

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on June 18, 2012, at 7:00 pm, at 2090 Ferry Road, Bellbrook, Ohio 45305.

1. Mrs. Daugherty called the Session to order at 7:00 pm.
2. All rose and recited the Pledge of Allegiance to the Flag.
3. Mr. Hodson called the roll with Board Members Nadine Daugherty, Scott Bryant and Mike Pittman being present. In addition to Township Administrator Barry Tiffany, others present who signed in were Donna Hellman, Jim Martin, Jim Tharpe, Steve Morgan, Tom Gallimore, Officer Colon, George J. Karras, Terry Karras and Tad Barnes.

Police

- A. Presentation of Plaque to Officer Colon for her Outstanding Achievement Working on Camp Birch for the Guide Program

Mrs. Daugherty said she would like to change the agenda to allow Chief Deaton to recognize Officer Colon. Chief Deaton asked Officer Colon to come forward. He said Officer Colon did an amazing job working with the GUIDE Program and the camp. Chief Deaton presented Officer Colon with a plaque acknowledging her outstanding work and thanked her for her outstanding performance. Chief Deaton thanked Mrs. Daugherty for giving him the time to recognize Officer Colon.

4. Community Activities

Mrs. Daugherty said there will be a community river cleanup and a picnic coming up soon. She asked Cara how the Farmer's Market was doing. Cara responded that it was doing great and reminded all that it was every Friday.

5. Reports

A. Administration

A report prepared by Mr. Tiffany will be appended to the permanent record. Mr. Tiffany said the Road Department was doing great. He said the gravel in the Township driveway was the new Dura-Patch that will be used throughout the Township.

B. Fiscal Office

Mr. Hodson said the 2013 Budget will need to be turned in to the Greene County Auditor by July 20th. He said the Budget will be ready for the July 16th session meeting. He also said it will be advertised in the paper on or before July 6th.

C. Fire

The report prepared by the Fire Department will be appended to the permanent record. Mr. Bryant asked Chief Pavlak about the County radio system problems. Chief Pavlak said he attended another meeting with the Commissioners and no decisions have been made. He said when a decision is made we will have a few options but it will be a lot of work and will have a big financial impact. Mr. Bryant said he would like to understand

what decisions are to be made at what costs and would like to meet with the Commissioners before the decisions are made.

D. Police

The report prepared by the Police Department will be appended to the permanent record. Mr. Bryant thanked Chief Deaton for expanding the financial information on his report. Mrs. Daugherty thanked him for his work with the GUIDE Program and the camp. Chief Deaton said the Officers did all the work.

D. Roads and Services

The report prepared by Mr. Tiffany will be appended to the permanent record. Mrs. Daugherty asked Mr. Tiffany if he had anything else to add to the road report. Mr. Tiffany said the base on Conference and Little Sugarcreek is okay but Carpenter road is not and replacement work will be needed. He said one of our big trucks, purchased in 1991, lost an engine bearing and it will cost about \$17,000.00 to repair it. He said the repairs exceed the value of the truck. Mr. Bryant asked if we need to replace it. Mr. Tiffany said it would be nice but not essential. Mr. Bryant asked if we could get by without it. Mr. Tiffany said we could because of the smaller truck we purchased last year. Mr. Bryant asked what we could salvage from it and what we could do with it. Mr. Tiffany said he will look into it. He said he thought the scrap value was around \$1,700.00. He said the tires are good on the front, decent in the back and the bed is good. He said he would check out possible options with Mr. Ankeney of Xenia – Ankeney Trucking.

F. Zoning

The report prepared by Cara Tilford, Director of Planning and Zoning will be appended to the permanent record. Mr. Bryant asked Cara about the O'Reilly case going to the BZA. Cara said they have applied for a twelve foot sign and our zoning regulation allows eight foot. Mr. Bryant said the height of signage is something we have discussed with the BZC. Cara said she doubts the additional height request can be justified for a variance.

