Rollandia maintenance building. The Regional Planning and Coordinating Commission came up with an alternative mechanism, and the Zoning Commission also approved that request. Mr. Cramer asked if Guttman was the original developer in the area. Mrs. Tilford stated that in 2015 the original developer was Shatenstien, they dropped the project and then Guttman came in and picked up the project. Mrs. Destefani asked what we were working on with HPA development group, Mrs. Tilford stated that the land scaping they approved did not do exactly what was approved. Mrs. Landing called and requested more trees be put up close to her property to reflect what was approved. HPA development group came in and said they would put the trees in that were requested, she said that HPA always keeps their word, and do what they say they will do. Mrs. Tilford is just working with HPA to make sure that those trees do get planted in a timely manner. Mr. Cramer asked how much longer the Farmer's Market will be open, Mr. Tiffany stated about 3 more weeks. Mrs. Destefani asked if Mrs. Tilford would go over her chart of residential structures. Mrs. Tilford stated what each abbreviation was for. Mr. Cramer stated that it looks like we are on an upward trend for houses being built in Sugar Creek. Mrs. Tilford agreed and stated that in the fall there is a spike because builders are trying to build before the ground gets too cold. Mrs. Destefani asked if this is solely what Mrs. Tilford does and if she has help from anyone. Mrs. Tilford stated that this is most of her work every day. She does ask Ms. Shuttleworth to help get things out the door, by copying and sending things out, so she can concentrate on the permits themselves. Mrs. Destefani asked about duties increasing for Mrs. Tilford while Mr. Tiffany is working from home. Mrs. Tilford stated that she is up to the challenge and that Mr. Tiffany is always a phone call away.

G. Information Technology

Mrs. Destefani wanted to thank Tech Advisors for helping her set up the iPad.

H. Trustees

Mr. Cramer asked about the police coverage for the high school football games. Chief Brown stated that it is no extra burden on them. Mr. Cramer stated that some people have had signs being stolen off their property. Chief Brown stated that, that is not usually normal. Mrs. Destefani wanted to thank Chief Brown for finding a Speaker for the Implicit Biased and decision-making training. She also thanked Mrs. Moore for bringing it to the townships attention and suggesting that the training should be done. Mrs. Destefani also stated she is putting her name in for the OTARMA Board.

6. Old Business

A. Bellbrook, Bellbrook Sugarcreek Parks and Schools Meeting – will be rescheduled.

7. Public Comments

Mr. Stafford spoke about a problem he is having with the Sugar Valley Country Club. They have built a pavilion and there is live music playing all night until 1am and he can not enjoy his back patio. He stated that the township should put a resolution in place for the pavilion so that the noise be turned town at a specific time or that they should not allow live music at all. Mr. Cramer asked if he knew what types of events were happening at these times. Mr. Stafford stated that he is not sure exactly but there are always different types of events happening there. Mrs. Tilford stated that they did adopt a noise ordinance so therefore Mr. Stafford does need to contact the police department because they are the enforcer of the ordinance. Mr. Stafford also stated that the resolution prohibiting political signs in the right of way is not being enforced to its all or nothing policy. Chief Brown stated that it might be a good idea to have himself, Mrs. Tilford, and Mr. Tiffany talk with Mr. Keys to see if there is something they can do. There are still signs up in the right of way, political signs, garage sale signs, vote no signs, any signs should be out of the right of way. Mr. Stafford wants to see the enforcement of the zero-tolerance policy increased like the township said they would. Mr. Tiffany stated that the trustees chose to enforce the law. Mr. Tiffany stated that they have not had an issue since the springtime, and they did do a great job in the spring with getting the signs down. Mr. Tiffany also stated that he has spoke with people telling them they cannot put the signs up on the weekend, the rules still stand all the time. Mr. Stafford stated he just wanted a level playing field for everyone and he was thankful for the trustees for hearing him out. Mrs. Hellman stated that right where the Eagle rise sign is in the neighborhood people are starting to put up signs there. Mr. Stafford asked if there was a fine the township could enforce for the removal of signs. Mr. Tiffany stated that when signs are up it is usually a third-party company that is putting up signs. Fining someone is hard unless they catch them in the act of placing the signs. Mr. Tiffany stated that they are not going to go out and ticket every person that puts up a sign, and that the community deserves kindness from the township.

8. Consent Agenda Items

- C. Appointment of Full Time Police Officer – Jarod Pytel – 2020.10.19.02
- D. Resignation of Roads and Service Staff – Toby Knerr – 2020.10.19.03
- E. Reclassification of Roads and Service Staff – Joseph Hoffmann – 2020.10.19.04
- F. Authorize Purchase using CARES Funding – Touchless Restroom fixtures Admin building, Safety Building and Fire Station – 2020.10.19.05
- G. Authorize Purchase using CARES Funding – Automatic Entry Doors – Admin Building, Safety Building and Fire Station – 2020.10.19.06

- H. Authorize Purchase using CARES Funding – iPads, Laptop, and accessories – Trustees, Administrator and Department Heads – 2020.10.19.07
- I. Year 2020 Amendment of Permanent Appropriations – 2020.10.19.08
- J. Authorize Purchase using CARES Funding – Lumailier UV Disinfectant Lights for Medic 71 & 72 – 2020.10.19.09
- K. Authorize Purchase using CARES Funding – Mask Fit Tester – 2020.10.19.10

Mrs. Destefani made a motion to approve the agenda items. Mr. Cramer seconded.
Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mr. Cramer – Yes

9. Discussion Agenda Items

Mrs. Hellman stated that up in Soaring Heights there is a gas cap missing by the sidewalk. Mr. Harphant stated he would call Vectren and see what he could do about it.

10. Trustee/Staff Discussions

Limited Home Rule – Mr. Tiffany stated that it allows the township to expand their Home Rule powers, it makes the township more competitive with cities. It helps alleviate the threat of annexation and levels the playing field on creatively financing projects. Mrs. Moore asked if it is the same as the one versus two, where we do not have as much power as the bigger cities. Mr. Tiffany stated that there is a certain number of things we are allowed to do in the townships creatively. Cities can do as many things as they would like to do within reason. This rule would allow us more space to creatively grow.

11. Adjourn

Mrs. Destefani moved to adjourn. Mr. Cramer seconded.
Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mrs. Daugherty – Yes

Theodore L. Hodson, Fiscal Officer