

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on February 1st, 2021, at 7:00 PM, via Zoom.

1. **Mrs. Destefani called the session to order at 7:00 pm.**
2. **Mr. Tiffany called the roll with Board Members Mrs. Daugherty, Mrs. Destefani and Mr. Cramer being present. Also, in attendance was Donna Hellmann, Denise Moore, Steve Haller, and David Hayes.**
3. **All in attendance stood for the Pledge of Allegiance.**
4. **Reports**

A. Administration

Mr. Tiffany was present. He had nothing to add to his report. Mr. Tiffany did speak about using the resources the Township has to do a Community Clean Up Day on the main roads in the area. People will have the ability to adopt a section of road to clean up. The Township will provide vests, gloves, and trash bags for those who want to participate. The participants will bag up the trash and leave the bags on the side of the road and our Roads and Service crew will come along and pick them up as they go. The proposed date is April 10th, 2021, with a rain date of April 17th, 2021. Each section will have a designated Captain, to keep track of the people in the group and the section they are cleaning up. Mr. Cramer stated that we are trying to have some community pride brought to Sugarcreek Township. By making our Township look nicer and cleaning up the trash. Mrs. Daugherty asked how we were going to get this information out to the public. Mr. Tiffany stated that we will be using the press and our Township website. Mrs. Destefani said she would tell the chamber about the clean up day. Mrs. Daugherty stated she would also contact Hope Taft and the park districts. Mr. Cramer also stated he would tell the neighborhood newsletter. Mrs. Destefani mention that Mr. Martin, who lives in the Township, will be turning 100 years old this year. There will be an event held at the Greene County Airport on April 24th, 2021. The Round Parachute group from Florida, will be coming to do a jump in order to honor Mr. Martin . The Round Parachute group is also going to be making a life size, bronze statue of Mr. Martin from when he was younger. The group would like to display the statue in Sugarcreek Township. Mrs. Destefani stated that this could lead to a Veterans Memorial here in the Township, with Mr. Martins statue being the first piece. Mr. Cramer asked if we plan to dedicate the statue on the proposed April 24th date. Mr. Tiffany stated that, that is the plan so far.

B. Fiscal Office

Mr. Hodson was present. He had nothing to add to his report. Mrs. Destefani asked if there were any new changes to the appropriations. Mr. Hodson stated that there were not, and that we are officially into the 2021 year. Mrs. Destefani asked that the chairperson and Vice chairperson be switched since it is a new year. Mrs. Tilford stated that she would have Sara change that as soon as she can.

C. Fire

Chief Leaming was not present. Mrs. Destefani stated that she was happy to see initiative taken to build a uniform drying rack at the fire station. She also stated that the negotiations for the new 3-year contract are also done for the Fire Department.

D. Police

Chief Brown was present. He had nothing to add to his report. Mrs. Destefani asked what the GCLEA Lunch in was. Chief Brown stated that it is the Greene County Law Enforcement Association Lunch in. All the Police Department heads, Chiefs, Sheriff's office, all get together for lunch. Mrs. Destefani also asked if Chief was hearing good things about the electronic speed limit signs. Chief Brown stated that not really anyone has said anything positive or negative about the signs. But they are working well and functioning properly. Mrs. Destefani also asked if Mr. Pytel was full time or part time because the resolution has both stated. Chief Brown stated that he was in fact full time. Mrs. Daugherty stated that she was happy to see the Police Department do the Shop with a Cop this Christmas. Chief Brown stated that it went really well, and they were happy to have the day with the kids. Mrs. Destefani asked if they were allowed to post pictures from the event at all. Chief Brown stated that they did take pictures and he sent them to Sara to be put up on the website.

E. Roads and Services

Mr. Harphant was not present. There was nothing to add to his report.

F. Zoning

Mrs. Tilford was present. She stated that February is going to be a very busy month. She has 3 new cases to be presented. The first being Ernst Concrete, asking to build a new building. The second being a resident asking for a pool in a different location than normal. The third being the Weller Foundation, they are asking for a conditional use approval for the property along the Little Miami river, that was previously owned by the Tischer Family. They are looking at doing a private education facility, privately owned but open to the public. Mr. Cramer stated that the Weller property has about 107 acers, between Mead Road and Upper Bellbrook Road. And that will be turned into a nature preserve. Mrs. Tilford stated they are looking at constructing a 3,200 square foot building to have the educational component in. They would invite field trips to come out to learn more about early settlements, the Sugar house, and there would also be an observation deck overlooking the Little Miami River. Mr. Cramer asked if there would be a cost for anyone who wants to visit. Mrs. Tilford stated that there will be no cost to visitors. Mr. Cramer asked who the Chairperson is for the BZA. Mrs. Tilford stated that it is Erin Moore.