6. Road Levy

Mr. Pittman said we invited Citizens here tonight to hear the options we are considering for a road levy to be out on the ballot this November. He said we have roads in great need of repair and insufficient money to do so and would like to hear any comments or thoughts from the Citizens. Mr. Bryant said this is our second presentation. Mrs. Daugherty said we haven't had a new road levy since 1996 and would also like feedback. Mr. Tiffany provided a slide presentation stating the need of a road levy and the various levy options being discussed by the Board. A copy of the presentation is appended to the minutes. Mr. Bryant asked Mr. Tiffany what the term 'completed' meant in reference to the roads mentioned in the presentation. Mr. Tiffany said they had been resurfaced.

Mr. Tiffany said there were three scenarios being considered. One is simply to renew the current levy. This would only prevent the loss of our current levy revenue but would not fix any of our problems and would leave a \$275,000.00 shortfall to fix our problems. Our second option is to replace the current levy instead of renewing. He said this would leave a

\$203,000.00 shortfall. He said the third option was to place an additional new 0.6 mil levy on along with the 0.8 mil replacement levy. Mr. Tiffany said this would fix the problem and provide a two thousand dollar surplus which he said would soon be gone to additional increases in costs.

Mr. Tad Barnes said he thought the \$525,000.00 for operations sounded a little high for four employees. Mrs. Daugherty said it was actually for five but our Director of Roads and Services is no longer with us. Mr. Barnes said it appeared from the salt shed we didn't use a lot of salt last year and could the savings be rolled forward. Mr. Tiffany said it would but that the bin was two thirds full and we normally used about one full bin and another third. Mr. Barnes said when he came tonight he had hoped the bike path would be included in the levy. He thought we needed it. He said he was also concerned about the ballot language and that people could know the levy was entirely for our road problems. Mr. Tiffany said we are at the mercy of the Ohio Revised Code regarding the ballot language. He also said our Police, Fire and Road Department are self-sufficient and the levy monies do not go through the General Fund. Mr. Tiffany said we are fortunate that Cara applied for and received another grant fore the Safe Routes to School without any matching funds.

Mr. Bryant asked Mr. Barnes what his thoughts were on the different levy scenarios. Mr. Barnes said money is tight but we need our roads. He said we will need to 'sell' the levy to the citizens but he will support whatever is placed on the ballot.

Mr. Tom Gallimore said he was looking at existing overhead cost and asked if we had any comparisons to other communities our size. Mr. Tiffany informed him we did not. Mr. Gallimore said the information might be helpful. He said he has seen our crew out patching but asked about machinery for larger repairs. Mr. Tiffany said we contract out our paving. Mr. Gallimore asked if the 0.8 mil plus the new 0.6 mil was for five years or continual. Mr. Tiffany said it was foe 5 years. Mr. Bryant asked his thoughts on the different scenarios. Mr. Gallimore asked again if we had any comparison numbers. Mr. Pittman said most of the townships in Greene County are more rural than we are for comparisons but agreed comparisons might be helpful to make numbers more appealing.

Mr. Jim Martin said he comes here frequently to talk to Mr. Tiffany and Mr. Hodson. He said I trust their figures. He said the Township has two responsibilities. That is for Roads and to bury the (indigent) dead. I know what roadwork costs. I also understand there will be a committee to promote the levy. Mr. Martin said the timing is not good for a levy but I will support whatever is necessary. Mr. Martin gave Mr. Hodson a check to support the levy committee.

Mr. Steve Morgan thanked the Board for the roadwork recently done on Conference Road. He said we need the road upkeep for Police and Fire responses. Mr. Morgan said the roadwork is the smallest piece of the pie. He said he thought we should go for the 1.4 mil but didn't think it would pass. He said people are fed up with taxes. He also thought we needed to point out what a little piece of pie this is in the overall picture and it might help overcome the problem of getting people to vote for it.

Mrs. Karras asked if there were any other levies this year. Mr. Tiffany said no. Mrs. Karras said if we lose our 0.8 mil levy we lose everything. She said if we put them together as a 1.4 mil she didn't think they will pass.

Mr. Bryant said he appreciated all the comments made tonight. He said it is a tough decision. We need the 1.4 mil but it failed last year. He said if we put it out there again and it fails, we lose too much. Mr. Bryant said he would like to put on the 0.8 replacement levy and the 0.6 mil new levy because we need both to fix the problem.

Mr. Pittman said his initial reaction was what Mr. Morgan suggested. Mr. Pittman said he also liked the 1.4 mil because it was what we need. However, he said after talking with many people he was fearful it may fail again and the resulting loss of service would be too great. Mr. Pittman he has changed his position and thinks we can pass the 0.8 mil replacement. He would also like to add the new 0.6 mil to get to where we need to go to solve our problems. Mr. Pittman said he was on board with Mr. Bryant.

Mrs. Daugherty said since the 1.4 mil failed last year we need to divide the levies up instead of putting it all into one basket again. She said she agrees with the 0.8 and 0.6 mils being placed on separately.

Mr. Pittman said if both don't pass, at some time we will have to come back. Mrs. Daugherty said she thought Mr. Morgan had a good idea with the 'small piece of pie'. Mr. Bryant said we need to look at our taxes holistically. We need to reduce our taxes but I think we are doing the right thing. Mr. Tiffany asked what the final consensus was. Mr. Pittman said the 0.8 mil replacement and the 0.6 mil additional new levy. Mr. Tiffany said if you continue with the meeting I will return with the proper resolutions.

Mr. Tom Gallimore asked if information about the new levy would be in a news letter. Mr. Pittman said we will have a committee that will help in getting money for various means of promotion. Mr. Martin said Mr. Bryant and Mrs. Hellman should be on the committee. Mrs. Hellman said she has been on other committees and they have done mailers and passed out literature at football games etc. Mr. Bryant said now that we have an agreement we should move forward with it.

7. New Business

Fiscal Office

A. Approval of Minutes

Mr. Bryant moved to approve the minutes for the work session but asked Mr. Hodson to add the associated parties to the statements regarding the IAFF contract summary. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mr. Pittman - Yes
Mrs. Daugherty – Abstained

Mr. Bryant moved to approve the Regular Session Minutes. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mr. Pittman - Yes
Mrs. Daugherty – Abstained

B. Payment on Bills

Mrs. Daugherty moved to accept the Payment of Bills as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mr. Pittman - Yes
Mrs. Daugherty – Yes

C. Announcement of a Liquor Permit Application Sugar Valley Partners, LLC DBA Sugar Valley Golf Club

Resolution # 2012.06.18.01

WHEREAS, an application for a liquor permit was received from Sugar Valley Partners, LLC DBA Sugar Valley Golf Club, located at 1250 Mead Road; and,

WHEREAS, this application is for an “D5” class permit, allowing the selling of alcoholic beverages at the premises; and,

WHEREAS, through this announcement, this Board of Trustees affords the residents of Sugarcreek Township the opportunity to express comments in writing either for against per the ORC,

NOW THEREFORE, BE IT RESOLVED, that if the Fiscal Officer receives no negative comments by 4:00 p.m., July 5, 2012, subject to the Ohio Revised Code, Sugarcreek Township will not file a request for a hearing with the Ohio Department of Commerce, Division of Liquor Control.

Mr. Bryant moved to accept the Resolution as presented. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mr. Pittman – Yes
Mrs. Daugherty – Yes

Zoning Office

A. Resignation of Board of Zoning Commission Member Jeffrey J. Sebor

Resolution # 2012.06.18.02

WHEREAS, Jeffrey J. Sebor has submitted his resignation from the Board of Zoning Commission effective June 18, 2012; and,

WHEREAS, Mr. Sebor has served as a member of the Board of Zoning Commission for Sugarcreek Township since April 21, 2008,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees officially accepts Jeffrey J. Sebor's resignation and publicly thanks him for his dedicated service to the citizens of Sugarcreek Township.

Mrs. Daugherty moved to approve the Resolution as presented. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mr. Pittman – Yes
Mrs. Daugherty – Yes

B. Re-Appointment of Board of Zoning Appeals Member Daniel Haibach

Resolution # 2012.06.18.03

WHEREAS, the five-year term of Board of Zoning Appeals member Daniel Haibach is due to expire on July 31, 2012; and,

WHEREAS, Daniel Haibach has served as a Board of Zoning Appeals member since May 9, 2007; and,

WHEREAS, the Board of Zoning Appeals plays a pivotal role in the land-use decisions for Sugarcreek Township; and,

WHEREAS, it is imperative that all positions on the Board of Zoning Appeals be filled with citizens who will make decisions that are always in the best interest of Sugarcreek Township; and,

NOW THEREFORE, BE IT RESOLVED, that Daniel Haibach is hereby re-appointed to the Board of Zoning Appeals for a five-year term beginning August 1, 2012, and expiring on July 31, 2017. (Said appointment made pursuant to the Ohio Revised Code, Section 519.13.)