G. Information Technology

There was nothing to add. Mrs. Destefani asked if everything was okay and back up and running. Mr. Tiffany stated that we did have some issues last week, but everything is okay now. There was a flicker of the lights a few times, nothing major, but we thought that might have been a surge that shut us down for a while. Mr. Cramer said the same thing happened over at a business he was at. A friend of his owns the company and said his servers got fried. So, it was not only us that got hit. Mr. Tiffany stated that we have contacted Buckeye Power Sales, to check on our generators so our backups are

good to keep us up and running in case something happens again. We cannot have our serves fry with the information that is on our computers.

H. Trustees

Mrs. Daugherty spoke about the Mike Pittman Connectivity day that just passed. She was happy that so many people came out to celebrate his day. Mr. Cramer stated today was the first day of the Ohio Township Association, he learned a lot about Tiffs and participated in Trustee Trivia. Mrs. Destefani stated that Mr. Cramer is taking over the Miami Valley Regional Planning Commission, to become the primary person for Sugarcreek Township there. She also stated she is taking over Greene County Regional Planning Commission there as the primary person for Sugarcreek Township. She attended the first meeting last week and they had their first hearing since 2001. She also nominated Ernie Havens to be on the Executive Board for Greene County Regional Planning Commission. Mrs. Destefani stated that she attended the Bellbrook Sugarcreek Chamber meeting, and they are offering ad space on the front page of their webpage to support the scholarship fund for Bellbrook Highschool. The cost is \$125.00 a year, to support the scholarship. Mrs. Destefani asked if that is something that we would be able to do as a Township to be able to support. Mr. Tiffany said he would look into it and see what we could do. Mrs. Destefani also attended the Water Wastewater Committee meeting. The water tank on Upper Bellbrook is going to be recoated. The ODNR is doing a river cleanup in the Beavercreek area this summer 2021. Greene County water was tested for chemicals that are found in nonstick cook wear, all public water ways were under the 15% level, so the water checks out and is okay. Mrs. Daugherty asked if anyone ever got with the artist that wanted to do a painting on the Fire department building. Mr. Tiffany stated that he was not ware because the City of Bellbrook was handling that.

5. Public Comments for Reports

Denise Moore stated that she was sad that she missed the event for Mike Pittman. Mr. Tiffany stated that Mr. Pittman's family created the event, and it was not a township event. It was for family members and close friends of Mike's; she also did not want to draw a lot of attention to the event due to COVID.

6. Old Business

A. Bellbrook Sugarcreek Parks and Schools Meeting – will be rescheduled.

7. Consent Agenda Items

A. Payment of Bills

B. Approval of Minutes

C. Amend Year 2021 Temporary Appropriations – 2020.12.07.01

SUGARCREEK TOWNSHIP

RESOLUTION NO. 2020.12.07.01

IN RE: Year 2021 Temporary Appropriations *Amended

WHEREAS, the need exists to adopt temporary appropriations for the Year 2021; and,

WHEREAS, this temporary appropriation shall be in effect commencing at the close of business December 31, 2020, and extending until the Year 2021 Permanent Appropriations are approved no later than March 31, 2021: and,

WHEREAS, this temporary appropriation will permit the Township Offices to function without interruption as well as allowing ample time to establish exact carry-over figures,

NOW THEREFORE, BE IT RESOLVED, the Year 2021
Temporary Appropriations are as follows:

1000	General Fund	
	Personal Services (Salaries)	\$ 384,000.00
	Employee Benefits	\$ 180,000.00
	Purchased Services	\$ 155,000.00.
	Supplies & Materials	\$ 11,000.00.
	Other Dues and Fees	\$ 2,000.00
	Health Districts	<u>\$ 32,000.00</u>
	<i>Total General Fund:</i>	<i>\$ 764,000.00</i>
2011	Motor Vehicle Tax	\$ 30,000.00
2021	Gasoline Tax	\$ 225,000.00
2031	Road and Bridge	
	Personal Services	\$ 422,000.00
	Other	<u>\$ 544,300.00</u>
	<i>Total Road and Bridge:</i>	<i>\$ 966,300.00</i>
2081	Police District	
	Personal Services	\$2,439,782.00
	Other	<u>\$ 475,300.00</u>
	<i>Total Police District:</i>	<i>\$2,915,082.00</i>
2112	Fire District	
	Personal Services	\$2,132,610.00
	Other	<u>\$ 649,100.00</u>
	<i>Total Fire District:</i>	<i>\$2,781,710.00</i>
2231	Permissive Motor Vehicle License	\$ 200,000.00
2281	Ambulance and Emergency Medical	
	Personal Services	\$ 120,500.00
	Other	<u>\$ 62,700.00</u>
	<i>Total Ambulance and Emergency Medical:</i>	<i>\$ 183,200.00</i>
2904	Centerville Fire Ancillary	\$ 110,000.00
2906	Police Trust Fund	\$ 50,000.00
2907	Police Cell Tower Receipts	\$ 75,000.00
2908	Fire Cell Tower Receipts	\$ 24,000.00
2910	Cares Act Relief Fund	\$ 303,035.00
3102	General Bond Retirement	\$ 120,780.00
3901	Clyo Road TIF II	\$ 24,100.00
4401	OPWC Brown Road	\$ 0.00
4901	Center Point Capital Project	\$ 0.00
4902	Clyo Road TIF	\$ 0.00