Mrs. Daugherty moved to accept the Resolution as presented. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mr. Pittman – Yes
Mrs. Daugherty – Yes

C. Declaring a Nuisance at 2837 Waynesville Road

Resolution # 2012.06.18.04

WHEREAS, the Ohio Revised Code 505.87 provides for the abatement, control, or removal of vegetation, garbage, refuse, and other debris from land in the township; and,

WHEREAS, the Township Planner/Zoning Official has inspected the property at 2837 Waynesville Road and has observed vegetation in excess of 12"; and,

WHEREAS, at least seven days before providing for the abatement, control, or removal of any vegetation, the Board of Township Trustees shall notify the owner of the land and any holders of liens of record upon the land that the owner is ordered to abate, control, or remove the vegetation, the owner's maintenance of which has been determined by the Board to be a nuisance; and,

WHEREAS, if such vegetation is not abated, controlled, or removed, or if provision for its abatement, control or removal is not made within seven (7) days, the Board shall provide for the abatement, control, or removal, and any expenses incurred by the township in performing that task shall be entered upon the tax duplicate and become a lien upon the land from the date of entry,

NOW THEREFORE, BE IT RESOLVED, that this Sugarcreek Township Board of Trustees hereby determines that the vegetation at 2837 Waynesville Road does constitute a nuisance and orders the Township Planner/Zoning Official to proceed with the removal of such refuse, garbage and other debris in accordance with the provisions of ORC 505.87.

Mr. Bryant moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mr. Pittman – Yes
Mrs. Daugherty – Yes

Road Levy

A. Replacement Road Levy

Resolution # 2012.06.18.05

WHEREAS, this Board of Sugarcreek Township Trustees has determined the necessity of levying a tax outside the ten mill limitation; and,

WHEREAS, the Ohio Revised Code (ORC) Section 5705.19 (G) authorizes submission of the question of the tax for the general construction, reconstruction, resurfacing, and repair of streets, roads, and bridges in townships; and,

WHEREAS, this proposed levy is a replacement of the existing .80 mill levy renewed last in August, 2006, commencing tax year 2012 first due in calendar year 2012 for a five (5) year period; and,

WHEREAS, this proposed levy was previously voted on prior to 1980, renewed in November 1982, renewed in November 1987, replaced in June 1992, replaced in November 1996, renewed in May 2002, and renewed in August 2006, expired in 2011; and,

WHEREAS, this proposed levy will be placed on the ballot for the November 6, 2012, General Election with a beginning collection date of 2012 and ending in 2016,

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees is requesting the County Auditor to certify the total current valuation and dollar amount of revenue that would be generated by said millage,

FURTHER, BE IT RESOLVED, when certification from County Auditor is received, this Resolution will be certified to the Board of Elections in the manner and within the time prescribed by the applicable section of the Ohio Revised Code along with the County Auditor's estimate.

Mrs. Daugherty moved to accept the Resolution. Mr. Pittman Seconded. Mrs. Daugherty then moved to change her motion to include language that the Resolution may be amended as necessary for purposes of proper ballot language without resubmission to the board of Elections. Mr. Pittman seconded. Roll was called with the vote being as follows:

Amended motion- Mr. Bryant – Yes
 Mr. Pittman – Yes
 Mrs. Daugherty – Yes

Original motion- Mr. Bryant – Yes
 Mr. Pittman – Yes
 Mrs. Daugherty – Yes

B. New Road Levy

Resolution # 2012.06.18.06

WHEREAS, this Board of Sugarcreek Township Trustees has determined the necessity of levying a tax outside the ten mill limitation; and,

WHEREAS, the Ohio Revised Code (ORC) Section 5705.19 (G) authorizes submission of the question of the tax for the general construction, reconstruction, resurfacing, and repair of streets, roads, and bridges in townships; and,

WHEREAS, this proposed levy is new 0.6 mil levy commencing tax year 2012 first due in calendar year 2012 for a five (5) year period; and,

WHEREAS, this proposed levy will be placed on the ballot for the November 6, 2012, General Election with a beginning collection date of 2012 and ending in 2016,

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees is requesting the County Auditor to certify the total current valuation and dollar amount of revenue that would be generated by said millage,

FURTHER, BE IT RESOLVED, when certification from County Auditor is received, this Resolution will be certified to the Board of Elections in the manner and within the time prescribed by the applicable section of the Ohio Revised Code along with the County Auditor's estimate.

Mr. Pittman moved to accept the Resolution. Mr. Bryant Seconded. Mr. Pittman then moved to change his motion to include language that the Resolution may be amended as necessary for purposes of proper ballot language without resubmission to the board of Elections. Mr. Bryant seconded. Roll was called with the vote being as follows:

Amended motion- Mr. Bryant – Yes
 Mr. Pittman – Yes
 Mrs. Daugherty – Yes

Original motion- Mr. Bryant – Yes
 Mr. Pittman – Yes
 Mrs. Daugherty – Yes

Trustee/Staff Discussion

Mr. Bryant asked Mr. Tiffany about costs associated with mowing along Clys Road. Mr. Tiffany said he would estimate about \$160.00 to \$200.00 for our guys. Most outside estimates gathered so far run about \$175.00 to \$200.00. Tom's Mulch may give us a better price. Mr. Pittman said it would save wear and tear on our equipment. Mr. Bryant said it would free our guys up to do additional road work which should be their primary job. Mrs. Daugherty said since we are trying to pass a levy, she wasn't in favor of the expense unless it was necessary. She said we always have mowed during summer road work. Mr. Tiffany we will continue with our mowing cycles along the roads. This is only concerning the Clys and Briggs areas. Mr. Bryant said there is a state report about sharing services and it might help us to generate new ideas. Mr. Tiffany will put together a report for the trustees showing an analysis of cost/time savings for contracting out Clys Road Mowing.

Mr. Bryant said he will be out on a family vacation from July 5th to July 17th.

Mrs. Daugherty asked Chief Pavlak about the old Rescue Truck. Chief Pavlak said Beavercreek is not going to buy it. She said when she looked at it she was told it was falling apart and not worth much. I was also told it wasn't safe. Chief Pavlak said it wasn't for the way it was being

used. He said it may be worth \$18,000.00. Mr. Tiffany said to put it on GovDeals on the internet. Chief Pavlak said he thought E-Bay would be better right now.

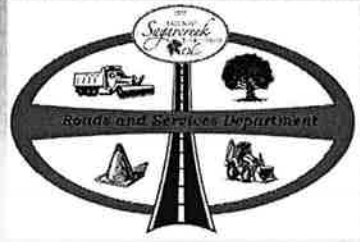
Mr. Bryant moved to adjourn. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mr. Pittman – Yes
Mrs. Daugherty – Yes

The meeting adjourned at 9:00 pm.

Theodore L. Hodson, Fiscal Officer

Sugarcreek Township



Overview of Services Provided

- Road Resurfacing, Striping, Repairs and Improvements
- Ice and Snow Removal
- Curb and Gutter Repair and Reconstruction
- Storm Water Management
- Mowing, Tree Trimming, and Other Site Distance Maintenance at Intersections
- Culvert Maintenance
- Building and Grounds Maintenance



Why are we talking?

- The roads in the Township are in general need of repair with some in need of major reconstruction.
- The current levy of 0.8 mils was passed in 1996 and has an effective milage rate of just 0.56 mils today.
- Today's current revenues will not cover the costs to repair and preserve our roads in the future.

Overview of Current Fiscal Challenges

Rising Costs



Loss of Revenue

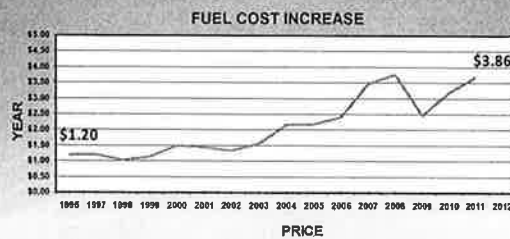


Challenges

- The roads in the Township are aging and in need of repair.
- Loss of revenue sources from the State.
- Continued rise in the cost of materials and fuel.