Total Temporary Appropriations \$8,772,207.00

FURTHER BE IT RESOLVED, that the above aggregate amounts be appropriated based upon the attached submittals (hereby incorporated) and a copy shall be sent to the Greene County Auditor.

D. Resignation of Police Officer Jarod Pytel – 2021.02.01.01

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.02.01.01**

IN RE: Resignation of Full-Time Police Officer Jerod Pytel

WHEREAS, Police Officer Jerod Pytel has submitted his letter of resignation from the Sugarcreek Township Police Department; and,

WHEREAS, Mr. Pytel became a member of the Sugarcreek Township Police Department on October 26, 2020; and,

WHEREAS, Chief Michael Brown recommends we accept the resignation of Jerod Pytel.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accepts the resignation of Jerod Pytel effective December 12, 2020.

E. Appointment of Fire Department Staff – 2021.02.01.02

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.02.01.02**

IN RE: Appointment of Fire Department Staff
James Plummer and Benjamin Schimer

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the classification of Part-time Firefighter II/EMT; and,

WHEREAS, James Plummer and Benjamin Schimer have the necessary qualifications to serve in the capacity of Part-time Firefighter II/EMT for the Sugarcreek Township Fire Department; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2021 Operating Budget.

NOW, THEREFORE, BE IT RESOLVED, that James Plummer shall be appointed to Part-time Firefighter II/EMT within the Sugarcreek Fire Department at the rate of \$14.04 per hour, and that Benjamin Schimer shall be appointed to Part-time Firefighter II/EMT within the Sugarcreek Fire Department at the rate of \$14.04 per hour; and,

FURTHER BE IT RESOLVED, the above-mentioned appointment for James Plummer will have an effective date of January 21, 2021 with a one (1) year probationary period ending on January 21, 2022 and Benjamin Schimer will have an effective date of January 21, 2021 with a one (1) year probationary period ending on January 21, 2022.

F. Probationary Release of part-time Firefighter II/EMT Alexander Stump –
2021.02.01.03

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2021.02.01.03**

IN RE: Probationary Release of part-time Firefighter II/EMT Alexander Stump

WHEREAS, Part-time Fire Fighter II/EMT Alexander Stump has been a member of the Sugarcreek Township Fire Department since July 31, 2019; and,

WHEREAS, during his probationary period, Mr. Stump has not satisfied the requirements of his position,

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees does hereby authorize the probationary release of Alexander Stump from his duties as Part-time Fire Fighter II/EMT effective February 1, 2021.

Mrs. Daugherty made a motion to accept the consent agenda items. Mrs. Destefani seconded.

Roll was called with the vote being as follows:

Mrs. Daugherty - Yes

Mrs. Destefani – Yes

Mr. Cramer– Yes

8. **Discussion Agenda Items**

There were no discussion agenda items.

9. **Public Comments for Agenda Items**

Donna Hellmann stated that maybe it would make sense to just have the City of Bellbrook and Sugarcreek Township meet to be on the same page about the trash cleanup day to get everyone involved. And then giving the community the opportunity to attend that meeting so they can all converse as one unit. Dense Moore congratulated Mrs. Daugherty on her 20 years as a Trustee and all the things she has done for the community. She wanted to let her know how much she is appreciated by the community.

10. **Trustee/Staff Discussions**

Mrs. Destefani made a motion to move into Executive Session. Mrs. Daugherty seconded.

Roll was called with the vote being as follows:

Mrs. Daugherty - Yes

Mrs. Destefani – Yes

Mr. Cramer– Yes

11. **Adjourn**

Mrs. Daugherty moved to adjourn. Mrs. Destefani seconded.

Roll was called with the vote being as follows:

Mrs. Daugherty - Yes

Mrs. Destefani – Yes

Mr. Crammer – Yes