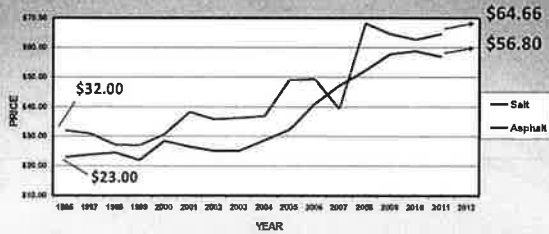
Rising Fuel Costs

Fuel Expenses from 1996 – 2011 rose by 222%



Rising Salt and Asphalt Costs

Salt and Asphalt Expenses from 1996 – 2011
Salt: 102% and Asphalt: 168%



Total Road Miles Served: 49.5

Major Road Projects to Complete

- Clyo Road Project
- Resurfacing of Little Sugarcreek Road north, Carpenter Road, Conference Road



Road Projects Completed

- 2006 - Sears Rd. / Little Sugarcreek Rd.
- 2007 - Country Square / Carriage by the Lake / Surrey Trl. / Sugarbrook Meadows
- 2008 - River Ridge Section 1 / Springland Farm Estates / Berryhill ALL
- 2009 - Eagle Rise Section 1 / Clyo Rd. / Darst Rd. / Center Point Dr.
- 2010 - (half) River Ridge Section 2 / Possum Run Ct. / Spahr Rd.

The Yearly Costs

On average, the hard cost to operate the department is currently an approximate \$525k.

The estimated cost to repair and maintain the roadways in the township over the next five years is an approximate average cost of approximately \$490,000.00 per year.*

Department Costs	\$525,000.00
Road Repairs Costs	+ \$490,000.00
Total Yearly Costs	\$1,015,000.00

(*Cost based on current material costs)

Scenario 1

- If a levy is placed on the ballot in November and it fails, the impact to the Township will be immediate with a loss of approximately \$188,000.00 starting in 2013.

Gasoline Tax	\$95,000.00
License Tax	\$21,000.00
Road and Bridge Fund	366,000.00
Permissive MVL Tax	<u>\$70,000.00</u>
Annual Revenue	\$552,000.00

Cost of Services \$1,015,000.00
Shortfall -\$463,000.00

*Impact - Immediate Loss of Services, Potential Layoffs

Scenario 2

If the voters approve a renewal of the current levy, annual revenue for the department totals an approximate \$740,000.00, which creates a shortfall of approximately \$275,000.00 per year to properly maintain the roadways in the Township.

Gasoline Tax	\$95,000.00
License Tax	\$21,000.00
Road and Bride Fund	\$554,000.00
Permissive MVL Tax	<u>\$70,000.00</u>
Annual Revenue	\$740,000.00

Cost of Services \$1,015,000.00
Shortfall -\$275,000.00

*Impact - Gradual Loss of Services/No Significant Repairs

Scenario 3

If the voters approve a replacement of the current levy, annual revenue for the department totals an approximate \$812,000.00, which creates a shortfall of approximately \$203,000.00 per year to properly maintain the roadways in the Township.

Gasoline Tax	\$95,000.00
License Tax	\$21,000.00
Road and Bride Fund	\$626,000.00
Permissive MVL Tax	<u>\$70,000.00</u>
Annual Revenue	\$812,000.00

Cost of Services \$1,015,000.00
Shortfall -\$203,000.00

*Impact - Gradual Loss of Services/No Significant Repairs

Scenario 4

If the voters approve a replacement of the current 0.8 mil levy with an additional 0.6 mils, the net increase of revenue would be approximately \$277k, at a cost to the resident of \$27.88 per \$100k in valuation.

Gasoline Tax	\$95,000.00
License Tax	\$21,000.00
Road and Bridge Fund	\$831,000.00
Permissive MVL Tax	\$70,000.00
Annual Revenue	\$1,017,000.00

Cost of Services	\$1,015,000.00
Carryover	+\$2,000.00

***Impact - Roads are Repaired and Maintained Long Term Brought Up To Current Standards**

Thank you for your interest in ensuring safe, maintained roadways in Sugarcreek Township

